

## ACTION MINUTES

### REGULAR MEETING OF THE ARCHITECTURAL REVIEW COMMITTEE MONDAY, AUGUST 5, 2019 ARROYO GRANDE CITY HALL, 300 E. BRANCH STREET ARROYO GRANDE, CA

#### **1. CALL TO ORDER**

Chair Hoag called the Regular Architectural Review Committee meeting to order at 2:30 p.m.

#### **2. ROLL CALL**

ARC Members: Chair Warren Hoag, Vice Chair Bruce Berlin and Committee Members Jon Couch, Lori Hall and Kristin Juetter were present.

City Staff Present: Assistant Planner Andrew Perez was present.

#### **3. FLAG SALUTE**

Committee Member Couch led the Flag Salute.

#### **4. AGENDA REVIEW**

None.

#### **5. COMMUNITY COMMENTS AND SUGGESTIONS**

None.

#### **6. WRITTEN COMMUNICATIONS**

None.

#### **7. CONSENT AGENDA**

Vice Chair Berlin made a motion, seconded by Committee Member Couch to approve the minutes of the July 15, 2019, Regular Meeting with the correction of one misspelled word. The motion passed 5-0 on the following voice vote:

**AYES:** Berlin, Couch, Juetter,

**NOES:** None

**ABSTAIN:** Hoag, Hall

#### **8. PROJECTS**

##### **8.a. CONTINUED CONSIDERATION OF CONDITIONAL USE PERMIT 19-001; NEW SMALL CELL TELECOMMUNICATION FACILITY ON PRIVATE PROPERTY; LOCATION – 119 E. BRANCH STREET; APPLICANT – VERIZON WIRELESS; REPRESENTATIVE – TRICIA KNIGHT(Downing)**

Assistant Planner Perez presented the staff report, summarized the comments from the Committee's previous two reviews of the project, and explained the revisions to the proposed awnings in response to the Committee's previous comments.

Tricia Knight, project representative, spoke in support of the project and explained how the revision meets both the needs of the applicant and complies with the Design Guidelines. The applicant provided a material sample of the canvas in two different patterns for the Committee to review.

The Committee spoke in support of the project and was supportive of the change of awning material from fiberglass to canvas. The Committee appreciated the applicant's effort and willingness to work with the Committee to get to a project design that meets the needs of the applicant while complying with the Design Guidelines.

Vice Chair Berlin made a motion, seconded by Committee Member Couch, to recommend approval of the project to the Planning Commission with the following condition:

1. The awning pattern and color shall match that of the existing first floor awning.

The motion passed 5-0 on the following voice vote:

**AYES:** Berlin, Couch, Julette, Hoag, Hall  
**NOES:** None

#### **9. DISCUSSION ITEMS**

None.

#### **10. COMMITTEE COMMUNICATIONS**

Chair Hoag apologized for his absence that led to the cancellation of the July 1, regular meeting.

Chair Hoag inquired about the meeting schedule for September, considering the first meeting of the month is cancelled due to the Labor Day holiday, and the second meeting of the month conflicts with the American Planning Association conference.

Committee Member Couch reiterated appreciation for Item 8.a due to the fact that it is setting a precedent in that it is the first project in the Village to include cell equipment on a building façade.

#### **11. STAFF COMMUNICATIONS**

Assistant Planner Perez announced that the East Grand Village project was approved by the Planning Commission on July 16, 2019

#### **12. ADJOURNMENT**

The meeting was adjourned at 3:12 p.m. to a regular meeting on August 19, 2019 at 2:30 p.m.

#### **ATTEST:**

**Andrew Perez, Assistant Planner**  
**(Approved at ARC Mtg 08-19-2019)**