

****NOTE MEETING LOCATION CHANGE****

**AGENDA SUMMARY
CITY COUNCIL MEETING
TUESDAY, OCTOBER 11, 2016**

**SPECIAL MEETING AT 5:00 P.M.
REGULAR MEETING AT 6:00 P.M.**

****SOUTH COUNTY REGIONAL CENTER**
800 WEST BRANCH STREET, ARROYO GRANDE**

SPECIAL MEETING 5:00 P.M.

CALL TO ORDER

ROLL CALL

FLAG SALUTE:

PUBLIC COMMENT ON CLOSED SESSION ITEMS

CLOSED SESSION

The City Council will immediately recess to a closed session for the following:

a) **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION** pursuant to Government Code Section 54956.9(d)(1):

Name of Case: Santa Maria Valley Water Conservation District v. City of Santa Maria, et al. and related actions, Santa Clara Superior Court, Case No. CV 770214

b) **CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION** pursuant to Paragraph (1) of Subdivision (d) of Section 54956.9:

Name of Case: Pacific Gas and Electric Company Application 16-08-006 for Approval of the Retirement of Diablo Canyon Power Plant, Implementation of the Joint Proposal, and Recovery of Associated Costs Through Proposed Ratemaking Mechanisms before the California Public Utilities Commission- Protest of the City of San Luis Obispo, City of Pismo Beach, City of Paso Robles, City of Arroyo Grande, City of Morro Bay, and City of Atascadero

RECONVENE TO OPEN SESSION

The City Council will reconvene to open session at 6:00 p.m. in conjunction with the Regular Meeting and announcement(s) of any reportable action(s) taken in closed session will be made.

REGULAR MEETING 6:00 p.m.

1. CALL TO ORDER

2. ROLL CALL

3. MOMENT OF REFLECTION

4. FLAG SALUTE:

Junior Girl Scout Troop 41049

5. AGENDA REVIEW:

5.a. Closed Session Announcements

The Mayor or City Attorney will announce reportable actions taken, if any, from the following meeting.

Special Meeting of October 11, 2016, 5:00 p.m.

a) Conference with Legal Counsel – Existing litigation pursuant to Government Code Section 54956.9(d)(1):

Name of Case: Santa Maria Valley Water Conservation District v. City of Santa Maria, et al. and related actions, Santa Clara Superior Court, Case No. CV 770214

5.b. Move that all ordinances presented for introduction or adoption be read in title only and all further readings be waived

6. SPECIAL PRESENTATIONS

6.a. Presentation By The Arroyo Grande Cemetery District

Documents:

[CC 2016-10-11_06a.pdf](#)

7. COMMUNITY COMMENTS AND SUGGESTIONS:

This public comment period is an invitation to members of the community to present issues, thought, or suggestions on matters not scheduled on this agenda. Comments should be limited to those matters that are within the jurisdiction of the City Council. The Brown Act restricts the Council from taking formal action on matters not published on the agenda. In response to your comments, the Mayor or presiding Council Member may:

- Direct City staff to assist or coordinate with you.
- A Council Member may state a desire to meet with you.
- It may be the desire of the Council to place your issue or matter on a future Council agenda.

Please adhere to the following procedures when addressing the Council:

- Comments should be limited to 3 minutes or less.
- Your comments should be directed to the Council as a whole and not direct to individual Council member
- Slanderous, profane or personal remarks against any Council Member or member of the audience shall not be permitted.

8. INTERIM CITY MANAGER REPORT:

Correspondence/Comments as presented by the Interim City Manager.

9. CONSENT AGENDA:

The following routine items listed below are scheduled for consideration as a group. The recommendations for each item are noted. Any member of the public who wishes to comment on any Consent Agenda item may do so at this time. Any Council Member may request that any item be withdrawn from the Consent Agenda to permit discussion or change the recommended course of action. The City Council may approve the remainder of the Consent Agenda on one motion.

9.a. Consideration Of Cash Disbursement Ratification

Recommended Action: Ratify the listing of cash disbursements for the period September 16, 2016 through September 30, 2016.

Documents:

9.b. Consideration Of Approval Of Minutes

Recommended Action: Approve the minutes of the Regular City Council/Successor Agency to the Dissolved Arroyo Grande Redevelopment Agency Meeting of September 27, 2016, as submitted.

Documents:

[CC 2016-10-11_09b Approval of Minutes.pdf](#)

9.c. Consideration Of A Resolution Adopting Two Updated Job Descriptions And Reclassifying A Part-Time Position

Recommended Action: Adopt a Resolution updating the job descriptions for the City Engineer and part-time Senior Office Assistant and reclassifying the part-time Office Assistant II in Community Development to part-time Senior Office Assistant.

Documents:

[CC 2016-10-11_09c Resolution_Updated Job Descriptions.pdf](#)

9.d. Consideration Of Approval Of Purchase And Sale Agreements For Le Point Street Properties

Recommended Action: Approve and authorize the Mayor to execute the Purchase and Sale Agreements for the Le Point Street parking lot properties located at 132 and 202 Le Point Street.

Documents:

[CC 2016-10-11_09d Purchase of Le Point Street Properties.pdf](#)

9.e. Consideration To Declare An Existing Command Trailer As Surplus Property / Authorize Transfer To The City Of San Luis Obispo And Accept A Homeland Security Funded Command Trailer From The San Luis Obispo County Sheriff's Department

Recommended Action: 1) Adopt a Resolution declaring an existing command trailer as surplus and authorizing its transfer to the City of San Luis Obispo; and 2) Accept a Homeland Security funded command trailer as a replacement from the San Luis Obispo County Sheriff's Department.

Documents:

[CC 2016-10-11_09e Surplus Property Command Trailer.pdf](#)

9.f. Consideration Of An Award Of Contract To Victor Concrete Inc. For Construction Of The Mid-Block Crosswalk Barrier Removal Project, PW 2015-03

Recommended Action: 1) Award a contract for the Mid-Block Crosswalk Barrier Removal Project to Victor Concrete Inc. in the amount of \$43,482.00; 2) Authorize the Interim City Manager to approve change orders for up to 10% of the contract amount, \$4,348.20, for unanticipated costs during the construction phase of the project; 3) Transfer \$3,025 from the Sales Tax Fund, Various Striping and Sidewalks Improvements, into the project budget; and 4) Direct the City Clerk to file a Notice of Exemption.

Documents:

[CC 2016-10-11_09f Award Contract_Crosswalk Barrier Removal.pdf](#)

9.g. Consideration Of Temporary Use Permit Case No. 16-019; Authorizing The Closure Of City Streets For The Annual Arroyo Grande Village Christmas Parade, November 27, 2016; Applicant – Doc Burstein's Ice Cream Lab And The Arroyo Grande Grover Beach Chamber Of Commerce; Representative – Cat Keith

Recommended Action: Adopt a Resolution approving Temporary Use Permit 16-019 for the Annual Arroyo Grande Village Christmas Parade, and directing staff to implement safety measures, including closure of East and West Branch Streets between Traffic Way and Mason Street, no parking zones, and the detour of automobile traffic on Sunday, November 27, 2016.

Documents:

[CC 2016-10-11_09g TUP Christmas Parade.pdf](#)

9.h. **Consideration Of Temporary Use Permit Case No. 16-021; Authorizing “Halloween In The Village” On Monday, October 31, 2016 And Directing Staff To Implement Related Safety Measures Including No Parking Zones, Street Closures, And Warning Devices**

Recommended Action: Adopt a Resolution approving Temporary Use Permit 16-021, applied for by the Village Improvement Association, to authorize Halloween in the Village and directing staff to implement safety measures, including closure of East and West Branch Streets between Traffic Way and Mason Street, no parking zones, and the detour of automobile traffic on Monday, October 31, 2016.

Documents:

[CC 2016-10-11_09h TUP Halloween in the Village.pdf](#)

10. PUBLIC HEARINGS:

None.

11. OLD BUSINESS:

11.a. **Consideration Of Approval Of Agreement With The California-Pacific Annual Conference Of The United Methodist Church Regarding The Methodist Campground And Tabernacle**

Recommended Action: Approve and authorize the Mayor to execute the agreement with the California-Pacific Annual Conference of the United Methodist Church regarding the Methodist Campground and Tabernacle.

Documents:

[CC 2016-10-11_11a Approval of Methodist Campground Agreement.pdf](#)
[CC 2016-10-11 Supplemental No. 2 Item 11.a.pdf](#)

12. NEW BUSINESS:

12.a. **Consideration Of A Proposed Ordinance Amending Portions Of Title 8 (Fire Code) And Title 15 (Building And Construction Codes) Of The Arroyo Grande Municipal Code**

Recommended Action: 1) Introduce an Ordinance amending portions of the Arroyo Grande Municipal Code Chapter 8.04 related to the adoption of the California Fire Code and the International Fire Code; and amending portions of Chapter 15.04 related to the adoption of California Building Code, California Residential Code, California electrical Code, California Mechanical Code, California Plumbing Code, California Green Building Code, California Existing Building Code, California Energy Code, California Historical Building Code and the International Property Maintenance Code; and; 2) Schedule a public hearing for October 25, 2016, in accordance with the requirements of Government Code Section 50022.3, to consider adoption of the Ordinance.

Documents:

[CC 2016-10-11_12a Introduce Ordinance Bldg Codes.pdf](#)

12.b. **Consideration Of Additional Water Restriction Measures And Options For Water**

Conservation Programs

Recommended Action: 1) Receive and file the updated water supply and demand report; 2) Approve triggers and additional water use restrictions for the next step of Stage 1 water emergency restrictions and direct staff to bring back an implementing Resolution; 3) Direct staff to bring back a draft Resolution revising the Stage 1 water emergency restrictions to increase mandatory conservation for dedicated irrigation meters from 25% to 50%; and 4) Approve a revised funding plan for water conservation programming and appropriate an additional \$8,450 from the Water Neutralization Fund, as proposed.

Documents:

[CC 2016-10-11_12b Water Use Restriction Measures and Options.pdf](#)

[CC 2016-10-11 Supplemental No. 1 Item 12.b.pdf](#)

13. COUNCIL COMMUNICATIONS:

Any Council Member may ask a question for clarification, make an announcement, or report briefly on his or her activities. In addition, subject to Council Policies and Procedures, Council Members may request staff to report back to the Council at a subsequent meeting concerning any matter or request that staff place a matter of business on a future agenda. Any request to place a matter of business for original consideration on a future agenda requires the concurrence of at least one other Council Member.

14. COMMUNITY COMMENTS AND SUGGESTIONS:

This public comment period is an invitation to members of the community to present issues, thoughts, or suggestions, or to comment on any scheduled Closed Session items.

Comments should be limited to those matters that are within the jurisdiction of the City Council. The Brown Act restricts the Council from taking formal action on matters not published on the agenda.

15. CLOSED SESSION:

None.

16. ADJOURNMENT

All Staff reports of other written documentation, including any supplemental material distributed to a majority of the City Council within 72 hours of a regular meeting, relating to each item of business on the agenda are available for public inspection during regular business hours in the City Clerk's office, 300 E. Branch Street, Arroyo Grande. If requested, the agenda shall be made available in appropriate alternative formats to persons with disability, as required by the Americans with Disabilities Act. To make a request for disability-related modification or accommodation, contact the Legislative and Information Services Department at 805-473-5414 as soon as possible and at least 48 hours prior to the meeting date.

This agenda was prepared and posted pursuant to Government Code Section 54954.2. Agenda reports can be accessed and downloaded from the City's website at www.arroyogrande.org. If you would like to subscribe to receive email or text message notifications when agendas are posted, you can sign up online through our [Notify Me](#) feature.

City Council Meetings will be videotaped for replay on Arroyo Grande's Government Access Channel 20. The rebroadcast schedule is published at www.slo-span.org.

Special Presentations

- 6.a. **Presentation by the Arroyo Grande Cemetery District**
No supporting documentation.



MEMORANDUM

TO: CITY COUNCIL

FROM: DEBBIE MALICOAT, DIRECTOR OF ADMINISTRATIVE SERVICES

BY: NICOLE VALENTINE, ACCOUNTING MANAGER

SUBJECT: CONSIDERATION OF CASH DISBURSEMENT RATIFICATION

DATE: OCTOBER 11, 2016

RECOMMENDATION:

It is recommended the City Council ratify the attached listing of cash disbursements for the period of September 17 through September 30, 2016.

IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:

There is a \$1,215,177.09 fiscal impact that includes the following items:

- Accounts Payable Checks \$778,792.19
- Payroll & Benefit Checks \$436,384.90

BACKGROUND:

Cash disbursements are made weekly based on the submission of all required documents supporting the invoices submitted for payment. Prior to payment, Administrative Services staff reviews all disbursement documents to ensure that they meet the approval requirements adopted in the Municipal Code and the City's Purchasing Policies and Procedures Manual.

ANALYSIS OF ISSUES:

The attached listing represents the cash disbursements required of normal and usual operations during the period. The disbursements are accounted for in the FY 2016-17 budget.

Significant expenditures in this time period include:

- Payment for Le Point Area water main upgrades of \$227,029.58 to Specialty Construction
- Water Well #11 project expenditures of \$17,547.11 to Hopkins Technical Products
- City Council Chambers Access Improvements of \$16,188.75 to Ravatt Albrecht & Associates

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CONSIDERATION OF CASH DISBURSEMENT RATIFICATION
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ALTERNATIVES:

The following alternatives are presented for the City Council's consideration:

- Approve staff recommendations;
- Do not approve staff recommendations;
- Provide direction to staff.

ADVANTAGES:

- The Administrative Services Department monitors payments of invoices for accountability, accuracy and completeness using standards approved by the City Council.
- Invoices are paid in a timely manner to establish goodwill with merchants.
- Discounts are taken where applicable.

DISADVANTAGES:

There are no disadvantages identified in this recommendation.

ENVIRONMENTAL REVIEW:

No environmental review is required for this item.

PUBLIC NOTIFICATION AND COMMENTS:

The Agenda was posted at City Hall and on the City's website in accordance with Government Code Section 54954.2.

Attachments:

1. September 17 – September 30, 2016 – Accounts Payable Check Register
2. September 30, 2016 – Payroll & Benefit Check Register

CITY OF ARROYO GRANDE
CHECK LISTING

ATTACHMENT 1

SEPTEMBER 17 - SEPTEMBER 30, 2016

Check Date	Check #	Amount	Description	Acct #	Vendor Last Name
09/23/2016	272679	\$227,029.58	Install 8-inch water main on C	640.5924.7001	SPECIALTY CONSTRUCTION INC
09/23/2016	272700	\$116,253.60	ACTIVE HEALTH INSURANCE	011.0000.2109	PERS - ACTIVE MED
09/30/2016	272761	\$45,896.53	FEDERAL WITHHOLDING	011.0000.2104	CITY OF ARROYO GRANDE
09/30/2016	272761	\$38,350.62	SOCIAL SECURITY	011.0000.2105	CITY OF ARROYO GRANDE
09/23/2016	272615	\$19,821.25	Animal Services Contract	010.4201.5321	ANIMAL SERVICES
09/30/2016	272741	\$18,051.67	ELECTRIC-STREET LIGHTING	010.4307.5402	PACIFIC GAS & ELECTRIC CO
09/30/2016	272726	\$17,547.11	Well No. 11 Treatment Plant Eq	640.5944.7001	HOPKINS TECHNICAL PRODUCTS INC
09/30/2016	272765	\$16,910.56	PPE 9/22/16-MISC TIER I	011.0000.2106	PERS - RETIREMENT
09/30/2016	272765	\$16,286.68	PPE 9/22/16-POLICE TIER I	011.0000.2106	PERS - RETIREMENT
09/23/2016	272670	\$16,188.75	Consultant Services Agreement	350.5442.7501	RAVATT ALBRECHT & ASSOC. INC
09/30/2016	272765	\$15,383.30	PPE 9/22/16-FIRE TIER I	011.0000.2106	PERS - RETIREMENT
09/30/2016	272762	\$14,481.08	STATE PIT W/H PAYDATE 9/30/16	011.0000.2108	CA ST EMPLOYMENT DEVEL DEPT
09/30/2016	272761	\$10,690.20	MEDICARE	011.0000.2105	CITY OF ARROYO GRANDE
09/23/2016	272662	\$9,380.29	HALCYON COMPLETE STREETS PLAN	350.5606.7701	OMNI MEANS LTD
09/23/2016	272698	\$8,358.20	OCT 16 DELTA DENTAL PREMIUM	011.0000.2110	DELTA DENTAL
09/23/2016	272668	\$7,904.33	AS INSTRUCTED BY D. MAILICOAT,	350.5608.7701	QUINCY ENGINEERING INC
09/30/2016	272741	\$6,361.26	ELECTRIC	010.4145.5401	PACIFIC GAS & ELECTRIC CO
09/30/2016	272741	\$5,958.14	ELECTRIC	640.4712.5402	PACIFIC GAS & ELECTRIC CO
09/23/2016	272668	\$5,818.31	AS INSTRUCTED BY D. MAILICOAT,	350.5608.7701	QUINCY ENGINEERING INC
09/23/2016	272700	\$5,359.61	RETIREE HEALTH INSURANCE	010.4099.5136	PERS - ACTIVE MED
09/30/2016	272728	\$5,133.00	Contracted Building Inspection	010.4212.5303	JAS PACIFIC
09/23/2016	272691	\$5,123.00	2016 Sewer System Management P	612.4610.5303	WALLACE GROUP A CALIF CORP
09/30/2016	272765	\$4,882.03	PPE 9/22/16-POLICE TIER II	011.0000.2106	PERS - RETIREMENT
09/30/2016	272722	\$4,676.25	08/16-ENG SVCS-JIM GARING	010.4301.5303	GARING TAYLOR & ASSOCIATES INC
09/30/2016	272741	\$4,603.88	ELECTRIC	640.4711.5402	PACIFIC GAS & ELECTRIC CO
09/23/2016	272691	\$4,174.72	FOG Program administration and	612.4610.5303	WALLACE GROUP A CALIF CORP
09/30/2016	272759	\$3,597.00	Council approved user fee stud	010.4145.5303	WOHLFORD, CHAD
09/23/2016	272619	\$3,525.00	SM VALLEY WATER RIGHTS ADJ-08/	640.4710.5575	BAKER, MANOCK & JENSEN, PC
09/30/2016	272751	\$3,399.00	ADA DRINKING FOUNTAIN	219.4460.5304	U.S. BANK
09/30/2016	272765	\$3,343.54	PPE 9/22/16-MISC PEPRA	011.0000.2106	PERS - RETIREMENT
09/23/2016	272702	\$3,188.93	EE PARS CONTRIB-PAYDATE 9/16/1	011.0000.2107	US BANK OF CALIFORNIA
09/30/2016	272767	\$3,149.99	EE PARS CONTRIB-PAYDATE 9/30/1	011.0000.2107	US BANK OF CALIFORNIA
09/30/2016	272753	\$3,000.00	POSTAGE BY PHONE	010.4145.5208	US POSTAL SERVICE
09/30/2016	272766	\$2,888.03	OCTOBER 2016 PREMIUM-LIFE INS	011.0000.2113	STANDARD INSURANCE CO
09/23/2016	272697	\$2,800.50	AG POLICE ASSN DUES-SEPT 16	011.0000.2116	ARROYO GRANDE POLICE ASSN
09/30/2016	272756	\$2,786.38	Provide Construction Managemen	350.5442.7301	WALLACE GROUP A CALIF CORP
09/23/2016	272647	\$2,742.73	Contingency to perform pavemen	350.5638.7701	GLENN A RICK ENGINEERING
09/23/2016	272667	\$2,500.00	Change Order Council Approved	350.5642.7701	POINT C LLC
09/30/2016	272713	\$2,345.09	JUNIPER NETWORK SWITCH SUPPORT	010.4140.5303	CIO SOLUTIONS LP

CITY OF ARROYO GRANDE

ATTACHMENT 1

CHECK LISTING

SEPTEMBER 17 - SEPTEMBER 30, 2016

Check Date	Check #	Amount	Description	Acct #	Vendor Last Name
09/23/2016	272692	\$2,311.50	LEPOINT AREA WATER MAIN UPGRAD	640.5924.7301	WATER SYSTEMS CONSULTING INC
09/23/2016	272696	\$2,250.00	CAREER FF ASSN DUES-SEPT 16	011.0000.2115	AG PROFESSIONAL FIREFIGHTERS
09/23/2016	272647	\$2,056.57	Consultant Services Agreement	350.5638.7701	GLENN A RICK ENGINEERING
09/23/2016	272691	\$1,960.00	2016 Sewer System Management P	612.4610.5303	WALLACE GROUP A CALIF CORP
09/30/2016	272768	\$1,921.57	OCTOBER 2016 PREMIUM	011.0000.2119	VISION SERVICE PLAN
09/23/2016	272698	\$1,907.85	OCT 16 DELTA DENTAL PREMIUM -R	010.4099.5132	DELTA DENTAL
09/30/2016	272713	\$1,673.77	VMWARE SUPPORT SUBSCRIPTION-TH	010.4140.5303	CIO SOLUTIONS LP
09/30/2016	272716	\$1,550.90	Administer, inspect new cross	640.4710.5303	COUNTY OF SAN LUIS OBISPO
09/30/2016	272741	\$1,540.76	ELECTRIC	612.4610.5402	PACIFIC GAS & ELECTRIC CO
09/23/2016	272701	\$1,501.70	SEIU DUES-MONTH OF SEPT 2016	011.0000.2118	S.E.I.U. LOCAL 620
09/23/2016	272681	\$1,499.93	15 NEW ROLL UP SIGNS	220.4303.5613	STATEWIDE SAFETY & SIGNS INC
09/30/2016	272765	\$1,444.84	PPE 9/22/16-MISC TIER II	011.0000.2106	PERS - RETIREMENT
09/30/2016	272715	\$1,417.93	BALL VALVES & WASHERS-S ALPINE	640.5690.7001	CORIX WATER PRODUCTS INC
09/30/2016	272726	\$1,403.76	Sales Tax	640.5944.7001	HOPKINS TECHNICAL PRODUCTS INC
09/30/2016	272762	\$1,322.84	STATE SDI CONTRIBUTION	011.0000.2111	CA ST EMPLOYMENT DEVEL DEPT
09/30/2016	272741	\$1,271.64	ELECTRIC	010.4307.5402	PACIFIC GAS & ELECTRIC CO
09/30/2016	272765	\$1,267.89	PPE 9/22/16-POLICE PEPRA	011.0000.2106	PERS - RETIREMENT
09/23/2016	272664	\$1,246.53	ELECTRIC-300 E BRANCH	010.4145.5401	PACIFIC GAS & ELECTRIC CO
09/23/2016	272626	\$1,200.00	GOPHER TREATMENT-RANCHO GRANDE	010.4420.5303	CADDIE SHACK PEST CONTROL
09/30/2016	272715	\$1,166.64	(18) BALL VALVES-LEPOINT ST PR	640.5924.7001	CORIX WATER PRODUCTS INC
09/30/2016	272721	\$1,165.50	NEEDLE ARTS FUN W/SOCKS (\$1665	010.4424.5351	FRYER, ELIZABETH
09/30/2016	272751	\$1,033.25	SOFTBALLS-AD STARR	010.4424.5257	U.S. BANK
09/30/2016	272752	\$1,030.05	PAYROLL FOR:W. DOUGLAS W/E 9/1	010.4420.5303	UNITED STAFFING ASSOC.
09/30/2016	272744	\$1,008.48	Swinging Bridge Evaluation - C	350.5620.7501	QUINCY ENGINEERING INC
09/23/2016	272656	\$1,005.00	Perform construction managemen	612.5841.7301	MICHAEL K NUNLEY & ASSOC.
09/30/2016	272717	\$945.00	HERITAGE PARK RESTROOM-UPDATE	350.5547.7501	EIKHOF DESIGN GROUP
09/23/2016	272646	\$905.18	RG PUMP#1-SEALS, GASKETS, BEAR	640.4712.5610	GIERLICH-MITCHELL, INC
09/23/2016	272641	\$900.00	WHITE PAINT, BROWN TOWEL ROLLS	010.4213.5604	FASTENAL COMPANY
09/23/2016	272688	\$885.08	PAYROLL FOR:W. DOUGLAS W/E 9/1	010.4420.5303	UNITED STAFFING ASSOC.
09/30/2016	272717	\$840.00	PAVEMENT MGMT PLAN PEER REVIEW	350.5638.7701	EIKHOF DESIGN GROUP
09/30/2016	272729	\$805.00	STROTHER PARK DI MAPPING	010.4307.5303	KARP LAND SURVEYS
09/30/2016	272750	\$803.00	Vipre Endpoint Security Subscr	010.4140.6103	THREATTRACK SECURITY
09/23/2016	272702	\$797.24	ER PARS CONTRIB-PAYDATE 9/16/1	011.0000.2107	US BANK OF CALIFORNIA
09/30/2016	272767	\$787.49	ER PARS CONTRIB-PAYDATE 9/30/1	011.0000.2107	US BANK OF CALIFORNIA
09/30/2016	272730	\$780.00	INT/ADV MATCH PLAY (\$1200 X 65	010.4424.5351	KULLMAN, CINDY
09/30/2016	272719	\$777.60	(6) 1" BALL VALVES	640.4712.5610	FERGUSON ENTERPRISES, INC
09/30/2016	272757	\$770.00	Continuation of the City's Plu	226.4306.5303	WATERBOYS PLUMBING
09/23/2016	272700	\$764.02	RETIREE HEALTH INSURANCE	220.4303.5136	PERS - ACTIVE MED
09/30/2016	272750	\$749.00	Vipre Antivirus Business Subsc	010.4140.6103	THREATTRACK SECURITY

CITY OF ARROYO GRANDE
CHECK LISTING

ATTACHMENT 1

SEPTEMBER 17 - SEPTEMBER 30, 2016

Check Date	Check #	Amount	Description	Acct #	Vendor Last Name
09/23/2016	272632	\$710.64	BUS TV DARK FIBER-REC DEPT	010.4145.5401	CHARTER COMMUNICATIONS
09/23/2016	272690	\$708.61	ACCT#208620661-00001, PD CELL	010.4201.5403	VERIZON WIRELESS
09/23/2016	272688	\$691.53	PAYROLL FOR:W. GUZZIE W/E 9/11	010.4420.5303	UNITED STAFFING ASSOC.
09/30/2016	272708	\$686.91	4612-TIRES	010.4204.5601	BIG BRAND TIRE CO.
09/23/2016	272624	\$684.90	PW50-SERVICE	220.4303.5601	BRUMIT DIESEL, INC
09/23/2016	272695	\$650.00	MONTHLY K9 MAINT TRAINING	010.4203.5322	WITMER-TYSON IMPORTS INC
09/23/2016	272658	\$636.36	P59 SHIFTER REPAIR	010.4420.5601	MULLAHEY FORD
09/23/2016	272688	\$580.94	PAYROLL FOR:L LIRA W/E 9/11/16	010.4420.5303	UNITED STAFFING ASSOC.
09/23/2016	272681	\$569.08	GREEN BIKE PATH@AGHS	220.4303.5613	STATEWIDE SAFETY & SIGNS INC
09/30/2016	272752	\$563.42	PAYROLL FOR:L. LIRA W/E 9/18	010.4420.5303	UNITED STAFFING ASSOC.
09/30/2016	272705	\$550.10	RES#2 LEVEL TRANSDUCER REPAIR	640.4712.5609	AUTOSYS INC
09/30/2016	272714	\$546.00	YOGA CLASSES-SEPT 2016 (\$780 X	010.4424.5351	COATES, LINDSAY
09/30/2016	272732	\$543.92	SHORETEL-PD	010.4201.5403	LEVEL 3 COMMUNICATIONS LLC
09/30/2016	272732	\$543.92	SHORETEL-CITY HALL	010.4145.5403	LEVEL 3 COMMUNICATIONS LLC
09/23/2016	272642	\$532.41	REPAIR PARTS FOR CROWN TERRACE	640.4712.5610	FERGUSON ENTERPRISES, INC
09/30/2016	272757	\$528.00	Continuation of the City's Plu	226.4306.5303	WATERBOYS PLUMBING
09/30/2016	272751	\$525.00	LEAGUE CONFERENCE REGISTRATION	010.4101.5501	U.S. BANK
09/23/2016	272636	\$515.20	SR FITNESS (\$736 X 70%)	010.4424.5351	CUDDY, GAYLE
09/30/2016	272757	\$515.00	Continuation of the City's Plu	226.4306.5303	WATERBOYS PLUMBING
09/30/2016	272757	\$510.00	Continuation of the City's Plu	226.4306.5303	WATERBOYS PLUMBING
09/30/2016	272757	\$510.00	Continuation of the City's Plu	226.4306.5303	WATERBOYS PLUMBING
09/30/2016	272757	\$510.00	Continuation of the City's Plu	226.4306.5303	WATERBOYS PLUMBING
09/23/2016	272651	\$500.26	LINE PAINT-SOTO COMPLEX (12) 5	010.4430.5605	KELLY-MOORE PAINTS
09/23/2016	272690	\$481.33	ACCT#472480460-00001, IPADS	010.4145.5403	VERIZON WIRELESS
09/30/2016	272705	\$472.50	CALIBRATE GAUGES-WELL #9	640.4711.5603	AUTOSYS INC
09/30/2016	272715	\$466.78	RESTOCK PVC FITTINGS	640.4712.5610	CORIX WATER PRODUCTS INC
09/30/2016	272704	\$455.42	PROPERTY & EVIDENCE ROOM SUPPL	010.4204.5255	ARROWHEAD SCIENTIFIC, INC
09/30/2016	272719	\$454.84	REPLACEMENT BORING BAR FOR TAP	640.4712.5603	FERGUSON ENTERPRISES, INC
09/30/2016	272768	\$447.84	OCTOBER 2016 PREMIUM-RETIREES	010.4099.5133	VISION SERVICE PLAN
09/30/2016	272750	\$395.00	Vipre Antivirus Business Subsc	010.0000.1111	THREATTRACK SECURITY
09/23/2016	272677	\$393.25	PUB HEARING E CHERRY ST SPECIF	010.4130.5301	THE TRIBUNE/SLO COUNTY NEWSPAPERS
09/23/2016	272638	\$392.00	TENNIS LESSONS-JULY-SEPT 2016	010.4424.5351	DE LOS SANTOS, LEONARD B
09/23/2016	272627	\$386.85	COFFEE & STIR STICKS	010.4201.5201	CAPITAL ONE COMMERCIAL
09/23/2016	272687	\$375.38	COPY MACHINE LEASE PYMT	010.4201.5803	U.S. BANK EQUIPMENT FINANCE
09/30/2016	272751	\$358.74	SCHOOL YEAR SUPPLIES	010.4425.5255	U.S. BANK
09/30/2016	272756	\$355.00	ON CALL SURVEY-08/16	010.4301.5303	WALLACE GROUP A CALIF CORP
09/30/2016	272726	\$353.16	Freight	640.5944.7001	HOPKINS TECHNICAL PRODUCTS INC
09/30/2016	272751	\$350.00	CALPERS CONF REGISTRATION-N VA	010.4120.5501	U.S. BANK
09/23/2016	272660	\$346.14	METRO INTERNET CIRCUIT	010.4140.5303	NORCAST TELECOM NETWORKS

