



Catch Basin Insert Inspection Form

Inspection Details	Inspection Date:		Inspector Name:	
	BMP#s Inspected:			
	BMP Type: Catch Basin Filter			
	Total number of filters installed onsite:			
	Inspection Type: <input type="checkbox"/> Pre-Rain <input type="checkbox"/> Monthly <input type="checkbox"/> Semi-Annually <input type="checkbox"/> Annually			
	Manufacturer:	Model:	Design Life:	
Filter condition:	<input type="checkbox"/> Filter intact and capturing all inflow to inlet. Fabric/structure in good condition with no tears or damage.	<input type="checkbox"/> Filter largely intact. May have some small tears in fabric or require repositioning/adjustment to capture inflows.	<input type="checkbox"/> Filter missing or badly damaged. Drainage to inlet not being adequately treated by filter.	
Sediment or litter accumulation:	<input type="checkbox"/> Sediment depth less than ¼ inch. Trash/litter and sediment can be removed for continued function.	<input type="checkbox"/> Sediment depth up to ¾ inch. Trash/litter removed for function. Filter requires cleaning for continued function.	<input type="checkbox"/> Sediment depth greater than ¾ inch. Filter must be cleaned, or removed and replaced, as soon as possible.	
Filter function:	<input type="checkbox"/> Filter is not causing ponding at drain inlet. There is no standing water ponded inside the filter.	<input type="checkbox"/> Filter is causing minor backup of flows during large storm events, but is not causing flood concerns.	<input type="checkbox"/> Filter is preventing efficient drainage during storm events. Filter type should be modified to prevent localized flooding.	
Drainage area condition:	<input type="checkbox"/> No exposed soil or erosion in periphery or drain inlet.	<input type="checkbox"/> Some bare soil or minor erosion in area draining to inlet.	<input type="checkbox"/> Significant areas or bare soil in area draining to inlet.	
Design capability:	Filter designated to retain trash as small as ¼ inch (5mm)? <input type="checkbox"/> YES <input type="checkbox"/> NO	Does the filter include specialized media for pollutant removal? <input type="checkbox"/> YES <input type="checkbox"/> NO	Has specialized media been replaced at frequency recommended by manufacturer? <input type="checkbox"/> YES <input type="checkbox"/> NO	



Catch Basin Insert Inspection Form

OFFICE USE ONLY SWP _____

Date that maintenance will be completed:		
Date that filter media was last replaced (if applicable):		
Contact for vendor that can supply replacement parts:		
For City Use: <i>Date Received:</i>	Staff Reviewer:	SWP Case #: