

ARROYO GRANDE  
**AMENDED\***  
**AGENDA SUMMARY**  
**CITY COUNCIL/SUCCESSOR AGENCY TO THE DISSOLVED ARROYO GRANDE REDEVELOPMENT AGENCY MEETING**  
**TUESDAY, AUGUST 23, 2016**

\*SPECIAL MEETING AT 5:15 P.M.  
REGULAR MEETING AT 6:00 P.M.

**ARROYO GRANDE CITY COUNCIL CHAMBERS**  
**215 E. BRANCH STREET, ARROYO GRANDE**

\* *Special Meeting Amended Agenda, Successor Agency Item a) Conference with Real Property Negotiator to add Additional Negotiating Party Amended 8/22/16, 11:00 a.m.*

**SPECIAL MEETING 5:15 P.M.**

**CALL TO ORDER**

**ROLL CALL**

**FLAG SALUTE**

**PUBLIC COMMENT ON CLOSED SESSION ITEM**

**CLOSED SESSION**

The Successor Agency Board will immediately recess to a closed session for the following:

**SUCCESSOR AGENCY:**

\*a) **CONFERENCE WITH REAL PROPERTY NEGOTIATOR** pursuant to Government Code Section 54956.8:

Property: APN: 006-151-027; Located at Faeh Street and El Camino Real  
Agency Negotiators: Debbie Malicoat, Finance Officer; Jeff Allen and Marty Indvik, Lee & Associates  
Negotiating Parties: AuzCo Development; ELA Food, Inc; Parimal Naran; and Pacifica Investments LLC  
Under Negotiation: Price and terms of payment for sale of property

**RECONVENE**

The City Council will reconvene to open session at 6:00 p.m. in conjunction with the Regular Meeting and announcement(s) of any reportable action(s) taken in closed session will be made under Item 5.

**REGULAR MEETING 6:00 p.m.**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. MOMENT OF REFLECTION**

**4. FLAG SALUTE:**

Rotary Club of Pismo Beach

**5. AGENDA REVIEW:**

**5.a. Closed Session Announcements**

The Mayor or City Attorney will announce reportable actions taken, if any, from the following meetings.

August 23, 2016 Special Meeting - Successor Agency:

a) Conference with Real Property Negotiator Pursuant To Government Code Section 54956.8:

Property: APN: 006-151-027; Located at Faeh Street and El Camino Real  
Agency Negotiators: Debbie Malicoat, Finance Officer; Jeff Allen and Marty Indvik, Lee & Associates  
Negotiating Parties: AuzCo Development; ELA Food, Inc; and Parimal Naran  
Under Negotiation: Price and terms of payment for sale of property

August 17, 2016 Regular Meeting - City Council:

a) Public Employee Appointment pursuant to Government Code Section 54957:  
Title: Interim City Manager

5.b. Move that all ordinances presented for introduction or adoption be read in title only and all further readings be waived

**6. SPECIAL PRESENTATIONS:**

None.

**7. COMMUNITY COMMENTS AND SUGGESTIONS:**

This public comment period is an invitation to members of the community to present issues, thought, or suggestions on matters not scheduled on this agenda. Comments should be limited to those matters that are within the jurisdiction of the City Council. The Brown Act restricts the Council from taking formal action on matters not published on the agenda. In response to your comments, the Mayor or presiding Council Member may:

- Direct City staff to assist or coordinate with you.
- A Council Member may state a desire to meet with you.
- It may be the desire of the Council to place your issue or matter on a future Council agenda.

Please adhere to the following procedures when addressing the Council:

- Comments should be limited to 3 minutes or less.
- Your comments should be directed to the Council as a whole and not direct to individual Council member
- Slanderous, profane or personal remarks against any Council Member or member of the audience shall not be permitted.

**8. ACTING CITY MANAGER REPORT:**

Correspondence/Comments as presented by the Acting City Manager.

**9. CONSENT AGENDA:**

The following routine items listed below are scheduled for consideration as a group. The recommendations for each item are noted. Any member of the public who wishes to comment on any Consent Agenda item may do so at this time. Any Council Member may request that any item be withdrawn from the Consent Agenda to permit discussion or change the recommended course of action. The City Council may approve the remainder of the Consent Agenda on one motion.

9.a. **Consideration Of Cash Disbursement Ratification**

Recommended Action: Ratify the listing of cash disbursements for the period August 1, 2016 through August 15, 2016.

Documents:

[CC 2016-08-23\\_09a Cash Disbursement.pdf](#)

9.b. **Consideration Of A Resolution Approving A Side Letter Of Agreement Modifying The FY 2014-15 Through FY 2016-17 Memorandum Of Understanding With The Service Employees International Union, Local 620**

Recommended Action: Adopt a Resolution approving a Side Letter of Agreement modifying the FY 2014-15 through 2016-17 Memorandum of Understanding with the Service Employees International Union, Local 620.

Documents:

[CC 2016-08-23\\_09b SEIU Side Letter Agreement.pdf](#)

9.c. **Consideration Of A Resolution Of The City Council Of The City Of Arroyo Grande, California, Providing For The Optional Redemption Of Its General Obligation Bonds, Series A Of 2003 (Fire Station Project)**

Recommended Action: 1) Adopt a Resolution of the City Council of the City of Arroyo Grande, California, providing for the optional redemption of its General Obligation Bonds, Series A of 2003; and 2) Authorize the Mayor, the Acting City Manager and the Director of Administrative Services to take all actions necessary to pay off the 2003 A General Obligation Bonds (2003A GO Bonds).

Documents:

[CC 2016-08-23\\_09c Redemption of Fire Station Bonds.pdf](#)

9.d. **Consideration Of Approval Of Minutes**

Recommended Action: Approve the minutes of the Regular City Council Meeting of August 9, 2016 and the Special City Council Meeting of August 17, 2016, as submitted.

Documents:

[CC 2016-08-23\\_09d Approval of Minutes.pdf](#)

9.e. **Consideration Of A Resolution And Employment Agreement Appointing Robert K. McFall To The Position Of Interim City Manager**

Recommended Action: Adopt a Resolution appointing Robert K. McFall to the position of Interim City Manager and authorize the Mayor to execute the employment agreement.

Documents:

[CC 2016-08-23\\_09e Appointment of Interim City Manager.pdf](#)

9.f. **Consideration Of A Resolution Temporarily Changing The Place Of Regular City Council Meetings And Cancellation Of The November 8, 2016 Regular City Council Meeting**

Recommended Action: 1) Adopt a Resolution temporarily changing the place of the regular City Council meetings; and 2) Cancel the regular City Council meeting of November 8, 2016.

Documents:

[CC 2016-08-23\\_09f Temporary CC Meeting Location Change.pdf](#)

9.g. **Consideration Of An Award Of Contract To Brough Construction, Inc. For Construction Of The 2016 Concrete Repairs Project, PW 2016-09**

Recommended Action: 1) Award a contract for the 2016 Concrete Repairs Project to Brough Construction Inc, in the amount of \$25,109; 2) Authorize the Acting City Manager to approve change orders for 10% of the contact amount, \$2,511 for unanticipated costs during the construction phase of the project; and 3) Direct the City Clerk to file a Notice of Exemption.

Documents:

[CC 2016-08-23\\_09g Award Contract 2016 Concrete Repairs.pdf](#)

9.h. **Consideration Of An Award Of Contract To Insituform Technologies, LLC For The Arroyo Grande Creek Sewer Rehabilitation Project, PW 2016-05**

Recommended Action: 1) Award a contract for the Arroyo Grande Creek Sewer Rehabilitation project to Insituform Technologies, LLC in the amount of \$145,331; 2) Authorize the Acting City Manager to approve change orders for 10% of the contract amount, \$14,533, for unanticipated costs during the construction phase of the project; and 3) Direct the City Clerk to file a Notice of Exemption.

Documents:

[CC 2016-08-23\\_09h Award Contract AG Creek Sewer Rehab.pdf](#)

9.i. **Consideration To Reject Bids For The 2016 Street Repairs Project, PW 2016-03**

Recommended Action: 1) Reject all bids received for the subject project; and 2) Direct staff to solicit new bids after modifications are made to the bid schedule.

Documents:

[CC 2016-08-23\\_09i Reject Bids 2016 Street Repairs.pdf](#)

9.j. **Consideration Of Temporary Use Permit Case No. 16-010; Authorizing Closure Of City Streets And Use Of City Property For The 79th Annual Harvest Festival, Friday And Saturday, September 23 - 24, 2016; Applicant – Anne McCracken**

Recommended Action: Adopt a Resolution approving Temporary Use Permit 16-010; authorizing closure of City streets and use of City property for the 79th Annual Arroyo Grande Valley Harvest Festival.

Documents:

[CC 2016-08-23\\_09j TUP\\_Harvest Festival.pdf](#)

9.k. **Consideration Of A Resolution Authorizing The Acting City Manager To Sign And File A Financial Assistance Application For An Assistance Agreement From The State Water Resources Control Board**

Recommended Action: Adopt a Resolution authorizing the Acting City Manager to sign and file a Financial Assistance Application for an assistance agreement from the State Water Resources Control Board for the planning, design, and construction of the "Stormwater Resource Plan for Five Cities Area".

Documents:

[CC 2016-08-23\\_09k State WRCB Grant Application.pdf](#)

10. **PUBLIC HEARINGS:**

None.

**11. OLD BUSINESS:**

None.

**12. NEW BUSINESS:**

**12.a. Consideration Of A Resolution Amending Exhibit A Of Resolution 4659 Relating To Penalties For The Declared Stage 1 Water Shortage Emergency And Consideration Of Options For A Potential Development And Annexation Moratorium**

Recommended Action: 1) Adopt a Resolution amending Exhibit A of Resolution 4659 which declared a Stage 1 Water Shortage Emergency; and 2) Provide direction regarding options for a development and annexation moratorium.

Documents:

[CC 2016-08-23\\_12a Emergency Water Restriction Revisions.pdf](#)  
[Supplemental No. 1 Item 12.a.pdf](#)

**13. CITY COUNCIL REPORTS:**

**(a) MAYOR HILL:**

(1) South San Luis Obispo County Sanitation District (SSLOCSD)

(2) Brisco/Halcyon Interchange Subcommittee (3) Oversight Board to the Successor Agency to the Dissolved Arroyo Grande Redevelopment Agency (4) California Joint Powers Insurance Authority (CJPIA)

**(b) MAYOR PRO TEM HARMON:** (1) County Water Resources Advisory Committee (WRAC) (2) Air Pollution Control District (APCD) (3) Five Cities Fire Authority (FCFA) (4) Other

**(c) COUNCIL MEMBER GUTHRIE:** (1) San Luis Obispo Council of Governments/San Luis Obispo Regional Transit Authority (SLOCOG/RTA) (2) South County Transit (SCT) (3) Other

**(d) COUNCIL MEMBER BROWN:**

(1) Integrated Waste Management Authority Board (IWMA)

(2) Economic Vitality Corporation (EVC) (3) Other

**(e) COUNCIL MEMBER BARNEICH:** (1) Zone 3 Water Advisory Board (2) Homeless Services Coordinating Council (HSOC) (3) Other

**14. COUNCIL COMMUNICATIONS:**

Any Council Member may ask a question for clarification, make an announcement, or report briefly on his or her activities. In addition, subject to Council Policies and Procedures, Council Members may request staff to report back to the Council at a subsequent meeting concerning any matter or request that staff place a matter of business on a future agenda. Any request to place a matter of business for original consideration on a future agenda requires the concurrence of at least one other Council Member.

**15. COMMUNITY COMMENTS AND SUGGESTIONS:**

This public comment period is an invitation to members of the community to present issues, thoughts, or suggestions, or to comment on any scheduled Closed Session items. Comments should be limited to those matters that are within the jurisdiction of the City Council. The Brown Act restricts the Council from taking formal action on matters not published on the agenda.

**16. CLOSED SESSION:**

None.

**17. ADJOURNMENT**

All Staff reports of other written documentation, including any supplemental material distributed to a majority of the City Council within 72 hours of a regular meeting, relating to each item of business on the agenda are available for public inspection during regular business hours in the City Clerk's office, 300 E. Branch Street, Arroyo Grande. If requested, the agenda shall be made available in appropriate alternative formats to persons with disability, as required by the Americans with Disabilities Act. To make a request for disability-related modification or accommodation, contact the Legislative and Information Services Department at 805-473-5414 as soon as possible and at least 48 hours prior to the meeting date.

This agenda was prepared and posted pursuant to Government Code Section 54954.2. Agenda reports can be accessed and downloaded from the City's website at [www.arroyogrande.org](http://www.arroyogrande.org). If you would like to subscribe to receive email or text message notifications when agendas are posted, you can sign up online through our [Notify Me](#) feature.

City Council Meetings are cablecast live and videotaped for replay on Arroyo Grande's Government Access Channel 20. The rebroadcast schedule is published at [www.slo-span.org](http://www.slo-span.org).





## MEMORANDUM

**TO: CITY COUNCIL**

**FROM: DEBBIE MALICOAT, DIRECTOR OF ADMINISTRATIVE SERVICES**

**SUBJECT: CONSIDERATION OF CASH DISBURSEMENT RATIFICATION**

**DATE: AUGUST 23, 2016**

### **RECOMMENDATION:**

It is recommended the City Council ratify the attached listing of cash disbursements for the period of August 1 through August 15, 2016.

### **IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:**

There is a \$918,333.35 fiscal impact that includes the following items:

- |                            |              |
|----------------------------|--------------|
| • Accounts Payable Checks  | \$442,469.74 |
| • Payroll & Benefit Checks | \$475,863.61 |

### **BACKGROUND:**

Cash disbursements are made weekly based on the submission of all required documents supporting the invoices submitted for payment. Prior to payment, Administrative Services staff reviews all disbursement documents to ensure that they meet the approval requirements adopted in the Municipal Code and the City's Purchasing Policies and Procedures Manual.

### **ANALYSIS OF ISSUES:**

The attached listing represents the cash disbursements required of normal and usual operations during the period. The disbursements are accounted for in the FY 2015-16 or FY 2016-17 budgets, as appropriate.

Significant disbursements this period include:

- \$38,778.35 to Flo-Systems for a new pump at sewer lift station no. 1
- \$15,060.80 to Quincy Engineering for the Bridge Street Bridge project
- \$8,708.33 to RG Pacific for TBID marketing and website maintenance
- \$7,056.54 to WSC for the Urban Water Management Plan Update
- \$5,000 to EVC for annual sponsorship

**CITY COUNCIL  
CONSIDERATION OF CASH DISBURSEMENT RATIFICATION  
AUGUST 23, 2016  
PAGE 2**

**ALTERNATIVES:**

The following alternatives are presented for the City Council's consideration:

- Approve staff recommendations;
- Do not approve staff recommendations;
- Provide direction to staff.

**ADVANTAGES:**

- The Administrative Services Department monitors payments of invoices for accountability, accuracy and completeness using standards approved by the City Council.
- Invoices are paid in a timely manner to establish goodwill with merchants.
- Discounts are taken where applicable.

**DISADVANTAGES:**

There are no disadvantages identified in this recommendation.

**ENVIRONMENTAL REVIEW:**

No environmental review is required for this item.

**PUBLIC NOTIFICATION AND COMMENTS:**

The Agenda was posted in front of City Hall on Thursday, August 18, 2016. The Agenda and report were posted on the City's website on Friday, August 19, 2016. No public comments were received.

