

**ACTION MINUTES**

**SPECIAL MEETING OF THE TRAFFIC COMMISSION  
MONDAY, JANUARY 25, 2016**

**COUNCIL CHAMBERS, 215 E. BRANCH STREET  
ARROYO GRANDE, CA**

**1. CALL TO ORDER**

Chair Ross called the meeting to order at 6:00 p.m.

**2. ROLL CALL**

Traffic Commissioners: Commissioner Kenneth Price, Vice Chair Jim Carson,  
Chair Steven Ross

Commissioners absent: Commissioner Janette Pell

Staff present: Matt Horn, City Engineer, Kevin McBride, Police  
Commander; and Jane Covert-Lannon, Office Assistant II.

**3. PLEDGE OF ALLEGIANCE**

Chair Ross led the pledge of allegiance.

**4. COMMUNITY COMMENTS AND SUGGESTIONS**

Chair Ross opened the Community Comments and Suggestions.

Hearing no public comment, Chair Ross closed the Community Comments and  
Suggestions.

**5. CONSENT AGENDA**

**5.a. Approval of Minutes**

**ACTION:** Vice Chair Carson moved to approve the minutes of the November 16, 2015  
regular meeting. Commissioner Price seconded the motion and the minutes were  
accepted on a voice vote.

**AYES:** Carson, Price, Ross

**NOES:** None

**ABSENT:** Pell

6. **BUSINESS ITEMS**

6.a **Consideration of additional parking restriction adjacent to 603 Cornwall Avenue's Driveway located on Bell Street.**

**Recommended Action:** It is recommended that the Traffic Commission direct staff to restrict parking 16 feet on either side of an existing driveway on Bell Street for the property located at 603 Cornwall Avenue.

City Engineer, Matt Horn gave the staff presentation to the Commissioners.

Chair Ross opened the public comment on this item and the following person spoke:

- Louis Brazil – Cornwall Avenue – Thanked the Traffic Commission for reviewing the problem.

Upon hearing no further public comment, Chair Ross closed the public comment on this item.

**ACTION:** Commissioner Price made a motion to approve the staff recommendation to restrict parking an additional 16 feet on either side of the existing driveway on Bell Street for the property located at 603 Cornwall. Vice Chair Carson seconded the motion and the motion passed on the following vote.

**AYES:** Price, Carson, Ross  
**NOES:** None  
**ABSENT:** Pell

6.b **Consideration of parking restriction on Nevada Street from East Branch Street to East Le Point.**

**Recommended Action:** It is recommended that the Traffic Commission direct staff to restrict parking on Nevada Street, 70 feet on the east side and 35 feet on the west side.

Matt Horn, City Engineer, gave the staff presentation to the Commissioners.

Chair Ross opened the public comment.

Upon hearing no further comments, Chair Ross closed the public comment.

**ACTION:** Vice Chair Carson made a motion to approve Nevada St. be restricted by red painted curb 70 feet on the east side and 35 feet on the west side. Commissioner Price seconded the motion and the motion passed on the following vote:

**AYES:** Carson, Price, Ross  
**NOES:** None  
**ABSENT:** Pell

**6.c. Consideration of traffic calming work on California Street**

**Recommended Action:** It is recommended that the Traffic Commission:

1. Receive public input regarding vehicular traffic on California Street;
2. Direct staff to obtain vehicle speed information;
3. Direct staff to increase enforcement if warranted; and
4. Direct staff to return to the Traffic Commission with the results of this work effort.

Matt Horn, City Engineer, gave the staff presentation to the Commissioners.

Chair Ross opened the public comment.

Citizen 1 – Agree with limited right turn suggestion. Need a speed bump and striping. There are now 12 young children who live on the block under 14 years of age. Also need lighting and sidewalks. He is worried about the children.

Kristie – California Street – She wrote the letter to the City. She has lived on California Street for six years. She said that the amount of traffic and the speed going to and from the high school is alarming. She once saw a couch drug behind a truck down the street. She asks if we can work with the school for better information to the kids. Stated that the worst times are between 7:30 a.m. and 8:30 a.m.; 2:30 p.m. and 3:30 p.m.; and at 5:30 p.m.

April McClain – California Street – She believes that there is a serious safety issue on California Street. She stated that the lack of sidewalks and lighting is a safety problem and wonders if there is a grand for sidewalks. She said that there are parking restrictions with signs, but the only way they are enforced is when the police are called. She says that during the different sports season, especially football, so many cars are parked on the street that the only place to walk is in the street. With the speeds that some of these cars go, it is very dangerous.

Upon hearing no further comments, Chair Ross closed public comment.