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09/23/2016	272630	\$344.01	REC DEPT-FALL PROGRAM FLYERS	010.4102.5255	CENTRAL COAST PRINTING
09/30/2016	272751	\$339.55	SNACK SUPPLIES	010.4425.5259	U.S. BANK
09/23/2016	272665	\$327.20	UNIFORM CLEANING-PATROL SERVIC	010.4203.5303	PARAMOUNT CLEANERS
09/30/2016	272711	\$317.52	ENVELOPES, LETTERHEAD-REC DEPT	010.4102.5255	CENTRAL COAST PRINTING
09/23/2016	272677	\$302.50	AG CREEK SEWER REHAB	612.5841.7001	THE TRIBUNE/SLO COUNTY NEWSPAPERS
09/30/2016	272738	\$295.03	SEAT BELT FOR PW10	640.4712.5601	MULLAHEY FORD
09/23/2016	272665	\$293.75	UNIFORM CLEANING-SUPPORT SERVI	010.4204.5303	PARAMOUNT CLEANERS
09/30/2016	272751	\$292.55	AMAZON-ASUS VS238H LCD MONITOR	010.4307.5201	U.S. BANK
09/30/2016	272751	\$284.70	SUMMER CARNIVAL-SMART N FINAL	010.4424.5252	U.S. BANK
09/23/2016	272661	\$280.69	BLDG OFFICE EXP	010.4212.5201	OFFICE DEPOT
09/30/2016	272720	\$280.47	2 NEW TIRES-PW10	640.4712.5601	FIGUEROA'S TIRES
09/30/2016	272751	\$279.50	CARD TABLES-HOME DEPOT	010.4424.5251	U.S. BANK
09/23/2016	272677	\$273.46	2016 STREET REPAIRS	350.5638.7001	THE TRIBUNE/SLO COUNTY NEWSPAPERS
09/30/2016	272751	\$272.78	SUMMER CARNIVAL-DINN BROS.	010.4424.5252	U.S. BANK
09/23/2016	272677	\$271.04	2016 CONCRETE REPAIR PROJECT	350.5658.7001	THE TRIBUNE/SLO COUNTY NEWSPAPERS
09/23/2016	272677	\$271.04	2016 STREET REPAIRS	350.5638.7001	THE TRIBUNE/SLO COUNTY NEWSPAPERS
09/23/2016	272700	\$270.77	ACTIVE HEALTH ADMIN FEE	010.4145.5131	PERS - ACTIVE MED
09/23/2016	272614	\$270.00	08/16 VILLAGE WATERING	010.4420.5303	A G VILLAGE IMPROVEMENT ASSOC
09/30/2016	272735	\$269.61	OCT 2016 MNGD HEALTH NETWORK	010.4145.5147	MANAGED HEALTH NETWORK
09/23/2016	272677	\$268.62	2016 STREET RESURFACING PROJEC	350.5638.7001	THE TRIBUNE/SLO COUNTY NEWSPAPERS
09/23/2016	272677	\$268.62	2016 STREET RESURFACING PROJEC	350.5638.7001	THE TRIBUNE/SLO COUNTY NEWSPAPERS
09/30/2016	272757	\$265.00	Continuation of the City's Plu	226.4306.5303	WATERBOYS PLUMBING
09/23/2016	272682	\$264.00	UNIFORM ALTERATIONS-TRAINING P	010.4203.5272	T. LEIGH COUTURE
09/30/2016	272757	\$260.00	Continuation of the City's Plu	226.4306.5303	WATERBOYS PLUMBING
09/30/2016	272757	\$260.00	Continuation of the City's Plu	226.4306.5303	WATERBOYS PLUMBING
09/23/2016	272700	\$258.52	RETIREE HEALTH INSURANCE	010.0000.1111	PERS - ACTIVE MED
09/23/2016	272625	\$256.00	ICAC CONFERENCE PER DIEM	010.4203.5501	BURNS, JEREMY
09/23/2016	272653	\$250.00	RESEARCH RE INTERIM CITY MGR	010.4101.5319	LIEBERT, CASSIDY, WHITMORE
09/23/2016	272632	\$250.00	IT BROADBAND CONNECTION	010.4140.5303	CHARTER COMMUNICATIONS
09/30/2016	272751	\$248.23	SUMMER CARNIVAL-FUN EXPRESS	010.4424.5252	U.S. BANK
09/23/2016	272629	\$248.06	PATROL-ROAD FLARES	010.4203.5255	CARQUEST AUTO PARTS
09/30/2016	272750	\$248.00	Vipre Endpoint Security Subscr	010.4140.6103	THREATTRACK SECURITY
09/23/2016	272676	\$244.50	AUG 2016-PARKING CITATION REV	010.0000.4203	SLO COUNTY AUDITOR-CONTROLLER
09/23/2016	272618	\$240.97	BAN#9391033184, 473-5100	010.4201.5403	AT&T
09/30/2016	272718	\$237.60	STRAW FOR COUNCIL FLOAT-HARVES	010.4001.5504	FARM SUPPLY CO
09/23/2016	272630	\$234.37	REC DEPT FORMS	010.4102.5255	CENTRAL COAST PRINTING
09/23/2016	272673	\$225.00	TRAINING-POBR	010.4203.5501	CITY OF SANTA MARIA
09/30/2016	272707	\$223.20	MICRO SWITCH REPAIR ON DIESEL	010.4305.5303	B & T SVC STN CONTRACTORS, INC
09/23/2016	272630	\$221.41	REC SERVICES RECEIPTS	010.4102.5255	CENTRAL COAST PRINTING

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09/23/2016	272630	\$217.09	CDD #10 ENVELOPES	010.4102.5255	CENTRAL COAST PRINTING
09/30/2016	272758	\$214.37	LATEX GLOVES & DUST MASKS	612.4610.5255	WINEMA INDUSTRIAL &
09/23/2016	272699	\$210.00	AG FIRE ASSN DUES-SEPT 2016	011.0000.2115	FIVE CITIES FIREFIGHTERS ASSOC
09/23/2016	272661	\$208.71	PLANNING OFFICE EXP	010.4130.5201	OFFICE DEPOT
09/23/2016	272640	\$200.00	OIS DEBRIEFING-DAY	010.4203.5601	ESTES, LAURIE S.
09/30/2016	272751	\$199.80	CJPIA MEETING-HOTEL 7/20/16 (R	010.4001.5501	U.S. BANK
09/30/2016	272736	\$198.36	PROTECTIVE EAR, 42 PC IMPACT B	010.4305.5273	MATCO TOOLS
09/23/2016	272617	\$194.39	ACCT#238 451-0183 919 0, RADIO	010.4145.5403	AT & T
09/30/2016	272745	\$189.00	ZUMBA GOLD-SEPT (\$270 X 70%)	010.4424.5351	SCHAAD, CHARLOTTE
09/23/2016	272641	\$188.19	WHITE PAINT, BROWN TOWEL ROLLS	010.4430.5605	FASTENAL COMPANY
09/30/2016	272712	\$182.67	DEPT INTERNET	010.4204.5607	CHARTER COMMUNICATIONS
09/23/2016	272662	\$181.00	East Branch Streetscaping	350.5671.7501	OMNI MEANS LTD
09/30/2016	272751	\$175.00	NFPA MEMBERSHIP DUES	010.4212.5503	U.S. BANK
09/30/2016	272751	\$160.00	PAP SEMINARS-SIMPSON, MCCLURE	220.4303.5503	U.S. BANK
09/23/2016	272675	\$151.20	SOTO-SOLENOID LIT BUCKNER	010.4430.5605	SITEONE LANDSCAPE SUPPLY LLC
09/30/2016	272751	\$151.19	OFFICE CHAIR	010.4301.5201	U.S. BANK
09/23/2016	272623	\$147.00	CAR WASH-PATROL	010.4203.5601	BOB'S EXPRESS WASH
09/30/2016	272707	\$145.00	UST MONTHLY INSPECTION-09/16	010.4305.5303	B & T SVC STN CONTRACTORS, INC
09/23/2016	272683	\$145.00	RENEWAL T19 PUBLIC SAFETY US	010.4212.5503	THOMSON REUTERS/BARCLAYS
09/30/2016	272706	\$143.58	ANNUAL SERVICE EXTINGUISHERS	010.4201.5303	AVCO FIRE EXTINGUISHER CO
09/30/2016	272740	\$139.46	ACCT#323639, OFFICE SUPPLIES	010.4120.5201	OFFICE DEPOT
09/30/2016	272737	\$135.00	40" CARGO CONTAINER RENTAL-CIT	350.5442.7301	MID-STATE CONTAINER SALES INC
09/23/2016	272631	\$128.42	TONER-PRINTERS (SISKO)	010.4120.5201	CHAPARRAL
09/30/2016	272731	\$128.00	10/4 & 10/13, ARCON/BATON 19 P	010.4203.5501	LARA, TERESA
09/23/2016	272623	\$128.00	CAR WASH-PD SUPPORT SVCS	010.4204.5601	BOB'S EXPRESS WASH
09/23/2016	272664	\$126.23	ELECTRIC-BLDG A	010.4145.5401	PACIFIC GAS & ELECTRIC CO
09/23/2016	272700	\$126.17	RETIREE HEALTH INSURANCE	640.4710.5136	PERS - ACTIVE MED
09/30/2016	272710	\$122.43	SOLID ABSORBENT, SPRAY BOTTLES	010.4305.5255	CARQUEST AUTO PARTS
09/30/2016	272727	\$114.10	OFFICE SUPPLIES-PW ADMIN	010.4307.5201	INDOFF, INC
09/23/2016	272629	\$109.98	4612-BATTERY	010.4204.5601	CARQUEST AUTO PARTS
09/23/2016	272664	\$109.59	ELECTRIC-201 NELSON ST	010.4145.5401	PACIFIC GAS & ELECTRIC CO
09/30/2016	272707	\$104.25	BATTERY BACK UP REPAIR VEEDER	010.4305.5303	B & T SVC STN CONTRACTORS, INC
09/30/2016	272755	\$100.80	ART CLASSES:SEPT (\$126 X 80%)	010.4424.5351	VALKO, PEGGY
09/30/2016	272751	\$99.65	OFFICE SUPPLIES	010.4421.5201	U.S. BANK
09/23/2016	272670	\$98.03	REIMB EXP-COUNCIL CHAMBERS ADA	350.5442.7501	RAVATT ALBRECHT & ASSOC. INC
09/23/2016	272648	\$98.00	CLASS REFUND: KIDZ LUV SOCCER,	010.0000.4605	GONZALES, CASSIE
09/23/2016	272622	\$98.00	CLASS REFUND-KIDZ LUV SOCCER,	010.0000.4605	BIRD, DANYEL
09/30/2016	272725	\$95.89	CORP YARD SEWER BILL	612.0000.4751	CITY OF GROVER BEACH
09/23/2016	272684	\$95.18	ATP FAST DRY RED PAINT	220.4303.5613	TRAFFIC MANAGEMENT INC

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09/23/2016	272693	\$95.00	REPAIRED LEAK ON WATER FOUNTAI	010.4420.5605	WATERBOYS PLUMBING
09/30/2016	272751	\$92.10	CARD TABLE-HOME DEPOT	010.4421.6001	U.S. BANK
09/23/2016	272644	\$86.25	Design for Well No. 11 (total	640.5944.7501	GARING TAYLOR & ASSOCIATES INC
09/23/2016	272700	\$85.54	ACTIVE FIRE HEALTH ADMIN FEE	010.0000.1111	PERS - ACTIVE MED
09/23/2016	272669	\$84.22	VOLUNTEER-UNIFORM OLSON	010.4201.5504	RANGE MASTER
09/23/2016	272664	\$84.15	ELECTRIC-1375 ASH ST	640.4712.5402	PACIFIC GAS & ELECTRIC CO
09/29/2016	272703	\$80.00	REGISTRATION-APA CITIZEN ACADE	010.4130.5501	AMERICAN PLANNING ASSOCIATION
09/23/2016	272659	\$75.00	PARK DEPOSIT REFUND-RG-ALL ARE	010.0000.2206	NEWELL, BETSY
09/23/2016	272654	\$75.00	08/16 ROOM USE FEE-OCEAN VIEW	010.4425.5303	LUCIA MAR UNIFIED SCHOOL DIST
09/23/2016	272654	\$75.00	08/16 ROOM USE FEE-BRANCH	010.4425.5303	LUCIA MAR UNIFIED SCHOOL DIST
09/30/2016	272717	\$70.00	CORP YARD STORMWATER DESIGN GU	350.5780.7501	EIKHOF DESIGN GROUP
09/30/2016	272717	\$70.00	WOODLAND PARK-PREP CONSTRUCTIO	226.4306.5303	EIKHOF DESIGN GROUP
09/23/2016	272628	\$69.54	ID CARDS FOR PD	010.4201.5201	CARD INTEGRATORS CORP
09/23/2016	272639	\$65.00	DOCUMENT SHREDDING SERVICE-08/	010.4201.5303	THE DOCUTEAM
09/30/2016	272751	\$61.98	SUMMER CARNIVAL-WALMART	010.4424.5252	U.S. BANK
09/23/2016	272678	\$60.00	FBI MEETING-ANNIBALI, PRYOR, M	010.4201.5501	SMRA EMPLOYEE FUND
09/30/2016	272749	\$57.59	PAPER FOER CANNON PLOTTER-ENGI	010.4301.5201	STEVEN ENTERPRISES, INC
09/30/2016	272749	\$57.59	PAPER FOR CANNON PLOTTER-PLANN	010.4130.5201	STEVEN ENTERPRISES, INC
09/30/2016	272749	\$57.58	PAPER FOR CANNON PLOTTER-BLDG	010.4212.5201	STEVEN ENTERPRISES, INC
09/30/2016	272751	\$53.93	OFFICE SUPPLIES	010.4102.5201	U.S. BANK
09/30/2016	272711	\$52.93	BUS CARDS-G ENGLISH	010.4102.5255	CENTRAL COAST PRINTING
09/23/2016	272663	\$52.58	DELIVERY CHARGES	010.4201.5208	ON TRAC
09/23/2016	272632	\$50.76	BUS TV-300 E BRANCH	010.4145.5401	CHARTER COMMUNICATIONS
09/23/2016	272682	\$50.00	UNIFORM ALTERATIONS-FLEMING	010.4204.5272	T. LEIGH COUTURE
09/23/2016	272618	\$48.81	BAN#9391033187, 481-6944	010.4201.5403	AT&T
09/30/2016	272711	\$47.52	BUSINES CARDS-J HURST	010.4102.5255	CENTRAL COAST PRINTING
09/23/2016	272630	\$47.52	BUS CARDS-N VALENTINE	010.4102.5255	CENTRAL COAST PRINTING
09/23/2016	272664	\$47.41	ELECTRIC-CENT PARK	010.4145.5401	PACIFIC GAS & ELECTRIC CO
09/23/2016	272632	\$46.53	BUS TV-215 E BRANCH	010.4145.5401	CHARTER COMMUNICATIONS
09/23/2016	272632	\$45.43	BUS TV-CORP YARD	010.4307.5303	CHARTER COMMUNICATIONS
09/23/2016	272682	\$45.00	UNIFORM PATCHES-JOLLY, DODSON,	010.4203.5272	T. LEIGH COUTURE
09/30/2016	272751	\$43.80	BOOK-RESTORING NEIGHBORHOOD ST	010.4130.5501	U.S. BANK
09/23/2016	272664	\$43.17	ELECTRIC-105 SHORT ST	010.4145.5401	PACIFIC GAS & ELECTRIC CO
09/30/2016	272731	\$40.00	10/4 & 10/13, ARCON/BATON 19 P	010.4204.5501	LARA, TERESA
09/30/2016	272751	\$37.15	OFFICE SUPPLIES	010.4002.5201	U.S. BANK
09/23/2016	272665	\$36.50	UNIFORM CLEANING-ADMIN	010.4201.5303	PARAMOUNT CLEANERS
09/23/2016	272686	\$34.44	(11.48) MIX ASPHALT/CONC	220.4303.5613	TROESH RECYCLING, INC
09/23/2016	272621	\$34.16	4618-OIL CHANGE	010.4204.5601	BIG BRAND TIRE CO.
09/23/2016	272621	\$34.16	4601-OIL CHANGE	010.4203.5601	BIG BRAND TIRE CO.

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09/23/2016	272617	\$33.29	ACCT#235 841 3956 806 3, ALARM	220.4303.5303	AT & T
09/23/2016	272657	\$32.17	SOTO SUPPLIES-CAULKGUN, GLUE,	010.4430.5605	MINER'S ACE HARDWARE, INC
09/23/2016	272671	\$31.00	CLASS REFUND: CHG FROM 8 WK TO	010.0000.4605	RENSHAW, MARISA
09/23/2016	272645	\$31.00	CLASS REFUND: CHG FROM 8 WK TO	010.0000.4605	GASH, KELLY
09/23/2016	272637	\$31.00	CLASS REFUND: CHG FROM 8 WK TO	010.0000.4605	CUNA, KIMBERLY
09/30/2016	272751	\$30.34	HALLOWEEN CARNIVAL-DOLLAR TREE	010.4424.5252	U.S. BANK
09/30/2016	272760	\$30.00	PARKD DEPOSIT REFUND-STROTHER#	010.0000.2206	WONDER, BRITANI
09/30/2016	272754	\$30.00	PARTIAL REFUND FOR LEAGUE FEES	010.0000.4606	VALDIVIA, JOE
09/30/2016	272748	\$30.00	PARK DEPOSIT REFUND-STROTHER#3	010.0000.2206	SOULE, KATHERINE
09/30/2016	272746	\$30.00	PARK DEPOSIT REFUND-STROTHER#3	010.0000.2206	SHANKLAND, ROXANNE
09/30/2016	272743	\$30.00	PARK DEPOSIT REFUND-RG#1	010.0000.2206	PITTS, BROOKE
09/30/2016	272742	\$30.00	PARK DEPOSIT REFUND-STROTHER#1	010.0000.2206	PECK, MELISSA
09/30/2016	272739	\$30.00	PARK DEPOSIT REFUND-STROTHER#2	010.0000.2206	NEW LIFE PRESCHOOL
09/30/2016	272734	\$30.00	PARK DEPOSIT REFUND-RG#2	010.0000.2206	MADSEN, TIFFANY
09/30/2016	272733	\$30.00	PARK DEPOSIT REFUND-STROTHER#2	010.0000.2206	LYNEM, JULIE
09/30/2016	272724	\$30.00	PARK DEPOSIT REFUND-STROTHER#3	010.0000.2206	GREGORY, BRITTANI
09/30/2016	272709	\$30.00	PARK DEPOSIT REFUND-RG#3	010.0000.2206	CABE, JENNIFER
09/23/2016	272694	\$30.00	PARK DEPOSIT REFUND-STROTHER#2	010.0000.2206	WILLETT, LINDA
09/23/2016	272689	\$30.00	PARK DEPOSIT REFUND-STROTHER#3	010.0000.2206	VATSA, SHEFALI
09/23/2016	272680	\$30.00	PARK DEPOSIT REFUND-ELM ST BBQ	010.0000.2206	ST DENIS, ROGER
09/23/2016	272666	\$30.00	REFUND-PICKLEBALL PUNCHCARD	010.0000.4605	PITT, GILBERT
09/23/2016	272655	\$30.00	PARK DEPOSIT REFUND-STROTHER#1	010.0000.2206	MCGINTY, LAUREN
09/23/2016	272650	\$30.00	PARK DEPOSIT REFUND-RG#1	010.0000.2206	HOLMAN, ALEX
09/23/2016	272649	\$30.00	PARK DEPOSIT REFUND-ELM ST BBQ	010.0000.2206	GRECO, JOSHUA
09/23/2016	272634	\$30.00	PARK DEPOSIT REFUND-ROTARY BAN	010.0000.2206	COLLINS, BEN
09/23/2016	272633	\$30.00	PARK DEPOSIT REFUND-RG#2	010.0000.2206	COGLEY, RACHEL
09/23/2016	272620	\$30.00	PARK DEPOSIT REFUND-STROTHER#3	010.0000.2206	BAZA, JESSICA
09/30/2016	272751	\$28.63	PRESCHOOL SUPPLIES-WALMART	010.4423.5253	U.S. BANK
09/23/2016	272616	\$28.50	CORP YARD MATS	010.4213.5303	ARAMARK UNIFORM SERVICES
09/23/2016	272616	\$28.50	CORP YARD MATS	010.4213.5303	ARAMARK UNIFORM SERVICES
09/30/2016	272751	\$28.00	MEETING EXPENSE-POST 2016 STRA	010.4130.5501	U.S. BANK
09/23/2016	272618	\$27.59	BAN#9391033183, 473-2198	010.4201.5403	AT&T
09/23/2016	272632	\$26.72	BUS DARK FIBER-215 E BRANCH	010.4145.5401	CHARTER COMMUNICATIONS
09/23/2016	272682	\$25.84	TAX ON ALTERATIONS	010.4203.5272	T. LEIGH COUTURE
09/30/2016	272751	\$25.14	SNACK SUPPLIES FOR SUMMER CAMP	010.4425.5259	U.S. BANK
09/23/2016	272685	\$25.00	08/16-INVESTIGATIVE SERVICES	010.4204.5303	TRANSUNION RISK
09/23/2016	272652	\$25.00	B MCFALL-CHANNEL CTY LUNCH MEE	010.4101.5501	LEAGUE OF CALIFORNIA CITIES
09/23/2016	272652	\$25.00	J HILL-CHANNEL CTY LUNCH MEETI	010.4001.5501	LEAGUE OF CALIFORNIA CITIES
09/30/2016	272751	\$24.83	MINERS-EXT CORD	640.4712.5255	U.S. BANK

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SEPTEMBER 17 - SEPTEMBER 30, 2016

Check Date	Check #	Amount	Description	Acct #	Vendor Last Name
09/23/2016	272657	\$23.75	WELL#9 SCALE	640.4712.5273	MINER'S ACE HARDWARE, INC
09/23/2016	272669	\$22.68	VOLUNTEER-NAME BAR (2) COTTON,	010.4201.5504	RANGE MASTER
09/23/2016	272669	\$22.68	VOLUNTEER-NAME BAR (2) DEJONG	010.4201.5504	RANGE MASTER
09/23/2016	272642	\$22.29	TAPPING MACHINE PARTS	640.4712.5603	FERGUSON ENTERPRISES, INC
09/30/2016	272741	\$22.12	ELECTRIC	217.4460.5355	PACIFIC GAS & ELECTRIC CO
09/23/2016	272616	\$21.67	WATER DEPT UNIFORMS	640.4712.5143	ARAMARK UNIFORM SERVICES
09/23/2016	272616	\$21.67	WATER DEPT UNIFORMS	640.4712.5143	ARAMARK UNIFORM SERVICES
09/23/2016	272616	\$21.67	WATER DEPT UNIFORMS	640.4712.5143	ARAMARK UNIFORM SERVICES
09/23/2016	272616	\$21.67	WATER DEPT UNIFORMS	640.4712.5143	ARAMARK UNIFORM SERVICES
09/30/2016	272751	\$21.55	SPECIAL EVENTS-SUMMER CARNIVAL	010.4424.5252	U.S. BANK
09/23/2016	272623	\$20.00	CAR WASH-PW 60,59	220.4303.5601	BOB'S EXPRESS WASH
09/23/2016	272623	\$20.00	CAR WASH-PW 16, 56	010.4420.5601	BOB'S EXPRESS WASH
09/23/2016	272643	\$19.44	AMERICAN LOCK-HOOSGOW	010.4213.5604	FRANK'S LOCK & KEY
09/23/2016	272616	\$17.50	STREETS DEPT UNIFORMS	220.4303.5143	ARAMARK UNIFORM SERVICES
09/23/2016	272616	\$17.50	STREETS DEPT UNIFORMS	220.4303.5143	ARAMARK UNIFORM SERVICES
09/23/2016	272616	\$17.50	STREETS DEPT UNIFORMS	220.4303.5143	ARAMARK UNIFORM SERVICES
09/23/2016	272616	\$17.50	STREETS DEPT UNIFORMS	220.4303.5143	ARAMARK UNIFORM SERVICES
09/23/2016	272635	\$17.40	PARKING CITATION PROCESSING FE	010.4204.5303	COMPLUS DATA INNOVATIONS INC
09/23/2016	272682	\$16.00	UNIFORM REPAIR-RAETZ	010.4204.5272	T. LEIGH COUTURE
09/23/2016	272623	\$16.00	CAR WASH-PD ADMIN	010.4201.5601	BOB'S EXPRESS WASH
09/30/2016	272723	\$15.86	GAS SERVICES-1500 W BRANCH	010.4145.5401	THE GAS COMPANY
09/30/2016	272747	\$15.00	PARTIAL REFUND-5 CITIES YOUTH	010.0000.4613	SHAW, JENNY
09/23/2016	272672	\$15.00	REVERSE OSMOSIS RENTAL:08/16	010.4201.5303	RICHETTI COMPLETE WATER
09/23/2016	272682	\$14.00	UNIFORM ALTERATIONS-DODSON	010.4203.5272	T. LEIGH COUTURE
09/23/2016	272616	\$14.00	PARKS DEPT UNIFORMS	010.4420.5143	ARAMARK UNIFORM SERVICES
09/23/2016	272616	\$14.00	PARKS DEPT UNIFORMS	010.4420.5143	ARAMARK UNIFORM SERVICES
09/23/2016	272616	\$14.00	PARKS DEPT UNIFORMS	010.4420.5143	ARAMARK UNIFORM SERVICES
09/23/2016	272616	\$14.00	PARKS DEPT UNIFORMS	010.4420.5143	ARAMARK UNIFORM SERVICES
09/30/2016	272738	\$13.65	NEW WINSHIELD JETS-MS-5	640.4712.5601	MULLAHEY FORD
09/23/2016	272632	\$12.72	BUS TVOREC DEPT	010.4145.5401	CHARTER COMMUNICATIONS
09/23/2016	272664	\$11.90	ELECTRIC-484 BAKEMAN	219.4460.5304	PACIFIC GAS & ELECTRIC CO
09/30/2016	272751	\$10.58	OFFICE SUPPLIES-OFFICE MAX	010.4421.5201	U.S. BANK
09/30/2016	272751	\$10.00	TRAINING MTRL: VIDEO	010.4130.5501	U.S. BANK
09/23/2016	272623	\$10.00	CAR WASH-ENGINEERING	010.4301.5608	BOB'S EXPRESS WASH
09/23/2016	272616	\$9.30	AUTO SHOP TOWELS	010.4305.5303	ARAMARK UNIFORM SERVICES
09/23/2016	272616	\$8.70	AUTO SHOP TOWELS	010.4305.5303	ARAMARK UNIFORM SERVICES
09/30/2016	272731	\$8.00	10/4 & 10/13, ARCON/BATON 19 P	010.4201.5501	LARA, TERESA
09/23/2016	272623	\$8.00	CAR WASH-PW 10	640.4712.5601	BOB'S EXPRESS WASH
09/23/2016	272628	\$7.55	ID CARD FOR REC SERVICES	010.4421.5201	CARD INTEGRATORS CORP

CITY OF ARROYO GRANDE

CHECK LISTING

SEPTEMBER 17 - SEPTEMBER 30, 2016

ATTACHMENT 1

Check Date	Check #	Amount	Description	Acct #	Vendor Last Name
09/23/2016	272628	\$7.55	ID CARD FOR ENGINEERING	010.4301.5201	CARD INTEGRATORS CORP
09/23/2016	272628	\$7.55	ID CARD FOR A.S. DEPT	010.4120.5201	CARD INTEGRATORS CORP
09/23/2016	272628	\$7.55	ID CARD FOR CMO	010.4101.5201	CARD INTEGRATORS CORP
09/23/2016	272628	\$7.55	ID CARD FOR FCFA	010.0000.1111	CARD INTEGRATORS CORP
09/23/2016	272616	\$7.07	SEWER DEPT UNIFORMS	612.4610.5143	ARAMARK UNIFORM SERVICES
09/23/2016	272616	\$7.07	SEWER DEPT UNIFORMS	612.4610.5143	ARAMARK UNIFORM SERVICES
09/23/2016	272616	\$7.07	SEWER DEPT UNIFORMS	612.4610.5143	ARAMARK UNIFORM SERVICES
09/23/2016	272616	\$7.07	SEWER DEPT UNIFORMS	612.4610.5143	ARAMARK UNIFORM SERVICES
09/23/2016	272616	\$7.00	SOTO SPORTS COMPLEX UNIFORMS	010.4430.5143	ARAMARK UNIFORM SERVICES
09/23/2016	272616	\$7.00	SOTO SPORTS COMPLEX UNIFORMS	010.4430.5143	ARAMARK UNIFORM SERVICES
09/23/2016	272616	\$7.00	SOTO SPORTS DEPT UNIFORMS	010.4430.5143	ARAMARK UNIFORM SERVICES
09/23/2016	272616	\$7.00	SOTO SPORTS COMPLEX UNIFORMS	010.4430.5143	ARAMARK UNIFORM SERVICES
09/23/2016	272616	\$7.00	BLDG MAINT UNIFORMS	010.4213.5143	ARAMARK UNIFORM SERVICES
09/23/2016	272616	\$7.00	BLDG MAINT UNIFORMS	010.4213.5143	ARAMARK UNIFORM SERVICES
09/23/2016	272616	\$7.00	BLDG MAINT UNIFORMS	010.4213.5143	ARAMARK UNIFORM SERVICES
09/23/2016	272616	\$7.00	BLDG MAINT UNIFORMS	010.4213.5143	ARAMARK UNIFORM SERVICES
09/30/2016	272751	\$5.75	POSTAGE FOR COMMISSION PACKETS	010.4145.5208	U.S. BANK
09/23/2016	272682	\$5.28	TAX ON ALTERATIONS	010.4204.5272	T. LEIGH COUTURE
09/23/2016	272616	\$3.50	AUTO SHOP UNIFORMS	010.4305.5143	ARAMARK UNIFORM SERVICES
09/23/2016	272616	\$3.50	AUTO SHOP UNIFORMS	010.4305.5143	ARAMARK UNIFORM SERVICES
09/23/2016	272616	\$3.50	AUTO SHOP UNIFORMS	010.4305.5143	ARAMARK UNIFORM SERVICES
09/23/2016	272616	\$3.50	AUTO SHOP UNIFORMS	010.4305.5143	ARAMARK UNIFORM SERVICES
09/23/2016	272618	(\$1.18)	BAN#9391033188, 489-2174	010.4201.5403	AT&T
09/30/2016	272708	(\$24.96)	4612-CREDIT	010.4204.5601	BIG BRAND TIRE CO.
		\$778,792.19			

CITY OF ARROYO GRANDE
DEPARTMENTAL LABOR DISTRIBUTION

PAY PERIOD

9/9/2016 - 9/22/2016

09/30/16

BY FUND		BY ACCOUNT	
General Fund	258,044.08	5101	Salaries Full time 233,248.44
Streets Fund	10,106.50	5102	Salaries Part-Time - PPT 9,772.84
FCFA	147,295.83	5103	Salaries Part-Time - TPT 38,860.47
Sewer Fund	4,111.16	5105	Salaries OverTime 38,295.23
Water Fund	16,827.33	5106	Salaries Strike Team OT 9,123.57
	<u>436,384.90</u>	5107	Salaries Standby 525.75
		5108	Holiday Pay 772.25
		5109	Sick Pay 2,045.26
		5110	Annual Leave Buyback -
		5111	Vacation Buyback 9,551.71
		5112	Sick Leave Buyback -
		5113	Vacation Pay 10,688.25
		5114	Comp Pay 11,524.73
		5115	Annual Leave Pay 6,421.38
		5116	Salaries - Police FTO 71.78
		5121	PERS Retirement 38,861.90
		5122	Social Security 24,520.41
		5123	PARS Retirement 787.49
		5126	State Disability Ins. 1,322.84
		5127	Deferred Compensation -
		5131	Health Insurance -
		5132	Dental Insurance -
		5133	Vision Insurance -
		5134	Life Insurance (9.40)
		5135	Long Term Disability -
		5143	Uniform Allowance -
		5144	Car Allowance -
		5146	Council Expense -
		5147	Employee Assistance -
		5148	Boot Allowance -
		5149	Motor Pay -
		5150	Bi-Lingual Pay -
		5151	Cell Phone Allowance -
			<u>436,384.90</u>
OVERTIME BY DEPARTMENT:			
Administrative Services	-		
Community Development	-		
Police	8,802.83		
Fire	38,405.68		
Public Works - Maintenance	-		
Public Works - Enterprise	210.29		
Recreation - Administration	-		
Recreation - Special Events	-		
Children In Motion	-		
	<u>47,418.80</u>		

ACTION MINUTES

**REGULAR MEETING OF THE CITY COUNCIL/SUCCESSOR AGENCY
TO THE DISSOLVED ARROYO GRANDE REDEVELOPMENT AGENCY
TUESDAY, SEPTEMBER 27, 2016
SOUTH COUNTY REGIONAL CENTER, 800 WEST BRANCH STREET
ARROYO GRANDE, CALIFORNIA**

1. CALL TO ORDER

Mayor Hill called the Regular City Council Meeting to order at 6:01 p.m.