**Attachments:**

1. August 1 – August 15, 2016 – Accounts Payable Check Register
2. August 5, 2016 – Payroll & Benefit Check Register

CITY OF ARROYO GRANDE  
CHECK LISTING  
AUGUST 1, 2016 - AUGUST 15, 2016

ATTACHMENT 1

Check Date	Check #	Amount	Vendor Last Name	Description	Acct #
08/05/2016	272001	\$258.00	ADAMS	POST PER DIEM-FIELD TRAINING O	010.4203.5501
08/05/2016	272002	\$30.00	ANDERSON	PARK DEPOSIT REFUND-RG#2 & 3	010.0000.2206
08/05/2016	272003	\$1,224.18	ARROYO GRANDE IN BLOOM INC	BARK FOR VILLAGE AREAS-JUNE 20	010.4420.5605
08/05/2016	272004	\$19.33	AT&T	BAN#9391033186 CC MACH 473-54	010.4145.5403
08/05/2016	272004	\$19.64	AT&T	BAN9391033180, FAX 473-0386	010.4145.5403
08/05/2016	272004	\$27.72	AT&T	BAN9391033183, 805-489-2198	010.4201.5403
08/05/2016	272004	\$235.43	AT&T	BAN9391033184, 805-473-5100	010.4201.5403
08/05/2016	272004	\$52.35	AT&T	BAN9391033187, 805-481-6944	010.4201.5403
08/05/2016	272004	\$32.66	AT&T	BAN 8054892345627	010.4217.5403
08/05/2016	272004	\$36.79	AT&T	BAN#9391033181 ALARM 473-193	640.4710.5403
08/05/2016	272005	\$145.00	B & T SVC STN CONTRACTORS, INC	JULY 2016 UST MONTHLY INSPECTI	010.4305.5303
08/05/2016	272006	\$30.00	BAILEY	PARK DEPOSIT REFUND-STROTHER#2	010.0000.2206
08/05/2016	272006	\$30.00	BAILEY	PARK DEPOSIT REFUND-STROTHER #	010.0000.2206
08/05/2016	272007	\$525.00	BANK OF AMERICA	MAYOR HILL LEAGUE REGISTRATION	010.4001.5501
08/05/2016	272007	\$41.36	BANK OF AMERICA	CHAMBER MEGA MIXER 6/30/16	010.4001.5504
08/05/2016	272007	\$243.92	BANK OF AMERICA	NOTARY RENEWAL-K WETMORE	010.4002.5503
08/05/2016	272007	\$438.70	BANK OF AMERICA	HOTEL JUNE 16-17	010.4101.5501
08/05/2016	272007	\$870.00	BANK OF AMERICA	REFUNDS-D THOMPSON LEAGUE REGI	010.4101.5501
08/05/2016	272007	\$525.00	BANK OF AMERICA	D THOMPSON LEAGUE REGISTRATION	010.4101.5501
08/05/2016	272007	\$17.05	BANK OF AMERICA	REFUND-OFFICE SUPPLIES	010.4102.5201
08/05/2016	272007	\$103.53	BANK OF AMERICA	OFFICE SUPPLIES	010.4102.5201
08/05/2016	272007	\$119.09	BANK OF AMERICA	ACCTG MGR INTERVIEW PANEL LUNC	010.4120.5316
08/05/2016	272007	\$124.17	BANK OF AMERICA	IT EQUIPMENT	010.4140.5602
08/05/2016	272007	\$245.74	BANK OF AMERICA	IT EQUIPMENT	010.4140.5602
08/05/2016	272007	\$215.00	BANK OF AMERICA	USPS	010.4145.5208
08/05/2016	272007	\$37.79	BANK OF AMERICA	VERIZON WIRELESS	010.4305.5403
08/05/2016	272007	\$574.32	BANK OF AMERICA	IT EQUIPMENT	010.4307.5303
08/05/2016	272007	\$109.90	BANK OF AMERICA	TIRES-LAWN MOWER TIRE STORE	010.4420.5603
08/05/2016	272007	\$53.46	BANK OF AMERICA	Freight	010.4420.5603
08/05/2016	272007	\$258.84	BANK OF AMERICA	OFFICE DEPOT	010.4421.5201
08/05/2016	272007	\$63.02	BANK OF AMERICA	OFFICE DEPOT	010.4421.5201
08/05/2016	272007	\$248.39	BANK OF AMERICA	OFFICE DEPOT	010.4421.5255
08/05/2016	272007	\$388.04	BANK OF AMERICA	ESAFETY SUPPLIES	010.4421.5255
08/05/2016	272007	\$63.00	BANK OF AMERICA	FULL SOURCE	010.4421.5255
08/05/2016	272007	\$42.90	BANK OF AMERICA	GROUPON	010.4421.5255
08/05/2016	272007	\$188.36	BANK OF AMERICA	ULINE	010.4421.5255
08/05/2016	272007	\$14.99	BANK OF AMERICA	Freight	010.4421.5255
08/05/2016	272007	\$63.99	BANK OF AMERICA	FUN EXPRESS	010.4423.5254
08/05/2016	272007	\$50.07	BANK OF AMERICA	CLASS SUPPLIES	010.4424.5251
08/05/2016	272007	\$59.77	BANK OF AMERICA	FUN EXPRESS	010.4424.5251
08/05/2016	272007	\$340.18	BANK OF AMERICA	BEST BUYS	010.4424.5251
08/05/2016	272007	\$16.95	BANK OF AMERICA	Freight	010.4424.5251
08/05/2016	272007	\$8.64	BANK OF AMERICA	SPECIAL EVENTS FAMILY FUN DAY	010.4424.5252
08/05/2016	272007	\$176.32	BANK OF AMERICA	FUN EXPRESS	010.4424.5252
08/05/2016	272007	\$550.80	BANK OF AMERICA	SUPPLIES	010.4424.5257
08/05/2016	272007	\$87.71	BANK OF AMERICA	Freight	010.4424.5257
08/05/2016	272007	\$217.02	BANK OF AMERICA	S&S WORLDWIDE	010.4424.5257
08/05/2016	272007	\$627.70	BANK OF AMERICA	CLOSE OUT BATS	010.4424.5257
08/05/2016	272007	\$397.04	BANK OF AMERICA	FUN EXPRESS	010.4424.5257
08/05/2016	272007	\$559.72	BANK OF AMERICA	COSTCO	010.4424.5257
08/05/2016	272007	\$213.62	BANK OF AMERICA	KWIK COVERS	010.4424.5257

CITY OF ARROYO GRANDE  
CHECK LISTING

ATTACHMENT 1

AUGUST 1, 2016 - AUGUST 15, 2016

08/05/2016	272007	\$116.62	BANK OF AMERICA	S&S WORLDWIDE ONLINE	010.4424.5257
08/05/2016	272007	\$1,948.79	BANK OF AMERICA	DO IT TENNIS	010.4424.5257
08/05/2016	272007	\$241.28	BANK OF AMERICA	SCHOOL YEAR SUPPLIES	010.4425.5255
08/05/2016	272007	\$49.62	BANK OF AMERICA	SCHOOL YEAR SUPPLIES	010.4425.5255
08/05/2016	272007	\$4.98	BANK OF AMERICA	Freight	010.4425.5255
08/05/2016	272007	\$32.25	BANK OF AMERICA	SNACK SUPPLIES	010.4425.5259
08/05/2016	272007	\$57.20	BANK OF AMERICA	HOTEL-TUCKER SCHMIDT	640.4710.5501
08/05/2016	272007	\$598.00	BANK OF AMERICA	HOTEL-TUCKER SCHMIDT	640.4712.5501
08/05/2016	272007	\$112.61	BANK OF AMERICA	CREDIT HOTEL-TUCKER SCHMIDT	640.4712.5501
08/05/2016	272007	\$3.00	BANK OF AMERICA	CC MACH TEST TRANSACTIONS	010.0000.4818
08/05/2016	272007	\$60.00	BANK OF AMERICA	TRAINING MILLS ACT	010.4130.5501
08/05/2016	272007	\$20.50	BANK OF AMERICA	MEETING SUPPLIES-DOWNTOWN PARK	010.4130.5501
08/05/2016	272007	\$335.09	BANK OF AMERICA	SCHOOL YEAR SUPPLES	010.4425.5255
08/05/2016	272007	\$302.33	BANK OF AMERICA	SNACK SUPPLIES	010.4425.5259
08/05/2016	272008	\$34.16	BIG BRAND TIRE CO.	4602-OIL CHG, TIRE ROTATION	010.4203.5601
08/05/2016	272008	\$583.79	BIG BRAND TIRE CO.	4604-TIRES	010.4203.5601
08/05/2016	272008	\$34.16	BIG BRAND TIRE CO.	4607-OIL CHG	010.4203.5601
08/05/2016	272008	\$34.16	BIG BRAND TIRE CO.	4601-OIL CHG	010.4203.5601
08/05/2016	272008	\$745.14	BIG BRAND TIRE CO.	4601-TIRES	010.4203.5601
08/05/2016	272008	\$105.71	BIG BRAND TIRE CO.	4622 OIL CHG	010.4204.5601
08/05/2016	272009	\$2,000.00	BIG BROTHERS BIG SISTERS	COMM SVC GRANT-PROGRAM ASST TO	010.4001.5395
08/05/2016	272010	\$30.00	BOYD	PARK DEPOSIT REFUND-STROTHER#1	010.0000.2206
08/05/2016	272011	\$435.50	BRENNTAG PACIFIC INC	200LBS CALCIUM HYPOCHLORITE	640.4712.5274
08/05/2016	272011	\$160.00	BRENNTAG PACIFIC INC	DRUM CREDIT	640.4712.5274
08/05/2016	272012	\$30.00	BRIGHAM FINKLE	PARK DEPOSIT REFUND-STROTHER#2	010.0000.2206
08/05/2016	272013	\$32.12	BRISCO MILL & LUMBER YARD	PAINT FOR RES#5	640.4712.5604
08/05/2016	272013	\$5.58	BRISCO MILL & LUMBER YARD	WELL # 9 MAINT MTRL	640.4712.5604
08/05/2016	272013	\$215.54	BRISCO MILL & LUMBER YARD	WELL #9 MAINT MTRL	640.4712.5604
08/05/2016	272013	\$12.92	BRISCO MILL & LUMBER YARD	ORO BOOSTER PAINTING	640.4712.5604
08/05/2016	272013	\$68.56	BRISCO MILL & LUMBER YARD	WELL #9 PAINT	640.4712.5604
08/05/2016	272013	\$36.82	BRISCO MILL & LUMBER YARD	WOOD FOR RES#3/6	640.4712.5609
08/05/2016	272014	\$1,437.50	BURKE CORPORATION	EXTRA WORK-BRISCO	350.5642.7001
08/05/2016	272015	\$154.54	BUSINESS CARD	KITCHEN SUPPLIES	010.4201.5201
08/05/2016	272015	\$1,143.63	BUSINESS CARD	DISPLAY CABINET	010.4201.6001
08/05/2016	272015	\$895.40	BUSINESS CARD	UNIFORM-KELLER, TRAINING BDUS	010.4203.5272
08/05/2016	272015	\$24.95	BUSINESS CARD	Freight	010.4203.5272
08/05/2016	272016	\$12.00	BUSINESS CARD	UNIFORM ALTERATIONS-PATCHES	010.4203.5272
08/05/2016	272016	\$124.79	BUSINESS CARD	PET INSURANCE	010.4203.5322
08/05/2016	272016	\$499.20	BUSINESS CARD	SCHEDULING SOFTWARE-26 LICENSE	010.4203.5503
08/05/2016	272017	\$356.19	BUSINESS CARD	K9 EXPENSE-FOOD, FLEA SPRAY	010.4203.5322
08/05/2016	272018	\$33.84	BUSINESS CARD	RECRUITMENT EXPENSE	010.4201.5316
08/05/2016	272019	\$350.00	CA ASSN LOCAL ECONOMIC DEV	RENEW MEMBERSHIP-TERESA MCCLIS	010.4130.5503
08/05/2016	272020	\$30.00	CAMACHO	PARK DEPOSIT REFUND-STROTHER#3	010.0000.2206
08/05/2016	272021	\$40.27	CARQUEST AUTO PARTS	CLEANING PRODUCTS	640.4712.5601
08/05/2016	272022	\$135.00	CASTLEMAN	CLASS REFUND-MUSICAL THEATER C	010.0000.4605
08/05/2016	272023	\$4,208.75	CDW GOVERNMENT, INC	Aruba AP-225 wireless access p	350.5449.6201
08/05/2016	272023	\$841.75	CDW GOVERNMENT, INC	Aruba AP-224 wireless access p	350.5449.6201
08/05/2016	272023	\$336.70	CDW GOVERNMENT, INC	Sales Tax	350.5449.6201
08/05/2016	272023	\$67.34	CDW GOVERNMENT, INC	Sales Tax	350.5449.6201
08/05/2016	272024	\$127.60	CENTRAL COAST PRINTING	ENVELOPES-COUNCIL	010.4102.5255
08/05/2016	272024	\$213.84	CENTRAL COAST PRINTING	VEHICLE PARKING WARNING	010.4102.5255
08/05/2016	272024	\$251.17	CENTRAL COAST PRINTING	ENVELOPES-PD	010.4102.5255

CITY OF ARROYO GRANDE  
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ATTACHMENT 1

AUGUST 1, 2016 - AUGUST 15, 2016

08/05/2016	272024	\$306.47	CENTRAL COAST PRINTING	ENVELOPES-ADMIN SVCS	010.4102.5255
08/05/2016	272024	\$190.08	CENTRAL COAST PRINTING	LETTERHEAD-CITY CLERK	010.4102.5255
08/05/2016	272024	\$262.45	CENTRAL COAST PRINTING	BUSINESS CARDS-MERSHON	010.4201.5201
08/05/2016	272025	\$987.20	CHARTER COMMUNICATIONS	BUS DARK FIBER-PD	010.4145.5401
08/05/2016	272025	\$79.99	CHARTER COMMUNICATIONS	FORENSICS INTERNET	010.4204.5607
08/05/2016	272026	\$30.00	CHAVEZ	PARK DEPOSIT REFUND-ELM ST BBQ	010.0000.2206
08/05/2016	272027	\$702.00	CROSSROADS LEARNING	MATH, WRITING, READING INTENSI	010.4424.5351
08/05/2016	272027	\$78.00	CROSSROADS LEARNING	PD DIRECTLY TO CROSSROADS LESS	010.4424.5351
08/05/2016	272028	\$177.10	CUDDY	WRITING FORM LIFE-SUMMER 2016,	010.4424.5351
08/05/2016	272028	\$235.20	CUDDY	SR FITNESS-JULY2016 (\$336 X 70	010.4424.5351
08/05/2016	272029	\$11.24	DEWAR, INC	4620 & 4621 FUEL	010.4203.5608
08/05/2016	272030	\$135.00	DOOLITTLE	CLASS REFUND-MUSICAL THEATER C	010.0000.4605
08/05/2016	272031	\$500.00	FAMILY CARE NETWORK, INC	COMM SVC GRANT PROGRAM-LANDSCA	010.4001.5395
08/05/2016	272032	\$15.23	FARM SUPPLY CO	SUPPLIES	640.4712.5609
08/05/2016	272033	\$210.20	FASTENAL COMPANY	SEALED CRIMPER, RIVET GUN, BUT	010.4305.5255
08/05/2016	272034	\$246.71	FERGUSON ENTERPRISES, INC	SS REPAIR CLAMP	640.4712.5610
08/05/2016	272035	\$34,538.00	FLO-SYSTEMS INC	Fairbanks Morse 4" 5434MV subm	612.4610.5610
08/05/2016	272035	\$1,650.00	FLO-SYSTEMS INC	Freight	612.4610.5610
08/05/2016	272035	\$2,590.35	FLO-SYSTEMS INC	Sales Tax	612.4610.5610
08/05/2016	272036	\$33.97	GAS COMPANY	GAS SERVICES-211 VERNON ST	010.4145.5401
08/05/2016	272036	\$14.79	GAS COMPANY	GAS SERVICES-111 S MASON	010.4145.5401
08/05/2016	272036	\$17.29	GAS COMPANY	GAS SERVICES-1500 W BRANCH	010.4145.5401
08/05/2016	272037	\$161.06	GROVER BEACH	SEWER REIMB DETAIL DUE	612.0000.4751
08/05/2016	272038	\$75.00	GUTIERREZ	PARK RENTAL FEE REFUND-RG#1	010.0000.4354
08/05/2016	272038	\$30.00	GUTIERREZ	PARK DEPOSIT REFUND-RG#1	010.0000.2206
08/05/2016	272039	\$2,000.00	GUTIERREZ	LE POINT ST LEASE-RENT 8/16	218.4101.5803
08/05/2016	272040	\$135.00	HARTZ	CLASS REFUND:MUSICAL THEATER C	010.0000.4605
08/05/2016	272041	\$919.20	HOPKINS TECHNICAL PRODUCTS	BETA MODEL CHEMICAL FEED PUMP	640.4711.5603
08/05/2016	272042	\$155.00	IIMC - INTL INST OF MUNICIPAL	IIMC ANNUAL MEMBERSHIP FEE-EXP	010.4002.5503
08/05/2016	272043	\$95.00	IIMC - INTL INST OF MUNICIPAL	IIMC MEMBERSHIP RENEWAL-10/16	010.4002.5503
08/05/2016	272044	\$251.89	INTOXIMETERS, INC	PATROL SUPPLIES	010.4203.5255
08/05/2016	272045	\$167.70	IRON MOUNTAIN	OFF-SITE RECORDS STORAGE	010.4002.5303
08/05/2016	272046	\$390.00	JACOBSON	LEPOINT ST LEASE-RENT 8/16	218.0000.1302
08/05/2016	272047	\$73.50	KIELEY	CLASS REFUND-KIDZ LOVE SOCCER	010.0000.4605
08/05/2016	272048	\$100.00	L. DIESEL MOBILE SERVICE(DBA)	PW51 90 DAY INSPECTION	612.4610.5601
08/05/2016	272049	\$130.00	LIEBERT, CASSIDY, WHITMORE	LEGAL MATTERS-CITY ATTY 06/16	010.4003.5327
08/05/2016	272049	\$565.50	LIEBERT, CASSIDY, WHITMORE	LEGAL MATTERS-CITY ATTY 06/16	010.4003.5327
08/05/2016	272050	\$200.00	LUCIA MAR UNIFIED SCHOOL DIST	BUS FEE-SUMMER FIELD TRIP-7/14	010.4425.5303
08/05/2016	272050	\$289.00	LUCIA MAR UNIFIED SCHOOL DIST	BUS FEE-SUMMER FIELD TRIP-7/7	010.4425.5303
08/05/2016	272050	\$264.00	LUCIA MAR UNIFIED SCHOOL DIST	BUS FEE SUMMER FIELD TRIP-7/1	010.4425.5303
08/05/2016	272051	\$160.38	LYNEM	CLASS REFUND:CROSSROADS-WRONG	010.0000.4605
08/05/2016	272052	\$269.61	MANAGED HEALTH NETWORK	AUG 2016 MANAGED HEALTH NETWORK	010.4145.5147
08/05/2016	272053	\$30.00	MARTIN	PARK DEPOSIT REFUND-STROTHER#1	010.0000.2206
08/05/2016	272054	\$135.00	MAYNE	ADULT BASKETBALL SCORER-9 GAME	010.4424.5352
08/05/2016	272055	\$5.59	MINER'S ACE HARDWARE, INC	KEYS	010.4201.5604
08/05/2016	272055	\$15.22	MINER'S ACE HARDWARE, INC	BLDG SUPPLIES	010.4201.5604
08/05/2016	272055	\$44.88	MINER'S ACE HARDWARE, INC	WELL #7 SUPPLIES	640.4711.5603
08/05/2016	272055	\$0.64	MINER'S ACE HARDWARE, INC	COUPLER	640.4712.5609
08/05/2016	272055	\$65.99	MINER'S ACE HARDWARE, INC	WELL #4 SUPPLIES	640.4712.6201
08/05/2016	272056	\$680.00	MNS ENGINEERS, INC.	Construction Management and In	350.5609.7301
08/05/2016	272057	\$42.00	MULLAHEY FORD	PW60 SERVICE	640.4712.5601
08/05/2016	272057	\$597.11	MULLAHEY FORD	PW10 REPAIR	640.4712.5601

