

## ACTION MINUTES

### SPECIAL MEETING OF THE TRAFFIC COMMISSION MONDAY, MARCH 28, 2016 COUNCIL CHAMBERS, 215 E. BRANCH STREET ARROYO GRANDE, CA

1. **CALL TO ORDER**

Vice Chair Carson called the meeting to order at 6:03 p.m.

2. **ROLL CALL**

Traffic Commissioners: Commissioner Susan Henslin;  
Commissioner Kenneth Price;  
Vice Chair Jim Carson; and  
Chair Steven Ross arrived at 6:15 p.m.

Commissioners absent:

Staff present: Matt Horn, City Engineer;  
Geoff English, Director of Public Works;  
Kevin McBride, Police Commander; and  
Jane Covert-Lannon, Office Assistant II.

3. **PLEDGE OF ALLEGIANCE**

Vice Chair Carson led the pledge of allegiance.

4. **COMMUNITY COMMENTS AND SUGGESTIONS**

Vice Chair Carson opened the Community Comments and Suggestions.

Hearing no public comment, Vice Chair Carson closed the Community Comments and Suggestions.

5. **CONSENT AGENDA**

5.a. **Approval of Minutes**

**ACTION:** Vice Chair Carson moved to approve the minutes of the November 16, 2015 regular meeting. Commissioner Price seconded the motion and the minutes were accepted on a voice vote.

**AYES:** Carson, Price

**NOES:** None

**ABSENT:**

6. **BUSINESS ITEMS**

6.a **CONSIDERATION OF TRAFFIC CALMING WORK ON CALIFORNIA STREET.**

**Recommended Action:** It is recommended that the Traffic Commission:

1. Direct staff to meet with Lucia Mar Unified School District to review data obtained and request discussion, outreach and education of student drivers;
2. Direct staff to post Speed Limits on California Street.
3. Direct staff to increase Speed Limit enforcement on California Street; and
4. Direct staff to obtain additional vehicle speed data once all activities above are complete and return to the Traffic Commission with the results of this work effort.

City Engineer, Matt Horn gave the staff presentation to the Commissioners.

Vice Chair Carson opened the public comment on this item and the following person spoke:

Kristi Dibbern – California Street: She asked that the addition of a crosswalk at the end of the street be considered. She said that for the kids crossing the street it is very dangerous without one.

Meg Rodriguez – California Street: She said that there is only one street light on the block and it is very hard to see.

Upon hearing no further public comment, Vice Chair Carson closed the public comment on this item.

Let the record show that Chair Ross arrived at 6:15 p.m.

**ACTION:** Chair Ross made a motion to agree with all of the staff recommendations and to come back with an estimate for sidewalks, striping and new design suggestions.

**AYES:** Ross, Price, Henslin, Carson

**NOES:** None

**ABSENT:**

6.b **CONSIDERATION OF REMOVAL OF A MARKED PEDESTRIAN CROSSWALK ON VALLEY ROAD AT TIGER TAIL DRIVE**

**Recommended Action:** It is recommended that the Commission advise the City Council to remove the marked crosswalk on Valley Road at Tiger Tail Drive.

Matt Horn, City Engineer, gave the staff presentation to the Commissioners.

Upon hearing no comments, Chair Ross closed the public comment.

**ACTION:** Vice Chair Carson made a motion to advise the City Council to remove the marked crosswalk on Valley Road at Tiger Tail Drive, put in the ADA ramps and not re-install a marked crosswalk.

**AYES:** Carson, Price, Henslin, Ross

**NOES:** None

**ABSENT:**

**6.c. CONSIDERATION OF LOADING AND UNLOADING ZONE ON VALLEY ROAD ADJACENT TO ARROYO GRANDE HIGH SCHOOL.**

**Recommended Action:** It is recommended that the Traffic Commission advise the City Council to allow portions of Valley Road to be used for loading and unloading.

Matt Horn, City Engineer, gave the staff presentation to the Commissioners.

Chair Ross opened the public comment.

Upon hearing no further comments, Chair Ross closed public comment.

**ACTION:** Commissioner Price made a motion to advise the City Council to allow portions of Valley Road to be used for loading and unloading. The motion was seconded by Vice Chair Carson and the motion passed on the following vote:

**AYES:** Price, Carson, Henslin, Ross

**NOES:** None

**ABSENT:**

**6.d. CONSIDERATION OF DRAFT NEIGHBORHOOD TRAFFIC CALMING GUIDELINES**

**Recommended Action:** It is recommended that the Traffic Commission:

1. Review and direct staff to implement any required changes to the Draft Neighborhood Traffic Calming guidelines; and
2. Recommend that the City Council adopt Neighborhood Traffic Calming Guidelines.

Matt Horn, City Engineer, gave the staff presentation to the Commissioners.

Chair Ross opened the public comment.

Upon hearing no comments, Chair Ross closed the public comment.

**ACTION:** Vice Chair Carson made a motion to recommend to the City Council to adopt the Traffic Calming Guidelines with the addition of neighborhood circles. Commissioner Price seconded the motion and it passed on the following vote:

**AYES:** Carson, Price, Henslin, Ross  
**NOES:** None  
**ABSENT:**

**7. DISCUSSION ITEMS**

Matt Horn, City Engineer said that he hopes to bring forward on the April agenda the following:

1. Paulding circulation work review.
2. Review of East Branch Streetscaping

**8. COMMISSION COMMUNICATIONS**

**9. ADJOURNMENT**

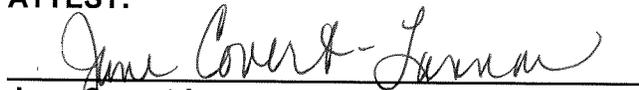
Chair Ross adjourned the meeting at 7:11 p.m.



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**Steven Ross, Chair**

**ATTEST:**



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**Jane Covert-Lannon  
Office Assistant II**

(Approved at TC Mtg: May 23, 2016)