2. ROLL CALL

City Council Council Members Jim Guthrie, Tim Brown, Kristen Barneich, Mayor Pro Tem Barbara Harmon and Mayor Jim Hill were present.

Staff Present: Interim City Manager Bob McFall, City Attorney Heather Whitham, Director of Legislative and Information Services/City Clerk Kelly Wetmore, Director of Administrative Services Debbie Malicoat, Community Development Director Teresa McClish, and Public Works Director Geoff English.

3. MOMENT OF REFLECTION

4. FLAG SALUTE

Michael Drees, representing South County Historical Society, led the Flag Salute.

5. AGENDA REVIEW

5.a. Closed Session Announcements.

September 13, 2016 Regular Meeting:

- a. Conference with Legal Counsel - Anticipated Litigation - Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9:
Two (2) potential cases

City Attorney Whitham announced that the City Council met in closed session on September 13, 2016 and at that time, the City Council authorized the Mayor to execute a settlement agreement with Charter Communications regarding the collection of Public, Education, and Government (PEG) fees.

In addition, the City Council, by a vote of 4-0-1 (Mayor Hill was absent due to an employment conflict of interest) voted to jointly participate with the City of San Luis Obispo and other participating cities in proceedings before the California Public Utilities Commission regarding a joint proposal filed by PG&E and other parties to close both units of the Diablo Canyon Nuclear Power Plant.

- b. Public Employee Performance Evaluation pursuant to Government Code Section 54957:
Title: Interim City Manager

City Attorney Whitham announced that there was no reportable action taken on this item.

5.b. Ordinances Read in Title Only.

Council Member Brown moved, and Council Member Barneich seconded, and the motion passed unanimously that all ordinances presented at the meeting shall be read by title only and all further readings be waived.

6. SPECIAL PRESENTATIONS

None.

7. CITIZENS' INPUT, COMMENTS, AND SUGGESTIONS

Mayor Hill invited public comment. Speaking from the public were Linda Osty, who offered an invocation; Patty Welsh, who commended Officer Shane Day and others for fighting a fire on Whitely Street and acknowledged the efforts of the Fire and Police Departments; Brad Snook, Chair, Surfrider Foundation, announced the 23rd Annual Pier to Pier Paddle Benefit for Jr. Lifeguards on October 8th in honor of Ken Harmount; Shirley Gibson, Halcyon, spoke in support of preserving the Arroyo Grande Methodist Camp and provided historical background information about John Beckett who donated the property to the Methodist Church; and Michael Drees, spoke about the Methodist Camp and property and supported preservation of the tabernacle structure on the site.

8. INTERIM CITY MANAGER REPORT:

Interim City Manager McFall provided an update on the Council Chambers project, reported on the Harvest Festival and City booth, and commented on the success of the Five Cities Homeless Coalition's Empty Bowls fundraiser event.

9. CONSENT AGENDA

Mayor Hill invited public comment. Speaking from the public was Patty Welsh, regarding Item 9.d. (Monthly Water Supply and Demand Update), and expressed concern that the City aquifers cannot support water usage if Lake Lopez goes dry and requested more discussion from Council on the matter.

Action: Council Member Barneich moved, and Council Member Guthrie seconded the motion to approve Consent Agenda Items 9.a. through 9.d., with the recommended courses of action. The motion passed on the following roll-call vote:

AYES: Barneich, Guthrie, Brown, Harmon, Hill
NOES: None
ABSENT: None

9.a. Consideration of Cash Disbursement Ratification.

Action: Ratified the listing of cash disbursements for the period August 16, 2016 through September 15, 2016.

9.b. Consideration of Investment Deposits.

Action: Received and filed the report listing the current investment deposits of the City, as of June 30, 2016 and July 31, 2016, as required by Government Code Section 53646(b).

9.c. Consideration of Approval of Minutes.

Action: Approved the minutes of the Regular City Council Meeting of September 13, 2016, as submitted.

9.d. Monthly Water Supply and Demand Update.

Action: Received and reviewed the monthly Water Supply and Demand Report.

10. PUBLIC HEARINGS

None.

11. OLD BUSINESS

None.

12. NEW BUSINESS

12.a. Consideration of a Resolution of Intention and Introduction of Ordinance to Approve an Amendment to the Contract Between the Board of Administration California Public Employees' Retirement System and the City of Arroyo Grande.

Administrative Services Director Malicoat presented the staff report and recommended that the Council adopt and authorize the Mayor to sign on behalf of the City a Resolution of Intention with the California Public Employees' Retirement System and introduce an Ordinance to approve an amendment to the California Public Employee's Retirement System Contract regarding cost sharing by members of the Arroyo Grande Police Officers' Association.

Mayor Hill invited public comment. No public comments were received.

Action: Council Member Barneich moved to adopt and authorize the Mayor to sign on behalf of the City a Resolution entitled: **"A RESOLUTION OF INTENTION TO APPROVE AN AMENDMENT TO CONTRACT BETWEEN THE BOARD OF ADMINISTRATION CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM AND THE CITY COUNCIL CITY OF ARROYO GRANDE"**. Council Member Brown seconded, and the motion passed on the following roll-call vote:

AYES: Barneich, Brown, Guthrie, Harmon, Hill
NOES: None
ABSENT: None

Action: Council Member Barneich moved to introduce an Ordinance entitled: **"AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE AUTHORIZING AN AMENDMENT TO THE CONTRACT BETWEEN THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE AND THE BOARD OF ADMINISTRATION OF THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM"**. Council Member Brown seconded, and the motion passed on the following roll-call vote:

AYES: Barneich, Brown, Guthrie, Harmon, Hill
NOES: None
ABSENT: None

12.b. Consideration of Procurement of Consultant Services for City Manager Recruitment.

Interim City Manager McFall presented the staff report and recommended that the Council: 1) Authorize the Interim City Manager to distribute Request for Proposals (RFPs) to executive recruitment firms to coordinate the City Manager recruitment and selection process; and 2) Designate two (2) Councilmembers to interview the recruitment firm applicants and provide a recommendation to the City Council for consideration.

Mayor Hill invited public comment. Speaking from the public was Caren Ray, who expressed concern that the report does not address if the City is waiving provisions in the previous recruitment firm's agreement that it would conduct a new recruitment at no charge to the City, and that if so, the City is going to spend up to \$30,000 of taxpayer money when it does not necessarily need to do so, and suggested the recruitment process could be completed in-house. No further public comments were received.

Action: Council Member Barneich moved to: 1) Authorize the Interim City Manager to distribute Request for Proposals to executive recruitment firms to coordinate the City Manager recruitment and selection process; and 2) Designate Mayor Pro Tem Harmon and Council Member Brown to interview the recruitment firm applicants and provide a recommendation to the City Council for consideration. Mayor Hill seconded, and the motion passed on the following roll-call vote:

AYES: Barneich, Hill, Brown, Guthrie, Harmon
NOES: None
ABSENT: None

13. CITY COUNCIL REPORTS

The Mayor and Council Members provided brief reports from the following committee, commission, board, or other subcommittee meetings that they attended as the City's appointed representative.

- (a) MAYOR HILL:**
 - (1) South San Luis Obispo County Sanitation District (SSLOCSD).
 - (2) Brisco/Halcyon Interchange Subcommittee
 - (3) Oversight Board to the Successor Agency to the Dissolved Arroyo Grande Redevelopment Agency
 - (4) California Joint Powers Insurance Authority (CJPIA)

- (b) MAYOR PRO TEM HARMON:**
 - (1) County Water Resources Advisory Committee (WRAC)
 - (2) Air Pollution Control District (APCD)
 - (3) Five Cities Fire Authority (FCFA)

- (c) COUNCIL MEMBER GUTHRIE:**
 - (1) San Luis Obispo Council of Governments/Regional Transit Authority (SLOCOG/RTA)
 - (2) South County Transit (SCT)
 - (3) Tourism Committee
 - (4) Brisco/Halcyon Interchange Subcommittee
 - (5) Economic Vitality Corporation

- (d) COUNCIL MEMBER BROWN:**
 - (1) Integrated Waste Management Authority Board (IWMA)
 - (2) Economic Vitality Corporation (EVC)
 - (3) South San Luis Obispo County Sanitation District (SSLOCSD).

- (e) COUNCIL MEMBER BARNEICH:**
 - (1) Zone 3 Water Advisory Board
 - (2) Homeless Services Oversight Council (HSOC)

14. COUNCIL COMMUNICATIONS

Council Member Barneich referred to the request for funding from the 5 Cities Diversity Coalition and requested that this item be brought back on a future agenda for consideration. Council Member Guthrie concurred.

Mayor Pro Tem Harmon announced a tribute to Veterans to be held at the Alex Madonna Expo in San Luis Obispo on October 27, 2016.

Mayor Hill thanked everyone who participated in the 5 Cities Homeless Coalition Empty Bowls event and commented on the Harvest Festival Grape Stomp event.

15. COMMUNITY COMMENTS AND SUGGESTIONS

None.

16. CLOSED SESSION

At 7:27 p.m., City Attorney Heather Whitham announced the City Council/Successor Agency would adjourn to closed session to consider the following items:

SUCCESSOR AGENCY

- a) **CONFERENCE WITH REAL PROPERTY NEGOTIATOR** pursuant to Government Code Section 54956.8:

Property: APN: 006-151-027; Located at Faeh Avenue and El Camino Real Agency
Negotiators: Debbie Malicoat, Finance Officer; Marty Indvik, Lee & Associates
Negotiating Parties: Pacifica Investments, LLC; and Parimal Naran
Under Negotiation: Price and terms of payment for sale of property

CITY COUNCIL

Council Member Barneich stated that in order to avoid a perceived conflict of interest she would step down on Item 16.b.

- b) **CONFERENCE INVOLVING A JOINT POWERS AGENCY- FIVE CITIES FIRE AUTHORITY** pursuant to Government Code Section 54956.96(b):

Discussion will concern:

CONFERENCE WITH LABOR NEGOTIATORS pursuant to Government Code Section 54957.6:

Agency Negotiators: Shelline K. Bennett, Law Firm of Liebert Cassidy Whitmore; Debbie Malicoat, Administrative Services Director, Arroyo Grande; Channelle Hubbard, Human Resources Coordinator, Grover Beach

Represented Employees: International Association of Fire Fighters (IAFF) Local 4403

Local agency representative on Five Cities Fire Authority Board: Barbara Harmon

Adjourned to Closed Session.

17. RECONVENE TO OPEN SESSION

Mayor Hill reconvened the meeting to open session at 8:48 p.m. City Attorney Whitham made the following announcements:

- 16.a) The Successor Agency provided direction to the Agency Negotiator regarding the sale of the property.
- 16.b) The City Council provided direction to the Agency Negotiator regarding the labor negotiations with the International Association of Fire Fighters.

18. ADJOURNMENT

Mayor Hill adjourned the meeting at 8:50 p.m.

Jim Hill, Mayor

ATTEST:

Kelly Wetmore, City Clerk

(Approved at CC Mtg _____)



MEMORANDUM

TO: CITY COUNCIL

FROM: DEBORAH MALICOAT, DIRECTOR OF ADMINISTRATIVE SERVICES

BY: KAREN SISCO, HUMAN RESOURCES MANAGER

SUBJECT: CONSIDERATION OF A RESOLUTION ADOPTING TWO UPDATED JOB DESCRIPTIONS AND RECLASSIFYING A PART-TIME POSITION

DATE: OCTOBER 11, 2016

RECOMMENDATION:

It is recommended the City Council adopt a Resolution updating the job descriptions for the City Engineer and part-time Senior Office Assistant and reclassifying the part-time Office Assistant II in Community Development to part-time Senior Office Assistant.

FINANCIAL IMPACT:

The financial impact from upgrading the part-time Office Assistant II in the Engineering Division of the Community Development Department to a part-time Senior Office Assistant is \$1,800 per year. There is enough money in the current budget to cover the cost for the remainder of the fiscal year. No additional appropriation is required.

BACKGROUND:

At the April 22, 2014 City Council meeting, the City Council approved staff's recommended strategies to reorganize the Engineering Division. A job description was created for the new position of City Engineer. The part-time Office Assistant II position was subsequently assigned to the City Engineer and has been given additional responsibilities as a result of the reorganization in the Engineering Division.

ANALYSIS OF ISSUES:

With the recent departure of the City Engineer, it is timely to revisit the job description and update it to reflect the current duties before the position is advertised. Some minor changes have been made to the City Engineer job description.

It has also been determined that the part-time Office Assistant II position in the Engineering Division has assumed additional job responsibilities during this time. After

**CITY COUNCIL
CONSIDERATION OF A RESOLUTION ADOPTING TWO UPDATED JOB
DESCRIPTIONS AND RECLASSIFYING A PART-TIME POSITION
OCTOBER 11, 2016
PAGE 2**

reviewing the City's various job descriptions, it was ascertained that the duties this position is currently performing are more reflective of the job duties for the part-time Senior Office Assistant. There is currently only one other employee in this job classification in the Legislative and Information Services Department. The salary range for the part-time Office Assistant II is \$17.47 - \$20.22/hour. The range for the part-time Senior Office Assistant is \$18.40 - \$21.30/hour which represents a 5.3% increase in compensation over the part-time Office Assistant II position. The Community Development Department would like to continue having this position perform the additional responsibilities and recommends the part-time Office Assistant II be upgraded to the part-time Senior Office Assistant position. This part-time Senior Office Assistant job description has also been updated to accurately reflect the current duties of the position.

ALTERNATIVES:

The following alternatives are provided for the Council's consideration:

- Approve staff's recommendation by adopting the resolution;
- Do not approve staff's recommendations;
- Modify as appropriate and approve staff's recommendation; or
- Provide direction to staff.

ADVANTAGES:

The updated job descriptions will accurately reflect the duties performed by the employees in the listed positions.

DISADVANTAGES:

There are no disadvantages to updating the job descriptions. There is an additional cost to reclassifying the part-time Office Assistant II position to a part-time Senior Office Assistant of \$1,800 per year.

ENVIRONMENTAL REVIEW:

No environmental review is required for this item.

PUBLIC NOTIFICATION AND COMMENTS:

The Agenda was posted at City Hall and on the City's website in accordance with Government Code Section 54954.2.

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE ADOPTING UPDATED JOB DESCRIPTIONS FOR THE CITY ENGINEER AND SENIOR OFFICE ASSISTANT POSITIONS AND RECLASSIFYING THE PART-TIME OFFICE ASSISTANT II POSITION TO SENIOR OFFICE ASSISTANT

WHEREAS, the City Council of the City of Arroyo Grande (“City”) deems it in the best interest of the City to adopt an updated job description for the position of City Engineer, a copy of which is incorporated hereto as Exhibit “A” and an updated job description for the position of Senior Office Assistant, a copy of which is attached hereto as Exhibit “B”; and;

WHEREAS, the City Council deems it in the best interest of the City to reclassify the part-time position of Office Assistant II in the Engineering Division of the Community Development Department to part-time Senior Office Assistant.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Arroyo Grande does hereby update the job descriptions for the position of City Engineer and Senior Office Assistant to perform the duties and responsibilities set forth in the job descriptions so attached as Exhibit “A” and Exhibit “B” respectively, and reclassifies the part-time position of Office Assistant II to part-time Senior Office Assistant in the Engineering Division of the Community Development Department.

BE IT FURTHER RESOLVED that this Resolution shall become effective as of October 12, 2016.

On motion of Council Member _____, seconded by Council Member _____, and on the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

the foregoing Resolution was passed and adopted this 11th day of October, 2016.

**RESOLUTION NO.
PAGE 2**

JIM HILL, MAYOR

ATTEST:

KELLY WETMORE, CITY CLERK

APPROVED AS TO CONTENT:

ROBERT McFALL, INTERIM CITY MANAGER

APPROVED AS TO FORM:

HEATHER WHITHAM, CITY ATTORNEY

City of Arroyo Grande

CITY ENGINEER

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

DEFINITION

To direct, manage, supervise and coordinate assigned programs and activities within the Engineering Division of the Community Development Department including land development, traffic engineering, circulation planning and stormwater management regulations; to coordinate assigned activities with other divisions and outside agencies; and to provide highly responsible and complex administrative support to the Director of Community Development.

SUPERVISION RECEIVED AND EXERCISED

Receives administrative direction from the Director of Community Development.

Exercises direct supervision over lower level staff.

ESSENTIAL FUNCTION STATEMENTS

(Essential and other important responsibilities and duties may include, but are not limited to, the following):

Essential Functions:

1. Assume management responsibility for assigned activities of the Engineering Division of the Community Development Department related to land development, traffic engineering, circulation planning and related capital projects, GIS, and stormwater management regulations.
2. Perform and/or supervise plan checking of tract and parcel maps, grading, construction in the public right-of-way, and other engineering functions.
3. Prepare and/or supervise the preparation of the Engineering Division's conditions of approval for proposed tract and parcel maps, temporary and conditional permits and other projects.
4. Oversee stormwater management regulations.
5. Update engineering standards as needed.
6. Meet with applicants, respond to questions and concerns, develop strategies to resolve development issues and conduct negotiations on engineering issues.
7. Coordinate the evaluation of transportation and traffic impacts of development proposals and permits; prepare or coordinate intersection, traffic signal and channelization design, traffic studies and reports.
8. Assist and collaborate with the Public Works Department regarding the City's Capital Improvement Program.
9. Monitor and evaluate the efficiency and effectiveness of service delivery methods and procedures; recommend, within departmental policy, appropriate service and staffing levels.

Essential Functions (Continued):

10. Administer and oversee work of consultant contracts or service contracts, monitoring costs, work product and deadlines.
11. Plan, direct, coordinate and review the work plan for Engineering Division staff; assign work activities, projects and programs; review and evaluate work products, methods and procedures; meet with staff to identify and resolve problems.
12. Train, motivate and evaluate Engineering Division personnel; provide or coordinate staff training; work with employees to correct deficiencies; implement discipline and termination procedures.
13. Supervise the preparation of exhibit maps and plans used for City meetings.
14. Oversee and strengthen the Engineering Division's customer service program and respond to requests and inquiries from the public regarding engineering issues.
15. Participate in the development and administration of the department's annual budget; participate in the forecast of funds needed for staffing, equipment, materials and supplies; monitor and approve expenditures; implement adjustments.
16. Serve as the liaison for the Engineering Division with other City departments, divisions and outside agencies; negotiate and resolve sensitive and controversial issues.
17. Serve as staff on a variety of boards, commissions and committees; prepare/review and present staff reports and other necessary correspondence, including Traffic Commission, Planning Commission and City Council.
18. Provide responsible staff assistance to the Director of Community Development; may assume responsibility for management of the department in the absence of the Director.
19. Recommend modifications to department programs, policies and procedures as appropriate.
20. Respond and perform assigned duties in the event of a City declared emergency.
21. Perform related duties and responsibilities as required.

QUALIFICATIONS

Knowledge of:

Advanced principles and practices of civil engineering.
Operational characteristics, services and activities of a public works program including streets, water and sewer services functions.
Engineering mathematics, theories, principles and formulas used in the design and construction of public works projects.
Methods and equipment used in engineering construction and inspection.
Principles and practices of program development and administration.
Principles and practices of municipal budget preparation and administration.
Principles of supervision, training and performance evaluation.
Modern Information Technology engineering tools and equipment.
Pertinent Federal, State and local laws, codes and regulations including applicable state guidance manuals and the Subdivision Map Act.

Ability to:

Review private development plans for compliance with codes, regulations and engineering standards.
Oversee and participate in the management of the Engineering Division's services and activities.
Effectively assume management of the department in the absence of the Director.
Oversee, direct and coordinate the work of lower level staff.
Supervise, train and evaluate staff and effectively address performance concerns.
Participate in the development and administration of department goals, objectives and procedures.
Assist in the preparation and administration of large and complex budgets.
Prepare clear and concise staff reports.
Prepare clear and concise administrative and financial reports.
Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.
Research, analyze and evaluate new service delivery methods and techniques.
Interpret and apply Federal, State and local policies, laws and regulations.
Communicate clearly, effectively, and concisely, both orally and in writing.
Establish and maintain effective working relationships with those contacted in the course of work.
Maintain physical condition appropriate to the performance of assigned duties and responsibilities.
Maintain effective audio/visual discrimination and perception to the degree necessary for the successful performance of assigned duties.
Effectively interface and problem-solve with public on development, permitting and other related issues.

EXPERIENCE AND TRAINING GUIDELINES

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

Five years of increasing responsible engineering experience, including two years of administrative and supervisory responsibility.

Training:

Equivalent to a bachelor's degree from an accredited college or university with major course work in civil engineering.

License or Certificate:

Possession of a valid California driver's license will be required at the time of appointment and must be maintained throughout employment.

Possession of registration as a professional engineer in the State of California.

Qualifications to sign legal descriptions, subdivision maps, records of survey, etc. is desirable.

WORKING CONDITIONS

Environmental Conditions:

Office and field environment; travel from site to site; exposure to computer screens, noise, dust and inclement weather conditions; work around heavy construction equipment; operate vehicles.

Physical Conditions:

Essential and other important responsibilities and duties may require maintaining physical condition necessary for sitting, standing, and walking for prolonged periods of time; climbing stairs and ladders; operating motorized equipment and vehicles; light to moderate lifting.

City of Arroyo Grande

SENIOR OFFICE ASSISTANT

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

DEFINITION:

To provide general and complex office assistance in support of the Legislative and Information Services, Administrative Services and/or Community Development Department; to perform a variety of clerical, secretarial and administrative tasks; to provide information to citizens, the general public, and City staff; and to create and maintain a variety of records and files.

SUPERVISION RECEIVED AND EXERCISED:

Receives general supervision from higher level management staff.

ESSENTIAL AND MARGINAL FUNCTION STATEMENTS -- *Essential and other important responsibilities and duties may include, but are not limited to, the following:*

Essential Functions:

1. Type, proofread materials for accuracy, and word process a variety of correspondence, letters, reports, forms, brochures, receipts, and documents from rough drafts, verbal instruction or dictation.
2. Assist with the preparation and distribution of a variety of documents and forms including general correspondence, reports, agenda packet materials, minutes, ordinances, resolutions, timesheets and memoranda; copy, mail, and post notices and agendas.
3. Receive and screen visitors and telephone calls in a professional manner and with a high level of customer service; respond to public inquiries or route calls or visitors to appropriate personnel; provide information on departmental and City policies and procedures as required; accept applications and payments.
4. File and maintain accurate and up-to-date records and files for assigned areas; monitor various logs, accounts and files for current and accurate information. Retain or purge files in accordance with the City's record retention policies.
5. Receive, sort, distribute, and post incoming and outgoing mail and correspondence; copy and distribute as requested.
6. Prepare various agendas and documents for meetings; type, copy, collate and bind documents; take and transcribe minutes from meetings as assigned.
7. Prepare purchase orders; receive invoices and check for accuracy; process payments.
8. Operate a variety of office software programs and equipment.
9. Maintain inventory of forms, office supplies and other general supplies for assigned department; order supplies as needed.

Essential Functions (continued):

10. Assist with the maintenance and updating of information on the City's government cable access channel, the City's website, and the document imaging system.
11. Provide information to City staff and the public as required.
12. Respond to and resolve complaints and requests for information.
13. Receive and process permit applications, business licenses, and assist with processing payments, including water payments.
14. Coordinate meetings with other departments, outside agencies or citizens.
15. Process request for proposals and bid documents.
16. Performs special projects as assigned.
17. May attend and record the minutes of the City Council meetings, various Commission meetings or Advisory Committee meetings.
18. Set up meeting rooms as required.
19. Attend training classes and meetings as required.
20. Respond and perform assigned duties in the event of a City declared emergency.

Marginal Functions:

1. May exercise technical and functional supervision over temporary clerical staff.
2. Perform related duties and responsibilities as required.

QUALIFICATIONS:

Knowledge of:

Modern office procedures, methods, and computer equipment.
Computer applications including word processing, spreadsheets, database management and website applications.
Principles of business letter writing and basic report preparation.
Basic principles and procedures of filing and records management.
Basic principles and procedures of record keeping.
Correct English usage, spelling, grammar and punctuation.

Ability to:

Prepare a variety of reports, records, and correspondence.
Correctly interpret and apply complex City policies, procedures, and regulations.
Perform general clerical work including maintaining files and compiling information for reports.
Type reports and/or enter or scan data into computer at a speed necessary for successful job performance.
Effectively respond to requests and inquiries from the general public and City staff.
Work independently in the absence of supervision.
Operate office equipment including computers and supporting work processing applications.
Understand and follow oral and written instructions.

Ability to (continued):

Communicate clearly and concisely, both orally and in writing.
Establish and maintain cooperative working relationships with those contacted during the course of work.
Maintain confidentiality of information and files.
Plan, organize, coordinate, and prioritize assigned tasks so as to meet established timelines.

EXPERIENCE AND TRAINING GUIDELINES:

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education: Equivalent to the completion of the twelfth grade.

Experience: Three years of increasingly responsible clerical experience.

LICENSE OR CERTIFICATE:

Possession of a valid California driver's license will be required at the time of appointment and must be maintained throughout employment.

WORKING CONDITIONS:

Environmental Conditions:

Office environment; may travel from site to site; contact with the general public in a customer service environment; exposure to computer screens.

Physical Conditions:

Essential and marginal functions may require maintaining physical condition necessary for standing or sitting for prolonged periods of time; occasional moderate or light lifting up to twenty-five pounds; extensive use of computer keyboard; near visual acuity to prepare and review correspondence and other documents.



MEMORANDUM

TO: CITY COUNCIL

**FROM: DEBBIE MALICOAT, DIRECTOR OF ADMINISTRATIVE SERVICES
HEATHER K. WHITHAM, CITY ATTORNEY**

**SUBJECT: CONSIDERATION OF APPROVAL OF PURCHASE AND SALE
AGREEMENTS FOR LE POINT STREET PROPERTIES**

DATE: OCTOBER 11, 2016

RECOMMENDATION:

It is recommended the City Council approve and authorize the Mayor to execute the Purchase and Sale Agreements for the Le Point Street parking lot properties located at 132 and 202 Le Point Street.

IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:

The combined purchase price for the properties is \$615,000; in addition there will be escrow and other minor costs to finalize the transactions. The current budget of \$793,800 is more than sufficient for the purchase. Remaining funds will be utilized for parking lot maintenance. There is no significant impact on personnel resources related to the proposed action. There will be minor staff time involved in processing the Purchase and Sale Agreements.

BACKGROUND:

In January and March of 2011, the City entered into a Lease with Option to Purchase and Agreement Affecting Real Property with John and Maureen Gutierrez for property located at 202 Le Point Street, and Jesse Jacobson, for property located at 132 Le Point Street, respectively, for the expansion of the Le Point Street parking lot (the "Lease Option Agreements"). The Lease Option Agreements were established for a term of ten years, with the right to exercise the option to purchase at any time after five years. The purchase price was the greater of the then-current appraised value or the appraised value at the time the property is purchased.

In May 2016, the City Council exercised the options to purchase and subsequently appraisals were obtained to establish the current values of the properties. The Gutierrez property (202 Le Point Street) had an appraised value of \$470,000, and the Jacobson property (132 Le Point Street) had an appraised value of \$145,000. Attached are the Purchase and Sale Agreements that were included as exhibits to the Lease Option Agreement. The only substantive change to the Purchase and Sale Agreements was to extend the close of escrow from ten days to ninety days to accommodate financing issues for the sellers. There were some other minor clerical changes to the Purchase and Sale Agreements.

**CITY COUNCIL
APPROVAL OF PURCHASE AND SALE AGREEMENTS FOR LE POINT STREET
PROPERTIES
OCTOBER 11, 2016
PAGE 2**

ALTERNATIVES:

The following alternatives are provided for City Council consideration:

1. Approve the Purchase and Sale Agreements and authorize the Mayor to execute them;
2. Do not approve the Purchase and Sale Agreements; or
3. Provide direction to staff.

ENVIRONMENTAL REVIEW:

No environmental review is required for this item.

PUBLIC NOTIFICATION AND COMMENTS:

The Agenda was posted at City Hall and on the City's website in accordance with Government Code Section 54954.2.

ATTACHMENTS:

1. Purchase and Sale Agreement – 202 Le Point Street property
2. Purchase and Sale Agreement – 132 Le Point Street property

PURCHASE AND SALE AGREEMENT

THIS PURCHASE AND SALE AGREEMENT (this "Agreement") is entered into as of this ___ day of _____, 2016 (the "Effective Date") by and between John P. Gutierrez and Maureen T. Gutierrez, Trustees of the Gutierrez Family Trust dated April 6, 2006 (collectively referred to herein as "Seller") and the City of Arroyo Grande, a municipal corporation of the State of California (collectively referred to herein as "Buyer").

Recitals

WHEREAS, Seller is the owner of certain real property located in the City of Arroyo Grande, California, commonly referred to as 202 Le Point Street (the "Property") and more particularly depicted as Areas B, C, D and E in Exhibit A and described in Exhibit B both of which are attached hereto and incorporated herein; and

WHEREAS, by this Agreement, the parties wish to provide terms and conditions for Buyer's purchase of the Property from Seller.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are acknowledged, the parties agree as follows:

SECTION 1

Purchase and Sale.

Purchase and Sale. Seller shall sell the Property to Buyer and Buyer shall purchase the Property from Seller on the terms and conditions stated in this Agreement.

SECTION 2

Purchase Price.

Purchase Price. The purchase price for the Property shall be Four Hundred Seventy Thousand Dollars (\$470,000) ("Purchase Price").

SECTION 3

Due Diligence.

There shall be no due diligence period for this transaction. Buyer acknowledges that it has had sufficient opportunity to inspect the Property and hereby waives all due diligence contingencies.

SECTION 4

Escrow.

Upon execution of this Agreement, Seller and Buyer shall establish an escrow for the close of the sale of the Property ("Escrow") with First American Title Company, Arroyo Grande, CA 93420 ("Escrow Agent"). If the Escrow Agent is unwilling or unable to perform, Buyer shall designate another Escrow Agent. A grant deed ("Grant Deed") shall be recorded and the Property transferred from Seller to Buyer within ninety (90) days after the Effective Date ("Close of Escrow"). The Close of Escrow may be extended by mutual agreement of the parties.

SECTION 5

Closing Deposits.

On or before Close of Escrow, Seller and Buyer shall deposit with Escrow Agent the following documents and funds:

(a) Seller's Deposits. Seller shall deposit with Escrow Agent the following:

(i) Deed. The original executed and acknowledged Grant Deed conveying the Property to Buyer ("Grant Deed");

(ii) Nonforeign Affidavit. The original Nonforeign Affidavit executed by Seller; and

(iii) Additional Documents. Any other documents or funds required of Seller to close Escrow in accordance with this Agreement.

(b) Buyer's Deposits. On or before the Close of Escrow, Buyer shall deposit with Escrow Agent the following:

(i) The Purchase Price;

(ii) Closing Costs. Additional cash in the amount necessary to pay Buyer's share of closing costs, as set forth in Section 6; and

(iii) Additional Documents. Any other documents or funds required of Buyer to close Escrow in accordance with this Agreement.

SECTION 6.

Closing Costs.

Buyer shall pay all escrow fees, costs of any title insurance and any endorsements and the costs of recording the Grant Deed.

SECTION 7

Prorations.

Real property taxes, assessments, property operation expenses and other recurring costs shall be prorated as of the Close of Escrow.

SECTION 8

Seller's Warranties.

Seller warrants and represents to Buyer that as of the date of this Agreement and as of the Closing:

(a) That the Escrow instructions have been, and all the documents to be delivered by Seller to Buyer at Closing shall be, duly authorized, executed, and delivered by Seller, are or shall be legal and binding obligations of Seller, shall be sufficient to convey title, are or shall be enforceable in accordance with their respective terms, and do not and shall not at Closing violate any provisions of any agreement to which Seller is a party;

(b) That at the Closing there shall be no outstanding contracts made by Seller regarding the Property and that Seller shall cause to be discharged all encumbrances and liens including, but not limited to all trust deeds, mortgages, mechanics' and materialmen's liens arising from any labor or materials furnished prior to Closing which pertain to the Property; and

(c) That Seller is not a "foreign person" within the meaning of section 1445(f)(3) of the Internal Revenue Code of 1954, as amended, and that Seller shall furnish to Buyer, prior to Closing, an affidavit in a form satisfactory to Buyer confirming the same.