CITY OF ARROYO GRANDE  
CHECK LISTING  
AUGUST 1, 2016 - AUGUST 15, 2016

ATTACHMENT 1

08/05/2016	272058	\$30.00	MUNOZ	PARK DEPOSIT REFUND-RG#1	010.0000.2206
08/05/2016	272059	\$2,088.41	PERRY'S ELECTRIC MOTORS	Service 60 hp electric motor f	640.4712.6201
08/05/2016	272060	\$198.00	POPE	ADULT SOFTBALL SCORER-18 GAMES	010.4424.5352
08/05/2016	272061	\$5,168.42	QUINCY ENGINEERING INC	AS INSTRUCTED BY D. MAILICOAT,	350.5608.7701
08/05/2016	272061	\$9,892.38	QUINCY ENGINEERING INC	AS INSTRUCTED BY D. MAILICOAT,	350.5608.7701
08/05/2016	272061	\$1,592.70	QUINCY ENGINEERING INC	Swinging Bridge Evaluation - C	350.5620.7501
08/05/2016	272062	\$22.68	RANGE MASTER	UNIFORM-NAME BAR KELLER	010.4203.5272
08/05/2016	272062	\$77.76	RANGE MASTER	UNIFORM-NAME BAR, STRIPS SHAW,	010.4203.5272
08/05/2016	272062	\$12.00	RANGE MASTER	UNIFORM-VOLUNTEER PATCHES	010.4203.5272
08/05/2016	272063	\$30.00	REA	PARK DEPOSIT REFUND-RG#1	010.0000.2206
08/05/2016	272064	\$30.00	RIGO-HENSLEY	PARK DEPOSIT REFUND-STROTHER#3	010.0000.2206
08/05/2016	272065	\$400.00	RODRIGUEZ	PARK DEPOSIT REFUND-COMM CTR	010.0000.2206
08/05/2016	272065	\$100.00	RODRIGUEZ	SUPERVISION-10 HRS X \$10/HR	010.0000.4353
08/05/2016	272066	\$4,114.70	S. CHAVES CONSTRUCTION INC	Contingency	350.5548.7201
08/05/2016	272067	\$4,084.50	SANDY'S COMMUNICATIONS	Public Safety Communications U	271.4202.6201
08/05/2016	272067	\$308.76	SANDY'S COMMUNICATIONS	Sales Tax	271.4202.6201
08/05/2016	272068	\$385.00	SARMIENTO	ADULT SOFTBALL SCORER-35 GAMES	010.4424.5352
08/05/2016	272069	\$105.00	SCHAAD	ZUMBA GOLD-JULY (\$150X70%)	010.4424.5351
08/05/2016	272070	\$103.95	SCHOLASTIC, INC	ACCT#93420002, PRESCHOOL WEEKL	010.4423.5253
08/05/2016	272071	\$840.79	SLO COUNTY AIR POLLUTION	PERMIT#510-2 RENEWAL FOR 16/17	010.4305.5303
08/05/2016	272072	\$261.36	SLO COUNTY NEWSPAPERS	S ALPINE WATER LINE IMPROVEMEN	640.5690.7301
08/05/2016	272072	\$278.30	SLO COUNTY NEWSPAPERS	LEPOINT AREA WATER MAIN UPGRAD	640.5924.7301
08/05/2016	272072	\$186.34	SLO COUNTY NEWSPAPERS	PH NOTICE-CDBG REALLOC.	010.4002.5301
08/05/2016	272072	\$375.10	SLO COUNTY NEWSPAPERS	PH NOTICE-MED MJ ORD	010.4002.5301
08/05/2016	272072	\$526.35	SLO COUNTY NEWSPAPERS	TBID RESOLUTION OF INTENTION	010.4002.5301
08/05/2016	272072	\$176.66	SLO COUNTY NEWSPAPERS	PH NOTICE-URBAN WATER MGMT PLA	010.4002.5301
08/05/2016	272072	\$150.04	SLO COUNTY NEWSPAPERS	PH NOTICE-AGTBID	010.4002.5301
08/05/2016	272072	\$176.66	SLO COUNTY NEWSPAPERS	PH2 NOTICE-URBAN WATER MGMT PL	010.4002.5301
08/05/2016	272072	\$268.62	SLO COUNTY NEWSPAPERS	SUMMARY ORD NO 678	010.4002.5301
08/05/2016	272072	\$181.50	SLO COUNTY NEWSPAPERS	PH PLOT PLAN REVIEW 15-013	010.4130.5301
08/05/2016	272072	\$198.44	SLO COUNTY NEWSPAPERS	PH VARIANCE 16-001 VIEWSHED RE	010.4130.5301
08/05/2016	272072	\$166.98	SLO COUNTY NEWSPAPERS	PH TENT PARCEL MAP 15-001	010.4130.5301
08/05/2016	272072	\$162.14	SLO COUNTY NEWSPAPERS	PH COND USE PERMIT 15-008 & VA	010.4130.5301
08/05/2016	272073	\$30.00	SMITH	PARK DEPOSIT REFUND-STROTHER#2	010.0000.2206
08/05/2016	272074	\$408.00	STAUB	ADULT BASKETBALL SCORER-34 GA	010.4424.5352
08/05/2016	272075	\$39.72	SUNSET NORTH CAR WASH	CAR WASHES	010.4301.5601
08/05/2016	272075	\$25.49	SUNSET NORTH CAR WASH	CAR WASHES	010.4420.5601
08/05/2016	272075	\$31.44	SUNSET NORTH CAR WASH	CAR WASHES	220.4303.5601
08/05/2016	272076	\$1,114.36	SUPERIOR QUALITY COPIERS, INC	MAINT CONTRACT-BIZHUB, 16-17	010.4301.5602
08/05/2016	272077	\$18.36	T. LEIGH COUTURE	UNIFORM ALTERATIONS-COSGROVE	010.4204.5272
08/05/2016	272078	\$1,865.71	US POSTAL SERVICE	FALL 2016 ACTIVITY GUIDE MAILI	010.4421.5504
08/05/2016	272079	\$81.29	VERIZON WIRELESS	ACCT#808089883-00002	010.4425.5255
08/05/2016	272080	\$22.50	WATER SYSTEMS CONSULTING INC	Alpine St Waterline Improvemen	640.5690.7501
08/05/2016	272080	\$862.50	WATER SYSTEMS CONSULTING INC	Additional bidding support for	640.5690.7501
08/05/2016	272080	\$7,056.54	WATER SYSTEMS CONSULTING INC	Prepare the 2015 Urban Water M	640.4710.5303
08/05/2016	272081	\$260.00	WATERBOYS PLUMBING	Continuation of the City's Plu	226.4306.5303
08/05/2016	272081	\$270.00	WATERBOYS PLUMBING	Continuation of the City's Plu	226.4306.5303
08/05/2016	272081	\$801.00	WATERBOYS PLUMBING	Continuation of the City's Plu	226.4306.5303
08/05/2016	272081	\$260.00	WATERBOYS PLUMBING	Continuation of the City's Plu	226.4306.5303
08/05/2016	272081	\$541.00	WATERBOYS PLUMBING	Continuation of the City's Plu	226.4306.5303
08/05/2016	272081	\$510.00	WATERBOYS PLUMBING	Continuation of the City's Plu	226.4306.5303
08/05/2016	272081	\$510.00	WATERBOYS PLUMBING	Continuation of the City's Plu	226.4306.5303

CITY OF ARROYO GRANDE  
CHECK LISTING

ATTACHMENT 1

AUGUST 1, 2016 - AUGUST 15, 2016

08/05/2016	272081	\$641.00	WATERBOYS PLUMBING	Continuation of the City's Plu	226.4306.5303
08/05/2016	272082	\$187.00	WILLMOTT	ADULT SOFTBALL SCORER-17 GAMES	010.4424.5352
08/05/2016	272083	\$405.94	WINEMA INDUSTRIAL &	O2 SENSOR REPLACEMENT ON GAS D	612.4610.5603
08/05/2016	272084	\$30.00	WINSLETT	PARK DEPOSIT REFUND-RG#3	010.0000.2206
08/05/2016	272085	\$39,596.57	ARROYO GRANDE	FEDERAL WITHHOLDING	011.0000.2104
08/05/2016	272085	\$37,652.76	ARROYO GRANDE	SOCIAL SECURITY	011.0000.2105
08/05/2016	272085	\$10,277.16	ARROYO GRANDE	MEDICARE	011.0000.2105
08/05/2016	272086	\$12,256.81	CA ST EMPLOYMENT DEVEL DEPT	STATE PIT W/H-PAYDATE 8/5/16	011.0000.2108
08/05/2016	272087	\$1,239.97	CA ST EMPLOYMENT DEVEL DEPT	STATE SDI CONTRIB-PAYDATE 8/5/	011.0000.2111
08/05/2016	272090	\$1,452.65	ICMA RETIREMENT CORP	EE DEFERRED COMP %	011.0000.2117
08/05/2016	272090	\$4,597.96	ICMA RETIREMENT CORP	EE DEFERRED COMP-FLAT	011.0000.2117
08/05/2016	272090	\$750.00	ICMA RETIREMENT CORP	ER DEFERRED COMP-FLAT	011.0000.2117
08/05/2016	272091	\$16,804.24	PERS - RETIREMENT	PPE 7/28/16-MISC TIER I	011.0000.2106
08/05/2016	272091	\$16,005.86	PERS - RETIREMENT	PPE 7/28/16-FIRE TIER I	011.0000.2106
08/05/2016	272091	\$16,532.37	PERS - RETIREMENT	PPE 7/28/16-POLICE TIER I	011.0000.2106
08/05/2016	272091	\$1,974.33	PERS - RETIREMENT	PPE 7/28/16-POLICE PEPRA	011.0000.2106
08/05/2016	272091	\$2,942.36	PERS - RETIREMENT	PPE 7/28/16-MISC PEPRA	011.0000.2106
08/05/2016	272091	\$2,197.05	PERS - RETIREMENT	PPE 7/28/16-MISC TIER II	011.0000.2106
08/05/2016	272091	\$4,986.58	PERS - RETIREMENT	PPE 7/28/16-POLICE TIER II	011.0000.2106
08/05/2016	272092	\$2,998.69	US BANK OF CALIFORNIA	EE PARS CONTRIB-PAYDATE 8/5/16	011.0000.2107
08/05/2016	272092	\$749.71	US BANK OF CALIFORNIA	ER PARS CONTRIB-PAYDATE 8/5/16	011.0000.2107
08/05/2016	272093	\$18.72	AMN	UB Refund Cst #00024289	640.0000.2301
08/05/2016	272094	\$98.28	B & W PROPERTY MGMT	UB Refund Cst #00020592	640.0000.2301
08/05/2016	272095	\$74.41	BEAUMONT	UB Refund Cst #00021350	640.0000.2301
08/05/2016	272096	\$41.65	BURNS	UB Refund Cst #00021075	640.0000.2301
08/05/2016	272097	\$30.99	CANO	UB Refund Cst #00023726	640.0000.2301
08/05/2016	272098	\$97.67	CRAVEN	UB Refund Cst #00021058	640.0000.2301
08/05/2016	272099	\$35.64	DIEHL	UB Refund Cst #00023873	640.0000.2301
08/05/2016	272100	\$31.67	DOWELL	UB Refund Cst #00023058	640.0000.2301
08/05/2016	272101	\$138.64	EDLER	UB Refund Cst #00005414	640.0000.2301
08/05/2016	272102	\$105.92	EKHOLM	UB Refund Cst #00021602	640.0000.2301
08/05/2016	272103	\$5.77	INGAN	UB Refund Cst #00020684	640.0000.2301
08/05/2016	272104	\$110.46	JACOBS JR	UB Refund Cst #00023078	640.0000.2301
08/05/2016	272105	\$118.19	JERMAINE	UB Refund Cst #00022576	640.0000.2301
08/05/2016	272106	\$71.14	KNUDSON	UB Refund Cst #00023401	640.0000.2301
08/05/2016	272107	\$155.85	LUCAS	UB Refund Cst #00023979	640.0000.2301
08/05/2016	272108	\$172.04	PEDEGO	UB Refund Cst #00022007	640.0000.2301
08/05/2016	272109	\$136.72	PUPITASARI	UB Refund Cst #00023326	640.0000.2301
08/05/2016	272110	\$61.95	SANDOVAL	UB Refund Cst #00023792	640.0000.2301
08/05/2016	272111	\$211.72	SILVA	UB Refund Cst #00024032	640.0000.2301
08/05/2016	272112	\$16.14	WITHEY	UB Refund Cst #00022884	640.0000.2301
08/12/2016	272113	\$195.00	AH SIR BOUNCE A LOT	BOUNCE HOUSE RENTAL-SUMMER CAR	010.4424.5252
08/12/2016	272114	\$443.59	AIR-VOL BLOCK, INC	LIME MARKING	010.4430.5605
08/12/2016	272115	\$1,200.00	ALLCAL EQUIPMENT SRVS INC.	PW 15-INSTALL NEW ROTATION BEAR	010.4420.5601
08/12/2016	272115	\$1,295.45	ALLCAL EQUIPMENT SRVS INC.	PW 15-INSTALL NEW ROTATION BEA	220.4303.5601
08/12/2016	272116	\$1,223.66	ANGELLO'S FLOOR COVERINGS	TILE INSTALLATIONS OUTSIDE REC	010.4213.5303
08/12/2016	272117	\$1,689.39	ARROYO GRANDE AND GROVER	TBID ANNUAL ADMIN FEE	240.4150.5303
08/12/2016	272117	\$2,200.00	ARROYO GRANDE AND GROVER	MEMBERSHIP DIRECTORY ADVERTISI	240.4150.5303
08/12/2016	272118	\$120.00	ARROYO GRANDE GLASS & MIRROR	INSTALL BULLETIN BOARD 96X48 P	010.4213.5604
08/12/2016	272119	\$1,318.89	B & T SVC STN CONTRACTORS, INC	ANNUAL APCD TESTING-PHASE I &	010.4305.5303
08/12/2016	272120	\$8.00	BOB'S EXPRESS WASH	CAR WASH-PD ADMIN	010.4201.5601
08/12/2016	272120	\$225.00	BOB'S EXPRESS WASH	CAR WASH-PATROL	010.4203.5601

