

**MINUTES**  
CITY OF ARROYO GRANDE  
PARKS AND RECREATION COMMISSION  
WEDNESDAY, JUNE 8, 2016, 6:30 P.M.  
CITY COUNCIL CHAMBERS  
215 E. BRANCH STREET  
ARROYO GRANDE, CALIFORNIA

**1. CALL TO ORDER**

Chair King presided and called the Arroyo Grande Parks and Recreation Commission meeting to order at 6:30 p.m.

**2. FLAG SALUTE**

Eagle Scout, Riley Betita led those present in the Flag Salute.

**3. ROLL CALL**

Commissioner Linda Sandy, Commissioner Jen Jensen, Commissioner Will Reichardt, Commissioner Blethen, and Chair King were present at roll call. Attending staff included Recreation Services Director John Rogers, Public Works Director Geoff English, Volunteer Coordinator Sheridan Bohlken, and Administrative Secretary Jill Fitzgerald.

**4. COMMUNITY COMMENTS AND SUGGESTIONS**

None.

**5. CONSENT AGENDA**

**5.a. Consideration of Approval of Minutes**

**Action:** Upon motion/second by Commissioners Jensen/Sandy the minutes of the Parks and Recreation Commission meeting of May 11, 2016 were approved as submitted.

**6. CONTINUED BUSINESS**

None.

**7. NEW BUSINESS**

**7.a. REQUEST FOR FEE WAIVER – RELAY FOR LIFE**

Director Rogers reviewed the staff report.

**Action:** Commissioner Sandy made a motion to approve the request for fee waiver. Commissioner Blethen seconded the motion and the motion passed unanimously.

**7.b. EAGLE SCOUT PROJECT: PRESENTATION OF CONCEPTUAL OPTIONS FOR A POTENTIAL PLAY STRUCTURE IN THE ARROYO GRANDE VILLAGE**

Director English reviewed the staff report with a power point presentation and introduced Eagle Scout Riley Betita.

Eagle Scout Riley Betita presented his project to the commission including a power point presentation.

## **PARKS AND RECREATION COMMISSION MINUTES**

**JUNE 8, 2016**

**PAGE 2**

The commission discussed project timeframe, fundraising ideas, and location concerns with Riley. Commissioner King spoke of his interest of putting the play element in Olohan Alley. Commissioner Jensen talked about Kiwanis Park as an option for potential growth. Commissioners made suggestions regarding design and layout of park elements. Discussion ensued regarding ADA requirements at the proposed locations.

**Action:** Director English will meet with Riley in the near future and come back to the commission with a few options for the two suggested locations.

### **7.c. PROPOSED ADOPT-A-PARK PROGRAM**

Director Rogers introduced Sheridan Bohlken, Volunteer Coordinator, to the commission. Sheridan reviewed the staff report with a power point presentation. Sheridan discussed the components of the Adopt-A-Park handbook and requested feedback from the commission.

Commissioner Sandy complimented Sheridan on her handbook and a job well done. Commissioner Sandy asked about a “break up” clause should an adopt-a-park agreement not go as agreed. She expressed her concerns surrounding oversight and management should the program grow beyond expectations. Commissioner Jensen inquired about our efforts to advertise this program. Sheridan addressed Commissioner Jensen’s question. Sheridan shared a recent experience with 7<sup>th</sup> Day Adventist School near the Woman’s Club Community Center and their clean-up efforts surrounding the center.

**Action:** Commissioner King requested staff follow up on this agenda item in a few months.

### **8. COMMISSION COMMUNICATIONS**

Commissioner Sandy asked a question regarding budgeting for fee waivers. Director Rogers discussed the fee waiver process and how it impacts the budget.

### **9. STAFF COMMUNICATIONS**

Director Rogers updated the commission on recent programs sponsored by the Recreation Services Department. The Father Daughter Date Night was held in June and was a success. The Village Summer Concert Series starts this Sunday, June 12, 2016. The First Annual Family Fun Day will take place on Saturday, June 25<sup>th</sup>. The event is Co-sponsored with the Arroyo Grande Lions Club. This event is free to the public.

### **10. COMMUNITY COMMENTS AND SUGGESTIONS**

None.

### **11. ADJOURNMENT**

**Action:** Upon motion/second by Commissioners Blethen/Jensen the meeting of the Parks and Recreation Commission was unanimously adjourned at 7:40 p.m. to the next scheduled meeting of July 13, 2016.

**PARKS AND RECREATION COMMISSION MINUTES**

**JUNE 8, 2016**

**PAGE 3**

**/s/ Greg King, Chair**

**ATTEST**

**/s/ Jill Fitzgerald, Secretary to the Commission**

**(Approved at Parks & Recreation Commission meeting 8/10/16)**