The continued accuracy in all respects of Seller's representations and warranties shall be a condition precedent to Buyer's obligation to close. All representations and warranties contained in this Agreement shall be deemed remade as of the date of Closing and shall survive the Closing.

SECTION 9

Indemnification.

Seller agrees to indemnify and hold Buyer free and harmless from any losses, damages, costs, or expenses (including attorney fees) resulting from any inaccuracy in or breach of any representation or warranty of Seller and any breach or default by Seller under any of Seller's covenants or agreements under this Agreement.

Section 10
Notices.

Except as otherwise provided hereunder; any notice or communication to Seller or Buyer shall be in writing and be mailed by certified mail, postage prepaid. Notices or communications shall be addressed as follows:

To Gutierrez:
John and Maureen Gutierrez
492 Printz Road
Arroyo Grande, CA 93420

To City:
City of Arroyo Grande
Attn: City Manager
300 E. Branch Street
Arroyo Grande, CA 93420

With Copy to:
Tom Gutierrez
1615 Payton Way
Nipomo, CA 93444-6614

With Copy to:
Carmel & Naccasha LLP
Attn: Heather K. Whitham
1410 Marsh Street
San Luis Obispo, CA 93401

Section 11
Liquidated Damages.

IF BUYER FAILS TO COMPLETE THE PURCHASE PROVIDED FOR IN THIS AGREEMENT BY REASON OF ANY DEFAULT OF BUYER, SELLER SHALL BE RELEASED FROM SELLER'S OBLIGATION TO SELL THE PROPERTY TO BUYER AND MAY PROCEED AGAINST BUYER UPON ANY CLAIM OR REMEDY THAT SELLER MAY HAVE IN LAW OR EQUITY; PROVIDED, HOWEVER, THAT, BY INITIALING THIS SECTION 11, BUYER AND SELLER AGREE THAT IN THE EVENT OF DEFAULT BY BUYER, (A) IT WOULD BE IMPRACTICAL OR EXTREMELY DIFFICULT TO FIX ACTUAL DAMAGES; (B) THE SUM OF FIVE PERCENT (5%) OF THE PURCHASE PRICE SHALL CONSTITUTE LIQUIDATED DAMAGES PAYABLE TO SELLER; (C) THE PAYMENT OF THE LIQUIDATED DAMAGES TO SELLER SHALL CONSTITUTE THE EXCLUSIVE REMEDY OF SELLER; (D) SELLER MAY RETAIN THAT FIVE PERCENT (5%) OF THE PURCHASE PRICE FOR THE PROPERTY AS LIQUIDATED DAMAGES; AND (E) PAYMENT OF THAT SUM TO SELLER AS LIQUIDATED DAMAGES IS NOT INTENDED AS A FORFEITURE OR PENALTY WITHIN THE MEANING OF CALIFORNIA CIVIL CODE SECTIONS 3275 OR 3369, BUT INSTEAD, IS INTENDED TO CONSTITUTE LIQUIDATED DAMAGES TO SELLER PURSUANT TO SECTIONS 1671, 1676, AND 1677 OF THE CALIFORNIA CIVIL CODE.

_____/_____ INITIALS

Section 12

Attorney Fees; Litigation Costs.

If any legal action or other proceeding, including arbitration or an action for declaratory relief, is brought to enforce this Agreement or because of a dispute, breach, default, or misrepresentation in connection with this Agreement, the prevailing party shall be entitled to recover reasonable attorney fees and other costs, in addition to any other proper relief.

Section 13

Severability.

If any term or provision of this Agreement is held invalid or unenforceable, the remainder of this Agreement shall not be affected.

Section 14

Waivers.

No waiver or breach of any provision shall be deemed a waiver of any other provision, and no waiver shall be valid unless it is in writing and executed by the waiving party. No extension of time for performance of any obligation or act shall be deemed an extension of time for any other obligation or act.

Section 15

Counterparts.

This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and all of which taken together shall constitute one and the same instrument. The execution of this Agreement shall be deemed to have occurred, and this Agreement shall be enforceable and effective, only upon the complete execution of this Agreement by Seller and Buyer.

Section 16.

Governing Law.

This Agreement shall be governed by and construed in accordance with California law.

[Signatures are on the following page]

The parties have executed this Agreement as of the date first above written.

BUYER:

CITY OF ARROYO GRANDE

Jim Hill, Mayor

Approved as to Content:

Bob McFall, Interim City Manager

Attest:

Kelly Wetmore, City Clerk

Approved as to Form:

Heather K. Whitham, City Attorney

SELLER:

**Gutierrez Family Trust Dated April 06,
2006**

John P. Gutierrez, Trustee

Maureen T. Gutierrez, Trustee

N'LY MOST
CORNER LOT 1

OFFER OF
DEDICATION
2011-005782 OR

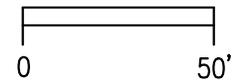
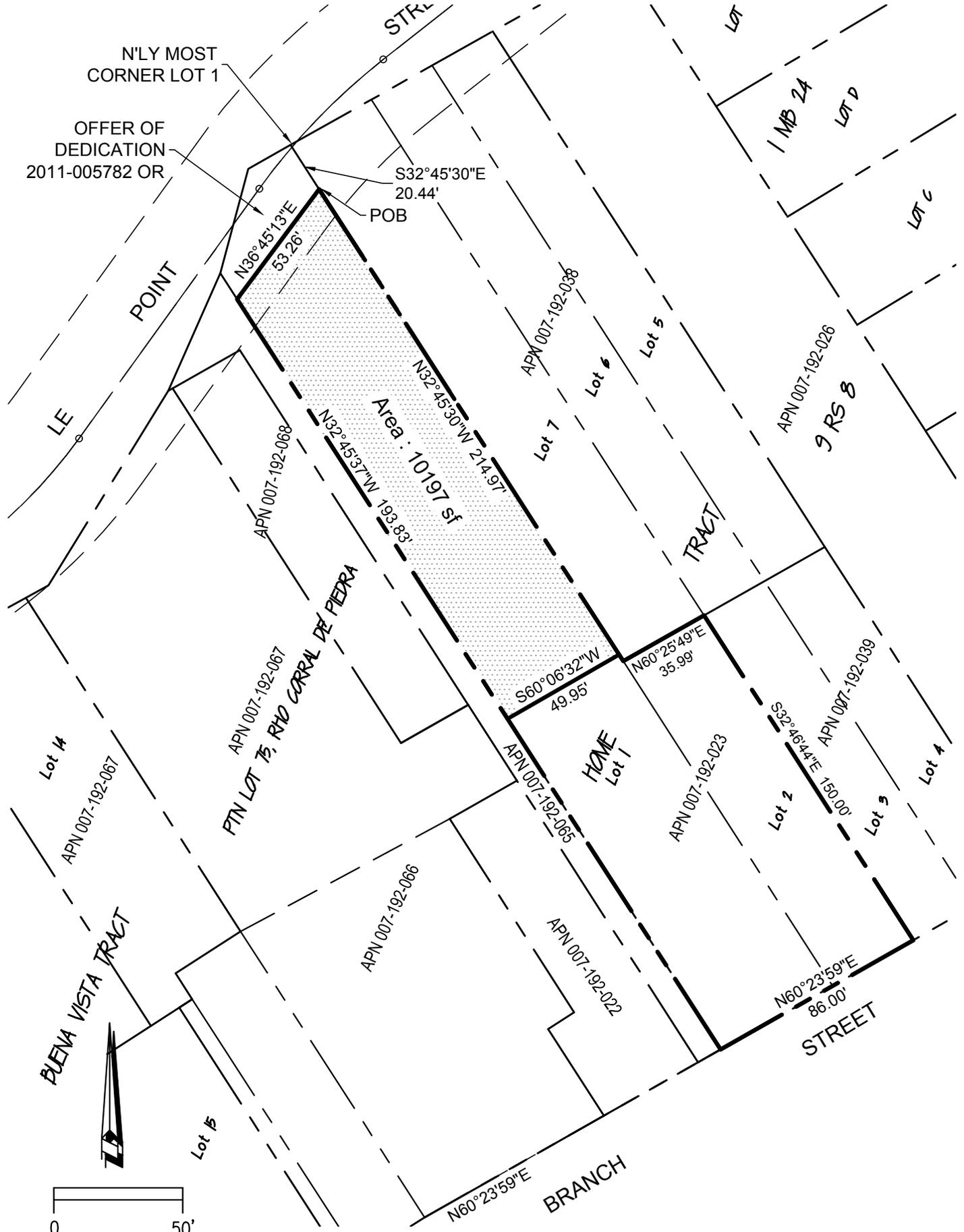


EXHIBIT 'A'

LEGAL DESCRIPTION

A portion of Lot 1 of the Home Tract according to the map thereof recorded December 21, 1907 in Book 1 at Page 102 of Licensed Surveys in office of the County Recorder, San Luis Obispo County, State of California and being more particularly described as follows:

Beginning at a point in the northeasterly line of said Lot 1 which is 20.44 feet southeasterly of the northerly most corner thereof, also being the easterly most corner of the Offer of Dedication described in Document No. 2011-005782 recorded February 2, 2011, Official Records of said County;

Thence along the northeasterly line of said Lot 1, S32°45'30"E, 214.97 feet;

Thence leaving said northeasterly line, S60°06'32"W, 49.95 feet to the southwesterly line of said Lot 1;

Thence along said southwesterly line, N32°45'37"W, 193.83 feet to the southerly most corner of said Offer of Dedication;

Thence along the southeasterly line of said Offer of Dedication, N36°45'13"E, 53.26 feet to the Point of Beginning and containing 10,197 square feet more or less and as shown on Exhibit 'A' attached hereto and by reference made a part hereof.

END DESCRIPTION

Prepared by:

William R. Dyer, LS 5661, Lic. Exp. 9/30/17

Date: _____

PURCHASE AND SALE AGREEMENT

THIS PURCHASE AND SALE AGREEMENT (this "Agreement") is entered into as of this ___ day of _____, 2016 (the "Effective Date") by and between Jesse Amor Jacobson (referred to herein as "Seller") and the City of Arroyo Grande, a municipal corporation of the State of California (collectively referred to herein as "Buyer").

Recitals

WHEREAS, Seller is the owner of certain real property located in the City of Arroyo Grande, California, commonly referred to as 132 Le Point Street (the "Property") and more particularly described in Exhibits A and B attached hereto and incorporated herein; and

WHEREAS, by this Agreement, the parties wish to provide terms and conditions for Buyer's purchase of the Property from Seller.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are acknowledged, the parties agree as follows:

SECTION 1

Purchase and Sale.

Purchase and Sale. Seller shall sell the Property to Buyer and Buyer shall purchase the Property from Seller on the terms and conditions stated in this Agreement.

SECTION 2

Purchase Price.

Purchase Price. The purchase price for the Property shall be One Hundred Forty Five Thousand Dollars (\$145,000) ("Purchase Price").

SECTION 3

Due Diligence.

There shall be no due diligence period for this transaction. Buyer acknowledges that it has had sufficient opportunity to inspect the Property and hereby waives all due diligence contingencies.

SECTION 4

Escrow.

Upon execution of this Agreement, Seller and Buyer shall establish an escrow for the close of the sale of the Property ("Escrow") with First American Title Company, 899 Pacific Street, San Luis Obispo, CA 93401 ("Escrow Agent"). If the Escrow Agent is

unwilling or unable to perform, Buyer shall designate another Escrow Agent. A grant deed ("Grant Deed") shall be recorded and the Property transferred from Seller to Buyer within ninety (90) days after the Effective Date ("Close of Escrow"). The Close of Escrow may be extended by mutual agreement of the parties.

SECTION 5

Closing Deposits.

On or before Close of Escrow, Seller and Buyer shall deposit with Escrow Agent the following documents and funds:

(a) Seller's Deposits. Seller shall deposit with Escrow Agent the following:

(i) Deed. The original executed and acknowledged Grant Deed conveying the Property to Buyer ("Grant Deed");

(ii) Nonforeign Affidavit. The original Nonforeign Affidavit executed by Seller; and

(iii) Additional Documents. Any other documents or funds required of Seller to close Escrow in accordance with this Agreement.

(b) Buyer's Deposits. On or before the Close of Escrow, Buyer shall deposit with Escrow Agent the following:

(i) The Purchase Price;

(ii) Closing Costs. Additional cash in the amount necessary to pay Buyer's share of closing costs, as set forth in Section 6; and

(iii) Additional Documents. Any other documents or funds required of Buyer to close Escrow in accordance with this Agreement.

SECTION 6.

Closing Costs.

Buyer shall pay all escrow fees, costs of any title insurance and any endorsements and the costs of recording the Grant Deed.

SECTION 7

Prorations.

Real property taxes, assessments, property operation expenses and other recurring costs shall be prorated as of the Close of Escrow.

SECTION 8
Seller's Warranties.

Seller warrants and represents to Buyer that as of the date of this Agreement and as of the Closing:

(a) That the Escrow instructions have been, and all the documents to be delivered by Seller to Buyer at Closing shall be, duly authorized, executed, and delivered by Seller, are or shall be legal and binding obligations of Seller, shall be sufficient to convey title, are or shall be enforceable in accordance with their respective terms, and do not and shall not at Closing violate any provisions of any agreement to which Seller is a party;

(b) That at the Closing there shall be no outstanding contracts made by Seller regarding the Property and that Seller shall cause to be discharged all encumbrances and liens including, but not limited to all trust deeds, mortgages, mechanics' and materialmen's liens arising from any labor or materials furnished prior to Closing which pertain to the Property; and

(c) That Seller is not a "foreign person" within the meaning of section 1445(f)(3) of the Internal Revenue Code of 1954, as amended, and that Seller shall furnish to Buyer, prior to Closing, an affidavit in a form satisfactory to Buyer confirming the same.

The continued accuracy in all respects of Seller's representations and warranties shall be a condition precedent to Buyer's obligation to close. All representations and warranties contained in this Agreement shall be deemed remade as of the date of Closing and shall survive the Closing.

SECTION 9
Indemnification.

Seller agrees to indemnify and hold Buyer free and harmless from any losses, damages, costs, or expenses (including attorney fees) resulting from any inaccuracy in or breach of any representation or warranty of Seller and any breach or default by Seller under any of Seller's covenants or agreements under this Agreement.

Section 10
Notices.

Except as otherwise provided hereunder; any notice or communication to Seller or Buyer shall be in writing and be mailed by certified mail, postage prepaid. Notices or communications shall be addressed as follows:

To Jacobson:
Jesse Jacobson
132 Le Point Street
Arroyo Grande, CA 93420

To City:
City of Arroyo Grande
Attn: City Manager
300 East Branch Street
Arroyo Grande, CA 93420

With Copy to:
Carmel & Naccasha LLP
Attn: Heather K. Whitham
1410 Marsh Street
San Luis Obispo, CA 93401

Section 11
Liquidated Damages.

IF BUYER FAILS TO COMPLETE THE PURCHASE PROVIDED FOR IN THIS AGREEMENT BY REASON OF ANY DEFAULT OF BUYER, SELLER SHALL BE RELEASED FROM SELLER'S OBLIGATION TO SELL THE PROPERTY TO BUYER AND MAY PROCEED AGAINST BUYER UPON ANY CLAIM OR REMEDY THAT SELLER MAY HAVE IN LAW OR EQUITY; PROVIDED, HOWEVER, THAT, BY INITIALING THIS SECTION 11, BUYER AND SELLER AGREE THAT IN THE EVENT OF DEFAULT BY BUYER, (A) IT WOULD BE IMPRACTICAL OR EXTREMELY DIFFICULT TO FIX ACTUAL DAMAGES; (B) THE SUM OF FIVE PERCENT (5%) OF THE PURCHASE PRICE SHALL CONSTITUTE LIQUIDATED DAMAGES PAYABLE TO SELLER; (C) THE PAYMENT OF THE LIQUIDATED DAMAGES TO SELLER SHALL CONSTITUTE THE EXCLUSIVE REMEDY OF SELLER; (D) SELLER MAY RETAIN THAT FIVE PERCENT (5%) OF THE PURCHASE PRICE FOR THE PROPERTY AS LIQUIDATED DAMAGES; AND (E) PAYMENT OF THAT SUM TO SELLER AS LIQUIDATED DAMAGES IS NOT INTENDED AS A FORFEITURE OR PENALTY WITHIN THE MEANING OF CALIFORNIA CIVIL CODE SECTIONS 3275 OR 3369, BUT INSTEAD, IS INTENDED TO CONSTITUTE LIQUIDATED DAMAGES TO SELLER PURSUANT TO SECTIONS 1671, 1676, AND 1677 OF THE CALIFORNIA CIVIL CODE.

_____/_____/_____ INITIALS

Section 12

Attorney Fees; Litigation Costs.

If any legal action or other proceeding, including arbitration or an action for declaratory relief, is brought to enforce this Agreement or because of a dispute, breach, default, or misrepresentation in connection with this Agreement, the prevailing party shall be entitled to recover reasonable attorney fees and other costs, in addition to any other proper relief.

Section 13

Severability.

If any term or provision of this Agreement is held invalid or unenforceable, the remainder of this Agreement shall not be affected.

Section 14

Waivers.

No waiver or breach of any provision shall be deemed a waiver of any other provision, and no waiver shall be valid unless it is in writing and executed by the waiving party. No extension of time for performance of any obligation or act shall be deemed an extension of time for any other obligation or act.

Section 15

Counterparts.

This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and all of which taken together shall constitute one and the same instrument. The execution of this Agreement shall be deemed to have occurred, and this Agreement shall be enforceable and effective, only upon the complete execution of this Agreement by Seller and Buyer.

Section 16.

Governing Law.

This Agreement shall be governed by and construed in accordance with California law.

[Signatures are on the following page]

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

CITY OF ARROYO GRANDE

JACOBSON:

Jim Hill, Mayor

Jesse Amor Jacobson

Approved as to Content:

Bob McFall, Interim City Manager

Attest:

Kelly Wetmore, City Clerk

Approved as to Form:

Heather K. Whitham, City Attorney

A portion of Lot 75 of the Rancho Corral de Piedra, Pismo, and Bolsa de Chemisal according to the map thereof recorded September 1873 in Book A at Page 65 of Maps in office of the County Recorder, San Luis Obispo County, State of California and being more particularly described as follows:

Beginning at the easterly most corner of the land described in Deed to Jesse Amor Jacobson recorded August 17, 1998 as Document Number 1998-052098, Official Records of said County;

Thence along the northeasterly line thereof, N32°43'39"W, 97.80 feet;

Thence leaving said northeasterly line, S57°21'43"W, 29.96 feet to the southwesterly line of the land described in said Deed;

Thence along said southwesterly line, S32°43'39"E, 96.23 feet to the southerly most corner of the land described in said Deed;

Thence along the southeasterly line of the land described in said Deed, N60°23'59"E, 30.00 feet to the Point of Beginning and containing 2906 square feet more or less and as shown on Exhibit 'B' attached hereto and by reference made a part hereof.

END DESCRIPTION

Prepared by:

William R. Dyer
William R. Dyer, LS 5661, Lic. Exp. 9/30/11

Date: 12/30/10



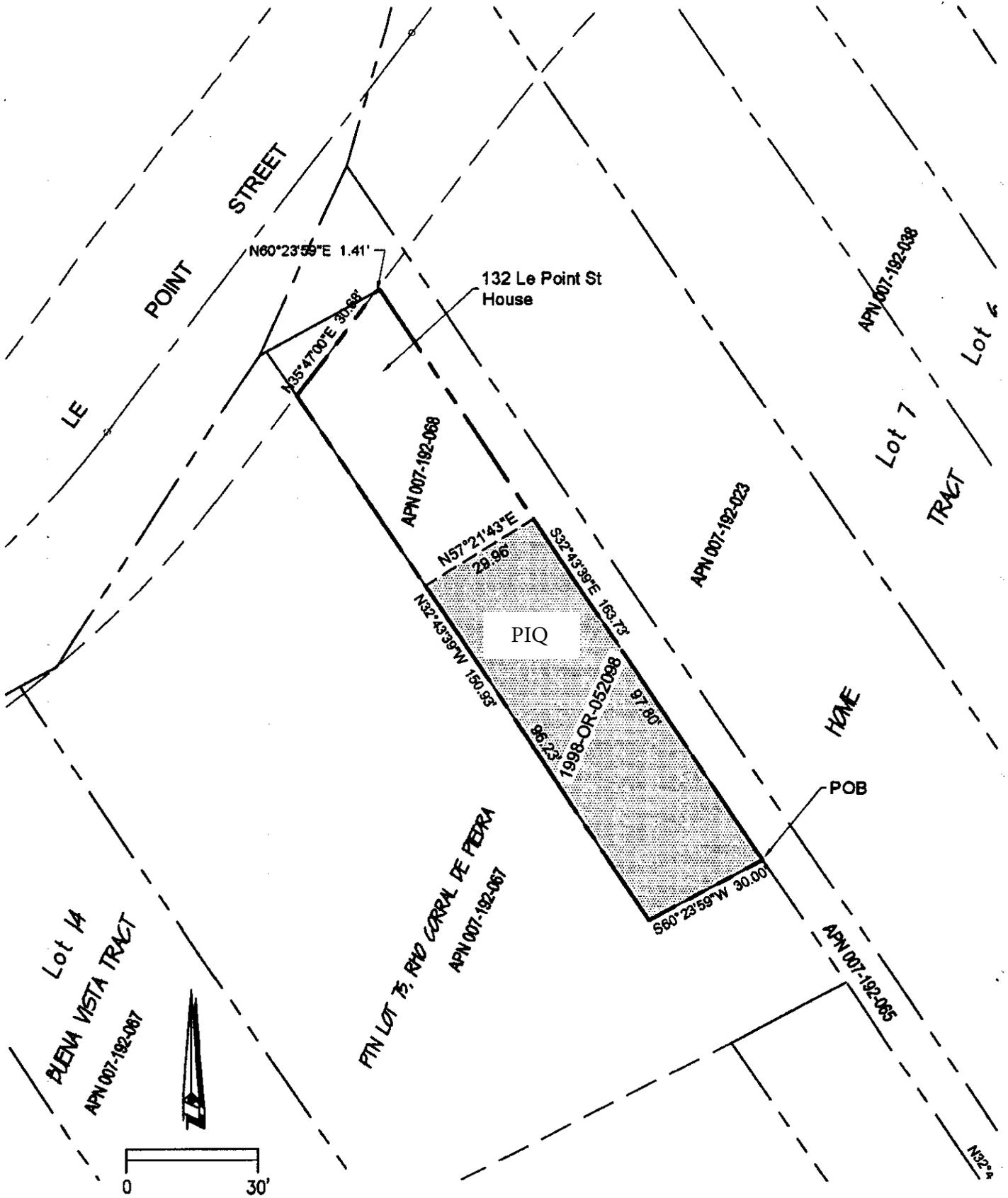
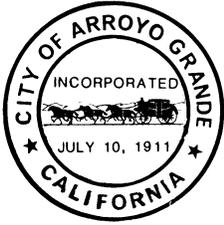


EXHIBIT A



MEMORANDUM

TO: CITY COUNCIL

FROM: STEVEN N. ANNIBALI, CHIEF OF POLICE

SUBJECT: CONSIDERATION TO DECLARE AN EXISTING COMMAND TRAILER AS SURPLUS PROPERTY/AUTHORIZE TRANSFER TO THE CITY OF SAN LUIS OBISPO AND ACCEPT A HOMELAND SECURITY FUNDED COMMAND TRAILER FROM THE SAN LUIS OBISPO COUNTY SHERIFF'S DEPARTMENT

DATE: OCTOBER 11, 2016

RECOMMENDATION:

It is recommended that the City Council: 1) adopt a Resolution declaring an existing command trailer as surplus and authorizing its transfer to the City of San Luis Obispo; and 2) accept a Homeland Security funded Command Trailer as a replacement from the San Luis Obispo County Sheriff's Department.

IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:

This declaration of surplus property and accepting a replacement will have no significant impact on the Police Department budget and there is no impact on personnel resources.

BACKGROUND:

The equipment listed as surplus in Exhibit A has been determined to no longer be needed in the police department and is scheduled to be replaced with a grant funded, better equipped model from the San Luis Obispo County Sheriff's Department. The surplus trailer was originally obtained by the police department through a State of California /Office of Traffic Safety DUI Enforcement grant.

ANALYSIS OF ISSUES:

The surplus trailer cannot be sold and will be repurposed for the San Luis Obispo Police Department. The California Office of Traffic Safety Regional Coordinator has approved the transfer of the trailer asset to the San Luis Obispo Police Department to be used in their enforcement programs.

CITY COUNCIL

CONSIDERATION TO DECLARE AN EXISTING COMMAND TRAILER AS SURPLUS PROPERTY/APPROVE TRANSFER TO THE CITY OF SAN LUIS OBISPO AND ACCEPT A HOMELAND SECURITY FUNDED COMMAND TRAILER FROM THE SAN LUIS OBISPO COUNTY SHERIFF'S DEPARTMENT

OCTOBER 11, 2016

PAGE 2

The replacement trailer proposed to be provided by the San Luis Obispo County Sheriff's Department is a 2006 Eagle Model CCH from Universal Specialty Vehicles, Inc. (VIN # 1U9710S2261016001). The trailer is 30 feet long and configured as a mobile command post. It is fully self-contained, with a dispatch area, briefing/conference space, kitchen, restroom and includes county-wide public safety radio systems on board.

The replacement trailer is designed to provide field expedient response capabilities during critical incidents and vastly improves the City's disaster preparedness / emergency management resources.

The police department currently has a Ford F-550 Super Duty truck in the fleet that is capable of towing the replacement trailer.

ALTERNATIVES:

The following alternatives are provided for the Council's consideration:

- *Recommended Alternative:* It is recommended that the City Council adopt a Resolution declaring the equipment listed in Exhibit A as surplus property and authorize its transfer, and to accept a replacement command trailer from the San Luis Obispo County Sheriff's Department.
- Do not approve staff's recommendation.
- Provide direction to staff.

ADVANTAGES:

The advantage of approving the recommended action is that it will provide for the disposition of surplus property and improve emergency response resources through grant funding.

DISADVANTAGES:

No disadvantages have been identified.

ENVIRONMENTAL REVIEW:

This project is exempt from California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3).

**CITY COUNCIL
CONSIDERATION TO DECLARE AN EXISTING COMMAND TRAILER AS SURPLUS
PROPERTY/APPROVE TRANSFER TO THE CITY OF SAN LUIS OBISPO AND ACCEPT
A HOMELAND SECURITY FUNDED COMMAND TRAILER FROM THE SAN LUIS
OBISPO COUNTY SHERIFF'S DEPARTMENT
OCTOBER 11, 2016
PAGE 3**

PUBLIC NOTIFICATION AND COMMENTS:

The public impacted by the proposal is the Arroyo Grande Police Department's service population. The Agenda was posted at City Hall and on the City's website in accordance with Government Code Section 54954.2.

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE DECLARING AN EXISTING COMMAND TRAILER AS SURPLUS PROPERTY AND AUTHORIZING ITS TRANSFER TO THE CITY OF SAN LUIS OBISPO

WHEREAS, the City of Arroyo Grande has a command trailer which is no longer used; and

WHEREAS, the command trailer can be classified as surplus property and made available for transfer; and

WHEREAS, the trailer was acquired through grant funds and the disposition must be in compliance with the grant; and

WHEREAS, the California Office of Traffic Safety has approved of the transfer.

NOW THEREFORE IT BE RESOLVED that the City Council of the City of Arroyo Grande does hereby declare as surplus the command trailer described in Exhibit A attached hereto and incorporated herein by this reference and authorizes its transfer to the City of San Luis Obispo.

BE IT FURTHER RESOLVED, that the City Council hereby accepts a Homeland Security funded command trailer as a replacement from the San Luis Obispo County Sheriff's Department.

On motion of Council Member _____, seconded by Council Member _____, and by the following roll call vote to wit:

AYES:

NOES:

ABSENT:

The foregoing Resolution was passed and adopted this _____ day of October, 2016.

**RESOLUTION NO.
PAGE 2**

JIM HILL, MAYOR

ATTEST:

KELLY WETMORE, CITY CLERK

APPROVED AS TO CONTENT:

ROBERT MCFALL, INTERIUM CITY MANAGER

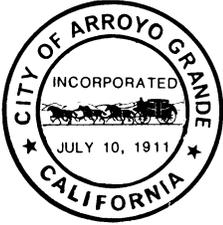
APPROVED AS TO FORM:

HEATHER WHITHAM, CITY ATTORNEY

EQUIPMENT AVAILABLE FOR SURPLUS / TRADE

ITEM:

- 1) Pace American 25 ft. trailer VIN# 53PWB2426BU204224



MEMORANDUM

TO: CITY COUNCIL

FROM: GEOFF ENGLISH, PUBLIC WORKS DIRECTOR

BY: JILL MCPEEK, CAPITAL IMPROVEMENT PROJECT MANAGER

SUBJECT: CONSIDERATION OF AN AWARD OF CONTRACT TO VICTOR CONCRETE INC. FOR CONSTRUCTION OF THE MID-BLOCK CROSSWALK BARRIER REMOVAL PROJECT, PW 2015-03

DATE: OCTOBER 11, 2016

RECOMMENDATION:

It is recommended the City Council:

1. Award a contract for the Mid-Block Crosswalk Barrier Removal Project to Victor Concrete Inc. in the amount of \$43,482.00;
2. Authorize the Interim City Manager to approve change orders for up to 10% of the contract amount, \$4,348.20 for unanticipated costs during the construction phase of the project (total construction costs = \$43,482.00 + \$4,348.20 = \$47,830.20);
3. Transfer \$3,025 from the Sales Tax Fund, Various Striping and Sidewalks Improvements, into the project budget; and
4. Direct the City Clerk to file a Notice of Exemption.

IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:

The amended FY 2015-16/FY 2016-17 Capital Improvement Program Budget includes \$70,064 for the subject project, which includes \$63,363 of Community Development Block Grant (CDBG) funds. The total cost of the project with both the base bid and additive bid (including contingencies, design, contract administration and inspection) is estimated to be \$73,089.

In order to maximize the CDBG funds, staff is recommending they be leveraged with \$3,025 of local funds from the Various Striping and Sidewalks Improvements project in order to fund both the base bid and additive bid. Alternatively, if just the base bid is awarded, there would be a balance of \$12,001 CDBG funds. There may be opportunity to transfer the balance to another project, but it would be dependent on approval from the County of San Luis Obispo, and would it require the recipient project to adhere to

**CITY COUNCIL
CONSIDERATION OF AN AWARD OF CONTRACT TO VICTOR CONCRETE INC.
FOR CONSTRUCTION OF THE MID-BLOCK CROSSWALK BARRIER REMOVAL
PROJECT, PW 2015-03
OCTOBER 11, 2016
PAGE 2**

federal requirements. If contingencies are not needed during the course of the project, the \$3,025 of local funds could be returned to the Various Striping and Sidewalks Improvements project.

BACKGROUND:

The project will provide American with Disability Act (ADA) accessible curb ramps where none currently exist at three mid-block crosswalk locations: Huasna Road/Rosewood Lane, East Grand Avenue/Alder Street and Ash Street/Spruce Street.

City and San Luis Obispo County staff held a non-mandatory pre-bid meeting to ensure that all potential bidders understood both the project and the requirements of the CDBG funding.

ANALYSIS OF ISSUES:

Staff designed the project to include separate schedules for the three locations, Huasna Road/Rosewood Lane and East Grand Avenue/Alder Street as the base bid, and Ash Street/Spruce Street as a bid additive.

On September 20, 2016, six bids were received for the project. The lowest base bid from Victor Concrete Inc. was in the amount of \$29,822. In accordance with the Notice to Bidders, the award of contract is to be based on the lowest base bid. The lowest bid from Victor Concrete Inc. was deemed responsive and staff recommends award of a construction contract to Victor Concrete Inc. accordingly. As favorable bids were received, staff is also recommending the bid additive be included in the project award.