CITY OF ARROYO GRANDE  
CHECK LISTING

ATTACHMENT 1

AUGUST 1, 2016 - AUGUST 15, 2016

08/12/2016	272120	\$74.00	BOB'S EXPRESS WASH	CAR WASH-PD SUPPORT SVCS	010.4204.5601
08/12/2016	272120	\$27.00	BOB'S EXPRESS WASH	CAR WASH-PARKS	010.4301.5601
08/12/2016	272120	\$8.00	BOB'S EXPRESS WASH	CAR WASH-ENGINEERING	010.4301.5608
08/12/2016	272120	\$30.00	BOB'S EXPRESS WASH	CAR WASH-STREETS	220.4303.5601
08/12/2016	272120	\$17.00	BOB'S EXPRESS WASH	CAR WASH-WATER	640.4712.5601
08/12/2016	272121	\$525.03	BRENDLER JANITORIAL SERVICE	PD JANITORIAL SVC-JULY	010.4201.5605
08/12/2016	272122	\$9.56	BURKE AND PACE OF AG, INC	8' SPLIT RAIL	220.4303.5613
08/12/2016	272122	\$12.33	BURKE AND PACE OF AG, INC	5'4" SPLIT RAIL POST	220.4303.5613
08/12/2016	272122	\$11.75	BURKE AND PACE OF AG, INC	1X4 DF & (2) 3/8" REBAR	220.4303.5613
08/12/2016	272123	\$210.09	BUSINESS CARD	INVESTIGATIONS-BURN PHONE	010.4204.5255
08/12/2016	272123	\$1,043.40	BUSINESS CARD	TRAINING-LODGING	010.4204.5501
08/12/2016	272123	\$37.61	BUSINESS CARD	TRAINING-FUEL	010.4204.5608
08/12/2016	272123	\$0.38	BUSINESS CARD	CREDIT-FUEL	010.4204.5608
08/12/2016	272124	\$16.70	BUSINESS CARD	POSTAGE	010.4201.5208
08/12/2016	272124	\$407.12	BUSINESS CARD	PATROL SUPPLIES	010.4203.5255
08/12/2016	272124	\$94.74	BUSINESS CARD	PATROL SUPPLIES	010.4203.5255
08/12/2016	272124	\$150.00	BUSINESS CARD	FLEET-STOCK SUPPLIES	010.4203.5601
08/12/2016	272124	\$126.40	BUSINESS CARD	FLEET-STOCK SUPPLIES	010.4204.5601
08/12/2016	272125	\$512.20	BUSINESS CARD	AIRFARE-CONFERENCE IACP COMMIT	010.4201.5501
08/12/2016	272126	\$348.96	BUSINESS CARD	INVESTIGATIONS-DETECTIVE VEST	010.4204.5272
08/12/2016	272127	\$14.99	BUSINESS CARD	KITCHEN SUPPLIES	010.4201.5201
08/12/2016	272127	\$322.84	BUSINESS CARD	PATROL EQUIPMENT	010.4203.5272
08/12/2016	272128	\$49.17	BUSINESS CARD	INVESTIGATIONS SUPPLIES	010.4204.5255
08/12/2016	272129	\$1,449.10	CALPORTLAND CONSTRUCTION	13.9 TON COLD MIX	220.4303.5613
08/12/2016	272130	\$91.54	CARD INTEGRATORS CORP	ID CARDS FOR PD	010.4203.5201
08/12/2016	272130	\$16.35	CARD INTEGRATORS CORP	ID CARD FOR BLDG DEPT	010.4212.5201
08/12/2016	272131	\$17,243.10	CARMEL & NACCASHA, LLP	JULY 2016-PROF LEGAL SVCS	010.4003.5304
08/12/2016	272131	\$518.00	CARMEL & NACCASHA, LLP	JULY 2016-LITIGATION & LEGAL M	010.4003.5327
08/12/2016	272132	\$109.38	CARQUEST AUTO PARTS	WIRE BRUSH & CUTOFF WHEELS, AI	010.4305.5255
08/12/2016	272132	\$10.35	CARQUEST AUTO PARTS	AIR ADAPTER	010.4305.5255
08/12/2016	272133	\$16.25	CDW GOVERNMENT, INC	Aruba AP-220-MNT-W1 wall mount	350.5449.6201
08/12/2016	272133	\$1.30	CDW GOVERNMENT, INC	Sales Tax	350.5449.6201
08/12/2016	272134	\$775.69	CENTRAL COAST PRINTING	OFFICE SUPPLIES-ENVELOPES	010.4201.5201
08/12/2016	272135	\$105.00	CHANNEL COUNTIES DIVISION	8/19/16 DINNER MEETING: HILL,	010.4001.5501
08/12/2016	272135	\$35.00	CHANNEL COUNTIES DIVISION	8/19/16 DINNER MEETING: ANNIBA	010.4201.5501
08/12/2016	272136	\$183.48	CHAPARRAL	MAINT AGREEMENT-COPIER	010.4204.5602
08/12/2016	272137	\$26.96	CHERRY LANE NURSERY(DBA)	SMALL BARK, (2) MIX & MULCH	010.4420.5605
08/12/2016	272137	\$151.18	CHERRY LANE NURSERY(DBA)	REMUDA & TURFLON	010.4420.5605
08/12/2016	272137	\$194.38	CHERRY LANE NURSERY(DBA)	(2) REMUDAS	010.4430.5605
08/12/2016	272138	\$4,768.00	CIO SOLUTIONS LP	STRATEGIC SUPPORT-08/16	010.4140.5303
08/12/2016	272139	\$336.00	COATES	YOGA FOR SRS (\$480 X 70%)	010.4424.5351
08/12/2016	272139	\$119.00	COATES	ADULT VINYASA FLOW (\$170 X 70%	010.4424.5351
08/12/2016	272140	\$11.88	COVERT-LANNON	REIMB MILEAGE-PLANS TO WALLACE	010.4301.5501
08/12/2016	272141	\$157.26	DE LAGE LANDEN FINANCIAL SVCS	COPY MACH LEASE 08/16	010.4421.5602
08/12/2016	272142	\$76.90	DEWAR, INC	FUEL TANK DIESEL TREATMENT	010.0000.1202
08/12/2016	272142	\$2,721.60	DEWAR, INC	1200 GAL #2 DIESEL	010.0000.1202
08/12/2016	272143	\$30.00	DIAZ	PARK DEPOSIT REFUND-ELM ST BBQ	010.0000.2206
08/12/2016	272144	\$525.00	DOCTORS MEDPLUS MED CNTR	CHAD KELLER-PRE EMPLOY PHYS	010.4201.5315
08/12/2016	272144	\$195.00	DOCTORS MEDPLUS MED CNTR	JONATHAN CORLEY-PRE EMPLOY PHY	010.4425.5315
08/12/2016	272144	\$135.00	DOCTORS MEDPLUS MED CNTR	GILLIAN ROBASCIOTTI-PRE EMPLOY	010.4425.5315
08/12/2016	272144	\$50.00	DOCTORS MEDPLUS MED CNTR	EVERARDO ZARATE-CAMACHO-PRE EM	612.4610.5315
08/12/2016	272144	\$50.00	DOCTORS MEDPLUS MED CNTR	LEONARDO ZARATE-PRE EMPLOY PHY	612.4610.5315

CITY OF ARROYO GRANDE  
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ATTACHMENT 1

AUGUST 1, 2016 - AUGUST 15, 2016

08/12/2016	272144	\$50.00	DOCTORS MEDPLUS MED CNTR	JUAN SANTOS-PRE EMPLOY PHYS	612.4610.5315
08/12/2016	272144	\$195.00	DOCTORS MEDPLUS MED CNTR	JASON HODGES-PRE EMPLOY PHYS	010.4140.5315
08/12/2016	272144	\$50.00	DOCTORS MEDPLUS MED CNTR	KARL SCHMIDT-PRE EMPLOY PHYS	010.4307.5315
08/12/2016	272145	\$115.00	DORIS BROS TROPHIES INC	TROPHIES-SUMMER BASKETBALL	010.4424.5257
08/12/2016	272145	\$175.50	DORIS BROS TROPHIES INC	TROPHIES-SPRING SOFTBALL	010.4424.5257
08/12/2016	272145	\$93.00	DORIS BROS TROPHIES INC	Freight	010.4424.5257
08/12/2016	272145	\$3.00	DORIS BROS TROPHIES INC	6 PLATES	010.4424.5257
08/12/2016	272145	\$7.25	DORIS BROS TROPHIES INC	Freight	010.4424.5257
08/12/2016	272146	\$110.00	EARTHSCAPES	MAINT SVCS-GRACE LANE	216.4460.5304
08/12/2016	272146	\$830.00	EARTHSCAPES	MAINT SVCS-PARKSIDE PARK	219.4460.5304
08/12/2016	272147	\$5,000.00	ECONOMIC VITALITY CORP	ANNUAL SPONSORSHIP 2016-17	010.4145.5503
08/12/2016	272148	\$1,000.00	FACILITYDUDE	MAINT EDGE 10/1/16-9/30/17	010.4213.5303
08/12/2016	272148	\$1,000.00	FACILITYDUDE	MAINT EDGE 10/1/16-9/30/17	010.4307.5303
08/12/2016	272148	\$1,000.00	FACILITYDUDE	MAINT EDGE 10/1/16-9/30/17	010.4420.5303
08/12/2016	272148	\$1,000.00	FACILITYDUDE	MAINT EDGE 10/1/16-9/30/17	220.4303.5303
08/12/2016	272148	\$1,000.00	FACILITYDUDE	MAINT EDGE 10/1/16-9/30/17	612.4610.5303
08/12/2016	272148	\$907.00	FACILITYDUDE	MAINT EDGE 10/1/16-9/30/17	640.4710.5303
08/12/2016	272149	\$140.38	FARM SUPPLY CO	WILCO ZINC BAIT	010.4213.5604
08/12/2016	272149	\$34.97	FARM SUPPLY CO	BRASS BALL VALVE	010.4420.5605
08/12/2016	272150	\$480.47	FASTENAL COMPANY	CAN LINERS	010.4213.5604
08/12/2016	272151	\$32.00	FLEMING	GSA PER DIEM (\$16 X2)	010.4204.5501
08/12/2016	272152	\$159.00	FREUND	REFUND:SUMMER 2016 MINECRAFT L	010.0000.4605
08/12/2016	272152	\$10.00	FREUND	ADMIN CHRГ-CANCELLED 8/8/16	010.0000.4605
08/12/2016	272153	\$30.00	GARRITY	PARK DEPOSIT REFUND-RG#2	010.0000.2206
08/12/2016	272154	\$660.00	GLENN A RICK ENGINEERING	Consultant Services Agreement	350.5638.7701
08/12/2016	272155	\$157.50	HART	HAR BRAIDING FOR BEG-7/27/16 (	010.4424.5351
08/12/2016	272156	\$86.08	HARVEY'S HONEY HUTS	1375 ASH TRAILER MOUNT-6/30-7/	220.4303.5303
08/12/2016	272157	\$30.00	HERRERA	PARK DEPOSIT REFUND-ELM ST BBQ	010.0000.2206
08/12/2016	272158	\$209.52	HILL	CJPIA BOARD OF DIRECTORS	010.4001.5501
08/12/2016	272159	\$100.00	L. DIESEL MOBILE SERVICE(DBA)	PW41 90 DAY INSPECTION	220.4303.5601
08/12/2016	272159	\$100.00	L. DIESEL MOBILE SERVICE(DBA)	PW50 90 DAY INSPECTION	220.4303.5601
08/12/2016	272159	\$50.00	L. DIESEL MOBILE SERVICE(DBA)	PW30 90 DAY INSPECTION	220.4303.5601
08/12/2016	272160	\$317.24	LINSON SIGNS(DBA)	OPERATION CAR WATCH SIGNS	010.4201.5504
08/12/2016	272160	\$5,500.00	LINSON SIGNS(DBA)	EMERGENCY RESPONSE VEHICLE WRA	010.4204.5601
08/12/2016	272161	\$1,200.00	MARGARITA VALLEY RANCH	EROSION BOND REFUND-367 OLD RA	010.0000.2210
08/12/2016	272162	\$845.15	MATHESON TRI-GAS INC	WELDING SUPPLIES	220.4303.5255
08/12/2016	272163	\$30.00	MCPHERSON	PARK DEPOSIT REFUND-STROTHER#2	010.0000.2206
08/12/2016	272164	\$75.60	MIER BROS LANDSCAPE PRODUCTS	1/4 YD 5.5 SACK	220.4303.5613
08/12/2016	272164	\$224.10	MIER BROS LANDSCAPE PRODUCTS	1/2 YD 5 SACK, .5 YD COBBLE	220.4303.5613
08/12/2016	272164	\$181.44	MIER BROS LANDSCAPE PRODUCTS	4 CU YD GORILLA HAIR-FOREMASTE	226.4306.5303
08/12/2016	272164	\$408.24	MIER BROS LANDSCAPE PRODUCTS	9 YDS GORILLA HAIR FOREMASTER	226.4306.5303
08/12/2016	272165	\$6.47	MINER'S ACE HARDWARE, INC	TEST PLUG	010.4213.5604
08/12/2016	272165	\$9.71	MINER'S ACE HARDWARE, INC	PREMIUM FAST GRAB	010.4213.5604
08/12/2016	272165	\$69.02	MINER'S ACE HARDWARE, INC	DOOR STOP, SILICONE, CAULK GUN	010.4213.5604
08/12/2016	272165	\$41.84	MINER'S ACE HARDWARE, INC	PAINT	010.4213.5604
08/12/2016	272165	\$14.03	MINER'S ACE HARDWARE, INC	ROPE	010.4420.5605
08/12/2016	272165	\$10.78	MINER'S ACE HARDWARE, INC	WIREBRUSH, PUTTYKNIFE	010.4420.5605
08/12/2016	272165	\$4.31	MINER'S ACE HARDWARE, INC	WOOD POLE	010.4420.5605
08/12/2016	272165	\$58.29	MINER'S ACE HARDWARE, INC	GARDEN SPRAYER (3)	010.4420.5605
08/12/2016	272165	\$11.86	MINER'S ACE HARDWARE, INC	STENCIL, SPRAYPAINT	010.4420.5605
08/12/2016	272165	\$5.12	MINER'S ACE HARDWARE, INC	RISERS, CAP	010.4420.5605
08/12/2016	272165	\$17.68	MINER'S ACE HARDWARE, INC	PAINT, WIRE ANNEALED	010.4420.5605

