



## ARROYO GRANDE CHILD CARE ASSISTANCE GRANT PROGRAM

# GRANT OVERVIEW

### PROGRAM DESCRIPTION

The Arroyo Grande Child Care Assistance Grant Program is intended to provide monetary grants to eligible child care providers. The City recognizes the critical need of such services, which provide licensed child care for the Arroyo Grande community, benefiting children, families and supporting the local economy. Grants will be awarded in minimum amounts of not less than \$1,000.

**Funding for 2021-23 Community Service Grant Program is \$100,000.**

### ELIGIBILITY STANDARDS

To be eligible to apply for grant monies under the City's 2021-23 Child Care Assistance Grant Program, applying child care providers must satisfy the following standards:

- Be a licensed child care facility through the State of California Department of Social Services, or with the assistance of this grant program, become a licensed child care facility;
- If a child care center, operate and have a current business license in the City of Arroyo Grande (family child care homes are excluded from this requirement);
- Use funds to: initiate/establish a new state licensed child care facility; become a licensed child care facility, increase the number of child care slots available in an existing child care facility; maintain current services; or provide increased wages, incentives, educational opportunities or premium pay to attract, recruit and retain professional child care facility staff.
- Not restrict participants based upon race, religion, gender, sexual orientation, marital status, national origin, ancestry, disability, medical condition, or age.

### APPLICATION PROCESS AND DEADLINE:

All interested child care providers must complete an application form, including the following:

#### 1. Attachment A: Cover Sheet

- a. Child Care Provider/Agency Name (applicant is required to list the local branch if it represents a national or statewide organization)
- b. Program or Service Title
- c. Executive Director and Program Contact Person (if different)
- d. Physical Address and Mailing Address (if different)
- e. Phone Number
- f. Email Address(es)
- g. Amount of funds being requested
- h. A brief (50 words or less) description of the proposed program or service, including associated time frame

**2. Attachment B: Program/Service Information**

- a. Briefly describe your child care facility and services provided.
- b. Summarize your proposed program or service.
- c. How is the proposed program or service beneficial to Arroyo Grande residents?
  - i. What is the impact the proposed program or service will have?
  - ii. How many more residents will you be able to serve if awarded?
  - iii. What is the time frame in which you will be able to offer proposed program and/or service?
- d. Describe your capacity to successfully carry out the proposed activities (i.e. past performance and history of the organization will be considered to assess the agency's prospects for achieving its goals and objectives).

**3. Attachment C: Budget Worksheet**

**4. Attachment D: Signed Agreement with the City of Arroyo Grande** (to be fully executed upon grant award).

**5. Attachment E: Proof of Child Care License with a copy of the letter from the IRS.**

**6. Attachment F: Proof of current City of Arroyo Grande Business License** (if applicable).

Completed applications forms, along with supplemental documents must be submitted by **5:00 p.m., Friday, September 30, 2022** addressed to:

City of Arroyo Grande  
Administrative Services Department  
Nicole Valentine, Administrative Services Director  
300 E. Branch Street  
Arroyo Grande CA 93420

**OR SUBMITTED ELECTRONICALLY TO**

[nvalentine@arroyogrande.org](mailto:nvalentine@arroyogrande.org)

**Applications are encouraged to be submitted electronically.**

**Electronic signatures are accepted.**

Please download and save this application packet to your computer. This is a fillable PDF, and applicants are encouraged to complete this packet electronically. Alternatively, applicants may print and complete this packet by hand, and either scan and submit electronically to the email address above or mail the hard copy to the above listed address.

For questions please contact:

**Sheridan Bohlken**

Recreation Services Director

(805) 473-5478

[sbohlken@arroyogrande.org](mailto:sbohlken@arroyogrande.org)