The contract time is 40 working days. Work is expected to be accomplished in November and December 2016. The award of contract and construction time line will meet Federal deadlines for expenditure of the monies.

ALTERNATIVES:

The following alternatives are provided for the Council's consideration:

1. Approve staff's recommendation to award a construction contract to Victor Concrete Inc. for the Mid-Block Crosswalk Barrier Removal project;
2. Do not award a construction contract for the project; or
3. Provide direction to staff.

ADVANTAGES:

The project will eliminate current barriers to ADA access at mid-block crosswalk locations. The project meets the City Council's goal of supporting City infrastructure.

**CITY COUNCIL
CONSIDERATION OF AN AWARD OF CONTRACT TO VICTOR CONCRETE INC.
FOR CONSTRUCTION OF THE MID-BLOCK CROSSWALK BARRIER REMOVAL
PROJECT, PW 2015-03
OCTOBER 11, 2016
PAGE 3**

DISADVANTAGES:

There will be minor inconveniences and detours to pedestrian traffic during construction. Staff will monitor the traffic control to help mitigate any negative effects.

ENVIRONMENTAL REVIEW:

The project is categorically exempt from California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301(c) covering the repair and maintenance of existing highways, streets and sidewalks.

PUBLIC NOTIFICATION AND COMMENTS:

The Agenda was posted at City Hall and on the City's website in accordance with Government Code Section 54954.2.

Attachment:

1. Bid Opening Log Sheet
2. Notice of Exemption



Attachment No. 1

CITY OF ARROYO GRANDE BID OPENING LOG SHEET

DEADLINE: TUESDAY, SEPTEMBER 20, 2016 – 2:00 PM
PROJECT NAME: MID-BLOCK CROSSWALK BARRIER REMOVAL PROJECT
PROJECT NO.: PW-2015-03
CDBG GRANT NO.: B-15-US-06-0508
ESTIMATED CONSTRUCTION COST: \$40,000

<u>SUBMITTED BY:</u>	<u>BASE BID</u>	<u>ALTERNATE</u>	<u>TOTAL</u>
1. Victor Concrete, Inc. Riverside, CA 92509	\$29,822.00	\$13,660.00	\$43,482.00
2. R. Burke Corporation San Luis Obispo, CA 93406	\$47,010.00	\$27,560.00	\$74,570.00
3. G. Sosa Construction, Inc. Santa Maria, CA 93458	\$29,905.00	\$14,460.00	\$44,365.00
4. D-Kal Engineering, Inc. San Luis Obispo, CA 93406	\$51,965.00	\$29,260.00	\$81,225.00
5. V. Lopez Jr. & Sons Santa Maria, CA 93456	\$39,926.00	\$21,444.00	\$61,370.00
6. S. Chaves Construction, Inc. San Luis Obispo, CA 93405	\$39,410.96	\$17,822.77	\$57,233.73

Glenda Boner, Administrative Secretary

C: Director of Public Works
Capital Improvement Project Manager
City Manager
City Website

NOTICE OF EXEMPTION

To: Office of Planning and Research
 1400 Tenth Street
 Sacramento, CA 95814

From: Lead Agency:
 City of Arroyo Grande
 300 East Branch Street
 Arroyo Grande, CA 93421

OR

County Clerk of the Board of Supervisors
 County of San Luis Obispo
 1055 Monterey Street
 San Luis Obispo, CA 93408

PROJECT TITLE AND NUMBER: Mid-Block Crosswalk Barrier Removal Project PW 2015-03	
PROJECT APPLICANT: Jill McPeck, Capital Improvement Project Manager 300 E. Branch Street, Arroyo Grande, CA 93420	TELEPHONE NUMBER/EMAIL: (805) 473-5444 jmcpeek@arroyogrande.org
PROJECT LOCATION: Intersections of Huasna Road and Rosewood Lane, E. Grand Avenue and Alder Street, and Ash Street and Spruce Street, Arroyo Grande, CA 93420	
PROJECT DESCRIPTION: Sidewalk replacement, striping and markings, traffic control, and related items of work.	
LEAD AGENCY CONTACT PERSON: Matthew Downing, AICP, Planning Manager	TELEPHONE NUMBER/EMAIL: (805) 473-5420 mdowning@arroyogrande.org
STATE CLEARINGHOUSE NUMBER (if applicable): N/A	

This is to advise that the City of Arroyo Grande has made the following determination on the above-described project:

- MINISTERIAL (Section 15208)
- EMERGENCY (Section 15269)
- CATEGORICAL EXEMPTION PER CEQA GUIDELINES - Section 15301(c) of the CEQA Guidelines determines that projects located in existing facilities are exempt from CEQA review.

SIGNATURE: 	DATE RECEIVED FOR FILING:
TITLE: PLANNING MANAGER DATE: 8-1-2016	NO RECORDING FEE – PUBLIC AGENCY GC 6103

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MEMORANDUM

TO: CITY COUNCIL

FROM: TERESA MCCLISH, COMMUNITY DEVELOPMENT DIRECTOR

BY: MATTHEW DOWNING, PLANNING MANAGER

SUBJECT: CONSIDERATION OF TEMPORARY USE PERMIT CASE NO. 16-019; AUTHORIZING THE CLOSURE OF CITY STREETS FOR THE ANNUAL ARROYO GRANDE VILLAGE CHRISTMAS PARADE, NOVEMBER 27, 2016; APPLICANT – DOC BURNSTEIN’S ICE CREAM LAB AND THE ARROYO GRANDE/GROVER BEACH CHAMBER OF COMMERCE; REPRESENTATIVE – CAT KEITH

DATE: OCTOBER 11, 2016

RECOMMENDATION:

It is recommended the City Council adopt a Resolution approving Temporary Use Permit 16-019 for the Annual Arroyo Grande Village Christmas Parade (“Parade”), and directing staff to implement safety measures, including closure of East and West Branch Street between Traffic Way and Mason Street, no parking zones, and the detour of automobile traffic on Sunday, November 27, 2016.

IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:

Direct equipment and staffing costs to facilitate the closure of East and West Branch Streets between Traffic Way and Mason Street and to establish a detour route are estimated at \$5,000. This is consistent with last year’s event. The City typically cosponsors this and other community events by providing labor and equipment.

BACKGROUND:

The Arroyo Grande Village Christmas Parade has been held annually for twelve (12) consecutive years on the Sunday immediately after Thanksgiving. This year’s parade is scheduled for Sunday, November 27, 2016, from 5:00 pm to 6:00 pm. Other events occur in the Village before and after the Parade, including a choir performance, tree lighting, nativity scene, a visit from Santa Claus and the screening of a movie in Heritage Square Park.

ANALYSIS OF ISSUES:

Similar to the last two events, the applicant has proposed to continue using the reversed traditional route. Parade staging would occur in Olohan Alley, proceed onto Short Street, immediately turn west on East Branch Street and continue until turning north on Wesley Street. The Parade would disband on Wesley Street in the Bank of America

**CITY COUNCIL
CONSIDERATION OF TEMPORARY USE PERMIT CASE NO. 16-019
OCTOBER 11, 2016
PAGE 2**

parking lot. Although this requires full closure of Olohan Alley for staging, the route reversal provides increased safety for parade organization and disbandment.

The parade route requires “No Parking” restrictions and the closure of Olohan Alley from Bridge Street to Mason Street, including Short Street to East Branch Street, Branch Street from Mason Street to Wesley Street, and Wesley Street from West Branch Street to Larchmont from 4:00 pm until 8:00 pm. The applicant is proposing the “No Parking” restrictions to begin at 2:00 pm instead of 3:00 pm, consistent with last year’s event.

Due to current drought conditions, staff continues to investigate alternative methods of safely closing Branch Street. Staff determined that for such a limited event there is an opportunity to utilize various City vehicles to safely close side streets; however, the closure of West and East Branch Street will remain a hard closure utilizing non potable water barricades. This will not only preserve hundreds of gallons of non-potable water, but will also result in reduced costs associated with renting, storing, and filling the significant number of water barricades typically needed, while affording the same amount of safety as provided by water barricades.

ALTERNATIVES:

The following alternatives are provided for the Council’s consideration:

- Adopt the Resolution approving Temporary Use Permit 16-019;
- Do not adopt the Resolution; or
- Provide direction to staff.

ADVANTAGES:

The Parade serves as a community event that allows citizens and visitors to celebrate the holiday season with organized activities in the Village. The continued reversal of the Parade route is anticipated to result in a safer, more coordinated and less congested parade event.

DISADVANTAGES:

“No Parking” restrictions and the closure of sections of Branch Street and Olohan Alley will have an impact on traffic congestion and parking. Motorists not familiar with the Parade route will have to use detours to get to their destinations, which may increase travel time.

ENVIRONMENTAL REVIEW:

In accordance with the California Environmental Quality Act (CEQA), it has been determined that this project is categorically exempt per Section 15304(e) of the CEQA Guidelines regarding minor temporary uses of land.

**CITY COUNCIL
CONSIDERATION OF TEMPORARY USE PERMIT CASE NO. 16-019
OCTOBER 11, 2016
PAGE 3**

PUBLIC NOTIFICATION AND COMMENTS:

A condition of approval has been developed, which will require the applicant to notify property owners and businesses located within the area of street closures and/or restricted parking.

The Agenda was posted at City Hall and on the City's website in accordance with Government Code Section 54954.2.

Attachment

1. Event map

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE APPROVING TEMPORARY USE PERMIT NO. 16-019 AND AUTHORIZING THE CLOSURE OF CITY STREETS FOR THE ANNUAL ARROYO GRANDE VILLAGE CHRISTMAS PARADE, NOVEMBER 27, 2016

WHEREAS, Doc Burnstein's Ice Cream Lab and the Arroyo Grande/Grover Beach Chamber of Commerce applied for a Temporary Use Permit to utilize City streets and property for a Christmas Parade; and

WHEREAS, the temporary closure of portions of Olohan Alley, Branch Street, and Wesley Street will help to facilitate the parade for all people participating in the event; and

WHEREAS, the Arroyo Grande Municipal Code (AGMC) provides for the issuance of Temporary Use Permits for events such as the Arroyo Grande Village Christmas Parade, AGMC Section 10.16.050 authorizes the City Council to restrict parking on any street and California Vehicle Code Section 21101(e) authorizes the closure of streets for parades and local special events.

WHEREAS, the City Council finds, after due study, the following circumstances exist:

FINDINGS FOR APPROVAL – TEMPORARY USE PERMIT

1. The operation of the requested use at the locations proposed and within the time period specified will not jeopardize, endanger, or otherwise constitute a menace to the public health, safety or general welfare due to the use of traffic safety equipment and dedicated local law enforcement personnel.
2. The City streets to be used are adequate in size and shape to accommodate the Christmas Parade event and without material detriment to the use and enjoyment of other properties located adjacent to and in the vicinity of the event.
3. The proposed site is adequately served by streets or highways having sufficient width and improvements to accommodate the kind and quantity of traffic that the event will or could reasonably be expected to generate.
4. Adequate temporary parking to accommodate vehicular traffic to be generated by the event is available throughout the City.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Arroyo Grande does hereby approve Temporary Use Permit 16-019 authorizing the following actions, with the above findings and subject to the conditions as set forth in Exhibit "A", attached hereto and incorporated herein by this reference:

RESOLUTION NO.

PAGE 2

1. The establishment of a "No Parking" zone on Olohan Alley from Bridge Street to Mason Street, on Branch Street from Mason Street to Wesley Street, on both sides of Wesley Street from Larchmont to Branch Street, and approximately 40' on the southwest corner of the intersection of Branch Street and Mason Street from 2:00 pm until 8:00 pm on November 27, 2016
2. The closure of Olohan Alley from Bridge Street to Mason Street, Short Street from Branch Street to Olohan Alley, Branch Street from Mason Street to Wesley Street, and Wesley Street from Larchmont to Branch Street from 4:00 pm to 8:00 pm on November 27, 2016.
3. The closure of intersections or major driveways onto East and West Branch Street, including Bridge Street, Short Street, the Car Corral, and Nevada Street between the hours 4:00 pm to 8:00 pm on November 27, 2016.
4. The implementation of associated detour routes.

On motion of Council Member_____, seconded by Council Member_____, and on the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

The foregoing Resolution was adopted this 11th day of October 2016.

JIM HILL, MAYOR

ATTEST:

KELLY WETMORE, CITY CLERK

APPROVED AS TO CONTENT:

ROBERT K. McFALL, INTERIM CITY MANAGER

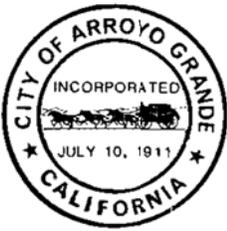
APPROVED AS TO FORM:

HEATHER K. WHITHAM, CITY ATTORNEY

**EXHIBIT " A "
CONDITIONS OF APPROVAL FOR
TEMPORARY USE PERMIT NO. 16-019
THE VILLAGE CHRISTMAS PARADE**

GENERAL CONDITIONS:

1. This Temporary Use Permit (TUP) allows Doc Burnstein's Ice Cream Lab and the Arroyo Grande/Grover Beach Chamber of Commerce to conduct the 11th Annual Arroyo Grande Village Christmas Parade on November 27, 2016.
2. The applicant shall ascertain and comply with all State, County and City requirements as are applicable to this project.
3. The event shall occur in substantial conformance with the application and plans on file in the Community Development Department.
4. The applicant shall comply with all of the Conditions of Approval for Temporary Use Permit 16-019.
5. The applicant shall agree to indemnify and defend at his/her sole expense any action brought against the City, its agents, officers, or employees because of the issuance of said approval, or in the alternative, to relinquish such approval. The applicant shall reimburse the City, its agents, officers, or employees, for any court costs and attorney's fees which the City, its agents, officers or employees may be required by a court to pay as a result of such action. The City may, at its sole discretion, participate at its own expense in the defense of any such action but such participation shall not relieve applicant of his/her obligations under this condition.
6. The applicant shall notify all affected businesses and residents of street closures and parking restrictions at least 48 hours prior to the event.
7. The applicant shall clean up all debris associated with the event to the satisfaction of the Public Works Director.
8. Traffic detouring shall be coordinated with the Police Department.
9. The Public Works Department shall be responsible for ordering and directing the setup of all traffic control equipment.
10. The applicant shall provide a \$1,000,000 commercial general liability insurance policy naming the City as additional insured, subject to approval by the City Attorney. Proof of the insurance shall be submitted to the Director of Legislative and Information Services ten (10) days before the event.
11. Traffic signals shall be set to blinking to alert motorists about detouring.



MEMORANDUM

TO: CITY COUNCIL

FROM: TERESA MCCLISH, DIRECTOR OF COMMUNITY DEVELOPMENT

BY: MATTHEW DOWNING, PLANNING MANAGER

SUBJECT: CONSIDERATION OF TEMPORARY USE PERMIT CASE NO. 16-021; AUTHORIZING "HALLOWEEN IN THE VILLAGE" ON MONDAY, OCTOBER 31, 2016 AND DIRECTING STAFF TO IMPLEMENT RELATED SAFETY MEASURES INCLUDING NO PARKING ZONES, STREET CLOSURES AND WARNING DEVICES

DATE: OCTOBER 11, 2016

RECOMMENDATION:

It is recommended the City Council adopt a Resolution approving Temporary Use Permit 16-021, applied for by the Village Improvement Association, to authorize Halloween in the Village and directing staff to implement safety measures, including closure of East and West Branch Streets between Traffic Way and Mason Street, no parking zones, and the detour of automobile traffic on Monday, October 31, 2016.

IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:

Direct equipment and staffing costs to facilitate the closure of East and West Branch Streets between Traffic Way and Mason Street and to establish a detour route is estimated at \$4,735. This is consistent with last year's event. The City typically sponsors this and other community events by providing labor and equipment.

BACKGROUND:

Halloween in the Village consists of a voluntary closure or limiting services of the majority of East and West Branch Street businesses in the Village on October 31st to allow merchants an opportunity to pass out candy to children in a safe daytime environment. This loosely organized tradition has occurred for at least 15 years and has been informally promoted through the Village Improvement Association (VIA). Although the event is not advertised outside of the City, attendance has steadily increased with an estimated 2,500 children participating in the last few years. To staff's knowledge, there has never been an injury or incident. This is the fifth year East and West Branch Streets are to be closed for the event. No issues related to this closure have been communicated to or identified by staff.

**CITY COUNCIL
CONSIDERATION OF TEMPORARY USE PERMIT 16-021
OCTOBER 11, 2016
PAGE 2**

ANALYSIS OF ISSUES:

The purpose of the Temporary Use Permit, which authorizes street closures and other safety measures and conditions, is to increase pedestrian safety by reducing pedestrian and vehicle interaction related to the crowds of children and parents who congregate and circulate on both sides of the four-block core of the Village during the event. Prior to implementing the street closure, large numbers of participants filled the sidewalks at many points and crossed at uncontrolled intersections with the help of crossing guards. Full street closure and safety measures were successfully implemented over the last three years with no incidents observed or reported. Four years ago, the applicant proposed increasing the period of street closure and no parking between the hours of 2:00 pm to 6:00 pm due to further increases in the number of participants and time necessary to clear vehicles from the streets.

Staff recommends the closure of West and East Branch Street from Traffic Way to Mason Street, including the placement of “No Parking” signs mounted on delineators 48 hours in advance of the event on West and East Branch Streets; a small section of “No Parking” signs at the corner of Mason Street and Nelson Street (to allow turning movement for commercial trucks); closure of intersections or major driveways onto East and West Branch Street, including Bridge Street, Short Street, the Car Corral, and Nevada Street; and implementation of a detour which routes automobile and truck traffic onto Traffic Way, Nelson Street and Mason Street and delineating a widened turning lane on East Branch Street at Mason Street for commercial trucks.

Due to current drought conditions, staff continues to investigate alternative methods of safely closing Branch Street. Staff determined that for such a limited event there is an opportunity to utilize various City vehicles to safely close side streets; however, the closure of West and East Branch Street will remain a hard closure utilizing non potable water barricades. This will not only preserve hundreds of gallons of non-potable water, but will also result in reduced costs associated with renting, storing, and filling the significant number of water barricades typically needed, while affording the same amount of safety as provided by water barricades.

ALTERNATIVES:

The following alternatives are provided for the Council’s consideration:

- Adopt the attached Resolution approving Temporary Use Permit 16-021;
- Do not adopt a Resolution; or
- Provide direction to staff.

ADVANTAGES:

Full street closure provides a safer environment for participating children and allows children to safely cross the street at any location, thus helping the event to operate more efficiently. This option does improve safety at uncontrolled intersections as compared with the use of private crossing guards and decreases the number of police officers and crossing guards needed.

**CITY COUNCIL
CONSIDERATION OF TEMPORARY USE PERMIT 16-021
OCTOBER 11, 2016
PAGE 3**

DISADVANTAGES:

“No Parking” restrictions and the closure of sections of Branch Street will have an impact on traffic congestion and parking. Motorists not familiar with the event will have to use detours to get to their destinations, which may increase travel time.

ENVIRONMENTAL REVIEW:

In accordance with the California Environmental Quality Act (CEQA), it has been determined that this project is categorically exempt per Section 15304(e) of the CEQA Guidelines regarding minor temporary uses of land.

PUBLIC NOTIFICATION AND COMMENTS:

A condition of approval has been developed, which will require the applicant to notify property owners and businesses located within the area of street closures and/or restricted parking.

The Agenda was posted at City Hall and on the City’s website in accordance with Government Code Section 54954.2.

Attachment

1. Event map

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE APPROVING TEMPORARY USE PERMIT CASE NO. 16-021 AUTHORIZING “HALLOWEEN IN THE VILLAGE” ON MONDAY, OCTOBER 31, 2016 AND DIRECTING STAFF TO IMPLEMENT RELATED SAFETY MEASURES INCLUDING NO PARKING ZONES AND STREET CLOSURES

WHEREAS, the Arroyo Grande Village Improvement Association (VIA), acting as a coordinator for individual merchants, applied for a Temporary Use Permit for the Halloween in the Village event which, amongst other things, helped establish conditions to ensure the safety of the children who will be visiting various Village businesses; and

WHEREAS, the implementation of safety measures including no parking zones and street closures will help to facilitate a safe Halloween for all individuals participating in the event and traveling through the Village area; and

WHEREAS, the Arroyo Grande Municipal Code (AGMC) provides for the issuance of Temporary Use Permits for events such as “Halloween in the Village”, AGMC Section 10.16.050 authorizes the City Council to restrict parking on any street, and California Vehicle Code Section 21101(e) authorizes the closure of streets for parades and local special events.

WHEREAS, the City Council finds, after due study, the following circumstances exist:

FINDINGS FOR APPROVAL – TEMPORARY USE PERMIT

1. The operation of the requested use at the locations proposed and within the time period specified will not jeopardize, endanger, or otherwise constitute a menace to the public health, safety or general welfare due to the use of traffic safety equipment and dedicated local law enforcement personnel.
2. The City streets to be used are adequate in size and shape to accommodate the trick-or-treat event and without material detriment to the use and enjoyment of other properties located adjacent to and in the vicinity of the Event.
3. The proposed site is adequately served by streets or highways having sufficient width and improvements to accommodate the kind and quantity of traffic that the Event will or could reasonably be expected to generate.
4. Adequate temporary parking to accommodate vehicular traffic to be generated by the Event is available throughout the City.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Arroyo Grande does hereby approve Temporary Use Permit 16-021 authorizing the following actions, with the above

RESOLUTION NO.

PAGE 2

findings and subject to the conditions as set forth in Exhibit "A", attached hereto and incorporated herein by this reference:

1. The establishment of a "No Parking" zone on East and West Branch Streets between Traffic Way and Mason Street between the hours of 2:00PM and 6:00PM;
2. "No Parking" at the corner of Mason Street and Nelson Street (to allow turning movement for commercial trucks) between the hours of 2:00PM and 6:00PM;
3. The closure of West and East Branch Street from Traffic Way to Mason Street between the hours of 2:00PM and 6:00PM;
4. The closure of intersections or major driveways onto East and West Branch Street including Bridge Street, Short Street, the Car Corral, and Nevada Street between the hours of 2:00PM and 6:00PM;
5. The implementation of a detour which routes automobile and truck traffic onto Traffic Way, Nelson Street and Mason Street and delineating a widened turning lane on East Branch Street at Mason Street for commercial trucks between the hours of 2:00PM and 6:00PM.

On motion of Council Member _____, seconded by Council Member _____, and on the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

The foregoing Resolution was passed and adopted this 11th day of October, 2016.

JIM HILL, MAYOR

ATTEST:

KELLY WETMORE, CITY CLERK

APPROVED AS TO CONTENT:

ROBERT K. McFALL, INTERIM CITY MANAGER

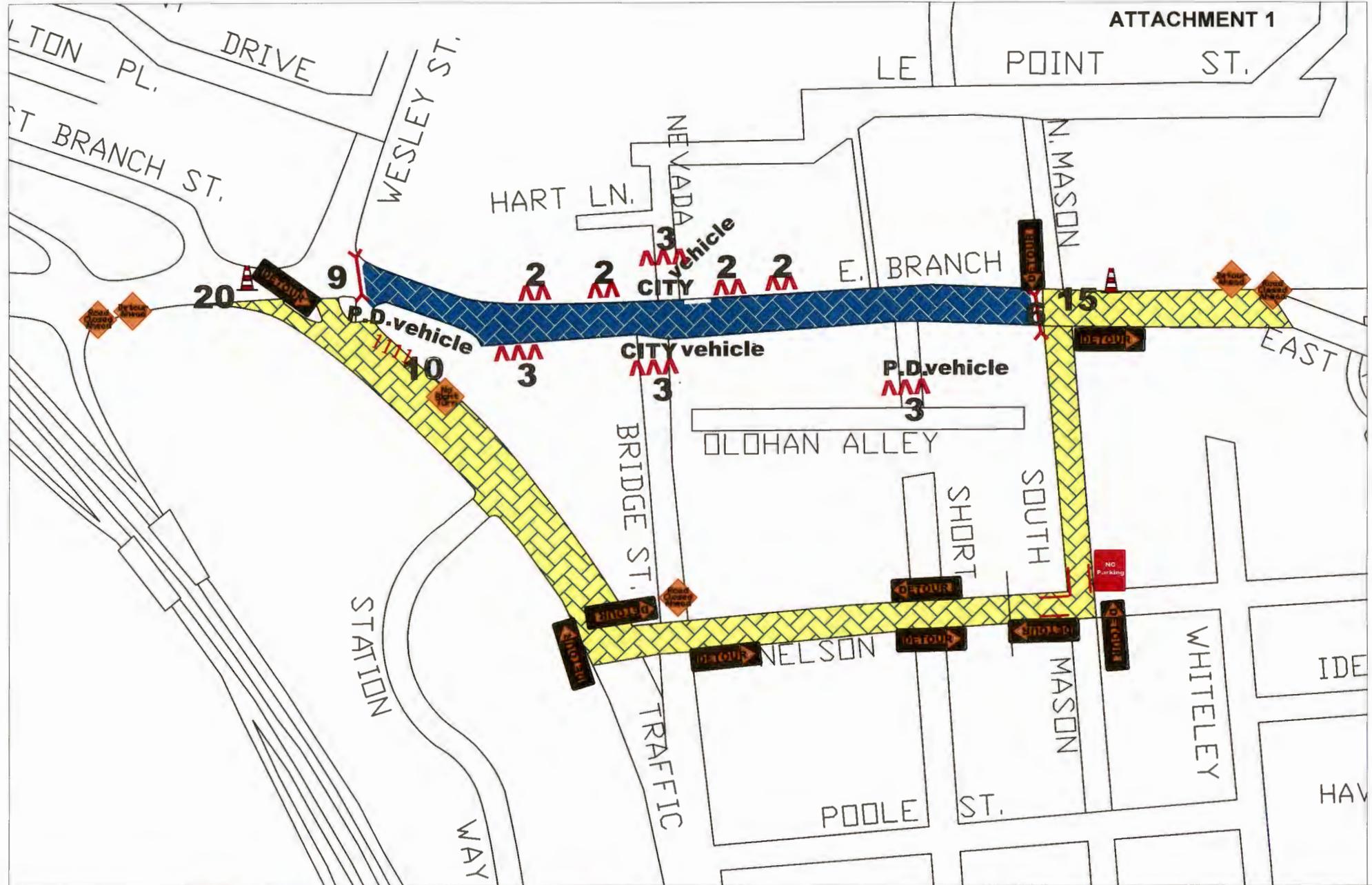
APPROVED AS TO FORM:

HEATHER K. WHITHAM, CITY ATTORNEY

**EXHIBIT " A "
CONDITIONS OF APPROVAL FOR
TEMPORARY USE PERMIT NO. 16-021**

GENERAL CONDITIONS:

1. This Temporary Use Permit authorizes "Halloween in the Village" and directs staff to implement related safety measures including no parking zones and street closures on Monday, October 31, 2016.
2. The applicant shall ascertain and comply with all State, County and City requirements as are applicable to this project.
3. The event shall occur in substantial conformance with the application and plans on file in the Community Development Department.
4. The applicant shall comply with all of the Conditions of Approval for Temporary Use Permit 16-021.
5. The applicant shall agree to indemnify and defend at his/her sole expense any action brought against the City, its agents, officers, or employees because of the issuance of said approval, or in the alternative, to relinquish such approval. The applicant shall reimburse the City, its agents, officers, or employees, for any court costs and attorney's fees which the City, its agents, officers or employees may be required by a court to pay as a result of such action. The City may, at its sole discretion, participate at its own expense in the defense of any such action but such participation shall not relieve applicant of his/her obligations under this condition.
6. The applicant shall notify all affected businesses and residents of street closures and parking restrictions at least 48 hours prior to the event.
7. The applicant shall clean up all debris associated with the event to the satisfaction of the Public Works Director.
8. Traffic detouring shall be coordinated with the Police Department.
9. The Public Works Department shall be responsible for ordering and directing the setup of all traffic control equipment through a private purveyor.
10. The applicant shall provide a \$1,000,000 commercial general liability insurance policy naming the City as additional insured, subject to approval by the City Attorney. Proof of the insurance shall be submitted to the Director of Legislative and Information Services ten (10) days before the event.



-  Detour directional
-  Directions sign
-  Road Closed
-  Detour Ahead

-  Trick or Treat Route
-  Detour Route

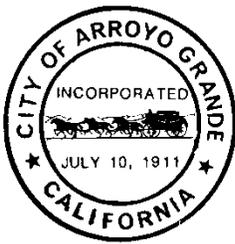
-  35 # of Orange cones
-  10 # of Delineators
-  20 # of "A" frame signs
-  15 # of water barricades

CITY OF ARROYO GRANDE

**VILLAGE HALLOWEEN
BRANCH STREET
ROAD CLOSURE PLAN**

REFERENCE NO.

SHEET:
___ OF ___



MEMORANDUM

TO: CITY COUNCIL

**FROM: TERESA McCLISH, COMMUNITY DEVELOPMENT DIRECTOR
HEATHER K. WHITHAM, CITY ATTORNEY**

SUBJECT: CONSIDERATION OF APPROVAL OF AGREEMENT WITH THE CALIFORNIA-PACIFIC ANNUAL CONFERENCE OF THE UNITED METHODIST CHURCH REGARDING THE METHODIST CAMPGROUND AND TABERNACLE

DATE: OCTOBER 11, 2016

RECOMMENDATION:

It is recommended the City Council approve and authorize the Mayor to execute the agreement with the California-Pacific Annual Conference of the United Methodist Church regarding the Methodist Campground and Tabernacle.

IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:

There will be no financial impact, but there will be impact on personnel resources related to the proposed action in attempting to locate a buyer or formulating and implementing a plan.

BACKGROUND:

The Methodist Campground and Tabernacle located at 250 Wesley Street (the "Methodist Property"), which is owned by California-Pacific Annual Conference of the United Methodist Church ("Cal-Pac") has a long tradition in the City. John F. Beckett is the name largely associated with the Methodist Property, having donated more than fifteen acres for the development, which will be 120 years old next year. The Methodist Property was the host of many revivals and was also the site of chautauquas, which was an adult education movement, started in the 1880s in New York. These events drew many locals and visitors, helping to shape the community in the early years. The site currently consists of the Tabernacle, a number of cabin structures, a pool, caretaker residences and other miscellaneous structures.

The Arroyo Grande Historical Resources Committee ("HRC") meeting scheduled for June 10, 2016 included an agenda item to consider initiating the designation process for the Methodist Property as a local historical resource. At the June 7, 2016 City Council meeting, during public comment, attorney James Buttery, representing Cal-Pac, presented the City Council with a Resolution of the Board of Trustees of Cal-Pac (the "Cal-Pac Resolution"), wherein they objected to the designation as an historic resource and availed itself of a religious exemption pursuant to Government Code Section 37361(c). Legal analysis of this objection has determined that it is valid. The June 10, 2016 HRC

CITY COUNCIL

APPROVAL OF AGREEMENT WITH THE CALIFORNIA-PACIFIC ANNUAL CONFERENCE OF THE UNITED METHODIST CHURCH REGARDING THE METHODIST CAMPGROUND AND TABERNACLE

OCTOBER 11, 2016

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meeting was cancelled due to the lack of a quorum. At the July 8, 2016 HRC meeting, Mr. BATTERY appeared and objected to the historic designation and provided the HRC with the Cal-Pac Resolution. As a result of the valid legal objection presented by Cal-Pac, the HRC was forced to discontinue its consideration of the historical designation of the Methodist Property at that time.

Due to the inability to designate the Methodist Property as a local historic resource, the City has negotiated an agreement with Cal-Pac to allow the City the opportunity to locate a buyer who will preserve the site or formulate and implement a plan to relocate the Tabernacle (the "Agreement"). Under the terms of the Agreement, the City may not delay the issuance of a demolition permit; however, Cal-Pac will agree not to exercise its right to demolish the Tabernacle as long as the Agreement remains in effect and the deadlines have not expired. The City has until December 31, 2016, to formulate the plan. If it is demonstrated that reasonable progress is being made, Cal-Pac can provide the City up to six (6) additional months to complete the plan. A copy of the Agreement is included with the report.