CITY OF ARROYO GRANDE  
CHECK LISTING

ATTACHMENT 1

AUGUST 1, 2016 - AUGUST 15, 2016

08/12/2016	272165	\$76.66	MINER'S ACE HARDWARE, INC	TIMBERLOCK SCREWS- VOLUNTEER P	010.4420.5605
08/12/2016	272165	\$33.46	MINER'S ACE HARDWARE, INC	CABLE TIES, WORKGLOVES	010.4420.5605
08/12/2016	272165	\$13.35	MINER'S ACE HARDWARE, INC	(4) 60# CONCRETE	010.4430.5605
08/12/2016	272165	\$7.55	MINER'S ACE HARDWARE, INC	FAST SETTING CONCRETE	220.4303.5613
08/12/2016	272165	\$7.55	MINER'S ACE HARDWARE, INC	50# FAST SET CONCRETE	220.4303.5613
08/12/2016	272166	\$141.00	NOBLE SAW, INC	OIL MIX & FUEL	010.4420.5603
08/12/2016	272166	\$848.71	NOBLE SAW, INC	HL100 135 DEG 20" BLADE W/FUEL	010.4420.5603
08/12/2016	272166	\$23.31	NOBLE SAW, INC	POLY CUT BLADES	010.4420.5603
08/12/2016	272166	\$40.34	NOBLE SAW, INC	TRIMMER LINE	220.4303.5613
08/12/2016	272167	\$30.00	OKERSON	PARK DEPOSIT REFUND-STROTHER#3	010.0000.2206
08/12/2016	272168	\$6,554.68	PACIFIC GAS & ELECTRIC CO	ELECTRIC	010.4145.5401
08/12/2016	272168	\$1,274.02	PACIFIC GAS & ELECTRIC CO	ELECTRIC	010.4307.5402
08/12/2016	272168	\$23.42	PACIFIC GAS & ELECTRIC CO	ELECTRIC	217.4460.5355
08/12/2016	272168	\$1,767.11	PACIFIC GAS & ELECTRIC CO	ELECTRIC	612.4610.5402
08/12/2016	272168	\$7,197.70	PACIFIC GAS & ELECTRIC CO	ELECTRIC	640.4711.5402
08/12/2016	272168	\$6,558.55	PACIFIC GAS & ELECTRIC CO	ELECTRIC	640.4712.5402
08/12/2016	272169	\$15.00	PETTY CASH	PHOTO FOR NOTARY COMMISSION-7/	010.4002.5503
08/12/2016	272169	\$71.80	PETTY CASH	FEDEX CKS TO DIANNE THOMPSON	010.4101.5201
08/12/2016	272169	\$2.29	PETTY CASH	COFFEE FOR AUDITORS 7/27/16	010.4120.5201
08/12/2016	272169	\$10.47	PETTY CASH	CUPS FOR PLANNING COMM MTG-2/1	010.4130.5201
08/12/2016	272169	\$9.50	PETTY CASH	PARKING FOR MEETING IN SLO-4/2	010.4130.5201
08/12/2016	272169	\$18.04	PETTY CASH	ORAL BOARD-PLANNING MGR COFFEE	010.4130.5316
08/12/2016	272169	\$14.00	PETTY CASH	ORAL BOARD-PLANNING TECH COFFE	010.4130.5316
08/12/2016	272169	\$6.00	PETTY CASH	PARKING FOR MEETING IN SLO 6/1	010.4130.5501
08/12/2016	272169	\$19.69	PETTY CASH	ORAL BOARD-IT SPECIALIST COFFE	010.4140.5316
08/12/2016	272169	\$15.00	PETTY CASH	LIVE SCAN-KARL SCHMIDT 6/17/16	010.4307.5316
08/12/2016	272169	\$3.00	PETTY CASH	PARKING FOR MEETING IN SLO-03/	010.4307.5501
08/12/2016	272169	\$2.00	PETTY CASH	PARKING-CFCC FUNDING FAIR	010.4307.5501
08/12/2016	272169	\$3.00	PETTY CASH	PARKING FOR MEETING IN SLO-5/2	010.4307.5501
08/12/2016	272169	\$3.00	PETTY CASH	PARKING FOR MEETING IN SLO-6/2	010.4307.5501
08/12/2016	272169	\$20.00	PETTY CASH	MSA MEETING FEE 5/18/16	220.4303.5501
08/12/2016	272169	\$20.00	PETTY CASH	MSA MEETING FEE-7/21/16	220.4303.5501
08/12/2016	272169	\$33.16	PETTY CASH	STRAW SUN HATS-7/22/16	640.4712.5255
08/12/2016	272170	\$8,708.33	RG PACIFIC LLC	TBID WEB MKTG, COMM, WEBSITE,	240.4150.5301
08/12/2016	272170	\$3,695.00	RG PACIFIC LLC	TRAVEL & ADV SHOW-LA	240.4150.5301
08/12/2016	272170	\$3,695.00	RG PACIFIC LLC	TRAVEL & ADV SHOW-SANTA CLARA	240.4150.5301
08/12/2016	272171	\$30.00	RICE	PARK DEPOSIT REFUND-STROTHER#3	010.0000.2206
08/12/2016	272172	\$4,600.00	RICKENBACH, AICP	CHERRY AVE SPECIFIC PLAN	010.0000.2554
08/12/2016	272173	\$53.95	RUFFONI'S SERVICES INC	WATER FILTER	010.4213.5604
08/12/2016	272174	\$492.48	S & L SAFETY PRODUCTS	BLUE SHOP TOWELS, SAFETY GLASS	010.4420.5255
08/12/2016	272175	\$200.00	SCOTT'S CARPET CARE	VACUUM & MOP-WOMENS CTR 7/3 &	010.4213.5303
08/12/2016	272176	\$30.00	SILVA	PARK DEPOSIT REFUND-RG#2	010.0000.2206
08/12/2016	272177	\$249.17	SITEONE LANDSCAPE SUPPLY LLC	(4) I40 RGP	010.4420.5605
08/12/2016	272177	\$69.88	SITEONE LANDSCAPE SUPPLY LLC	IRRIG FITTINGS, BALL VALVE SOT	010.4430.5605
08/12/2016	272178	\$4,104.01	SOUTH COUNTY AREA TRANSIT	FIVE CITIES SHUTTLE-APRIL, MAY	225.4553.5511
08/12/2016	272179	\$128.23	SOUTH COUNTY SANITARY SVC,	DUMPSTERS -JAMES WAY	010.4213.5303
08/12/2016	272179	\$148.87	SOUTH COUNTY SANITARY SVC,	DUMPSTERS -TRAFFIC WAY	010.4213.5303
08/12/2016	272179	\$128.23	SOUTH COUNTY SANITARY SVC,	DUMPSTERS -STROTHER PARK	010.4213.5303
08/12/2016	272179	\$100.80	SOUTH COUNTY SANITARY SVC,	DUMPSTERS -PD	010.4213.5303
08/12/2016	272179	\$6.75	SOUTH COUNTY SANITARY SVC,	DUMPSTERS -CORP YARD CARDBOARD	010.4213.5303
08/12/2016	272180	\$91.96	STERLING COMMUNICATIONS	RADIO REPAIR	010.4204.5606
08/12/2016	272181	\$109.00	TRAFFICGUARD DIRECT INC	4 UNIT STORAGE RACK	220.4303.5613

CITY OF ARROYO GRANDE  
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ATTACHMENT 1

AUGUST 1, 2016 - AUGUST 15, 2016

08/12/2016	272182	\$94.50	TRAK ENGINEERING INC	SMARTKEYS FOR FUELING SYSTEM	010.4307.5303
08/12/2016	272183	\$39.75	TRANSUNION RISK	INVESTIGATIVE SVCS-JULY 2016	010.4204.5303
08/12/2016	272184	\$898.77	UNITED STAFFING ASSOC.	PAYROLL FOR:W. GUZZIE W/E 7/24	010.4420.5303
08/12/2016	272184	\$525.49	UNITED STAFFING ASSOC.	PAYROLL FOR:W. DOUGLAS W/E 7/2	010.4420.5303
08/12/2016	272185	\$11.27	UPS STORE	SHIP CONTROL PENDANT TO LAVERN	612.4610.5603
08/12/2016	272186	\$1,666.40	VENCO POWER SWEEPING INC	JULY MONTHLY SWEEPS	010.4307.5303
08/12/2016	272186	\$6,665.60	VENCO POWER SWEEPING INC	JULY MONTHLY SWEEPS	220.4303.5303
08/12/2016	272187	\$33.66	VERIZON WIRELESS	ACCT808089883-00001	010.4305.5403
08/12/2016	272188	\$30.00	VILES	PARK DEPOSIT REFUND-STROTHER#1	010.0000.2206
08/12/2016	272188	\$40.00	VILES	PARK RENTAL FEE-STROTHER#1	010.0000.4354
08/12/2016	272189	\$7,661.88	VISIT SAN LUIS OBISPO COUNTY	MAY 2016 REMITTANCE	761.0000.2007
08/12/2016	272189	\$153.24	VISIT SAN LUIS OBISPO COUNTY	APRIL CITY ADMIN FEE	010.0000.4771

**CITY OF ARROYO GRANDE**  
**DEPARTMENTAL LABOR DISTRIBUTION**  
**PAY PERIOD**  
**7/15/2016 - 7/28/2016**  
**08/05/16**

<b>BY FUND</b>		<b>BY ACCOUNT</b>	
General Fund	291,632.48	5101 Salaries Full time	215,925.52
Streets Fund	12,274.02	5102 Salaries Part-Time - PPT	10,485.84
FCFA	142,910.16	5103 Salaries Part-Time - TPT	36,972.01
Sewer Fund	5,984.54	5105 Salaries OverTime	22,361.26
Water Fund	23,062.41	5106 Salaries Strike Team OT	15,134.87
	<u>475,863.61</u>	5107 Salaries Standby	431.35
		5108 Holiday Pay	8,110.45
		5109 Sick Pay	7,111.49
		5110 Annual Leave Buyback	-
		5111 Vacation Buyback	-
		5112 Sick Leave Buyback	-
		5113 Vacation Pay	19,088.53
		5114 Comp Pay	3,012.45
		5115 Annual Leave Pay	10,347.34
		5116 Salaries - Police FTO	384.92
		5121 PERS Retirement	41,158.75
		5122 Social Security	23,964.96
		5123 PARS Retirement	749.71
		5126 State Disability Ins.	1,239.97
		5127 Deferred Compensation	750.00
		5131 Health Insurance	51,183.55
		5132 Dental Insurance	4,315.80
		5133 Vision Insurance	986.56
		5134 Life Insurance	436.75
		5135 Long Term Disability	579.03
		5143 Uniform Allowance	-
		5144 Car Allowance	437.50
		5146 Council Expense	-
		5147 Employee Assistance	-
		5148 Boot Allowance	-
		5149 Motor Pay	-
		5150 Bi-Lingual Pay	100.00
		5151 Cell Phone Allowance	595.00
			<u>475,863.61</u>

<b>OVERTIME BY DEPARTMENT:</b>	
Administrative Services	-
Community Development	-
Police	2,622.27
Fire	34,726.55
Public Works - Maintenance	147.31
Public Works - Enterprise	-
Recreation - Administration	-
Recreation - Special Events	-
Children In Motion	-
	<u>37,496.13</u>



## MEMORANDUM

**TO: CITY COUNCIL**

**FROM: DEBORAH MALICOAT, DIRECTOR OF ADMINISTRATIVE SERVICES**

**BY: KAREN SISCO, HUMAN RESOURCES MANAGER**

**SUBJECT: CONSIDERATION OF A RESOLUTION APPROVING A SIDE LETTER OF AGREEMENT MODIFYING THE FY 2014/15 THROUGH FY 2016/17 MEMORANDUM OF UNDERSTANDING WITH THE SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL 620**

**DATE: AUGUST 23, 2016**

### **RECOMMENDATION:**

It is recommended that the City Council adopt a Resolution approving a Side Letter of Agreement modifying the FY 2014/15 through 2016/17 Memorandum of Understanding ("MOU") with the Service Employees International Union, Local 620 ("SEIU").

### **FINANCIAL IMPACT:**

Terms of the proposed Side Letter of Agreement will increase costs by approximately \$20,400 for FY 2016/17, with the increases taking effect on August 26, 2016. (\$8,300 for the General Fund, \$8,400 for the Water Fund and \$3,700 for the Streets Fund.)

### **BACKGROUND:**

The existing MOU between the City and SEIU was approved on July 8, 2014 and is due to expire on June 30, 2017. Included in Article 8.D. of the MOU was a reopener to consider equity adjustments for positions which are identified as 5% below the median of the City's salary survey of comparable cities within San Luis Obispo County.

### **ANALYSIS OF ISSUES:**

In fiscal year 2013/14, a plan was devised to assist in bringing employee salaries closer to the median for comparable cities within San Luis Obispo County. Equity adjustments were provided to some SEIU positions in FY 2014/15 when the MOU was negotiated.

Language was included in the MOU to also consider equity adjustments for FY 2015/16, which was completed last year, and FY 2016/17. The formula for consideration was:

- 0% for positions less than 5% below median
- 2.5% for positions at least 5% below median
- 5% for positions at least 7.5% below median
- 7.5% for positions at least 10% below median

**CITY COUNCIL  
CONSIDERATION OF A RESOLUTION APPROVING A SIDE LETTER OF  
AGREEMENT MODIFYING THE FY 2014/15 THROUGH FY 2016/17 MEMORANDUM  
OF UNDERSTANDING WITH THE SERVICE EMPLOYEES INTERNATIONAL UNION,  
LOCAL 620  
AUGUST 23, 2016  
PAGE 2**

The current salary survey revealed that three SEIU positions were more than 5% below the median; in addition, the increase for the Maintenance Worker III position caused compaction with the Water Services Worker and Public Works Lead Person, so it is recommended that those positions also receive an increase. Given the formula and compaction issues, the following positions could be given consideration for an equity increase effective August 26, 2016:

<u>Position</u>	<u>Deviation from Median</u>	<u>Proposed Increase</u>
Assistant Engineer	-7.87%	5.0% salary increase
Maintenance Worker III	-6.82%	2.5% salary increase
Sports Facility Coordinator	-6.82%	2.5% salary increase
Water Services Worker	-2.71%	2.5% salary increase
Public Works Lead Person	-2.67%	2.5% salary increase

SEIU membership voted to approve the Side Letter of Agreement on August 8, 2016. The recommended action is consistent with direction previously provided by the City Council.

**ALTERNATIVES:**

The following alternatives are provided for the Council's consideration:

1. Adopt the Resolution approving the Side Letter of Agreement as presented;
2. Do not adopt the Resolution and direct staff to renegotiate the terms of the Agreement;
3. Do not adopt the Resolution; or
4. Provide direction to staff.

**ADVANTAGES:**

The equity adjustments will assist with recruitment and retention issues and maintain position salaries closer to the Countywide median.

**DISADVANTAGES:**

The disadvantage is costs will be added to the General Fund, Water Fund and Streets Fund.

**ENVIRONMENTAL REVIEW:**

No environmental review is required for this item.

**CITY COUNCIL  
CONSIDERATION OF A RESOLUTION APPROVING A SIDE LETTER OF  
AGREEMENT MODIFYING THE FY 2014/15 THROUGH FY 2016/17 MEMORANDUM  
OF UNDERSTANDING WITH THE SERVICE EMPLOYEES INTERNATIONAL UNION,  
LOCAL 620  
AUGUST 23, 2016  
PAGE 3**

**PUBLIC NOTIFICATION AND COMMENTS:**

The Agenda was posted in accordance with Government Code Section 54954.2.

**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE APPROVING A SIDE LETTER OF AGREEMENT MODIFYING THE FY 2014/15 THROUGH FY 2016/17 MEMORANDUM OF UNDERSTANDING WITH THE SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL 620**

**WHEREAS**, the City Council of the City of Arroyo Grande ("City") deems it in the best interest of the City to approve a Side Letter of Agreement amending the Service Employees International Union, Local 620 current Memorandum of Understanding, which includes modifications to salaries and benefits, as hereinafter provided.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Arroyo Grande that:

1. An amendment to the Memorandum of Understanding ("MOU") with the Service Employees International Union, Local 620 ("SEIU") is hereby approved, a copy of said amendment entitled "Side Letter of Agreement, Modification to Memorandum of Understanding" is attached hereto, marked Exhibit "A", and incorporated herein by this reference.
2. This Resolution shall become effective August 26, 2016.

On motion of Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_, and on the following roll call vote, to wit:

**AYES:**

**NOES:**

**ABSENT:**

the foregoing Resolution was passed and adopted this 23<sup>rd</sup> day of August, 2016.

