

ACTION MINUTES

SPECIAL MEETING OF THE ARCHITECTURAL REVIEW COMMITTEE JANUARY 11, 2016 CITY HALL SECOND FLOOR CONFERENCE ROOM, 300 EAST BRANCH STREET ARROYO GRANDE, CA

1. CALL TO ORDER

Vice-Chair Peachey called the Special Architectural Review Committee meeting to order at 2:30 p.m.

2. ROLL CALL

ARC Members: Committee Members Bruce Berlin, Michael Peachey, Mary Hertel, and John Rubatzky were present. Chair Warren Hoag was absent.

City Staff Present: Associate Planner Matt Downing, Planning Intern Sam Anderson, Administrative Intern Patrick Holub and Community Development Director Teresa McClish were present.

3. FLAG SALUTE

Bruce Berlin led the Flag Salute.

4. COMMUNITY COMMENTS AND SUGGESTIONS

Associate Planner Downing introduced Intern Patrick Holub to the Committee.

5. APPROVAL OF MINUTES

Bruce Berlin made a motion, seconded by Mary Hertel, to approve the minutes of December 21, 2015 as submitted. The motion passed on a 3-0-1 voice vote with Warren Hoag absent and John Rubatzky abstaining.

6. PROJECTS

6.a. CONSIDERATION OF ARCHITECTURAL REVIEW 15-014; LOCATION – SOUTHWEST CORNER OF EAST GRAND AVENUE AND SOUTH COURTLAND STREET; APPLICANT – MFI LIMITED; REPRESENTATIVE – RRM DESIGN GROUP (DOWNING)

Associate Planner Downing presented the staff report and recommended the Architectural Review Committee review the proposed project and make a recommendation to the Community Development Director.

Associate Planner Downing responded to questions from the Committee.

Scott Martin, Darin Cabral, and Josh Roberts, RRM Design Group, representatives, spoke in support of the project and responded to questions from the Committee.

The Committee provided comments on the project.

Bruce Berlin made a motion, seconded by John Rubatzky, to recommend approval of the project as submitted to the Community Development Director. The motion carried on a 4-0 voice vote.

6.b. CONSIDERATION OF ARCHITECTURAL REVIEW 15-011 AND MINOR EXCEPTION 16-001 FOR ONE FOOT (1') REDUCTION OF SIDE YARD SETBACK; NEW TWO-STORY RESIDENCE; LOCATION – SHORT STREET; APPLICANT – CINDY NOTT; REPRESENTATIVE – MICHAEL FISHER (ANDERSON)

Planning Intern Anderson presented the staff report recommending the Architectural Review Committee review the proposed project and make a recommendation to the Community Development Director.

Planning Intern Anderson responded to questions from the Committee.

Michael Fisher, Greg Soto, and Dick Keenan, representatives, and Cindy Nott, applicant, presented the proposed project and responded to questions from the Committee.

The Committee provided comments on the project.

Mary Hertel made a motion, seconded by Bruce Berlin, to recommend denial of the application and allow the applicant to modify the proposal before returning.

Associate Planner Downing recommended that rather than a denial recommendation, the Committee should consider continuation of the item to an unspecified date and provide specific direction on modifications the Committee is interested in seeing in the project. Further discussion from the applicant and applicant's representatives occurred.

Mary Hertel revised her motion to continue the project at an unspecified date to allow the architect time to revise the design. Bruce Berlin seconded the motion and the motion passed on a 4-0 voice vote.

6.c. CONSIDERATION OF ADMINISTRATIVE SIGN PERMIT 15-014; ONE NEW WALL SIGN AND REFACING OF EXISTING POLE SIGN LOCATION – 139 TRAFFIC WAY; REPRESENTATIVE – TOM DIAZ; SIGN CONTRACTOR – NORTHERN SIGN AND DESIGN (Anderson)

Bruce Berlin made a motion, seconded by Mary Hertel, to continue the project at an unspecified date to allow the applicant to be present. The motion passed on a 4-0 voice vote.

7. DISCUSSION ITEMS

None

8. COMMITTEE COMMUNICATIONS

None

9. STAFF COMMUNICATIONS

Associate Planner Downing informed the Committee of the upcoming schedule for the month of February.

10. ADJOURNMENT

The meeting was adjourned at 4:54 pm to a meeting on February 1, 2016 at 2:30 pm.

/s/Warren Hoag, Chair

ATTEST:

**Patrick Holub, Administrative Intern
(Approved at ARC Mtg 02-01-2016)**