The Methodist Property is an extremely valuable asset to the community. The City has consistently informed potential buyers of the land use designation (Community Facility) and zoning (Public Facility) of the property, the use limitations associated with the zoning district, and the need for a General Plan Amendment and Development Code Amendment if a buyer were to propose a use not consistent with the existing zoning. Additionally, the City has reached out to the Land Conservancy, Camp Fire, other community members and groups, and neighboring jurisdictions regarding options for the purchase and preservation of the Campground and Tabernacle.

ALTERNATIVES:

The following alternatives are provided for City Council consideration:

1. Approve the Agreement with Cal-Pac and authorize the Mayor to execute it;
2. Do not approve the Agreement with Cal-Pac; or
3. Provide direction to staff.

ENVIRONMENTAL REVIEW:

No environmental review is required for this item.

PUBLIC NOTIFICATION AND COMMENTS:

The Agenda was posted at City Hall and on the City's website in accordance with Government Code Section 54954.2.

AGREEMENT

This agreement (the “Agreement”) is made by and between the California-Pacific Annual Conference of the United Methodist Church (the “Church”) and the City of Arroyo Grande (the “City”), this ___ day of September, 2016 (“Effective Date”). (City and Church shall be referred to collectively herein as the “Parties,” and individually as a “Party.”)

WHEREAS, the Church owns real property identified as 250 Wesley Street, Arroyo Grande, California (APNS: 007-011-021 and 007-011-049), upon which are located several structures and buildings, including a Tabernacle constructed on or about 1896 (the “Property”); and

WHEREAS, on May 4, 2016, after consideration of substantial evidence regarding the historic eligibility of the Tabernacle structure, the City initiated the process of designating the Tabernacle as an historic structure pursuant to Government Code section 37361(b); and

WHEREAS, on July 8, 2016, at a duly noticed City Historical Resources Committee meeting, the Church formally objected to the City moving forward with the process of designating the Property as an historic resource or the Tabernacle as an historic building and availed itself of the exemption set forth in Government Code section 37361(c) through presentation of a duly adopted Resolution of the Board of Trustees of the Church dated June 7, 2016, the City accepted the Church’s claim of exemption; and the Historical Resources Committee did not act to designate the Tabernacle or the Property; and

WHEREAS, the Church has listed the Property for sale and intends to demolish some or all of the buildings and structures thereon, including the Tabernacle; and

WHEREAS, the Church has graciously offered to donate the Tabernacle to the City and allow the City to relocate the Tabernacle to another site, at the City’s sole cost and expense; and

WHEREAS, the City has requested that the Church allow the City a sufficient amount of time to identify potential buyers who would acquire the Property in order to preserve the Tabernacle on site, raise the funds required to acquire the Property and preserve the Tabernacle on site or find a suitable new location for the Tabernacle and to raise the funds required to deconstruct and remove the Tabernacle from the Property and reconstruct it at the new location.

NOW, THEREFORE, in consideration of the mutual covenants set forth above and for other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. Tabernacle Removal and Relocation. The Church agrees to allow the City an opportunity, from the Effective Date through December 31, 2016 (the “Plan Deadline”), to either find a buyer willing to preserve the Tabernacle on site or formulate and implement a plan to remove the Tabernacle from the Property (collectively referred to as the “Plan”), at the City’s sole cost and expense. The Church agrees that as long as meaningful progress has been made to remove the Tabernacle from the Property pursuant to the Plan, it will provide the City with six (6) additional months to complete the removal process through June 30, 2017 (the “Removal Deadline”). In the event that the removal of the Tabernacle is ongoing and substantially complete, as determined by

the Church in its sole discretion, as of the Removal Deadline, the Church agrees that it will grant a reasonable extension, the length of which shall be determined in the Church's sole discretion, of the Removal Deadline in order for the removal process to be concluded. Any extension of the Removal Deadline shall be in writing.

2. Demolition Permits. The Church intends to apply for demolition permits affecting all buildings and structures on the Property, including the Tabernacle. The City shall not delay issuance of any demolition permits sought by the Church for any reason not applicable to all other property owners in the City, including that the City shall not rely on the existence of this Agreement or on any claim of historic resource to delay issuance of any demolition permits sought by the Church. Notwithstanding any other provision of this Agreement, this Agreement shall expire and be of no further force and effect if the Church is unable to obtain said demolition permits within ninety (90) of the Church's application. Church agrees that when a demolition permit is issued affecting the Tabernacle, it will not exercise such right to demolish the Tabernacle as long as this Agreement remains in effect and the Plan Deadline and any applicable Removal Deadline have not expired.

3. Right of First Refusal. The Church intends for its broker to continue its efforts to sell the Property during the pendency of this Agreement. If prior to the Plan Deadline of December 31, 2016, a legitimate offer to purchase the Property is received by the Church from a third party buyer who does not intend to preserve the Tabernacle, then in that event the Church shall notify the City in writing of the terms of said offer and the City will have ten (10) business days in which to make an offer to the Church matching the terms of that offer.

4. No Historical Designation. For so long as the Church is the Property owner, the City agrees that it shall not pursue the historical designation of the Property, the Tabernacle (should it not be relocated) or any other structure located on the Property, without the prior written consent of the Church.

5. Indemnity. The City shall hold the Church harmless and indemnify the Church from any and all cost or liability arising out of this Agreement, except to the extent those costs and liabilities arise from the Church's negligence or willful misconduct.

6. Entire Agreement. The Parties represent and agree that no promise, inducement, or agreement other than as expressed herein has been made to them and that this Agreement is fully integrated, supersedes all prior agreements and understandings, and any other agreement between the Parties, and contains the entire agreement between the Parties.

7. Governing Law and Jurisdiction. The laws of the State of California shall apply to and control any interpretation, construction, performance or enforcement of this Agreement. The Parties agree that the exclusive jurisdiction for any legal proceeding arising out of or relating to this Agreement shall be the San Luis Obispo County Superior Court and all Parties hereby waive any challenge to personal jurisdiction or venue in that court.

8. Attorneys' Fees and Costs for Breach. The prevailing Party in any action to enforce or interpret this Agreement is entitled to recover from the other Party its reasonable attorneys' fees.

9. Construction. This Agreement shall be construed as if the Parties jointly prepared it, and any uncertainty or ambiguity shall not be interpreted against any one Party.

10. Modification. No oral agreement, statement, promise, undertaking, understanding, arrangement, act or omission of any Party, occurring subsequent to the date hereof may be deemed an amendment or modification of this Agreement unless reduced to writing and signed by the Parties hereto or their respective successors or assigns.

11. Compliance with Law. The Parties shall comply with all laws, statutes, ordinances, and requirements of all local, county, State, and federal authorities, now or later in force, pertaining to the Property.

12. Severability. The Parties agree that if, for any reason, a provision of this Agreement is held unenforceable by any court of competent jurisdiction, this Agreement shall be automatically conformed to the law, and otherwise this Agreement shall continue in full force and effect.

13. Number. Whenever applicable within this Agreement, the singular shall include the plural and the plural shall include the singular.

14. Headings. The headings of paragraphs herein are included solely for convenience of reference and shall not control the meaning or interpretation of any of the provisions of this Agreement.

15. Counterparts. This Agreement may be executed in several counterparts and all counterparts so executed shall constitute one agreement binding on all Parties hereto, notwithstanding that all the Parties are not signatories to the original or the same counterpart. Facsimile signatures shall be accepted the same as an original signature. A photocopy of this Agreement may be used in any action brought to enforce or construe this Agreement.

16. No Waiver. No failure to exercise and no delay in exercising any right, power or remedy under this Agreement shall impair any right, power or remedy which any Party may have, nor shall any such delay be construed to be a waiver of any such rights, powers or remedies or an acquiescence in any breach or default under this Agreement, nor shall any waiver of any breach or default of any Party be deemed a waiver of any default or breach subsequently arising.

[Remainder of page left intentionally blank.]

17. Authority to Execute. Each individual signing this Agreement, and any other documents executed in connection with this Agreement, warrants and represents that he or she has full authority to so execute the Agreement on behalf of the Party on whose behalf he or she so signs. Each separately acknowledges and represents that this representation and warranty is an essential and material provision of this Agreement and shall survive execution of this Agreement.

**CALIFORNIA-PACIFIC ANNUAL
CONFERENCE OF THE UNITED
METHODIST CHURCH**

CITY OF ARROYO GRANDE

By: _____
Its: _____

Jim Hill, Mayor

ATTEST:

Kelly Wetmore, City Clerk

APPROVED AS TO FORM:

Heather K. Whitham, City Attorney



MEMORANDUM

TO: CITY COUNCIL

FROM: HEATHER K. WHITHAM, CITY ATTORNEY

**SUBJECT: SUPPLEMENTAL INFORMATION
AGENDA ITEM 11 a. – CONSIDERATION OF APPROVAL OF
AGREEMENT WITH THE CALIFORNIA-PACIFIC ANNUAL
CONFERENCE OF THE UNITED METHODIST CHURCH REGARDING
THE METHODIST CAMPGROUND AND TABERNACLE**

DATE: OCTOBER 11, 2016

On Friday, October 7, 2016, we received a request from the California-Pacific Annual Conference of the United Methodist Church ("Cal-Pac") to continue Agenda Item 11.a for two weeks (copy attached). The City has been in negotiations with Cal-Pac in order to have the opportunity to try and locate a buyer who will preserve the Methodist Campground or formulate and implement a plan to relocate the tabernacle. Cal-Pac has been very cooperative in working with the City.

Cal-Pac has asked that the Council not approve the draft agreement as presented. Instead, Cal-Pac is requesting additional time in order to continue its negotiations with the City and ultimately provide an agreement to the City with terms and conditions that will improve the likelihood of preserving the tabernacle and hopefully the entire Methodist Campground. Staff recommends the City Council continue the item, as a continuance should not hinder the City's efforts to preserve the Methodist Campground, but rather, is expected to improve them.

Attachment

Heather –

Please see the request below from Cal-Pac for a two-week continuance of City Council agenda item 11.a. I am available to discuss this request with you at your convenience. I am reachable on my cell phone at any time.

We would appreciate your feedback at your earliest opportunity so that we know whether or not to send Cal-Pac representatives to the October 11 City Council meeting.

Thank you for your continued courtesy and assistance in this matter.

Jane

Jane Ellison Usher
Partner

MUSICK PEELER

Musick, Peeler & Garrett LLP	Download V-Card	T: 213.629.7748
One Wilshire Boulevard, Suite 2000	j.usher@mpglaw.com	F: 213 624.1376
Los Angeles, CA 90017	www.musickpeeler.com	C: 213 880.2098

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From: Lori Meaders [<mailto:chancellor@calpacumc.org>]
Sent: Friday, October 07, 2016 5:12 PM
To: Usher, Jane
Subject: City of Arroyo Grande

Jane,

The California-Pacific Conference respectfully requests that the City Council continue Item 11a on its October 11 agenda until its next meeting. This agenda item concerns the agreement between the City and Cal-Pac regarding the Arroyo Grande tabernacle and campgrounds. Cal-Pac has an opportunity to potentially strengthen the agreement with the City in ways that will benefit all of the stakeholders, and we would appreciate this brief delay so that we can make every effort to bring the strongest possible agreement to the City Council for approval.

Best regards,

Lori A. Meaders
Chancellor



office (626) 302-3138
cell (626) 390-0592
fax (626) 569-4143



MEMORANDUM

TO: CITY COUNCIL

FROM: TERESA MCCLISH, COMMUNITY DEVELOPMENT DIRECTOR

BY: JOHNATHAN R. HURST, BUILDING OFFICIAL

SUBJECT: CONSIDERATION OF A PROPOSED ORDINANCE AMENDING PORTIONS OF TITLE 8 (FIRE CODE) AND TITLE 15 (BUILDING AND CONSTRUCTION CODES) OF THE ARROYO GRANDE MUNICIPAL CODE

DATE: OCTOBER 11, 2016

RECOMMENDATION:

It is recommended the City Council: 1) Introduce an Ordinance amending portions of Arroyo Grande Municipal Code Chapters 8.04 related to the adoption of the California Fire Code and the International Fire Code; and amending portions of Chapter 15.04 related to the adoption of the California Building Code, California Residential Code, California Electrical Code, California Mechanical Code, California Plumbing Code, California Green Building Code, California Existing Building Code, California Energy Code, California Historical Building Code and the International Property Maintenance Code; and 2) Schedule a public hearing for October 25, 2016, in accordance with the requirements of Government Code Section 50022.3, to consider adoption of the Ordinance.

IMPACT ON FINANCIAL AND PERSONAL RESOURCES:

No fiscal impact. There will be minimal impact on staff time.

BACKGROUND:

The State's Health and Safety Code requires local governments to adopt the most recent editions of the model codes related to fire and life safety. The construction codes include the California Building, Fire, Residential, Plumbing, Mechanical, and Electrical Codes, the Green Building Code, and other related codes. If the City Council adopts the proposed Ordinance, the most recent editions of the model building standards and construction codes with the applicable amendments will be in effect within the City of Arroyo Grande as required by State law.

In accordance with Government Code Section 50022.3 relating to the adoption of codes by reference, after the first reading of the title of the Ordinance and of the title of the codes to be adopted thereby, a public hearing is to be scheduled and notice provided in

CITY COUNCIL

CONSIDERATION OF A PROPOSED ORDINANCE AMENDING PORTIONS OF TITLE 8 (FIRE CODE) AND TITLE 15 (BUILDING AND CONSTRUCTION CODES) OF THE ARROYO GRANDE MUNICIPAL CODE

OCTOBER 11, 2016

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accordance with the statute. It is recommended that the public hearing be set for October 25, 2016.

ANALYSIS OF ISSUES:

The State's Health and Safety Code mandates that the California Building Standards Commission adopt and publish the California Building Standards Code (Title 24 California Code of Regulations) every three (3) years. The 2016 Edition of the California Code of Regulations Title 24, which incorporates the below-listed model codes, becomes effective statewide on January 1, 2017. If approved, the proposed Ordinance would amend Chapters 8.04 and 15.04 of the Arroyo Grande Municipal Code by repealing references to the prior editions of the model building standards and construction codes.

The list below identifies the model codes upon which the 2017 Title 24 is based:

<u>California Building Standards Code</u>	<u>Reference Model Code</u>
2016 California Building Code	2015 International Building Code (ICC)
2016 California Residential Code	2015 International Residential Code (ICC)
2016 California Fire Code	2015 International Fire Code (ICC)
2016 California Plumbing Code	2015 Uniform Plumbing Code (IAPMO)
2016 California Mechanical Code	2015 Uniform Mechanical Code (IAPMO)
2016 California Electrical Code	2014 National Electrical Code (NFPA)
2016 California Existing Building Code	2015 International Existing Building Code
2016 California Green Building Code	(ICC)

The model building standards and construction codes proposed for adoption by reference with amendments include the following:

- 2016 California Building Code
- 2016 California Residential Code
- 2016 California Fire Code
- 2016 California Plumbing Code
- 2016 California Mechanical Code
- 2016 California Electrical Code
- 2016 California Existing Building Code
- 2016 California Green Building Code
- 2016 Historical Building Code
- 2016 Energy Code

The 2015 International Property Maintenance Code is also proposed for adoption by reference with amendments. This code is based upon and is consistent with the provisions found in the California Building Code. The benefit of adopting this additional

CITY COUNCIL

CONSIDERATION OF A PROPOSED ORDINANCE AMENDING PORTIONS OF TITLE 8 (FIRE CODE) AND TITLE 15 (BUILDING AND CONSTRUCTION CODES) OF THE ARROYO GRANDE MUNICIPAL CODE

OCTOBER 11, 2016

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code is to provide building and fire inspectors/officials and plan examiners with further clarification of the intent and the applicability of the California Building Code when presented with a variety of construction issues.

The Building and Life Safety Division is recommending that these changes and modifications be made to the codes and are advising that certain changes and modifications to the 2016 Editions of the California Building, Residential, Fire, Plumbing, Mechanical, Electrical, Existing Building and Green Building Code are reasonably necessary due to local conditions in the City of Arroyo Grande. Other modifications are of an administrative or procedural nature and concern themselves with subjects that are not covered by the Codes or are reasonably necessary to safeguard life and property within the City of Arroyo Grande.

One significant change includes the provisions for the deletion of the definition and prohibition of “sky lanterns”. Several years ago these devices became popular and were not addressed in the fire codes in effect at that time. During the 2013 code cycle, many jurisdictions throughout California added similar prohibitions to their codes and ordinances. This was to provide protection, specifically during this drought, as there was no control over where these “sky lanterns” landed after being released. Significant model code changes have now specifically defined and prohibited the use of these devices nationwide and have also been adopted by the State of California. Therefore, removing our local regulations to sky lanterns is simply a clean-up item due to sky lantern regulations now being included in the State codes.

The proposed Ordinance sets forth a number of specific, detailed findings, as required by Health and Safety Code Sections 18941.5 and 17958.7, that are necessary to enable the City to amend the new building and related codes to meet the City’s local conditions. The proposed Ordinance updates sections of the Municipal Code by amending the 2016 editions of the California Building, Residential, Fire, Plumbing, Mechanical, Electrical Code and Green Building Code.

Additionally, one of the provisions recommended for adoption by reference in the California Plumbing Code pertains to the installation of graywater systems. Although the California Plumbing Code includes provisions for the construction of such systems, they are not required. Last December, the Council considered requiring plumbing for graywater stub-outs for new residential development during deliberations of the Water Efficient Landscape Ordinance but did not include the requirement at that time. Given the severity of the drought, it is recommended that the Council include the provision in the proposed Ordinance by adding Section 15.04.022 which will require the installation of laundry to landscape graywater systems in construction of all new residential dwelling units.

CITY COUNCIL

CONSIDERATION OF A PROPOSED ORDINANCE AMENDING PORTIONS OF TITLE 8 (FIRE CODE) AND TITLE 15 (BUILDING AND CONSTRUCTION CODES) OF THE ARROYO GRANDE MUNICIPAL CODE

OCTOBER 11, 2016

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ALTERNATIVES:

The following alternatives are provided for the Council's consideration:

1. Introduce the Ordinance and schedule a public hearing for October 25, 2016 to consider final adoption of the Ordinance;
2. Modify and introduce the Ordinance and schedule the public hearing for October 25, 2016; or
3. Provide direction to staff.

ADVANTAGES:

Adoption of this Ordinance will keep the City of Arroyo Grande current and compliant with State law in regards to construction and building codes. The adoption of this Ordinance will also lower the City's Insurance Services Office (ISO) rating, which has the potential of lowering insurance rates citywide.

DISADVANTAGES:

In general, the new model codes and amendments will implement more stringent requirements for construction. However, these requirements provide for safer and more energy efficient buildings.

ENVIRONMENTAL REVIEW:

The project is exempt from California Environmental Quality Act (CEQA) per CEQA Guidelines Section, 15061(b)(3).

PUBLIC NOTIFICATION AND COMMENTS:

Staff met with representatives from neighboring jurisdictions to discuss the proposed Ordinance and amendments. The Agenda was posted in front of City Hall and on the City's website in accordance with Government Code Section 54954.2.

ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE AMENDING PORTIONS OF ARROYO GRANDE MUNICIPAL CODE CHAPTER 8.04 RELATED TO THE ADOPTION OF THE CALIFORNIA FIRE CODE AND INTERNATIONAL FIRE CODE; AND AMENDING PORTIONS OF CHAPTER 15.04 RELATED TO THE ADOPTION OF THE CALIFORNIA BUILDING CODE, CALIFORNIA RESIDENTIAL CODE, CALIFORNIA ELECTRICAL CODE, CALIFORNIA MECHANICAL CODE, CALIFORNIA PLUMBING CODE, CALIFORNIA GREEN BUILDING CODE, CALIFORNIA EXISTING BUILDING CODE, CALIFORNIA ENERGY CODE, CALIFORNIA HISTORICAL BUILDING CODE AND THE INTERNATIONAL PROPERTY MAINTENANCE CODE

WHEREAS, the City of Arroyo Grande ("City") is a municipal corporation organized under the laws of the State of California; and

WHEREAS, pursuant to California Health and Safety Code Section 17921, the State of California ("State") must adopt and enforce regulations for the protection of the public governing the construction, alteration, demolition, occupancy, or other use of buildings; and

WHEREAS, pursuant to California Health and Safety Code Section 17958, cities may adopt ordinances imposing the California Building Standards requirements as established by the State; and

WHEREAS, the City desires to amend its municipal code to adopt more recent editions of the California Building Standards codes established by the State; and

WHEREAS, pursuant to California Health and Safety Code Section 17958.7, a city may modify the State code requirements if it makes express findings that such modification is reasonably necessary because of local climatic, geological, or topographical conditions; and

WHEREAS, it is the desire and intent of the City Council to provide citizens with the greatest degree of protection from fire; and

WHEREAS, additionally, by this Ordinance, the City Council desires to make general corrections to its municipal code in order to ensure internal consistency with other modifications set forth herein.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Arroyo Grande as follows:

SECTION 1. The above recitals and findings are true and correct and are incorporated herein by this reference.

SECTION 2. That each of the changes or modifications to measures referred to herein are reasonably necessary because of local climatic, geographical, or topographical conditions in the area encompassed by the boundaries of the City of Arroyo Grande and the findings set forth in Exhibit "A", attached hereto and incorporated herein, are hereby adopted and support the local necessity for the changes or modifications.

SECTION 3. Arroyo Grande Municipal Code ("AGMC") Section 8.04.010, entitled "Adoption of the California Fire Code", is hereby amended as follows:

8.04.010 Adoption of California Fire Code.

There is hereby adopted for the purpose of prescribing regulations governing conditions hazardous to life and property from fire, hazardous materials or explosion, that certain code known as the ~~2013~~2016 California Fire Code, including Appendix Chapters 4, A, B, BB, C, CC, D and H the ~~2012~~2015 International Fire Code, and the ~~2012~~2015 International Property Maintenance Code as published by the International Code Council, the whole thereof, save and except such portions as are hereinafter deleted, modified or amended by the rest of this chapter, one copy of which has been and is now filed in the office of building and life safety of the city of Arroyo Grande and the same is hereby adopted and incorporated as fully as if set out in full herein, and from the date on which this ordinance shall take effect, the provision thereof shall be controlling within the limits of the city of Arroyo Grande.

SECTION 4. AGMC Section 8.04.016, entitled "Section 109.4 amended: Violation penalties", is hereby amended as follows:

8.04.016 Section 109.4 amended: Violation penalties.

A. Section 109.4 of the ~~2013~~2016 California Fire Code is amended to read as follows:

Persons who shall violate the provisions of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the fire chief or the building official, or of a permit or certificate used under provisions of this code, shall be guilty of a misdemeanor, punishable by a fine of not more than \$1,000 [one thousand] dollars or by imprisonment not exceeding six months, or both such fine and imprisonment. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

SECTION 5. AGMC Section 8.04.018, entitled "Section 111.4 amended: Failure to comply", is hereby amended as follows:

8.04.018 Section 111.4 amended: Failure to comply.

A. Section 111.4 of the ~~2013~~2016 California Fire Code is amended in its entirety to read as follows:

Any person who shall continue any work after having been served with a stop work order, except such work as the person is directed to perform to remove a violation or unsafe condition, shall be liable to a fine of not less than triple the amount charged for the original permit fee(s) or \$1,000, provided, however, that the maximum fine shall not exceed \$1,000. Each day that a violation continues shall be deemed a separate offense.

SECTION 6. AGMC Section 8.04.020, entitled "Section 903 amended – Approved automatic sprinkler systems" is hereby amended as follows:

8.04.020 Section 903 amended - Approved automatic sprinkler systems.

A. Section 903.2 of the ~~2013~~2016 California Fire Code is amended in its entirety to read as follows:

Approved automatic sprinkler systems shall be installed in the following locations:

1. In all new buildings and structures that exceed 1,000 square feet, except group R-3 and U occupancies ~~and agricultural buildings~~.
2. In additions or alterations for all buildings or structures as follows:
 - a. Throughout structures where additions to existing buildings adds more than 50% of the existing square footage to the structure AND results in a total square footage in excess of 1,000 (one thousand) square feet;
 - b. Throughout existing structures where alterations encompass more than 50% of the existing square footage of the structure AND is in excess of 1,000 (one thousand) square feet OR where there is a change of occupancy to a more hazardous use as determined by the Building Official or Fire Chief;
 - c. These requirements will be applicable to the combined square footage of all building permits issued for the address or site within the last five years. Buildings or structures separated by less than ten (10) feet shall be considered as a single building or structure.

SECTION 7. AGMC Section 8.04.022, entitled "Appendix D 2013 California Fire Code section D107.1", is hereby amended as follows:

8.04.022 Appendix D ~~2013~~2016 California Fire Code Section D107.1.

Appendix D ~~2013~~2016 California Fire Code section D107.1 is hereby amended as follows: delete exception 1.

SECTION 8. AGMC Section 8.04.026, entitled "Definitions", is hereby amended to read as follows:

- A. Whenever the word "jurisdiction" is used in the California Fire Code or in this chapter, it shall mean the city of Arroyo Grande.

B. Wherever the term "city council" is used in the California Fire Code or in this chapter, it shall mean the city council of the city of Arroyo Grande.

~~C. SKY LANTERN. An airborne lantern typically made of paper with a wood frame containing a candle, fuel cell composed of waxy flammable material or other open flame which serves as a heat source to heat the air inside the lantern to cause it to lift into the air. Sky candles, fire balloons and airborne paper lanterns mean the same as sky lanterns.~~

SECTION 9. AGMC Section 8.04.028, entitled "Amendments – 2012 International Property Maintenance Code", is hereby amended as follows:

8.04.028 Amendments - ~~2012~~ 2015 International Property Maintenance Code.

A. All references within the code to the International Code, as adopted by Section 15.04.010(J), shall read: California Code.

B. The following section of the ~~2012~~ 2015 International Property Maintenance Code is amended in its entirety to read as follows:

Section 112.4—Failure to comply. Any person who shall continue any work after having been served with a stop work order, except such work as the person is directed to perform to remove a violation or unsafe condition, shall be liable to a fine of not less than triple the amount charged for the original permit fee(s) or \$1,000 provided, however, that the maximum fine shall not exceed \$1,000. Each day that a violation continues shall be deemed a separate offense.

SECTION 10. AGMC Section 8.04.030, entitled "Section 103 amended – Fees", is hereby amended as follows:

8.04.030 Section 103 amended - Fees.

Section 103.5 of the ~~2012~~ 2015 International Property Maintenance Code, entitled "Fees," is amended in its entirety to read as follows:

103.5 Fees. The fees for activities and services performed by this department in carrying out its responsibilities under this code shall be set and amended from time to time by resolution of the City Council.

SECTION 11. AGMC Section 8.04.032, entitled "Sky Lanterns", is hereby repealed in its entirety.

SECTION 12. AGMC Section 15.04.010, entitled "Building and construction codes adopted", is hereby amended as follows:

15.04.010 Building and construction codes adopted.

- A. California Building Code. The ~~2013~~2016 California Building Code, including the ~~2012~~2015 International Building Code and Appendix Chapters , B, G, I and J, as amended, is adopted by the city of Arroyo Grande and incorporated herein by this reference as though set forth in full.
- B. California Residential Code. The ~~2013~~2016 California Residential Code, including the ~~2009~~2015 International Residential Code and Appendix chapters ~~G~~, H, J, and ~~K~~, and V as amended, is adopted by the city of Arroyo Grande and incorporated herein by this reference as though set forth in full.
- C. California Electrical Code. The ~~2013~~2016 California Electrical Code is adopted by the city of Arroyo Grande and incorporated herein by this reference as though set forth in full.
- D. California Mechanical Code. The ~~2013~~2016 California Mechanical Code, including all of the appendix chapters, is adopted by the city of Arroyo Grande and incorporated herein by this reference as though set forth in full.
- E. California Plumbing Code. The ~~2013~~2016 California Plumbing Code, as amended, including all of the appendix chapters, is adopted by the city of Arroyo Grande and incorporated herein by this reference as though set forth in full.
- F. California Energy Code. The ~~2010~~2016 California Energy Code, including all of the appendix chapters, is adopted by the city of Arroyo Grande and incorporated herein by this reference as though set forth in full
- G. California Historical Building Code. The ~~2013~~2016 California Historical Building Code, including all appendix chapters, is adopted by the city of Arroyo Grande and incorporated herein by reference as though set forth in full.
- H. California Existing Building Code. The ~~2013~~2016 California Existing Building Code is adopted by the city of Arroyo Grande and incorporated herein by this reference as though set forth in full.
- I. California Green Building Code. The ~~2013~~2016 California Green Building Code, without appendices, is adopted by the city of Arroyo Grande and incorporated herein by this reference as though set forth in full.
- J. International Property Maintenance Code. The ~~2012~~2015 International Property Maintenance Code, as amended, is adopted by the city of Arroyo Grande and incorporated herein by this reference as though set forth in full.

SECTION 13. AGMC Section 15.04.020, entitled "Reinspections", is hereby added, as follows:

15.04.020 - Reinspections

- A. A reinspection fee may be assessed for each inspection or reinspection when such portion of work for which inspection is called is not complete or when corrections called for are not made.

This section is not to be interpreted as requiring reinspection fees the first time a job is rejected for failure to comply with the requirements of this code, but as controlling the practice of calling for inspections before the job is ready for such inspection or reinspection.

Reinspection fees may be assessed when the inspection record card is not posted or otherwise available on the work site, the approved plans are not readily available to the inspector, for failure to provide access on the date for which inspection is requested, or for deviating from plans requiring the approval of the building official.

To obtain a reinspection, the applicant shall first pay the reinspection fee in accordance with the established fee schedule as adopted by the city council. In instances where reinspection fees have been assessed, no additional inspections of the work will be performed until the required fees have been paid.

SECTION 14. AGMC Section 15.04.022, entitled "Residential graywater clothes washer systems", is hereby added as follows:

15.04.022 - Residential graywater clothes washer systems

All newly created dwelling units shall include a single-source clothes washer graywater outlet and an outside stub-out to allow the later installation of a graywater irrigation system that complies with the requirements of section 1502.1.1 of the 2016 California Plumbing Code.

The provisions of this section may be modified or waived when it can be satisfactorily demonstrated to the Building Official that compliance with these regulations is impractical due to construction or physical constraints, or due to site and/or soil conditions.

SECTION 15. AGMC Section 15.04.024, entitled "Section 903.2 amended: Approved automatic sprinkler systems", is hereby amended as follows:

15.04.024 Section 903.2 amended: Approved automatic sprinkler systems.

A. Section 903.2 of the ~~2013~~ 2016 California Building Code is amended in its entirety to read as follows:

Approved automatic sprinklers systems shall be installed:

1. In all new buildings and structures that exceed 1,000 square feet, except group R-3 and U occupancies ~~and agricultural buildings.~~
2. In additions or alterations for all buildings or structures as follows:
 - a. Throughout structures where additions to existing buildings adds more than 50% of the existing square footage to the structure AND results in a total square footage in excess of 1,000 (one thousand) square feet;
 - b. Throughout existing structures where alterations encompass more than 50% of the existing square footage of the structure AND is in excess of 1,000 (one thousand) square feet OR where there is a

change of occupancy to a more hazardous use as determined by the Building Official or Fire Chief;

- c. These requirements will be applicable to the combined square footage of all building permits issued for the address or site within the last five years. Buildings or structures separated by less than ten (10) feet shall be considered as a single building or structure.

SECTION 16. AGMC Section 15.04.026, entitled "Section R313 of the 2013 California Residential Code", is hereby amended as follows:

15.04.026 Section R313 of the ~~2013~~2016 California Residential Code.

Section R313 of the ~~2013~~ 2016 California Residential Code is hereby amended as follows:

~~R313.1. Townhouse automatic fire systems.~~ An automatic residential fire sprinkler system shall be installed in townhouses as follows:

- A. In all R-3 and U occupancies private garages and carports accessory to:
 1. Including all attached structures;
 2. Including all structures within 10 feet
- B. In additions or alterations for all buildings or structures as follows:
 1. Throughout structures where additions to existing buildings adds more than 50% of the existing square footage to the structure AND results in a total square footage in excess of 1,000 (one thousand) square feet;
 2. Throughout existing structures where alterations encompass more than 50% of the existing square footage of the structure AND is in excess of 1,000 (one thousand) square feet OR where there is a change of occupancy to a more hazardous use as determined by the Building Official or Fire Chief;
 3. These requirements will be applicable to the combined square footage of all building permits issued for the address or site within the last five years. Buildings or structures separated by less than ten (10) feet shall be considered as a single building or structure.