**RESOLUTION NO.  
PAGE 2**

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**JIM HILL, MAYOR**

**ATTEST:**

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**KELLY WETMORE, CITY CLERK**

**APPROVED AS TO CONTENT:**

---

**GEOFF ENGLISH, ACTING CITY MANAGER**

**APPROVED AS TO FORM:**

---

**HEATHER WHITHAM, CITY ATTORNEY**

**SIDE LETTER OF AGREEMENT  
MODIFICATION TO MEMORANDUM OF UNDERSTANDING**

For valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the City of Arroyo Grande ("City") and the Service Employees International Union, Local 620 ("SEIU") do hereby agree to modify the current Memorandum of Understanding ("MOU") between the City and SEIU as follows:

1. Article 8. D. shall be amended as follows:

The City agrees to provide the following equity adjustments effective August 26, 2016:

<u>Position</u>	<u>Salary Increase</u>	<u>New Salary Range</u>
Assistant Engineer	5.0% salary increase	38
Public Works Lead Person	2.5% salary increase	31
Water Services Worker	2.5% salary increase	28
Maintenance Worker III	2.5% salary increase	26
Sports Facility Coordinator	2.5% salary increase	26

2. Article 8. shall be amended as follows:

The S.E.I.U. represents the following employee classifications:

<u>POSITION</u>	<u>SALARY RANGE</u> <u>08/26/16</u>
Senior Engineer	46
Associate Engineer	43
Assistant Engineer	38
Information Technology Specialist	38
Recreation Supervisor	35
Geographic Information Systems Technician	34
Public Works Lead Person	31
Fleet Maintenance Coordinator	30
Water Services Worker	28
Maintenance Worker III	26
Recreation Coordinator	26
Sports Facility Coordinator	26
Senior Accounting Clerk	26
Administrative Secretary	25
Accounting Clerk	21
Maintenance Worker II	21
Office Assistant II	18
Maintenance Worker I	17
Office Assistant I	14

SEIU SIDE LETTER OF AGREEMENT  
Page 2

The City and the S.E.I.U. agree that all position classifications represented by the Union in this Article shall receive salaries as represented in Exhibit "B" for the period of August 26, 2016 through June 30, 2017.

3. The revised SEIU salary schedule is attached hereto, marked Exhibit "B", and incorporated herein by this reference

\_\_\_\_\_  
For City of Arroyo Grande

\_\_\_\_\_  
For Service Employees International  
Union, Local 620

\_\_\_\_\_  
Date

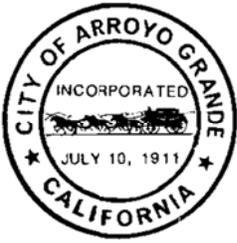
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Date

CITY OF ARROYO GRANDE  
SCHEDULE OF SALARY RANGES - SEIU  
Effective 8/26/2016

<u>RANGE</u>	<u>A</u> Monthly	<u>B</u> Monthly	<u>C</u> Monthly	<u>D</u> Monthly	<u>E</u> Monthly	<u>Position</u>
11	2,692	2,825	2,969	3,114	3,271	
12	2,756	2,896	3,040	3,194	3,351	
13	2,826	2,970	3,116	3,272	3,437	
14	2,897	3,041	3,195	3,353	3,521	Office Assistant I
15	2,972	3,118	3,274	3,439	3,610	
16	3,042	3,196	3,356	3,523	3,700	
17	3,121	3,275	3,440	3,611	3,793	Maintenance Worker I
18	3,197	3,357	3,525	3,703	3,886	Office Assistant II
19	3,276	3,441	3,613	3,794	3,985	
20	3,360	3,527	3,705	3,889	4,082	
21	3,443	3,616	3,797	3,989	4,186	Accounting Clerk Maintenance Worker II
22	3,530	3,708	3,893	4,086	4,293	
23	3,618	3,801	3,992	4,190	4,399	
24	3,710	3,896	4,092	4,295	4,511	
25	3,802	3,993	4,191	4,405	4,622	Admin. Secretary
26	3,897	4,094	4,296	4,512	4,738	Maintenance Worker III Recreation Coordinator Senior Accounting Clerk Sports Facility Coordinator
27	3,996	4,194	4,407	4,624	4,854	
28	4,096	4,299	4,515	4,740	4,979	Water Services Worker
29	4,196	4,409	4,627	4,856	5,100	

<u>RANGE</u>	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>Position</u>
	Monthly	Monthly	Monthly	Monthly	Monthly	
30	4,301	4,518	4,743	4,981	5,230	Fleet Maintenance Coordinator
31	4,410	4,629	4,860	5,106	5,358	Public Works Lead Person
32	4,520	4,745	4,983	5,233	5,495	
33	4,631	4,862	5,108	5,366	5,631	
34	4,747	4,986	5,236	5,499	5,772	GIS Technician
35	4,865	5,111	5,368	5,633	5,917	Recreation Supervisor
36	4,989	5,238	5,501	5,775	6,064	
37	5,113	5,370	5,636	5,922	6,218	
38	5,241	5,506	5,777	6,066	6,371	Assistant Engineer Information Technology Specialist
39	5,372	5,638	5,925	6,220	6,531	
40	5,507	5,780	6,069	6,374	6,694	
41	5,641	5,927	6,224	6,534	6,861	
42	5,784	6,072	6,378	6,698	7,031	
43	5,930	6,230	6,537	6,866	7,207	Associate Engineer
44	6,077	6,383	6,703	7,036	7,388	
45	6,234	6,543	6,872	7,212	7,574	
46	6,387	6,710	7,041	7,394	7,765	Senior Engineer
47	6,545	6,874	7,219	7,581	7,959	
48	6,714	7,049	7,402	7,771	8,160	
49	6,878	7,227	7,587	7,963	8,362	
50	7,052	7,406	7,775	8,163	8,571	

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## MEMORANDUM

**TO: CITY COUNCIL**

**FROM: DEBBIE MALICOAT, DIRECTOR OF ADMINISTRATIVE SERVICES**

**SUBJECT: CONSIDERATION OF A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE, CALIFORNIA, PROVIDING FOR THE OPTIONAL REDEMPTION OF ITS GENERAL OBLIGATION BONDS, SERIES A OF 2003 (FIRE STATION PROJECT)**

**DATE: AUGUST 23, 2016**

### **RECOMMENDATION:**

It is recommended the City Council:

- 1) Adopt a Resolution of the City Council of the City of Arroyo Grande, California, Providing for the Optional Redemption of its General Obligation Bonds, Series A of 2003 (Fire Station Project)
- 2) Authorize the Mayor, the Acting City Manager and the Director of Administrative Services To Take All Actions Necessary To Pay Off The 2003 A General Obligation Bonds (2003A GO Bonds)

### **IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:**

The cost to redeem the outstanding 2003A GO Bonds on September 23, 2016 is estimated to be approximately \$882,323, including transaction costs. The City will be eliminating future interest payments of approximately \$151,102 through August 1, 2023.

### **BACKGROUND:**

Pursuant to the California Government Code and Ordinance No. 532 adopted by the City on July 9, 2002, a special election was held on November 5, 2002 at which election a proposition was submitted to the qualified voters in the City providing for the issuance of general obligation bonds in a not-to-exceed principal amount of \$1.9 million to upgrade and expand the Fire Station located on Traffic Way (the "Project"). More than two-thirds of the votes cast at the election were in favor of the proposition and the City adopted Resolution No. 3648 on January 28, 2003 providing for the issuance of bonds to finance the Project.

On February 25, 2003, the City issued the City of Arroyo Grande General Obligation Bonds, Series A of 2003 (Fire Station Project) in the original aggregate principal amount of \$1,900,000, of which currently \$855,000 remains outstanding.

**CITY COUNCIL  
CONSIDERATION OF A RESOLUTION PROVIDING FOR THE OPTIONAL  
REDEMPTION OF GENERAL OBLIGATION BONDS, SERIES A OF 2003 (FIRE  
STATION PROJECT)  
AUGUST 23, 2016  
PAGE 2**

**ANALYSIS OF ISSUES:**

The 2003A GO Bonds are currently subject to redemption at par or 100% on any date at a redemption price equal to the outstanding principal amount, together with accrued interest to the date fixed for redemption. Such redemption may next be made on September 23, 2016.

There is currently approximately \$786,275 in property tax assessments deposited in the Debt Service Fund with respect to the 2003A GO Bonds and approximately \$180,700 of Fire Protection Impact Fees available to the City to cause the redemption of the 2003A GO Bonds. Property tax assessments are based on the best estimates of assessed valuation from the County and it is common for small residual balances to build up in these types of accounts due to slight variances in final valuations and supplemental property tax transactions. In this case, assessments were levied in prior years that slightly exceeded the debt service cost of the bonds, thus accumulating the current balance. The balance is legally restricted and can only be used to pay these specific bond payments. Fire Protection Impact Fees are also restricted in their use and are intended to provide for fire facilities, and can't be utilized to pay for operations. Utilizing the funding available from impact fees to redeem the bonds is consistent with the establishment of the fees.

Interest rates on the outstanding 2003A GO Bonds range from 4.10% to 4.45%, which are significantly higher than what the City is receiving from the market on its current investment portfolio. For that reason and given the available funds on hand, it makes economic sense for the City to pay off the 2003A GO Bonds from existing funds on hand and redeem them in full, resulting in the City saving the interest cost it would have otherwise incurred, had it left the 2003A GO Bonds outstanding until their maturity on August 1, 2023. These savings will be passed on to the property owners in the City and the City will no longer levy property taxes in connection with these bonds once they are paid off.

To ensure that the City can complete the redemption activities of the 2003A GO Bonds in September, it is vital that the City receive the required direction and approval from Council. Upon Council direction and approval of the Resolution, staff will proceed with the necessary activities to pay off the 2003A GO Bonds.

**ALTERNATIVES:**

The following alternatives are provided for City Council consideration:

1. Adopt the Resolution and redeem the outstanding bonds at the earliest opportunity;
2. Do not adopt the Resolution and redeem the outstanding bonds. This is not recommended. The City would forgo the opportunity to save future interest costs

**CITY COUNCIL  
CONSIDERATION OF A RESOLUTION PROVIDING FOR THE OPTIONAL  
REDEMPTION OF GENERAL OBLIGATION BONDS, SERIES A OF 2003 (FIRE  
STATION PROJECT)  
AUGUST 23, 2016  
PAGE 3**

and relieve property owners in the City from the annual property tax collections to pay the debt service on the 2003A GO Bonds. Potential interest earnings on the cash needed to pay off the debt is approximately 0.5% compared to the 2003A GO Bonds interest rate of more than 4%; or

3. Provide direction to staff.

**ADVANTAGES:**

The City would save future interest costs of approximately \$151,100 and relieve property owners in the City from the annual property tax collections to pay the debt service on the 2003A GO Bonds.

**DISADVANTAGES:**

No disadvantages are evident.

**ENVIRONMENTAL REVIEW:**

No environmental review is required for this item.

**PUBLIC NOTIFICATION AND COMMENTS:**

The Agenda was posted in accordance with Government Code Section 54954.2.

**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF ARROYO GRANDE, CALIFORNIA,  
PROVIDING FOR THE OPTIONAL REDEMPTION  
OF ITS GENERAL OBLIGATION BONDS, SERIES A  
OF 2003 (FIRE STATION PROJECT)**

**WHEREAS**, pursuant to the provisions of Chapter 4 of Division 4 of Title 4 of the California Government Code (Sections 43600 et seq.), as amended, and pursuant to Ordinance No. 532 adopted by the City Council of the City of Arroyo Grande (the "City") on July 9, 2002 (the "Ordinance"), a special election was duly and regularly held on November 5, 2002 within the City (the "Election") at which Election there was submitted to the qualified voters of the City a proposition providing for general obligation bonds not to exceed \$1,900,000 (the "Proposition") to upgrade and expand the Fire Station located on Traffic Way (the "Project"); and

**WHEREAS**, more than two-thirds of the votes cast at the Election were in favor of the incurring of such indebtedness, and the City adopted Resolution No. 3648 on January 28, 2003 ("Resolution No. 3648") providing for the issuance of bonds to finance the Project;

**WHEREAS**, pursuant to Resolution No. 3648, as supplemented by Supplement to Resolution No. 3648, dated as of February 1, 2003 ("Supplement to Resolution No. 3648"), the City issued the City of Arroyo Grande General Obligation Bonds, Series A of 2003 (Fire Station Project) in the original aggregate principal amount of \$1,900,000 (the "Bonds") to finance the Project; and

**WHEREAS**, the Project has been completed; and

**WHEREAS**, \$855,000 aggregate principal amount of the Bonds is currently outstanding; and

**WHEREAS**, pursuant to Section 8 of Supplement to Resolution No. 3648, the Bonds are subject to redemption, at the option of the City, in whole or in part on any date commencing August 1, 2012, at a redemption price equal to the principal amount thereof, together with accrued interest to the date fixed for redemption, without premium, commencing August 1, 2014; and

**WHEREAS**, approximately \$786,275 in property tax assessments deposited in the Debt Service Fund with respect to the Bonds and approximately \$180,700 of Fire Protection Impact Fees are available to the City to cause the redemption of the Bonds; and

**RESOLUTION NO.**

**PAGE 2**

**WHEREAS**, Wells Fargo Bank, National Association (the “Fiscal Agent”) acts as the Fiscal Agent with respect to the Bonds pursuant to the Supplement to Resolution No. 3648 and a Fiscal Agent Agreement between the City and the Fiscal Agent, dated as of February 1, 2003 (the “Fiscal Agent Agreement”); and **WHEREAS**, it is found and determined by this City Council that it is prudent in the management of the fiscal affairs of the City to cause the defeasance and/or optional redemption of the Bonds;

**NOW, THEREFORE**, the City Council of the City of Arroyo Grande, California, **DOES HEREBY RESOLVE, DETERMINE AND ORDER** as follows:

**SECTION 1.** Each of the above recitals is true and correct.

**SECTION 2.** The Mayor of the City, the Acting City Manager, the Director of Administrative Services, or their written designee, is hereby authorized and directed to enter into any agreements or take any actions necessary to achieve the defeasance and/or optional redemption of the Bonds and the purposes of this Resolution, including without limitation, engaging Stradling Yocca Carlson and Rauth to advise the City with respect to the defeasance and/or optional redemption of the Bonds, as Bond Counsel, engaging Fieldman, Rolapp & Associates to advise the City with respect to the defeasance and/or optional redemption of the Bonds, as Financial Advisor, engaging Grant Thornton LLP to conduct the final rebate arbitrage report with respect to the Bonds, and notifying the Fiscal Agent of the defeasance and/or optional redemption of the Bonds and instructing the Fiscal Agent to provide the notices of Bond redemption required pursuant to Section 8 of the Supplement to Resolution No. 3648 and to establish the Redemption Fund for the purposes of redeeming the Bonds, in accordance with the Supplement to Resolution No. 3648.

On motion of Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_, and on the following roll call vote, to wit:

**AYES:**

**NOES:**

**ABSENT:**

the foregoing Resolution was passed and adopted on this 23rd day of August, 2016.

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**JIM HILL, MAYOR**

**ATTEST:**

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**KELLY WETMORE, CITY CLERK**

**APPROVED AS TO CONTENT:**

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**GEOFF ENGLISH, ACTING CITY MANAGER**

**APPROVED AS TO FORM:**

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**HEATHER WHITHAM, CITY ATTORNEY**

## **ACTION MINUTES**

### **REGULAR MEETING OF THE CITY COUNCIL TUESDAY, AUGUST 9, 2016 COUNCIL CHAMBERS, 215 EAST BRANCH STREET ARROYO GRANDE, CALIFORNIA**

#### **1. CALL TO ORDER**

Mayor Hill called the Regular City Council Meeting to order at 6:01 p.m.

#### **2. ROLL CALL**

City Council: Council Members Jim Guthrie, Tim Brown, Mayor Pro Tem Barbara Harmon and Mayor Jim Hill were present. Council Member Kristen Barneich was absent.

Staff Present: Acting City Manager/Public Works Director Geoff English, City Attorney Heather Whitham, Director of Legislative and Information Services/City Clerk Kelly Wetmore, Community Development Director Teresa McClish, Director of Administrative Services Debbie Malicoat, Associate Planner Matt Downing, and Police Chief Steven Annibali.

#### **3. MOMENT OF REFLECTION**

#### **4. FLAG SALUTE**

Members of 805 Grizzly Bear Scout Group led the Flag Salute.

