

ACTION MINUTES

SPECIAL MEETING OF THE HISTORICAL RESOURCES COMMITTEE FRIDAY, JANUARY 19, 2018

1. CALL TO ORDER

Chair Bill Hart called the Historical Resources Committee to order at 10:03 a.m.

2. ROLL CALL

HRC Members: Chair Bill Hart, Vice Chair Vincent Allan, and Committee Members, Ken Sage, and Patricia Price were present, Shirley Gibson was absent for roll call, but arrived at 10:09 a.m.

City Staff Present: Planning Manager Matt Downing and Planning Intern Christopher Turner were present.

3. FLAG SALUTE

Committee Member Price led the flag salute.

4. AGENDA REVIEW

None.

5. COMMUNITY COMMENTS AND SUGGESTIONS

None.

6. WRITTEN COMMUNICATIONS

None.

7. APPROVAL OF MINUTES

7.a. CONSIDERATION OF APPROVAL OF MINUTES (Downing)

Vice Chair Allen made a motion, seconded by Committee Member Sage, to approve the minutes of the December 8, 2017, meeting as submitted. The motion passed on the following voice vote:

AYES: Sage, Price, Allan, Hart

NOES: None

ABSENT: Gibson

8. REGULAR BUSINESS

8.a. CONTINUED CONSIDERATION OF HISTORIC RESOURCE SURVEYS (Downing)

Planning Manager Downing reintroduced the historic resource surveys, presented the draft map containing the location of potential historic resources within the Village, and asked the Committee how they want to proceed.

Committee Member Sage presented his research on the location of businesses in the Village, discussed how the differences in roof lines could be used to differentiate between buildings with multiple businesses, how he got a sense of different eras as he looked at various parts of Branch Street, and how this could be used to determine the potential boundaries of different historic districts. Committee Member Price expressed interest in creating a single district containing multiple eras. Vice Chair Allen expressed his concern with treating separate historic districts in different manners, risking further differentiation between the districts and loss of visual cohesion in the Village. Committee Member Gibson expressed that the Village represents an evolution of development due to the fires that have occurred over time.

Planning Manager Downing presented the windshield survey of historic resources and spoke about historic designation on the National, State, and local levels. He expressed his opinion that it would help determine the boundaries of the historic district if the Committee determined which individual structures were considered historic.

Chair Hart expressed his opinion that the Loomis Barn and Harvest Church should be the gateways to the proposed historic district.

Planning Manager Downing explained that designation of a historic district would have to be brought before City Council, and explained that the Committee needs to be able to justify the reasons for the boundaries of the proposed district. Vice Chair suggested extending the proposed boundary to incorporate non-historic buildings in order to avoid the Village being concealed by development outside the district.

The Committee discussed a tentative boundary for the historic district. The Committee concurred that Committee Member Sage should write a tentative definition of the proposed historic district.

The Committee reviewed structures along Branch Street and made the necessary revisions to the draft historic resources list.

Vice Chair Allen excused himself from the meeting at 11:35 a.m.

Chair Hart suggested dividing up research on the buildings identified as potentially historic and suggested strategies to find the relevant information. Planning Manager Downing reminded the Committee that they will need to notify the property owner if the Committee decides to conduct research on a particular structure. Chair Hart agreed and suggested an informal approach if the Committee is proposing research on the property and a formal notification if the Committee proposes to nominate a structure for historic designation.

8.b. CONTINUED CONSIDERATION OF A WORK PROGRAM FOR 2018 (Downing)

Planning Manager Downing presented the item and suggested that the current historic district project will take up the majority of the Committee's time in 2018. The Committee concurred and no further action was taken.

9. NEW BUSINESS

None

10. DISCUSSION ITEMS

10.a. CONSIDERATION OF PROVIDING DIRECTION ON MODIFICATION OF THE HISTORICAL RESOURCES COMMITTEE BYLAWS REGARDING STANDARD MEETING DAY (Downing)

Planning Manager Downing presented the item. The Committee decided to continue the current regular meeting schedule.

11. COMMITTEE COMMUNICATIONS

None.

12. STAFF COMMUNICATIONS

None

13. ADJOURNMENT

The meeting was adjourned at 11:49 a.m.

/s/Bill Hart, Chair

ATTEST:

**Christopher Turner, Planning Intern
(Approved at HRC Mtg 02-09-2018)**