~~R313.2. One and two family dwellings automatic fire systems.~~ An automatic residential fire sprinkler system shall be installed in one and two family dwellings as follows:

- ~~A. In all R-3 and U occupancies private garages and carports accessory to:~~
 - ~~1. Including all attached structures;~~
 - ~~2. Including all structures within 10 feet;~~
- ~~B. In additions or alterations for all buildings or structures as follows:~~
 - ~~1. Throughout structures where additions to existing buildings adds more than 50% of the existing square footage to the structure AND results in a total square footage in excess of 1,000 (one thousand) square feet.~~
 - ~~2. Throughout existing structures where alterations encompass more than 50% of the existing square footage of the structure AND is in excess of 1,000 (one thousand) square feet OR where there is a change of~~

~~occupancy to a more hazardous use as determined by the Building Official or Fire Chief.~~

- ~~3. These requirements will be applicable to the combined square footage of all building permits issued for the address or site within the last five years. Buildings or structures separated by less than ten (10) feet shall be considered as a single building or structure.~~

~~R313.3.1.1 Required sprinkler locations. Sprinklers shall be installed to protect all areas of a dwelling unit.~~

~~Exceptions:~~

~~Delete exception 4.~~

SECTION 17. Within fifteen (15) days after passage of this Ordinance, it shall be published once, together with the names of the Council Members voting thereon, in a newspaper of general circulation within the City.

SECTION 18. This Ordinance shall take effect and be in full force and effect thirty (30) days after its passage.

SECTION 19. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance and each and every section, subsection, sentence, clause, or phrase not declared invalid or unconstitutional without regard to whether any portion of the Ordinance would be subsequently declared invalid or unconstitutional.

On motion of Council Member _____, seconded by Council Member _____, and on the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

the foregoing Ordinance was passed and adopted this _____ day of _____, 2016.

JIM HILL, MAYOR

ATTEST:

KELLY WETMORE, CITY CLERK

APPROVED AS TO CONTENT:

ROBERT MCFALL, INTERIM CITY MANAGER

APPROVED AS TO FORM:

HEATHER WHITHAM, CITY ATTORNEY

EXHIBIT "A"

Pursuant to California Health and Safety Code Sections 17958.7 and 18941.5, the City of Arroyo Grande ("City") hereby modifies and make amendments to the California Fire Code, the California Building Code, and the California Residential Code and the International Property Maintenance Code as further set forth in the attached ordinance (collectively referred to herein as "Amendments"), which Amendments are more restrictive in nature than those found in those sections adopted by the State of California and are based on the local climatic, geological, or topographical conditions and findings (collectively "Findings") referenced herein below.

The Amendments, address the fire problem(s) and building problem(s), concern(s), and future direction(s), by which the City can establish and maintain an environment which will afford an adequate level of fire and life safety protection to its citizens and guests. The Findings contained herein shall address each of the Amendments and shall present the local situation, which either singularly or in combination, create the need for the Amendments to be adopted.

CLIMATIC:

Climatically, the City has dry warm summer and early fall conditions (as well as moderate late fall and winter conditions) with dry winds which remove moisture from vegetation. Further, the City frequently experiences Santa Ana wind conditions which exacerbate fire hazards and potential spread of fire within the area, both in rural and urban settings.

Coastal ground fog is a common occurrence. This climatic condition could obscure vision, compromising early detection of fire as well as impedes radio deployment of fire equipment to and at the scene of the emergency.

GEOGRAPHIC:

Geographically, the City is located in an area prone to frequent seismic activity which has a high potential for large scale, simultaneous building and infrastructure damage, including fire. A major seismic event would create a community-wide demand on fire protection services, which would be beyond the response capability of the Fire Department. This potential problem can be partially mitigated by requiring initial fire control through the installation of automatic fire protection systems. Further, the City has numerous older and historic buildings and structures which can often fail due to moderate seismic activity. Additions, alterations and repairs of these antiquated structures need to be properly addressed.

Additionally, the many foothills and surrounding mountains are prime sites for residential development. These hillside residential sites, together with isolated rural and semi-rural settings of the City, create difficult conditions in which to provide immediate fire response.

The City is heavily vegetated throughout and encourages native wildlife protection and enhancement. As the community is developing and housing densities increase, the

planting of shrubs and trees and other landscape is encouraged to beautify and enhance City living conditions. However, this increased density results in much higher fuel loads and together with increased planting, and when combined with native vegetation, significantly increases fire hazards and fire spreading from one dwelling or structure to another.

TOPOGRAPHIC:

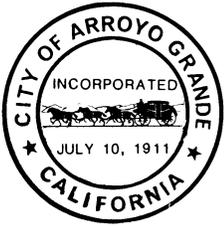
The topographic element of these findings is closely associated with the geographical elements noted above. While the geographic features create the topographic conditions, the findings in this section are, for the most part, a result of the construction and design of the City.

Highway 101 completely traverses and bisects the City. There are only three over/underpasses allowing access to either side of the City. These physical barriers create significant barriers to emergency response.

With limited parking and as the community grows and commercial activity increases in the City, delivery and other vehicles tend to double park. When added to already narrow streets, cars parked on the sides of streets and traffic congestion (especially around rush hour), emergency response times are highly affected.

The City encourages and emphasizes affordable housing development. This creates buildings that provide minimum required clearances between structures and maximum allowable height. Although these buildings are built with more stringent standards, the reality is that this type of development creates significant barriers in terms of access and fuel load for firefighting purposes.

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MEMORANDUM

TO: CITY COUNCIL

FROM: DROUGHT TEAM:
BOB MCFALL, INTERIM CITY MANAGER
GEOFF ENGLISH, PUBLIC WORKS DIRECTOR
DEBBIE MALICOAT, ADMINISTRATIVE SERVICES DIRECTOR
TERESA MCCLISH, COMMUNITY DEVELOPMENT DIRECTOR
DAVID HIRSCH, ASSISTANT CITY ATTORNEY
SHANE TAYLOR, UTILITIES MANAGER
KELLY HEFFERNON, ASSOCIATE PLANNER
NICOLE VALENTINE, ACCOUNTING MANAGER
PATRICK HOLUB, PLANNING INTERN
TIM SCHMIDT, WATER SERVICE WORKER

SUBJECT: CONSIDERATION OF ADDITIONAL WATER RESTRICTION MEASURES AND OPTIONS FOR WATER CONSERVATION PROGRAMS

DATE: OCTOBER 11, 2016

RECOMMENDATION:

It is recommended the City Council:

1. Receive and file the updated water supply and demand report;
2. Approve triggers and additional water use restrictions for the next step of Stage 1 water emergency restrictions and direct staff to bring back an implementing Resolution;
3. Direct staff to bring back a draft Resolution revising the Stage 1 water emergency restrictions to increase mandatory conservation for dedicated irrigation meters from 25% to 50%; and
4. Approve a revised funding plan for water conservation programming and appropriate an additional \$8,450 from the Water Neutralization Fund, as proposed.

IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:

At the end of Fiscal Year 2015-16, the Water Neutralization Fund had a fund balance of \$32,843. It is estimated that \$92,000 in revenues to the Water Neutralization Fund will be generated in Fiscal Year 2016-17, which includes \$50,000 in transfers from the Water Fund, for a total of approximately \$124,843. The City Council has previously allocated \$101,750 from this fund, leaving an unallocated balance of \$23,093 that could be used for additional water conservation programming during the balance of the current Fiscal Year. Staff recommends appropriating \$8,450, for a total appropriation of \$110,200 as discussed later in the report.

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BACKGROUND:

The City of Arroyo Grande continues to experience historic drought conditions. The drought conditions have negatively impacted the City's water supply and have necessitated State-wide water conservation requirements. The City Council has responded to the drought conditions and water supply reductions by implementing the City's Water Shortage Contingency Plan as outlined in the City's Urban Water Management Plan.

On June 10, 2014, the City Council adopted a set of comprehensive strategies to address the City's short-term and long-term water supply needs. The objectives of these water supply strategies were to address long-term projected water demand through increased water conservation measures, and to protect the existing water supply by pursuing the future use of recycled water.

On February 24, 2015, the City Council adopted Ordinance No. 669 establishing an emergency Water Shortage Contingency Plan by adding Chapter 13.07 to the Arroyo Grande Municipal Code ("AGMC") providing for Emergency Water Shortage Restrictions and Regulations, to be put in place in case mandatory water use restrictions became necessary to meet water demand and to address any potential negative impacts on the City's water supply. The Ordinance included two methodologies based upon two stages of water shortage emergency:

Stage 1 Water Shortage Emergency

A Stage 1 Water Shortage Emergency shall be declared when there have been impacts to the City's water supply and/or it has been determined that it is imminent that the water supply will be less than projected demand. All customers will then be required to reduce water usage by a percentage compared to the same billing period in a specified prior year, which will be established by Resolution. The amount of mandatory water use reduction established by the Resolution may be increased or decreased by adopting another Resolution as supply and demand conditions change.

Stage 2 Water Shortage Emergencies

A Stage 2 Water Shortage Emergency shall be declared when it has been determined that it is imminent that the water supply is or will be equal to or less than amounts determined necessary to meet basic minimum household health and safety requirements. Therefore, the purpose of Stage 2 requirements is to limit water usage to the minimum amount necessary for public health since the City will likely need to make arrangements for some type of emergency water supply deliveries.

On May 26, 2015, pursuant to the provisions in AGMC Section 13.07.030 and after holding a noticed public hearing in accordance with the requirements of Water Code Section 350, the City Council adopted Resolution 4659 declaring a Stage 1 Water Shortage Emergency and implementing reductions in water usage based upon historical use. The Stage 1 Water Shortage Emergency as established by Resolution of the City

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Council has been implemented, is being enforced and is summarized in the attached notice to residents. (Attachment 1) The actions by the City Council were enacted due to local water supply concerns and due to State of California mandated water conservation requirements for water purveyors.

On May 10, 2016, the City Council considered a comprehensive report on the City's water supply and demand and adopted a two-year look-ahead approach to continue closely monitoring the City's water supply status. In addition, the Council:

- Approved a funding plan for water conservation programming;
- Directed staff to use existing measures in the City's Mandatory Water Use Restrictions Ordinance to direct mandatory plumbing retrofit for commercial properties; and
- Directed staff to move forward with efforts to place a measure on the November ballot regarding the potential purchase and use of State Water.

On June 28, 2016, the City Council adopted a Resolution calling for the placement of a ballot measure regarding the authority for the purchase of water from the California State Water Project under emergency conditions at the General Municipal Election to be held on Tuesday, November 8, 2016.

On August 23, 2016, the City Council considered the imposition of a moratorium on development and annexation, but no action was taken. However, the Council did direct staff to place on a future City Council agenda, the consideration of refined water supply condition "triggers" that will prompt implementation of the next steps for further reductions to the use of the City's water supply. Council subsequently requested additional information to be part of this report. The next steps are discussed further in the report below.

ANALYSIS OF ISSUES:

I. EXPANDED WATER SUPPLY AND DEMAND REPORT

The City's long term water supply continues to be of concern as the drought endures and the two primary water sources, Lopez Reservoir (Lopez) and groundwater, are depleting. The extended drought has resulted in a reduction in deliveries of Lopez water. In anticipation of the Lopez Reservoir reaching the 10,000 Acre Foot (AF) level, in April of 2016, staff proactively reduced deliveries by 20 percent of the City's annual allotment. A copy of the Lopez Reservoir Storage Projection dated September 30, 2016 is attached. (Attachment 2)

A monthly report on the status of the Lopez water supply is provided to the City Council that includes up to date supply and demand information, but does not include additional challenges to the water supply that are not quantified in monthly Water Supply and Demand reports. As the level of the Lopez Reservoir declines, new operational

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challenges have arisen. Current challenges and issues that may affect the Lopez Reservoir water supply are the following:

- **Water Quality:** Due in part to the low water levels, there has been an increase in water hardness and pH causing a buildup of scale throughout the treatment plant which, in turn, results in clogged sample lines, valves and pumps. The County has provided increased levels of maintenance to the effected components, which is expensive and labor intensive. The solution may include the need for additional advanced water treatment components including commercial grade water softening equipment. As the reservoir level continues to decline, water quality issues will increase.
- **Minimum Pool determination:** Establishing the exact level of the minimum pool, or the level of the reservoir at which water drains through gravity to the treatment plant, has not been definitively established. Information previously provided by the County has stated that the minimum pool is 4,000 AF as this is the level at which the reservoir water will no longer “gravity feed” into the treatment plant. The Zone 3 Technical Advisory Committee has requested that the County initiate a study as soon as possible to determine the exact level of minimum pool and to provide options on how to access this water if necessary. As an example, at Lake Cachuma, a barge and pump assembly to pump water to the treatment plant is now required. This information will be forth-coming in the next few months.
- **Water Supply Accounting:** As the remaining supply in the reservoir is depleting, accounting and “ownership” of this supply is becoming more important. City staff are working with the Zone 3 Technical Advisory Committee and County Public Works staff to establish a clear understanding of the accounting of the remaining supplies so that the various Zone 3 agencies can determine their respective available supplies. As each member agency is not utilizing full allocations and storing the unused allocations, and as downstream releases will be decreased in accordance with the Low Reservoir Response Plan, it is currently projected that the previously allocated municipal diversions of 3,624 AF for water years 16/17 and the 17/18 municipal diversions will be available for delivery. Any water deliveries from the Lopez Reservoir beyond April 1, 2018 will be dependent on reservoir replenishment from stormwater runoff.

In addition, the ongoing drought has negatively impacted groundwater levels. Despite having limited impact on increasing reservoir levels, the 2015/16 winter storms did result in some improvements to the groundwater recharge and have allowed for a shift in water use strategy to increase groundwater pumping. Notwithstanding the recent and modest improvements, groundwater conditions are still precarious and the potential for seawater intrusion into the Northern Cities Management Area (NCMA) groundwater still poses a concern. Prudent pumping regimes continue to be maintained by the NCMA agencies.

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Staff had previously calculated that based on the current condition of its water sources, the City has adequate water supply to meet the anticipated demand for the next two years. Following is the projected two-year water supply “Look-Ahead” that was presented to the City Council on May 10, 2016. It was recommended at the time that the two-year water supply and demand look-ahead be reviewed every spring, following the annual winter storms to reassess the condition of the City’s water supplies.

Current and Projected Water Supply – Acre Feet per Water Year (AFY)				
Water Supply Sources	Entitlement	2015/16 Actual Use	2016/17 Projected Use	2017/18 Projected Use
Groundwater – Santa Maria Groundwater Basin	1,323	43	150	220
Groundwater- Pismo Formation	200	44	120	150
County of San Luis Obispo Lopez Reservoir Project	2,290	2,152	1,830*	1,830*
TOTAL	3,813	2,239	2,100	2,200

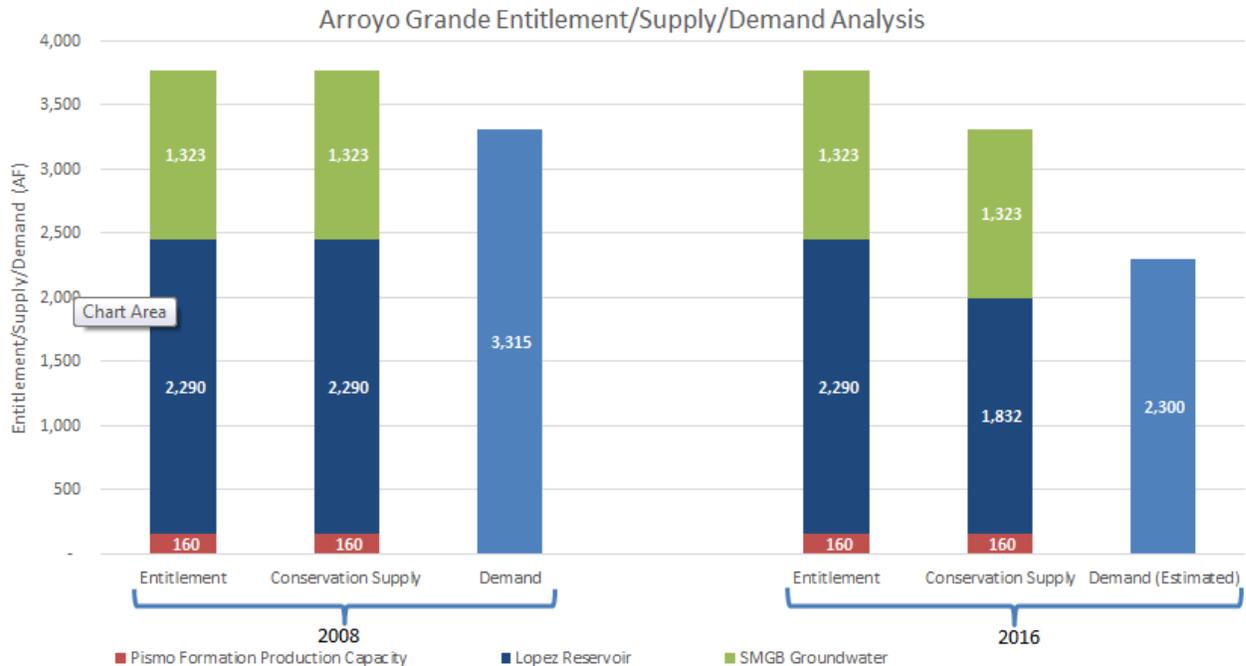
*- Based on 20% reduction to municipal deliveries

Based on the above projections, the City’s water supply is sufficient to meet the anticipated demand through April 1, 2018. Options for temporary water purchases are being explored for 2018 and will be brought forward for Council consideration should the need arise.

The estimated cost of State water for current State water sub-contractors is approximately \$1,250 to \$1,350 per acre foot; however the actual per acre foot cost to the City for State water that may be available from State water subcontractors within San Luis Obispo County is unknown and subject to variations at the time of purchase. Additionally, the amount of water that may be needed to supplement the City’s existing supply will be dependent on future weather conditions. Purchases of supplemental water supplies are expected to be covered in large part by the water customers at the time of the purchase; however, there is approximately \$1.4 million available in the Water Availability Fund to cover costs for acquisition of a new water supply should it be needed to supplement the water supply available at the time.

In an effort to clarify the difference between the City’s water entitlement and water available to use, the following chart has been prepared. A comparison was made between 2008, a year in which the amount of entitled water and the available supply were identical and 2016, a year in which the entitlement and available supply represent different quantities.

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Context Definitions:

Entitlement Water in the context of the chart above refers to a quantity of a specific water source that is legally determined by a court, a legally binding agreement or based on appropriative rights as determined by California water law.

Available Conservation Supply in the context of the chart above refers to the amount of water from the City’s entitled sources that are managed by the City based on current conditions and limitations resulting from actual reservoir supplies or groundwater levels. Limitations may also be placed by a regulatory agency such as the Low Reservoir Response Plan imposed by the County of San Luis Obispo.

Demand in the context of the chart above refers to the amount of the available water supplies that were distributed to all water customers for all purposes through the City’s distribution system.

(Additional information regarding the City’s water supply condition and responses to several technical questions is provided in Attachment 3.)

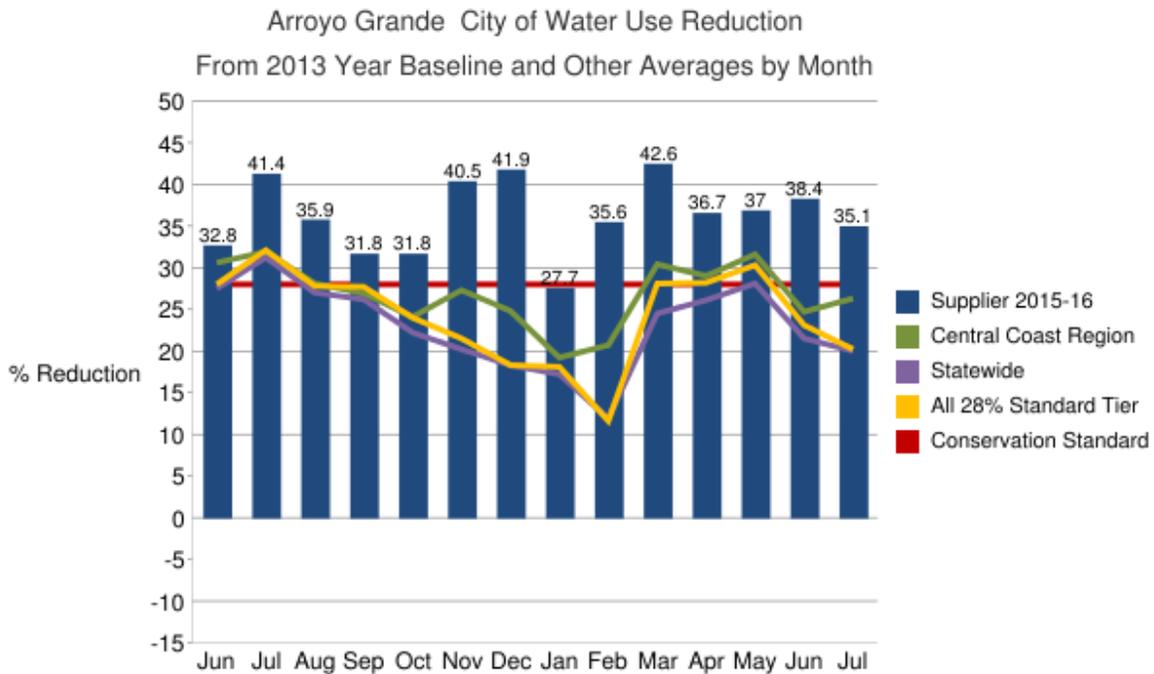
Of significant note in the chart above is the sharp reduction in customer water demand from 2008 to 2016. The average household consumption of water per year in Arroyo Grande from 2000 to 2015 is compared below:

2000	0.52 AF/yr.
2010	0.42 AF/yr.
2015	0.31 AF/yr. (40.4% per household reduction compared to 2010)

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Arroyo Grande’s water conservation achievements are also shown in the chart below:

Cumulative State urban water use reduction since June 2015: 23.8 %



Cumulative Supplier water use reduction since June 2015: 36.5 %

In addition to conservation by residential and commercial properties, the City has removed over 51,000 square feet of turf in the past two years. A list of the turf removal by park and landscaping facility is provided in Attachment 4. This turf reduction is calculated to save approximately 6 Acre Feet of water per year and represents a cumulative savings of approximately 40% per year over 2015 water use statistics. Staff continues to identify appropriate areas for turf removal projects at the City’s park and landscape areas.

II. RECOMMENDED TRIGGERS FOR NEXT STEP IN WATER RESTRICTIONS

In May 2016, general parameters regarding potential implementation of a development moratorium were presented and staff recommended enacting building restrictions under any of the following conditions unless other water supplies are identified:

- 1) Declaration of a Stage 2 water supply condition per the City’s existing ordinance (this could occur based upon a threat to a local water supply, water delivery system, State mandated reductions, or a combination);
- 2) Reduction of Lopez supply of 35%; or

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- 3) The SMGWB continually falls below the deep well index trigger level of 7.5 feet in conjunction with Lopez supply reduction of 20% or indications of sea water intrusion are detected.

Development projects currently in the entitlement process would account for an increase of approximately 35 AF/year or less than 2% of the anticipated 2,300 AF citywide annual water demand. However, in conjunction with other strategies to provide meaningful reductions should any of the triggers occur, it may help reduce demand to the furthest extent possible during continuing drought conditions.

At the direction of Council, refinement to the conditions that would require additional conservation measures, including building restrictions, are shown below. The proposed modified conditions, if met, would trigger a modification of Stage 1 restrictions in order to forestall the necessity of a Stage 2 declaration. Additionally, the proposed modified triggers include consideration of recent information from the Zone 3 Flood Control District regarding future water quality impacts due to potential lower levels at Lopez Reservoir.

RECOMMENDED *MODIFIED* TRIGGERS FOR ADDITIONAL WATER USE RESTRICTIONS

Any one of the following events would trigger additional water use restrictions:

- 1) Interruption to local water deliveries, water delivery system or State mandated reductions.
- 2) Lopez Reservoir level at or below 10,000 AF.
- 3) Six quarterly continuous monitoring events of Sentry well water level readings in the SMGWB below the deep well index trigger level of 7.5 feet in conjunction with Lopez supply reduction of 20% or indications of sea water intrusion are detected. (Note: this is based on the opinion of the NCMA Hydrogeological consulting firm, GSI, relative to the potential impacts with sustained low groundwater levels.)

If adopted by Council, when one or more of the above listed water supply conditions are present, then one or more of the below listed water use restrictions would be imposed by Resolution of the Council.

The following are staff's recommendations for additional water use restrictions that could be put into place before enacting a Stage 2 Water Emergency. It is requested that the City Council review and provide direction on these specific additional water use reduction measures.

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POTENTIAL ADDITIONAL STAGE 1 RESTRICTION RECOMMENDATIONS

1. Building moratorium and restrictions
2. One day per week outdoor watering for residential properties
3. Prohibition on private vehicle washing
4. Further reduce overall irrigation of City-owned non-sports field turf areas to 25% of the 2015 use
5. Increase the mandatory water use reductions for residential water customers by 5% for each of the three water rate tiers

The above stated triggers and additional restrictions would require a Council adopted Resolution to implement.

It should be noted that in 2009 the City Council adopted an Urgency Ordinance establishing a moratorium on the approval of development projects under the authority of Government Code Section 65858. That Section is in the State Planning and Zoning laws, and allows a city to adopt an interim ordinance prohibiting uses that may be in conflict with contemplated general plan, specific plan or zoning changes to be considered or studied within a reasonable time. Based upon the water conditions at that time, the 2009 Urgency Ordinance provided for a moratorium on development projects while the City studied potential changes to the General Plan related to the impacts of the water shortage and potential seawater intrusion on development in the City.

More recently, the City has adopted Chapter 13.07, adding Emergency Water Shortage Restrictions and Regulations to the AGMC. That Section provides procedures for declaring water shortage emergencies that utilize the authority in Water Code Section 350, et seq. The current Stage 1 Water Shortage Emergency was adopted pursuant to those procedures. After adopting a Water Code Section 350 water shortage emergency condition, the City is empowered to adopt regulations and restrictions on the use of water. Water Code Section 356 provides that the regulations and restrictions may include denying applications for new or additional service connections. Accordingly, since the City is now using the procedures in the Water Code, staff recommends that any moratorium be adopted pursuant to that authority instead of Government Code Section 65858.

Building Restrictions (Moratorium):

Restrictions to building may occur at various stages of the process ranging from halting acceptance of planning applications to restricting water meter connections after entitlement. A typical methodology (recently enacted by the neighboring City of Pismo Beach) would allow continued processing of permit applications, however, building permit issuance for projects requiring new water meters would not occur until the Council lifts the restrictions. In such case, the moratorium would apply as follows:

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- Existing planning permit applications deemed complete as of the date of a Resolution imposing a building moratorium would be processed and building permits issued for those projects.
- New planning permit applications for vacant parcels not otherwise deemed complete by the date of a Resolution modifying Stage 1 restrictions will be accepted and processed; however, building permits for those projects would not be issued until Stage 1 is declared over.
- New commercial/retail use of existing buildings, or redevelopment of existing buildings will be allowed, but only such that water demand will be less than or equal to the existing water demand.

Off-set programs:

There are several possibilities for offset programs that may be customized to permanently save water by retrofitting existing facilities. However, the City already requires in-lieu fees to offset new water use at a 1:1 ratio. If, due to uncertainties related to the severity of the current drought and unpredictability of drought relief, the Council desires to require a different ratio offset for new development, staff recommends that such an increased offset requirement be based upon an analysis of data relating to the actual implementation of offset requirement to be legally sustainable. Staff will also explore other ways to structure offset requirements in order to achieve the maximum water savings possible. It is suggested that this type of program apply to projects that meet General Plan priorities such as attainable housing units and projects that foster economic development initiatives. Turf retrofits, commercial or institutional plumbing fixtures, washing machines and dishwashers may be options for an offset program (see Attachment 5.) Should the Council want to pursue this program, it will be brought back with a Resolution modifying Stage 1 restrictions.

III. IMMEDIATELY RECOMMENDED WATER CONSERVATION MANDATES

An additional area of potential near-term water savings is to increase the mandatory water conservation requirement for dedicated irrigation meters. Resolution 4659, adopted on May 26, 2015, declared a Stage 1 Water Shortage Emergency and implemented reductions in water usage based upon historical use. The Resolution included an additional mandate that dedicated irrigation meters reduce water use by 25%.

While commercial properties have reduced water use overall, field observations indicate that a significant amount of turf remains in landscape and parkway medians in the City. Based on current water use statistics, an increase from 25% to 50% mandatory water use reductions would generate a savings of approximately 40 Acre Feet of water per year.

Staff recommends that the City Council amend the existing Stage 1 Water Shortage Emergency to include this additional water conservation measure. This action would

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require modifications to Resolution 4659 and would need to be brought back to the City Council at a future meeting if so directed.

IV. WATER CONSERVATION INCENTIVE PROGRAM OPTIONS

City-offered water conservation program statistics, including the number of participants, were previously shared with the Council and are shown in Attachment 5. Most of these water conservation incentive programs were successful, but were discontinued last year when the funding was exhausted. Currently, the City only offers incentives through the Plumbing Retrofit Program, which has a budget of \$59,000.

It is anticipated that the Water Neutralization Fund will have a balance of about \$24,500 at the end of Fiscal Year 2016-17 that could be allocated for additional water conservation incentive programs. Below are three (3) recommended rebate program options for Council's consideration:

Rebate Program	Annual Cost	Offset Potential (AFY)
High Efficiency Residential Clothes Washer	\$10,000 (50 rebates at \$200 each)	1.0
Water Efficient Commercial Dishwasher	\$10,000 (10 rebates at \$1,000 each)	1.8 – 3.0
Greywater Systems	\$4,500 (30 rebates at \$150 each)	1.3
Total:	\$24,500	4.1 – 5.3

Water conservation rebate programs that have been utilized in other communities and offer alternatives for Council consideration are provided in Attachment 6. Below is a table showing the current and proposed water conservation programs:

Program	Current FY 2016-17 Budget	Proposed FY 2016-17 Budget
Office supplies, postage, etc.	\$2,800	\$2,800
Washing Machine Rebates	0	10,000
Plumbing Retrofit Program	59,000	59,000
Commercial Dishwasher Rebate program	0	10,000
City Landscape Irrigation	19,000	19,000
Greywater System Incentive program	0	4,500
School Education Program	5,500	5,500
GardenSoft Website License	900	900
Unspecified Rebates/Conservation Programs	14,550	0
Anticipated revenue through June 30, 2017*	8,450	0
Total:	\$ 110,200	\$110,200

*Recommended for appropriation and allocation to conservation projects

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Staff recommends that the Council approve the proposed funding for additional Water Conservation Rebate Program alternatives for the remainder of Fiscal Year 2016-17.

ALTERNATIVES:

The following alternatives are provided for the Council's consideration:

1. Approve the recommendations as listed above and provide direction to staff as requested;
2. Receive and file and take no action at this time;
3. Provide other direction to staff.

ENVIRONMENTAL REVIEW:

No environmental review is required for this item.

PUBLIC NOTIFICATION AND COMMENTS:

The Agenda was posted at City Hall and on the City's website in accordance with Government Code Section 54954.2.

ATTACHMENTS:

1. Customer Notification- Stage 1 Water Use Reduction Mandate
2. Lopez Reservoir Supply Projections
3. Supplemental Water Supply information
4. List of City owned turf removal areas
5. Previous City Water Conservation program offerings.
6. Alternative Water Conservation Rebate program information.