**ACTION:** Vice Chair Carson made a motion to obtain vehicle speed information, increase enforcement if necessary, including information on sidewalks, lighting and involving the school district and bring back to the Traffic Commission for evaluation. The motion was seconded by Commissioner Price and the motion passed on the following vote:

**AYES:** Carson, Price, Ross  
**NOES:** None  
**ABSENT:** Pell

**6.d. Consideration of Operational Changes of West Branch at East Grand Avenue**

**Recommended Action:** It is recommended that the Traffic Commission receive an update on several alternatives that may address congestion at the intersection of East Grand Avenue and East Branch Street.

Matt Horn, City Engineer, gave the staff presentation to the Commissioners.

Chair Ross opened the public comment.

Upon hearing no comments, Chair Ross closed the public comment.

**ACTION:** Chair Ross made a motion to instruct the City to move ahead with the short term re-stripping of E. Branch Street adding an exclusive right-turn lane (Alternative 5) and continue to explore other options of dealing with the intersections of East Branch, Station Way, and the on and off ramps of 101.

**AYES:** Ross, Carson, Price  
**NOES:** None  
**ABSENT:** Pell

**6.e. Consideration of appointing one traffic commissioner to serve as a stakeholder for the East Branch Streetscaping Project and one alternate stakeholder.**

**Recommended Action:** It is recommended that the Traffic Commission:

1. Appoint one Traffic Commissioner as a Stakeholder for the East Branch Streetscaping Project; and
2. Appoint one Traffic Commissioner as an Alternate Stakeholder for the East Branch Streetscaping Project.

Matt Horn, City Engineer, gave the staff presentation to the Commissioners.

Chair Ross opened the public comment.

Upon hearing no comments, Chair Ross closed the public comment.

**ACTION:** Commissioner Price made a motion to nominate Chair Ross as the Stakeholder for the East Branch Streetscaping Project and himself as the Alternate Stakeholder. Commissioner Carson seconded the motion and the motion passed on the following vote:

**AYES:** Price, Carson, Ross  
**NOES:** None  
**ABSENT:** Pell

**6.f. Consideration of Draft Neighborhood Traffic Calming Guidelines**

**Recommended Action:** It is recommended that the Traffic Commission review and direct staff to implement any required changes to the Draft Neighborhood Traffic Calming Guidelines.

Matt Horn, City Engineer, gave the staff presentation to the Commissioners.

Chair Ross opened the public comment.

Upon hearing no comments, Chair Ross closed the public comment.

Vice Chair Carson stated that he likes the document but feels it is important to start out with two things: 1) Speed enforcement and 2) Stop signs. An introduction discussing details for both of these so the public will have a better understanding of them. Also include a mechanism for removing signs that are no longer relevant.

Commissioner Price commented that he likes the documents and feels that it is evolutionary over time. He said that it would show the public that the city is trying to solve problems.

Chair Ross said that he feels it is a good tool and a value to the city, the commissioners and to the residents. Chair Ross said that he likes the flexibility based on individual situations.

Matt Horn, City Engineer, stated that he would incorporate the Commissioners' comments, would make edits and bring the document back at an upcoming meeting and at that time the Commission could decide whether to accept it and move it forward to City Council.

**7. DISCUSSION ITEMS**

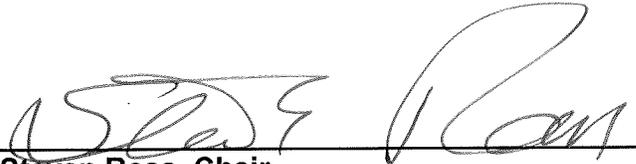
1. Matt Horn, City Engineer, said he is working on bringing back the LePoint/McKinley Project back to the Commission.
2. Matt Horn, City Engineer said that a circulation study was done and a student did an evaluation at the five point intersection at Huasna/Stanley near the Portugese Hall. Matt Horn said he would bring that study in for the Commissioners to see.
3. Matt Horn, City Engineer sais that the city has sent out an RFP out for Halcyon Road Complete Streets Plan which is a blueprint for Halcyon Road from 101 to the 1.

**8. COMMISSION COMMUNICATIONS**

Vice Chair Carson stated that after a recent meeting where red zones on East Branch were discussed, a gentleman named Steve Markowitz attended the meeting. Mr. Markowitz wrote a letter, which was published in a local newspaper thanking Matt Horn and the Traffic Commission for a job well done.

8. ADJOURNMENT

Chair Ross adjourned the meeting at 8:00 p.m.



---

Steven Ross, Chair

ATTEST:



---

Jane Covert-Lannon  
Office Assistant II

(Approved at TC Mtg: 3/28/16)