#### **5. AGENDA REVIEW**

##### **5.a. Closed Session Announcements.**

##### July 26, 2016 Regular City Council Meeting:

- a) Conference with Labor Negotiator pursuant to Government Code Section 54957.6:  
Agency Designated Representative: Karen Sisko, Human Resources Manager  
Represented Employees: Arroyo Grande Police Officers' Association (AGPOA)
- b) Public Employee Appointment pursuant to Government Code Section 54957:  
Title: Interim City Manager
- c) Conference with Labor Negotiator pursuant to Government Code Section 54957.6:  
Agency Designated Representative: Geoff English, Acting City Manager  
Unrepresented Employee: Interim City Manager

City Attorney Whitham announced that the City Council met in closed session on July 26, 2016 and that the City Council provided direction to the City's Agency representative with regard to the Arroyo Grande Police Officers' Association negotiations; and that the City Council provided direction to the City's Acting City Manager regarding the appointment of an Interim City Manager.

**5.b. Ordinances Read in Title Only.**

Council Member Brown moved, Council Member Guthrie seconded, and the motion passed unanimously that all ordinances presented at the meeting shall be read by title only and all further readings be waived.

**6. SPECIAL PRESENTATIONS**

None.

**7. CITIZENS' INPUT, COMMENTS, AND SUGGESTIONS**

Mayor Hill invited public comment. Speaking from the public were Linda Drummy, regarding the lack of signage identifying the Berry Gardens neighborhood; Linda Osty, who offered an invocation; Shirley Gibson, Halcyon, regarding the plan to protect the Hoosgow from graffiti and thanking Gillespie Steel Fabricating, Paul Richardson, Talley Farms, and Mr. Gibson for the donation of materials and time to build protective fencing around the Hoosgow; Paul Rinzler, Arroyo Grande, Board Member of Atheist United SLO, mentioned the birthday of Amedeo Avogadro and provided an explanation of Avogadro's Law and encouraged the Council to base their decisions on what they observe and what logically follows; James Wood, Arroyo Grande, shared his thoughts and past experiences at Camp Arroyo Grande and asked the Council to preserve the camp for the next generation; Jeff Brubaker, SLOCOG, provided an update on the region's transportation funding efforts, stated that all cities in San Luis Obispo County have approved the Self-Help Local Transportation Investment Plan, reported that on July 19<sup>th</sup> the County Board of Supervisors voted to place a measure on the November 8<sup>th</sup> ballot for voter consideration, which is a 9 year ½ percent sales tax increase for transportation only investments, and stated more information can be found at [www.selfhelpslo.org](http://www.selfhelpslo.org); Teresa Schultz, Arroyo Grande, regarding Camp Arroyo Grande, that the property has been put up for sale, and supported its preservation as a youth camp and resource on the Central Coast; and Amy, regarding Camp Takaneko and the benefits of the camp to children and supported preserving the property for this use. No further public comments were received.

Mayor Hill requested staff to follow up on the issue regarding the request for signage at Berry Gardens. Council Member Brown mentioned that he has received a number of letters from the public regarding the Methodist Camp and requested any correspondence received be forwarded to the Camp.

**8. ACTING CITY MANAGER REPORT:**

Acting City Manager English announced that City Engineer Matt Horn has accepted a position with the City of San Luis Obispo and recognized his contribution to the City; announced a Strawberry Festival follow up workshop would be held on August 11, 2016; reported that there are Five Cities Fire Authority employees at the Soberanes Fire; provided a status report on recently considered items by the Architectural Review Committee and Staff Advisory Committee; and announced that a volunteer clean-up day would be held on August 12<sup>th</sup> at the James Way Habitat Trail and that there is a need for volunteers.

Mayor Hill thanked Mr. English for his outstanding service to the City as Acting City Manager.

**9. CONSENT AGENDA**

Mayor Pro Tem Harmon requested Items 9.f. and 9.h. be pulled. Council Member Guthrie requested Item 9.b. be pulled.

Mayor Hill invited public comment on the consent agenda. Speaking from the public was Patty Welsh, Arroyo Grande, regarding Item 9.h. (status report on vacation rentals and homestays) stating that the City has 14 approved permits which resulted in \$19,450 in revenue to the City, expressed concern that the City is aware of at least 40 more units that are unpermitted and expressed concern that it was not fair to those who do have permits. No further public comments were received.

**Action:** Council Member Brown moved, and Council Member Guthrie seconded the motion to approve Consent Agenda Items 9.a. through 9.i., with the exception of Items 9.b., 9.f., 9.h., with the recommended courses of action. The motion passed on the following roll-call vote:

**AYES:** Brown, Guthrie, Harmon, Hill  
**NOES:** None  
**ABSENT:** Barneich

**9.a. Consideration of Cash Disbursement Ratification**

**Action:** Ratified the listing of cash disbursements for the period July 16, 2016 through July 31, 2016.

**9.c. Consideration of Agreement with Regional Government Services for Interim City Manager Services**

**Action:** Approved and authorized the Mayor to execute an agreement with Regional Government Services (RGS) to provide Interim City Manager services.

**9.d. Consideration of Approval of Minutes**

**Action:** Approved the minutes of the Regular City Council Meeting of July 26, 2016, as submitted.

**9.e. Approval of Amended Minutes of the July 18, 2016 Special City Council Meeting (City Council Goals Workshop)**

**Action:** Approved the minutes of the July 18, 2016 Special Meeting, as amended, to reflect the correct list of City Council Goals for Fiscal Year 2016-17 as developed by the City Council during the goal setting workshop.

**9.g. Authorization to Purchase Water Meters**

**Action:** Approved the purchase of water meters from Aqua Metric in the amount of \$41,000 during FY 2016/17.

**9.i. Consideration to Authorize an Award of Contract for the Purchase of Video Surveillance Equipment for the Soto Sports Complex Facility**

**Action:** Approved the purchase of a video surveillance system for the Soto Sports Complex in the amount of \$18,218.44 from Security Lines U.S.

**ITEMS PULLED FROM THE CONSENT AGENDA**

**9.h. Consideration of Status Report Regarding Development Code Amendment 14-002 Regulating Vacation Rentals and Homestays.**

**Recommended Action:** Receive and file information on the status of Development Code Amendment 14-002, which implemented regulations for the establishment and operation of vacation rentals and homestays within the City.

Staff responded to questions regarding non-permitted residences and the potential use of Police Department volunteers to assist in the education, notification, and compliance process.

**Action:** Council Member Guthrie moved to receive and file information on the status of Development Code Amendment 14-002. Council Member Brown seconded, and the motion passed on the following voice vote:

**AYES:** Guthrie, Brown, Harmon, Hill  
**NOES:** None  
**ABSENT:** Barneich

**9.b. Consideration of a Resolution Approving a Memorandum of Understanding with the Arroyo Grande Police Officers' Association for FY 2016-17.**

**Recommended Action:** Adopt a Resolution approving a Memorandum of Understanding ("MOU") with the Arroyo Grande Police Officers' Association ("AGPOA") for FY 2016-17.

Staff referred to the Supplemental Memo distributed to Council which included a revised MOU to include provisions for standby pay in Article 29.C.

In response to a question by Council Member Guthrie regarding total costs for specialty pay, Director Malicoat stated she would follow up with a memo to provide that information to Council.

**Action:** Council Member Guthrie moved, and Council Member Brown seconded the motion to adopt a Resolution, as amended, entitled: "**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE ADOPTING A MEMORANDUM OF UNDERSTANDING FOR EMPLOYEES REPRESENTED BY THE ARROYO GRANDE POLICE OFFICERS' ASSOCIATION AND REPEALING RESOLUTION NO. 4625**". The motion passed on the following roll-call vote:

**AYES:** Guthrie, Brown, Harmon, Hill  
**NOES:** None  
**ABSENT:** Barneich

**9.f. Consideration of Approval of City Council Goals for FY 2016/17**

**Recommended Action:** Approve the City Council Goals prepared for FY 2016/17.

Mayor Pro Tem Harmon asked for clarification on whether CJPIA will reimburse the City for the cost of the facilitator, and requested that the word "finish" be replaced with the word "complete" under the goal to maintain cost-effective fire service, as follows: ~~Finish~~ Complete the Five Cities Fire Authority Strategic Study, return to Council for review and prioritization, including incorporation into City budget.

**Action:** Mayor Pro Tem Harmon moved, and Council Member Brown seconded the motion to approve the City Council Goals prepared for FY 2016/17, as modified. The motion passed on the following roll-call vote:

**AYES:** Harmon, Brown, Guthrie, Hill  
**NOES:** None  
**ABSENT:** Barneich

**10. PUBLIC HEARINGS**

**10.a. Consideration of Staff Project 16-005; A Public Art Sculpture Entitled “Rehearsal”; Location: 495 Fair Oaks Avenue; Applicant: The Clark Center Foundation for the Performing Arts; Representative – Kyle Harris.**

Associate Planner Downing presented the staff report and recommended that the Council allow public comment and provide input on the proposed sculpture.

Mayor Hill opened the public hearing. Speaking from the public were Linda Drummy, asked how the sculpture would be funded; Kyle Harris, LMUSD representative, noted that the sculpture has been completely donated, there is no charge to the City, and addressed the material/coating on the sculpture; and Nan Fowler, President of Clark Center, spoke in support of the sculpture. Hearing no further comments, Mayor Hill closed the public hearing.

Council comments ensued in support of the proposed sculpture; that it will be a great addition to the Clark Center; commended the benefactors Don and Terry Ernst for their generosity; that public art is a critical key to cities, it draws people to the City; and the sculpture will enhance and provide distinction to the Clark Center.

No formal action was taken.

**10.b. Consideration of Temporary Water and Wastewater Rates for Fiscal Year 2016-17 Through Fiscal Year 2018-19.**

Acting City Manager English and Administrative Services Director Malicoat presented the staff report and recommended that the Council: 1) Conduct a public hearing to consider protests regarding the proposed water and wastewater rate adjustments; and 2) If there is no majority protest, adopt a Resolution establishing new water and wastewater rates effective September 1, 2016 for Fiscal Year 2016-17 through Fiscal Year 2018-19. Shane Taylor, Utilities Supervisor, reviewed the daily operations and maintenance of the water systems and responded to questions from Council.

Mayor Hill opened the public hearing. Speaking from the public were Linda Drummy, Arroyo Grande, expressed concern that if rates are raised then they will never go back down and opposed the rate increase; Resident (did not state name), expressed concern with the way the report was presented and opposed the rate increase; Otis Page, Arroyo Grande, expressed concern that the numbers do not add up and opposed the rate increase; LeAnn Akins, read a protest letter from Paul Quinlan and expressed concern about the proposed rate increase; and Resident (did not state name), stated that the Lopez fee used to be a separate line item on the water bill and is now included in the total and requested it be separated out again. Hearing no further comments, Mayor Hill closed the public hearing.

Staff responded to questions from Council regarding transfers to the General Fund to cover direct services provided to the Water Fund.

**Action:** Council Member Brown moved to adopt a Resolution entitled: **“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE ESTABLISHING WATER AND**

**WASTEWATER RATES AND CHARGES**". Council Member Guthrie seconded, and the motion passed on the following roll call vote:

**AYES:** Brown, Guthrie, Hill  
**NOES:** Harmon  
**ABSENT:** Barneich

*Mayor Hill called for a break at 8:40 p.m. The Council reconvened at 8:45 p.m.*

### **11. OLD BUSINESS**

None.

### **12. NEW BUSINESS**

#### **12.a. Consideration to Reject All Bids for Construction of the City Council Chambers Accessibility Improvement and Audio, Video, and Sound System Project, PW 2015-14.**

Acting City Manager/Public Works Director English presented the staff report and recommended that the Council: 1) Receive a presentation by Ravatt Albrecht & Associates, Inc. and Jensen Audio Visual presenting the overall project; and 2) Reject all bids and direct staff to solicit new bids after modifications are made to the design.

Michelle Stokes, representing Ravatt Albrecht & Associates, provided a presentation on the design of the project.

Eric Kalpakoff, Jensen Audio Visual, provided a presentation of the audio/visual/cablecasting portion of the project.

Mayor Hill invited public comment. Speaking from the public was LeAnn Akins, expressing concern that the City does not have a balanced budget. No further public comments were received.

Council Member Guthrie moved to direct staff to accept the bid, move forward with the construction of the improvements to the building, and return with a menu of choices of possible capital projects in the Local Sales Tax Fund that can be either delayed or modified. Council Member Brown seconded the motion.

Acting City Manager English noted there is specific recommended language when awarding a contract and asked City Attorney Whitham to provide clarification. Council Member Guthrie withdrew his motion.

City Attorney Whitham and Acting City Manager English suggested the following language: to award a construction contract for the City Council Chambers Accessibility Improvement and Audio, Video and Sound System Project to Quincon, Inc. for the Base Bid amount of \$396,544, with Bid Additive No. 1 (\$16,759) to replace the carpet, and appropriate \$176,871 from the General Fund reserves, and to direct the City Clerk to file a Notice of Exemption. Acting City Manager English clarified that the other Bid Additives were not recommended for approval at

this time, and noted that the additional appropriation would include costs for construction contingencies, management, and inspections.

**Action:** Council Member Guthrie moved to award the construction bid for the Base Bid plus Additive No. 1 to Quincon, Inc. including the contingency and inspection fees as outlined in the staff report, for a total of \$586,000, appropriate from the reserves \$176,000 for the difference in cost, and to direct staff to come back with a menu of capital projects that may be able to make up the difference in cost.

City Attorney Whitham clarified that the total cost is \$586,871 and that the Council is directing the City Clerk to file a Notice of Exemption. Council Member Guthrie agreed and amended his motion to include that clarification. Council Member Brown seconded, and the motion passed on the following roll call vote:

**AYES:** Guthrie, Brown, Hill  
**NOES:** Harmon  
**ABSENT:** Barneich

### **13. COUNCIL COMMUNICATIONS**

Mayor Hill announced that the South San Luis Obispo County Sanitation District Board voted to end litigation against the Regional Water Quality Control Board.

Mayor Hill requested that an item regarding a moratorium on any future annexations into the City and building moratorium going forward be placed on the next agenda for discussion. Council Member Brown concurred.

Council Member Brown requested that the public write the City letters regarding the value of saving the Methodist Camp which can be forwarded to the Methodist organization; and expressed concern with how high the threshold is for water and sewer rate protests.

Mayor Pro Tem Harmon reported on the results and success of the Relay for Life event in Arroyo Grande.

### **14. CLOSED SESSION**

None.

Mayor Hill invited final public comment. Speaking from the public was LeAnn Akins, who mentioned the Water Summit held at the White House, that 50-75 initiatives came out of it, commented that 83% of California is in a drought, and encouraged the Council to take steps to secure the City's water supply.

### **14. ADJOURNMENT**

Mayor Hill adjourned the meeting at 10:04 p.m.

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**Jim Hill, Mayor**

**ATTEST:**

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**Kelly Wetmore, City Clerk**

**(Approved at CC Mtg \_\_\_\_\_)**

## **ACTION MINUTES**

### **SPECIAL MEETING OF THE CITY COUNCIL WEDNESDAY, AUGUST 17, 2016**

#### **COUNCIL CHAMBERS, 215 EAST BRANCH STREET ARROYO GRANDE, CALIFORNIA**

##### **1. CALL TO ORDER**

Mayor Hill called the Special City Council Meeting to order at 4:00 p.m.

##### **2. ROLL CALL**

Council Members Jim Guthrie, Mayor Pro Tem Barbara Harmon, and Mayor Jim Hill were present. Council Members Tim Brown and Kristen Barneich were absent.

Acting City Manager Geoff English, City Attorney Heather Whitham, Director of Administrative Services Debbie Malicoat, and Director of Legislative and Information Services/City Clerk Kelly Wetmore were also present.

##### **3. FLAG SALUTE**

Mayor Hill led the flag salute.

Council Member Brown arrived to the meeting at 4:01 p.m.

##### **4. PUBLIC COMMENT**

Mayor Hill invited public comment on items identified on the agenda. Speaking from the public was Patty Welsh, who expressed concern that the City Council is conducting a special meeting during the day at 4:00 p.m. when most of the public cannot attend, expressed concern that the City Council hired the previous City Manager and did not do its due diligence, asked who was advising the Council on these matters, and expressed concern about the lack of leadership.

In response to a request by Council Member Brown, Mayor Hill noted that the special meeting was scheduled at this time so as not to conflict with the Sanitation District meeting tonight. Acting City Manager English also noted that if the Council makes a determination during closed session, that an item may need to be scheduled on the Agenda next week, which necessitated a special meeting today.