CITY OF ARROYO GRANDE



300 E. Branch Street • Arroyo Grande, CA 93420
(805) 473-5420

WATER SHORTAGE EMERGENCY STAGE 1

On May 26, 2015, the City Council declared a Stage 1 Water Shortage Emergency and implemented water restrictions and regulations to residential and irrigation water services in accordance with California Water Code Section 350 and City Municipal Code Section 13.07.030. On April 1, 2015, the Governor signed Executive Order B-29-15, enacting statewide mandatory water conservation requirements due to ongoing drought conditions and the historical low Sierra snow pack measurements. The final regulations adopted by the State Water Resource Control Board on May 5, 2015, imposed a 28% water use reduction on the City of Arroyo Grande.

Questions? Call the Water Conservation Hotline at (805) 473-5487 and visit www.thinkh2onow.com.

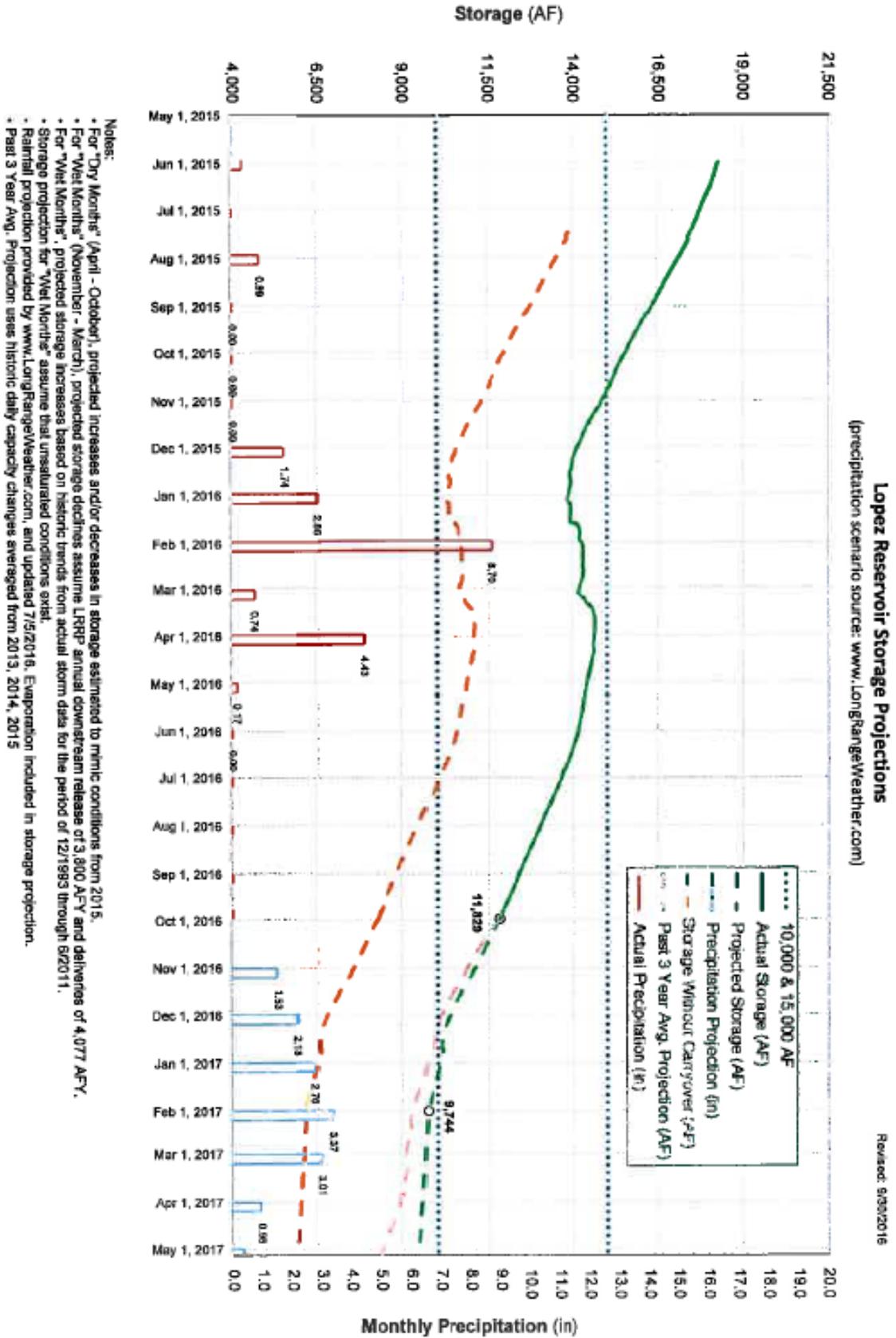
Components of Water Emergency Stage 1

- 1) Baseline water amount will be determined based on the amount of water used during the same billing period in 2014.
- 2) Required reduction of consumption is as follows:
 - Tier 1 (bi-monthly usage of 0-18 units): 10%
 - Tier 2 (bi-monthly usage of 19-36 units): 20%
 - Tier 3 (bi-monthly usage of 37 units or more): 30%
 - Dedicated Irrigation Meters: 25%
- 3) Financial penalties for not meeting the reduction requirements:
 - 1st Violation: Written Notice
 - 2nd Violation: \$50
 - 3rd Violation: \$100
 - All subsequent violations: \$200

Customers **HAVE TO** change their habits regarding the use of water. Those residents that have already achieved substantial conservation may not need to modify habits at all, while others will have to make decisions with regards to landscaping versus domestic needs. It is important to note that Stage 1 condition is intended to allow residents to choose how to utilize their water rather than mandate specifically how reductions are achieved. In other words, it would allow the application of water for landscape purposes if the required allotment is not exceeded.

Reducing Water Use at City Parks and Facilities

The City is doing its part to save water. On March 24, 2015, the City Council approved the Parks and Recreation Commission's recommendation to implement water conservation and turf removal measures for the City's parks and landscape areas. The City's Water Audit Report details all the turf removal and irrigation modifications that will be implemented.



Additional questions and information regarding the City’s water supply condition:

1. How much water supply is currently available compared to the City’s water Entitlements?

The City Entitlement in 2016 was 2,061 AFY for Lopez (10% reduction from full entitlement of 2,290 AFY), 1,323 AFY for Santa Maria Groundwater, and 160 AFY for the Pismo Formation groundwater. Availability could change depending upon Lopez reservoir levels, rainfall and recharge, groundwater levels, and water quality (includes seawater intrusion).

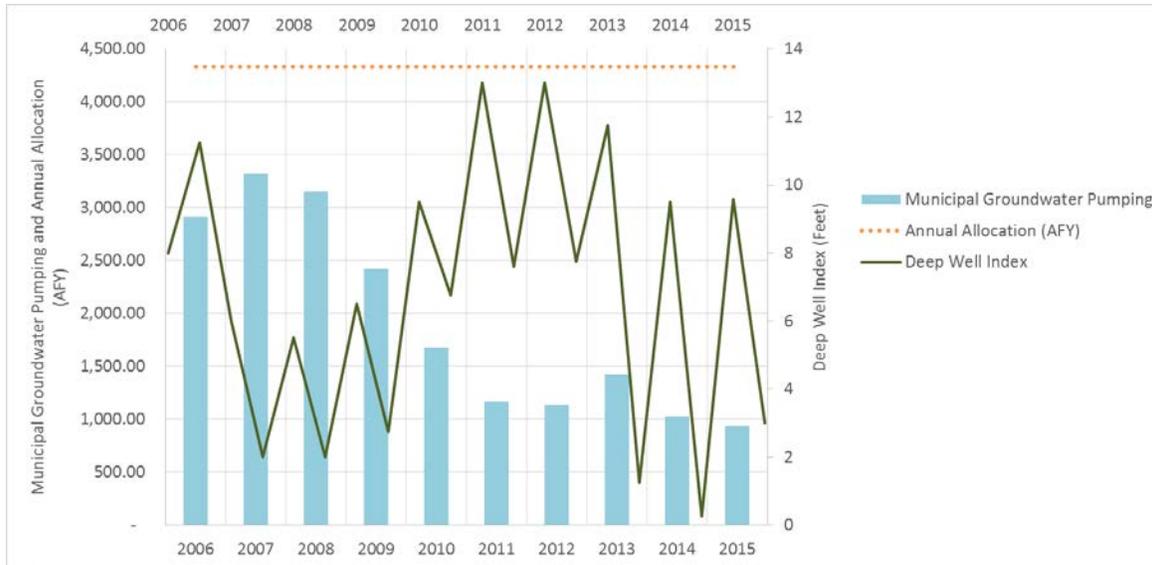
Water Supply Sources		Projected Water Supply (afy)				
Water Source	Wholesale Supplied Volume	2015	2020	2025	2030	2035
Lopez Project	Yes	2,061	2,290	2,290	2,290	2,290
Groundwater-Santa Maria Valley Groundwater Basin	No	1,323	1,323	1,323	1,323	1,323
Groundwater-Pismo Formation ¹	No	160	200	200	200	200
Transfers In	No	0	0	0	0	0
Exchanges In	No	0	0	0	0	0
Recycled Water	No	0	0	0	0	0
Desalinated Water	No	0	0	0	0	0
Total		3,544	3,813	3,813	3,813	3,813

¹ Assumes 80 afy of groundwater from Well No. 9, 80 afy from Well No. 10, and 40 afy from Well No. 11 will be available as a reliable source of supply from 2016 through 2030.

Source: 2015 UWMP, Table 5-1

2. If water from the Lopez reservoir was unavailable, what would be the total demand on ground water for all NCMA uses, including agriculture?

In 2015, the total groundwater demand for all water uses, including agriculture, without Lake Lopez would have been 6,818 AFY (~72% of total allocation of 9,500 AFY), as shown in an amended Table 14 below. However, only 38.5% of allocations for groundwater were pumped in 2015 (Table 6 below). See the figures below for reference.



2015 NCMA Annual Report, Table 14. 2015 Water Demand by Source (AF)

Urban Area	Lopez Lake	State Water Project	SMGB Groundwater	Other Supplies	Total	SMGB + Lopez Demands
Arroyo Grande	2,152.08	0.00	42.51	44.0	2,238.59	2,194.59
Grover Beach	790.59	0.00	474.81	0.0	1,265.40	1,265.40
Pismo Beach	219.20	1,231.73	284.77	0.0	1,735.70	503.97
Oceano CSD	0.00	571.38	131.88	0.0	703.26	131.88
Urban Water Use Total	3,161.87	1,803.11	933.97	44.0	5,942.95	4,095.84
Applied Irrigation	0.0	0.0	2,685	0.0	2,685	2,685
Rural Water Users	0.0	0.0	37.5	0.0	37.5	37.5
Total	3,161.87	1,803.11	3,656.47	44.0	8,665.45	6,818.34

2015 NCMA Annual Report, Table 6. NCMA Groundwater Pumpage from SMGB 2015

Agency	Groundwater Allotment + Ag Conversion (AF) + Credit	2015 Groundwater Use (AF)	Percent Pumped of Groundwater Allotment
City of Arroyo Grande	1,202 + 121 = 1,323	42.51	3.2%
City of Grover Beach	1,198 + 209 = 1,407	474.81	33.7%
City of Pismo Beach	700	284.77	40.7%
Oceano CSD	900	131.88	14.7%
Total Urban Groundwater Allotment / Use	4,000 + 330 = 4,330	933.97	21.6%
Applied Irrigation	--	2,685	--
Rural Water Users	--	37.5	--
Total NCMA Groundwater Allotment / Use	9,500	3,656.47	38.5%

3. What measures are currently being taken to plan for risk to salt water intrusion for our ground water availability?

- Water quality monitoring program for the sentry wells and Oceano CSD observation wells
- Voluntarily reduced coastal groundwater pumping
- Decreased overall water use via local water conservation measures
- Initiated plans, studies, and institutional arrangements to secure additional surface water supplies
- Reduced groundwater use between 25 and 90% from 2007 to 2010. In 2015, municipal groundwater use was 933.97 AF, which constitutes 21.6% of the urban user's groundwater allotment (including agricultural conversion credits) of the safe yield as identified in the Management Agreement and an approximate reduction of 60% from 2009.

Source: 2015 NCMA Annual Report, 7.1.3

4. If indicators for salt water are detected, at what point would a cessation of groundwater pumping be initiated. Would any pumping restrictions also apply to agricultural well water pumping activities?

The actual stopping point for pumping groundwater, should indicators for incipient sea water intrusion be detected, would depend upon numerous factors. Likely, agencies and agricultural users closest to the coast would experience increased salt concentrations first and would be forced to stop pumping at the point that the water quality exceeded the limits for drinking water or their crops' salt tolerance. However, prior to this occurring, strategies would be evaluated to shift pumping inland in an attempt to limit the extent of the seawater intrusion and/or to establish exchange agreements to allow the coastal agencies to take additional surface water and inland agencies to rely more heavily upon groundwater.

Additionally, for municipal agencies, strategies to treat the contaminated or brackish groundwater would be evaluated. The energy requirements to remove salts from brackish groundwater are significantly less than for seawater and may be a cost effective option for obtaining water in an extended drought. However, continued pumping and treating of brackish groundwater could lead to further degradation of the groundwater basin.

5. What potential additional supplies exist and how much relief (acre feet) could we access, how long would it take and how much would it cost?

The following potential water supplies with estimated costs and timeframes are identified, however detailed analysis of each option not been completed at this time.

- Lopez Lake Spillway Raising
 - 500-1,000 AFY additional yield, but requires rainfall over a long period of time to achieve the benefit
 - Potentially could be constructed in two years, but could take an additional 2 years to obtain necessary permits
 - \$1,250 per acre-foot
- Supplemental State Project Water via the Coastal Branch and Lopez Pipelines
 - Approximately 8,000 AFY of additional water that could potentially become available
 - No new infrastructure would be required, but would require negotiations with the Department of Water Resources, Central Coast Water Authority, San Luis Obispo County and the existing SWP subcontractors
 - Price yet to be determined, would need to be negotiated with parties described above
- PG&E Desalinated Water
 - 500 AFY to 1,300 AFY
 - Potentially could be constructed in one to two years, but permitting could take significant additional time. Additionally, PG&E is not an interested party at this time.
 - \$2,500 - \$3,500 per acre-foot
- Regional Recycled Water Opportunities- SSLOCSD
 - Up to 2,390 AFY of additional water supply for groundwater recharge
 - Implementation schedule is unknown
 - ~ \$2,000 per AF
- Regional Recycled Water Opportunities- City of Pismo Beach
 - 645 AFY: If the City of Pismo Beach were to produce excess recycled water, the City could utilize the recycled water for irrigation demand, and/or work with interested NCMA agencies to apply the recycled water for groundwater recharge within the NCMA.
 - Projected implementation by 2020
 - ~\$2,800 per AF

- Independent Package Desalinated Water Treatment facility
 - 2,300 AFY (Wallace, 2005)
 - 1,500 AFY Arroyo Grande
 - 800 AFY Grover Beach
 - Located at the SSLOCSD WTP.
 - Up to seven years to permit and construct
 - \$2,676 per AF(2005), \$4,200 per AF (2017)
6. Is there an emergency plan if Lopez water was not available for an extended period such as in the event of an earth quake and is it coordinated with the other Northern Cities partners?

Currently there is not a fully developed plan in the event of a loss of the Lopez Treatment Plant and Pipeline. However, short-term outages of the Lopez Treatment Plant and Pipeline have occurred in the past. During these outages, the NCMA agencies have utilized their groundwater and State Water sources to continue providing water. Additionally, if the Treatment Plant is out of commission but the Pipeline is still active, State Water Project water could still be delivered to the Zone 3 agencies.

7. When and how would we expect to move to a Stage 2 Water Emergency, and is that a “health and safety emergency”?

Under AGMC Section 13.07.040(A), after holding a noticed public hearing in accordance with the requirements of Water Code Section 350 et seq., the City Council may declare a Stage 2 Water Shortage Emergency based upon a determination that the City’s projected water supply is or will become equal to or less than amounts that have been determined necessary to meet basic minimum household health and safety requirements, and restrictions and limits through the implementation of water allocations are necessary for continued water use that is reliable and sustainable by providing a minimum supply for the most essential purposes for human consumption, sanitation, and fire protection during the emergency situation. Health and safety water allocations are generally considered to be 50 gallons per person per day.

Under a Stage 2 Water Shortage Emergency, all residential customers will be allocated units of water deemed necessary for an average household size (one unit of water is equal to one hundred (100) cubic feet or seven hundred forty-eight (748) gallons). Any residential customer using over the assigned baseline unit amount shall be subject to a citation and the imposition of mandatory financial penalties, which shall be set forth in the Resolution adopted by the City Council and be based upon the severity of the water shortage emergency. Each household shall be allowed twelve (12) units of water per two-month billing period (which is equivalent to one hundred fifty (150) gallons per household per day). Households with over five to seven people will be allowed twenty (20) units of water per two-month billing period (two hundred fifty (250) gallons per day).

Households with over seven people will be allowed twenty-eight (28) units of water per two-month billing period (three hundred fifty (350) gallons per day). The allocations may be adjusted by the city council by resolution.

Source: *2015 UWMP, Section 7.1*

8. Please provide a comparison to water use restrictions for the Cambria Community Services District (CSD)

For Cambria CSD, each permanent resident is allowed two units (200 cubic feet, or about 1,500 gallons) per month, or four units per two-month billing period. Homes with part-time residents get two units a month, irrespective of the number of residents. The maximum commercial allotment is equal to 80% of the average monthly use for the three years prior to the January 2014 Stage 3 declaration. Intent to serve letters by the Cambria CSD were suspended as of May 2014.

TURF REMOVAL PROJECTS**City owned and maintained parks and landscape areas**

Park/ Landscape area	SF of Turf Removed
Dower Park	3640
Tigertail Park	2958
Fire Station	6982
Olohan Alley	221
Strother Park	1802
Oro Park	90
Loomis Planters	1491
Council Chambers	1809
Old City Hall/ Remax	504
City Hall	247
Parque Pequeno	3234
Parkside Park	4887
Newport Planter	5625
Foremaster/ Oak Park Frontage	17,800
Total Sq. Ft. of turf removed	51290

WATER CONSERVATION INCENTIVE PROGRAMS

The tables below summarize the activities of the City's previous water conservation incentive programs.

Table 5. Cash for Grass Rebate Program Summary				
Calendar Year	# Applications Submitted	# Grass Conversions Completed	Square Footage of Grass Removed	Estimated Gallons of Water Saved per Year
2009	94	65	81,238	1,462,284
2010	24	22	21,131	380,358
2011	23	21	30,333	545,994
2012	17	13	14,348	258,264
2013	14	10	15,472	278,496
2014	137	92	119,099	2,143,782
2015	306	219	302,083	5,437,494
2016	Applications not accepted in 2016			
Total:	615	442	583,704 (13.4 acres)	10,506,672 (32.2 AFY)

Table 6. Water Efficient Washing Machine Rebate Program Summary		
Year	# Rebates Issued	*Estimated Gallons of Water Saved per Year
2009	36	108,000
2010	20	60,000
2011	22	66,000
2012	15	45,000
2013	2	6,000
2014	17	51,000
2015	70	210,000
Total:	182	546,000 (1.68 AFY)
*Based on an average savings of 10 gallons/load from older washers, and an estimated 300 loads per household per year (average of 3,000 gallons per year per machine).		

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Table 7. Smart Irrigation Controller and Sensor Program Summary		
Year	# Smart Irrigation Controllers Installed	Estimated Water Savings
2009	32	The standard water savings is 15%. The number of gallons saved depends on individual irrigation design and area.
2010	13	
2011	5	
2012	7	
2013	2	
2014	20	
2015	33	
Total:	112	

It should also be noted that since 2009, the City has contributed funding for large area irrigation retrofits for commercial, institutional and homeowner association (HOA) water users. With the contracting of Sprinkler King, Inc., the City has retrofitted the following properties:

- Oak Park Blvd Landscaping
- Vista del Mar HOA
- Woodland Pocket Park
- Wildwood Ranch HOA
- Strother Park
- Five Cities Center
- St. Patrick’s School
- Kmart Center
- Sunrise Terrace Mobilehome Park
- Cemetery District
- Paulding School
- Rancho Grande Park
- Ocean View Elementary

It is estimated that 17.39 AFY is saved from the Strother Park, Paulding School, Ocean View School, Cemetery District and Rancho Grande Park irrigation retrofits (audits for determining post-project water savings have not been completed for the other properties).

The City-owned Property Landscape Irrigation Retrofit Program has provided a comprehensive effort to reduce water use at City parks and other landscaped areas. This program involves removing turf combined with retrofitting irrigation systems and installing drought tolerant plants. It is estimated that this program generates a water savings of approximately 14 AFY.

Rebate Type	Annual Cost	Offset Potential	References
Air-cooled Ice Machine	\$10,000 (10 units)	Approximately 100 gallons per 100 pounds of ice	http://www.ocwatersmart.com/ice
Soil Moisture Sensor	\$1,750 (50 units)	Up to 20% of current irrigation demand	http://socalwatersmart.com/commercial/?page_id=4865
Water Efficient Commercial Washing Machine	\$6,000 (30 units)	15,000 - 30,000 gallons per year per unit depending on use 25-40% average annual savings	http://www.ebmud.com/water-and-drought/conservation-and-rebates/commercial/rebates/commercial-clothes-washer-rebates/
Greywater Can be used for: <ol style="list-style-type: none"> 1. Laundry (no building permit required) 2. Shower (building permit required) 3. Bathroom Sink (building permit required) 	\$4,500 (30 connections)	Savings potential of approximately 17 gallons per person per day. Average of 14,500 gallons saved per household per year	http://www.valleywater.org/GraywaterRebate.aspx http://www.soquelcreekwater.org/conserving-water/rebates/graywater-landscape http://greywateraction.org/wp-content/uploads/2014/12/GW_Study_revised-2013.pdf
Rain Barrel	\$5,000 (100 units)	623 gallons per inch of rain per 1,000 sqft of roof. Harvested Water (Gal) = Catchment Area (sqft) X Rainfall Depth (inch) X Conversion Factor (0.623)	http://www.socalwatersmart.com/qualifyingproducts/rain-barrels/
Water Efficient Commercial Dishwasher	\$10,000 (10 units)	60,000 - 100,000 gallons per year per unit depending on use 25% average annual savings	http://www.montereywaterinfo.org/NonResidential.html http://www.allianceforwaterefficiency.org/commercial_dishwash_intro.aspx



MEMORANDUM

TO: CITY COUNCIL

FROM: GEOFF ENGLISH, PUBLIC WORKS DIRECTOR

**SUBJECT: SUPPLEMENTAL INFORMATION
AGENDA ITEM 12.B. – OCTOBER 11, 2016 CITY COUNCIL MEETING
CONSIDERATION OF ADDITIONAL WATER RESTRICTION
MEASURES AND OPTIONS FOR WATER CONSERVATION
PROGRAMS**

DATE: October 11, 2016

Attached is supplemental information about the status of the Lake Lopez reservoir that was received from the San Luis Obispo Flood Control District on Thursday, October 6, 2016. The information does update and add detail to some of information previously prepared and included in agenda item 12.B for the October 11, 2016 City Council meeting. However, the information does not change the recommendations in the above referenced report. Following are the attached documents:

1. Zone 3 - Lopez Project - Monthly Operations Report- September 2016
The report is updated by the Flood Control District and provided monthly to the Zone 3 Technical Advisory Committee.
2. Lopez Reservoir- Estimated Supply for Water Year 2016-17 (As of 10-1-16)
At the request of the Zone 3 agencies, the Flood Control District prepared an accounting of the remaining water stored in the Lopez Reservoir to determine a projection for water distributions in water year 2017-18. The projections are based on full use of the 2016-17 allocations and zero (0) inflow from potential winter storms. Under this "worst case scenario," full allocations under the Low Reservoir Response Plan (LRRP) will not be available to the participating agencies. The City of Arroyo Grande has stored water available to help offset this reduced allocation during water year 2017-2018.
3. Modified Table- Current and Projected Water Supply – Acre Feet per Year (AFY)
The attached table shows the anticipated available water supply and demand for the remainder of water year 2016-17 and for water year 2017-18. Based on this conservative projection, supplemental water supplies will not be needed until April 1, 2018 or in the event of unforeseen impacts to the projected water supply.

The attached information will be presented and discussed in detail during the discussion for this agenda item.

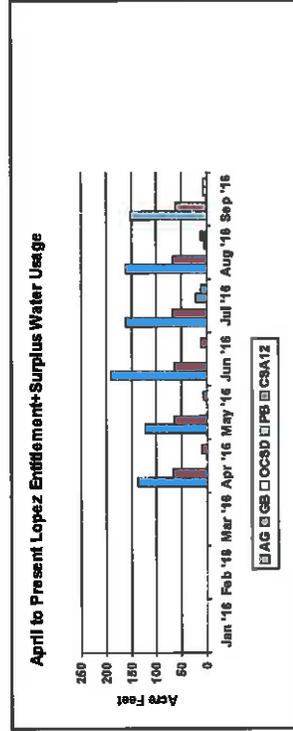
cc

Interim City Manager
City Attorney

City Clerk
Public Review Binder

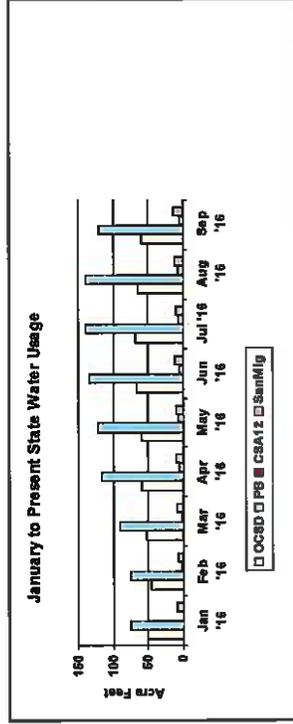
**San Luis Obispo County Flood Control and Water District
Zone 3 - Lopez Project - Monthly Operations Report
September, 2016**

Contractor	Lopez Water Deliveries										State Water Deliveries					Total Water Deliveries This Month				
	This Month					April to Present					This Month			January to Present						
	Enfl.	Surplus	Total	Entitlement Usage %	Surplus Usage %	Entitlement Usage %	Surplus Usage %	Total Usage %	Annual Request	Usage	% of Annual Request	SWP Deliveries	Change in Storage	Usage	% of Annual Request		SWP Deliveries			
Arroyo Grand	2061	936.60	2997.60	151.30	7.3%	0.0%	0.0%	922.45	44.8%	0.0%	0.0%	0.0%	922.45	30.8%	750	58.98	7.9%	524.25	69.9%	58.98
Oceano CSD	272.7	713.10	985.80	0.00	0.0%	0.0%	0.0%	0.00	0.0%	0.0%	0.0%	0.0%	0.00	0.0%	1240	120.00	9.7%	1013.88	81.8%	62.03
Grover Beach	720	307.90	1027.90	62.03	8.6%	0.0%	0.0%	391.77	34.4%	0.0%	0.0%	0.0%	391.77	38.1%	57	6.05	10.6%	40.08	70.3%	14.44
Pismo Beach	802.8	1227.60	2030.40	6.62	0.8%	0.0%	0.0%	33.22	4.1%	0.0%	0.0%	0.0%	33.22	1.6%	110	14.49	13.2%	95.36	86.7%	14.49
CSA 12	220.5	390.20	610.70	8.39	3.8%	0.0%	0.0%	60.88	27.6%	0.0%	0.0%	0.0%	60.88	10.0%	2187	199.52	9.2%	1673.57	77.6%	1952.00
San Miguelito	4077	3575.40	7652.40	228.34	5.6%	0.0%	0.0%	1408.32	34.5%	0.0%	0.0%	0.0%	1408.32	18.4%	Least Month Stored State Water	231.38	This Month Stored State Water	290.86	290.86	



Note: Deliveries are in acre feet. One acre foot = 325, 850 gallons or 43, 560 cubic feet. Safe yield is 8,730 acre feet.

Lopez Dam Operations	This Month	Year to Date
Lake Elevation (full at 522.37 feet)	460.22	-62.15
Storage (full at 49200 acre feet)	11829	24.0%
Rainfall	0	0.00
Downstream Release (4200 acre feet/year)	386.07	1809.71
Spillage (acre feet)	0	0.00



"Year to Date" is January to present for State water, April to present for Lopez deliveries, and July to present for rainfall.

Comments: Reservoir is currently operated under the Low Reservoir Response Plan, therefore Entitlements shown represent a 10% reduction.

Surplus water shown is actually "Carry Over" water as designated in the LRRP and updated per BOS May 10, 2016 Declaration of Surplus.

1) Oceano supplied State Water to Canyon Crest via Arroyo Grande's Edna turn out. A total of 2.43 AF delivered to Canyon Crest was added to Oceano's State Water usage this month

LOPEZ RESERVIOR- ESTIMATED SUPPLY FOR WATER YEAR 2016-17 (As of October 6, 2016)

Contractor	Entitlement (less 20%)	Total Carryover Available 16-17	Total Water Supply Available at trigger of 10,000 AF	Entitlement Remaining on October 1	Carryover Remaining on October 1	Total Available on October 1	Est. Remaining Entitlement on Mar 31*	Est. Carryover Remaining on Mar 31*	Est. Total Water Supply on Mar 31*
Arroyo Grande	1,832.0	936.6	2,768.6	909.6	936.6	1,846.2	95.0	936.6	1,031.6
Pismo Beach	716.8	1,227.6	1,944.4	683.6	1,227.6	1,911.2	483.6	1,227.6	1,711.2
Grover Beach	640.0	307.9	947.9	248.2	307.9	556.2	0.0	161.1	161.1
Oceano CSD	242.4	713.1	955.5	242.4	713.1	955.5	94.4	713.1	807.5
CSA 12	192.8	390.2	583.0	131.9	390.2	522.1	88.9	390.2	479.1
Sub Totals	4,077.0	3,575.5	7,199.5	2,215.7	3,575.5	5,791.2			4,190.6
Downstream **	4,200		3,800.0			1,040.0			1,250.0
Total	8,277		10,999			6,831			5,441

* Based on 2015 monthly usage

** Based on 3800 AF total for two years, 16-17 and 17-18 (2850 in 16-17 and 1250 in 17-18)

Water Supply Projection Summary from October 1, 2016 thru March 31, 2017

Current Reservoir Storage as of October 1, 2016 = 11,829 AF

Water Allocation Classification	Quantity - AF
Agency Carryover/Stored Water as of October 1, 2016	3575.4
16/17 Agency Remaining Allocations*	2215.0
Downstream Release Obligation thru 4/1/17	1040.0
State Water in Storage	290.9
Est. Evaporation	135.0
Inflow	0.0
Balance	7256.3

Available Supply on April 1, 2017 (11,829 - 7256.3)

4572.7

Minimum Pool (Estimated)

4000.0

Water available for allocation in WY 17-18

572.7

* Assuming the 10,000 AF trigger and retroactive reduction of entitlements



MEMORANDUM

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 CONSIDERATION OF ADDITIONAL WATER RESTRICTION
 MEASURES AND OPTIONS FOR WATER CONSERVATION
 PROGRAMS: Current and Projected Water Supply – Acre Feet per Water
 Year (AFY)**

DATE: OCTOBER 11, 2016

The table below is a revision to the table provided on page five (5) of the Council memorandum for above referenced agenda item. The table is a projected two-year water supply “Look-Ahead,” assisting in the forecast to determine if supplemental water supplies are needed.

Current and Projected Water Supply – Acre Feet per Water Year (AFY)				
Water Supply Sources	Entitlement	2015/16 Actual Use	2016/17 Projected Use	2017/18 Projected Use
Groundwater – Santa Maria Groundwater Basin	1,323	43	150	522
Groundwater- Pismo Formation	200	44	120	160
County of San Luis Obispo Lopez Reservoir Project	2,290	2,152	1,830*	1,318**
TOTAL	3,813	2,239	2,100	2,000

*- 20% reduction

** - Assumes no inflow into the lake

Based on the above projections, the City’s water supply is sufficient to meet the anticipated demand through April 1, 2018. This determination is subject to constant monitoring for threats to the conservative water availability assumptions.