##### **5. CITY COUNCIL CLOSED SESSION**

City Attorney Whitham announced the City Council would adjourn to closed session to consider the following item:

- a) Public Employee Appointment pursuant to Government Code Section 54957:  
Title: Interim City Manager

Adjourned to closed session at 4:05 p.m. Council Member Barneich arrived to the meeting at 4:06 p.m.

##### **6. RECONVENE TO OPEN SESSION:**

The Council reconvened at 5:14 p.m. City Attorney Whitham announced the City Council provided unanimous direction to staff not to execute the Agreement with Regional Government Services (RGS) but to instead prepare an employment agreement to hire Bob McFall as a public employee retirement system retired annuitant to be brought to the City Council at the next regular meeting.

**7. ADJOURNMENT**

The special meeting was adjourned at 5:15 p.m.

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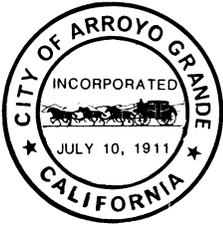
**Jim Hill, Mayor**

**ATTEST:**

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**Kelly Wetmore, City Clerk**

(Approved at CC Mtg \_\_\_\_\_)



## MEMORANDUM

**TO: CITY COUNCIL**

**FROM: DEBBIE MALICOAT, DIRECTOR OF ADMINISTRATIVE SERVICES**

**SUBJECT: CONSIDERATION OF A RESOLUTION AND EMPLOYMENT AGREEMENT APPOINTING ROBERT K. MCFALL TO THE POSITION OF INTERIM CITY MANAGER**

**DATE: AUGUST 23, 2016**

### **RECOMMENDATION:**

It is recommended the City Council adopt a Resolution appointing Robert K McFall to the position of Interim City Manager and authorize the Mayor to execute the employment agreement.

### **IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:**

The employment agreement specifies an hourly rate of \$86.06. Total costs will depend on the length of service of the Interim City Manager; however it will not exceed 960 hours over eight months, for a total cost of approximately \$82,617.60. The City Manager program staffing budget has a balance of approximately \$148,500 for FY 2016-17.

### **BACKGROUND:**

The City is currently recruiting for the position of City Manager and is in need of an Interim City Manager to fill this role during the recruitment, which is expected to take approximately eight months. On August 9, 2016 the City Council authorized an agreement with Regional Government Services (RGS), which is a governmental joint powers authority that assists other government agencies with short-term staffing needs, to facilitate the hiring of Mr. McFall as Interim City Manager. That agreement specified an hourly billing rate of \$125 plus a monthly housing allowance of \$1,700. Subsequent to the Council's action, Mr. McFall decided not to enter into an employment agreement with RGS due to complexities associated with hiring a California Public Employees' Retirement System ("CalPERS") retiree. As such, the agreement with RGS was not executed by the City and it is recommended that the City not move forward with that agreement.

### **ANALYSIS OF ISSUES:**

Employment of a person that is retired from CalPERS, a retired annuitant, is subject to certain criteria and regulations specified in the Government Code. These rules are intended to protect the public's interest by enabling CalPERS contracting agencies the ability to re-employ retirees, and protect the retirement system from inappropriate use or

**CITY COUNCIL  
CONSIDERATION OF A RESOLUTION AND EMPLOYMENT AGREEMENT  
APPOINTING ROBERT K. MCFALL TO THE POSITION OF INTERIM CITY MANAGER  
AUGUST 23, 2016  
PAGE 2**

abuse. CalPERS recognizes that retirees can play an important role in keeping city business running, particularly in short term or emergency situations, but also provides limitations on their service. The Government Code provides specific guidance on employing a CalPERS retiree without reinstatement from retirement or loss or interruption of retirement benefits. Specifically, Government Code Section 21221(h) applies in the City's circumstances, where the City is seeking to fill a vacant position during the recruitment for a permanent appointment and the position requires specialized skills. Key terms of hiring the retired annuitant under this Code Section are:

1. **Limited duration work & retiree skills:** The appointment needs to be clearly of limited duration and the vacant position must require specialized skills, which are possessed by the retiree.
2. **960 hour limit:** Retirees can work a maximum of 960 hours each fiscal year, regardless of the number of CalPERS contracting employers they work for.
3. **Rate of Pay requirement:** The compensation paid to any retiree must be within the monthly rate of pay range (not more or less than the City Manager pay range) and no other benefit, incentive, compensation in lieu of benefits, or other form of compensation can be paid in addition to this hourly pay rate.
4. **Open recruitment:** The interim appointment must be for a vacancy during recruitment of a permanent appointment.
5. **Enrollment in the my|CalPERS system:** The City must report the pay rate and hours worked to CalPERS through the system currently used to report payroll.

The Government Code Section applies to hiring CalPERS retired annuitants, but does not apply to independent contractors. The agreement with RGS specified that RGS would provide an independent contractor to the City, which RGS believes is the appropriate and legally defensible contractual relationship. The agreement with RGS did contain a provision indemnifying the City should CalPERS determine that Mr. McFall was not acting as an independent contractor. Mr. McFall's agreement with RGS, however, did not include that same protection. Consequently, Mr. McFall chose not to be employed by RGS, therefore it is recommended that the City secure Mr. McFall's services directly as a retired annuitant, rather than through a third party employment agency.

The accompanying Resolution and Employment Agreement identify the detailed terms of the Interim City Manager engagement. Employing Mr. McFall in this manner will help ensure that CalPERS regulations related to retirees are followed and will result in a lower cost to the City. The RGS contract called for an hourly billing rate of \$125 plus a monthly housing allowance of \$1,700. Assuming 960 hours of work, the total cost over eight months would be approximately \$133,600. Directly hiring Mr. McFall will cost \$86.06 per hour with no additional housing allowance, for a total of \$82,617.60, thus saving the City approximately \$51,000.

**CITY COUNCIL  
CONSIDERATION OF A RESOLUTION AND EMPLOYMENT AGREEMENT  
APPOINTING ROBERT K. MCFALL TO THE POSITION OF INTERIM CITY MANAGER  
AUGUST 23, 2016  
PAGE 3**

Mr. McFall is very familiar with the City of Arroyo Grande, having previously assisted the City with several departmental assessments, executive goal setting and team building, facilitation of interdepartmental issues, and as the Interim City Manager in 2015. His rapport with the department head team and other city employees will enable him to quickly come up to speed on issues and concerns and be an effective leader for the City. He is exceptionally well qualified to fill the Interim City Manager position for the City of Arroyo Grande.

**ALTERNATIVES:**

The following alternatives are provided for the Council's consideration:

- Adopt the Resolution and Employment Agreement
- Modify the Resolution and Employment Agreement
- Do not adopt the Resolution and Employment Agreement; or
- Provide direction to staff regarding City Council alternatives.

**ADVANTAGES:**

Hiring an Interim City Manager will provide the leadership and management for the City to continue accomplishing required duties while recruiting for a permanent City Manager. Mr. McFall's familiarity and rapport with City staff will enable him to step into this role quickly and continue moving the City forward during this time.

**DISADVANTAGES:**

The only disadvantage is the cost; however it is anticipated to be lower than previously estimated and is within the approved budget for the City Manager position.

**ENVIRONMENTAL REVIEW:**

No environmental review is required for this item.

**PUBLIC NOTIFICATION AND COMMENTS:**

The Agenda was posted in accordance with Government Code Section 54954.2.

**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE APPOINTING ROBERT K. MCFALL TO THE POSITION OF INTERIM CITY MANAGER AND AUTHORIZING THE MAYOR TO EXECUTE THE EMPLOYMENT AGREEMENT**

**WHEREAS**, the city manager position within the City of Arroyo Grande (“City”) is vacant and the City is recruiting for a permanent city manager; and

**WHEREAS**, the position of city manager requires specialized skills; and

**WHEREAS**, the City of Arroyo Grande desires to appoint Robert K. McFall as an interim appointment retired annuitant to the position of Interim City Manager under Government Code sections 7522.56 and 21221(h), effective August 24, 2016; and

**WHEREAS**, Government Code section 21221(h) allows a retired person to serve in an interim appointment to a vacant position during recruitment for a permanent appointment that requires specialized skills; and

**WHEREAS**, Robert K. McFall has demonstrated through his experience and work history that he possesses the required specialized skills; and

**WHEREAS**, this section 21221(h) appointment shall only be made once to this vacant position, and therefore will end no later than May 31, 2017; and

**WHEREAS**, the entire employment agreement between Robert K. McFall and the City of Arroyo Grande has been reviewed by this body and is attached herein as Exhibit “A” (“Employment Agreement”); and

**WHEREAS**, this appointment, including all matters, issues, terms or conditions related to this employment and appointment shall be limited to 960 hours per fiscal year; and

**WHEREAS**, pursuant to Government Code section 21221(h), the compensation paid to retirees cannot be less than the minimum nor exceed the maximum monthly base salary paid to other employees performing comparable duties as listed on the pay schedule for the vacant city manager position, divided by 173.333 to equal the hourly rate; and

**WHEREAS**, the monthly base salary rate paid to Robert K. McFall will be \$14,917.00 and the hourly equivalent is \$86.06; and

**RESOLUTION NO.**

**PAGE 2**

**WHEREAS**, Robert K. McFall has not and will not receive any other benefit, incentive, compensation in lieu of benefit, or any other form of compensation in addition to this pay rate.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Arroyo Grande as follows:

1. That the above recitals are true and correct and incorporated herein.
2. The City Council does hereby appoint Robert K. McFall to the position of Interim City Manager and hereby certifies the nature of the appointment of Robert K. McFall as described herein and detailed in the attached Employment Agreement, and that this appointment is necessary to fill the critically needed position of Interim City Manager for the City of Arroyo Grande, until the recruitment process is completed.
3. That the Mayor is authorized, on behalf of the City Council, to execute the Employment Agreement, a copy of which is attached as Exhibit A, setting forth the terms and conditions of employment for Robert K. McFall.

On motion of Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_, and on the following roll call vote, to wit:

**AYES:**

**NOES:**

**ABSENT:**

the foregoing Resolution was passed and adopted this 23rd day of August, 2016.

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**JIM HILL, MAYOR**

**ATTEST:**

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**KELLY WETMORE, CITY CLERK**

**APPROVED AS TO CONTENT:**

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**GEOFF ENGLISH, ACTING CITY MANAGER**

**APPROVED AS TO FORM:**

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**HEATHER K. WHITHAM, CITY ATTORNEY**

# CITY OF ARROYO GRANDE EMPLOYMENT AGREEMENT

**THIS AGREEMENT**, (hereinafter referred to as the “Agreement”) is made and entered into this 23rd day of August 2016, by and between the City of Arroyo Grande, a municipal corporation of the State of California (hereinafter referred to as the “City”) and Robert K. McFall (hereinafter referred to as “McFall”).

## **SECTION 1 EMPLOYMENT**

- A. The City agrees to and shall employ McFall as Interim City Manager of the City of Arroyo Grande. McFall agrees to perform the functions and duties of the position of Interim City Manager of the City of Arroyo Grande as described by state law, the Municipal Code of the City of Arroyo Grande, the job description of the position of City Manager, and all other duties and functions as the City Council of the City shall from time to time assign, including participating in the recruitment of the permanent City Manager.
- B. This interim position is created solely for a CalPERS retired annuitant to fill the vacant position of City Manager during the recruitment to permanently fill the vacancy, and complies with the provisions of the Post-Retirement Public Employment under CalPERS and PEPRRA Legislation, Government Code § 7522.56 and Government Code § 21221(h).
- C. McFall, by virtue of having previously been employed as Assistant City Manager for the City of Glendale and having 33 years of experience as a municipal administrator, is uniquely qualified and has the requisite specialized skills, training and experience to serve as Interim City Manager for the City.
- D. McFall agrees to perform all such functions and duties to the best of his abilities and in a competent and efficient manner.
- E. McFall represents that he is a retired annuitant of the California Public Employees’ Retirement System (“CalPERS”) within the meaning of Government Code § 21221(h) as of the effective date of this Agreement. McFall acknowledges that he is restricted to working no more than a combined 960 hours for the City, a state agency, or other CalPERS contracting agencies (collectively “CalPERS Agencies”) during any fiscal year, and that his compensation is statutorily limited as provided in Government Code § 21221(h). McFall represents that he has not received any unemployment compensation from any CalPERS Agencies during the 12-month period preceding the effective date of this Agreement, that he has not received a retirement incentive upon retirement within the meaning of Government Code § 7522.56(g), and that he has attained normal retirement age within the meaning of Government Code § 21220.5.

- F. McFall will work an average of approximately thirty-two hours per week, more or less, depending on City Council direction, not to exceed 960 hours.
- G. City shall defend and indemnify McFall in accordance with Government Code Sections 995 and 825 for any claims or actions arising out of McFall's acts or omissions occurring within the scope of his employment as Interim City Manager. This provision shall survive termination of this Agreement.

## **SECTION 2 TERM**

- A. McFall shall serve at the will and pleasure of the City Council. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the City Council to terminate the employment of McFall at any time and for any reason, or for no reason.
- B. This Agreement shall become effective on August 24, 2016, and unless otherwise terminated, shall remain in effect until May 31, 2017 and will not exceed 960 hours in any fiscal year.
- C. Nothing in the Section shall or is intended to prevent, limit or otherwise interfere with the right of the City or McFall to terminate the employment of McFall prior to the expiration of this Agreement or any extension thereof.

## **SECTION 3 TERMINATION**

- A. The City Council and McFall may agree mutually in writing to terminate McFall's employment.
- B. The City may terminate McFall's employment at any time with or without cause by providing two weeks' notice. Upon termination, McFall shall only be entitled to the salary then due and owing him through the last day actually worked. McFall shall not be entitled to any severance under the Agreement.
- C. McFall may terminate his employment at any time for any reason by providing two weeks' written notice to the City. In the event that McFall provides such written notice, he shall be entitled to receive at the termination of this employment only unpaid base wages as may be due and payable under applicable City rule, regulation or policy, and/or under applicable local, state or federal law. McFall shall not be entitled to any severance pay or other compensation at the termination of his employment. During the period subsequent to McFall's submission of his notice terminating his employment, he shall continue to perform his duties as Interim City Manager pursuant to this

Agreement unless removed from those duties and/or terminated by the City Council pursuant to the terms of this Agreement.

- D. As required by Government Code § 53260, if the Agreement is terminated, the maximum cash settlement that McFall may receive shall be an amount equal to the monthly salary of McFall multiplied by the number of months left on the unexpired term of this Agreement. As stated above, McFall shall not be entitled to any cash settlement, severance pay or other compensation upon termination of this Agreement.

#### **SECTION 4 SALARY AND COMPENSATION**

- A. Effective upon the commencement of this Agreement, the City shall pay to McFall a base salary of \$14,917.00 per month or \$86.06 per hour. Pursuant to Government Code § 7522.56, the pay rate is not less than the minimum nor exceeds the maximum monthly base salary paid to other employees performing comparable duties. This salary shall be paid on a pro rated basis in regular installments pursuant to the City's normal payroll procedures.
- B. The City shall deduct or withhold from McFall's salary any and all sums as McFall may from time to time direct, or as required by law, including but not limited to, sums for the payment of federal, state and/or local income taxes, Social Security and Medicare tax withholding.
- C. McFall shall not receive any benefit, incentive, compensation in lieu of benefits, or other form of compensation in addition to the monthly pay rate.
- D. McFall will comply with all applicable CalPERS rules and regulations governing employment after retirement, including the recordation and reporting of all hours worked for the City to CalPERS as may be required. The City shall assist in any such reporting obligation to CalPERS. Additionally, McFall shall keep City continually informed of any hours worked by McFall for other CalPERS agencies during the term of this Agreement.
- E. The City Council shall fix any other terms and conditions of employment relating to McFall's performance as the City Council may from time to time determine, provided that such other terms and conditions of employment are not contrary to or inconsistent with the terms set forth in this Agreement, the City's rules, regulations and ordinances, local, state and/or federal law.

#### **SECTION 5 COMPLIANCE WITH AB 1344**

- A. Notwithstanding any other provision of this Agreement, the parties agree to fully comply with the Government Code sections that are part of AB 1344, as it was

effective on January 1, 2012, ("AB 1344") to the extent that they are applicable to this Agreement and to fully comply with other applicable law as it exists as of the date of execution of this Agreement. In that regard, to the extent that they are applicable to this Agreement, the following Government Code sections are hereby incorporated into the terms of this Agreement:

Section 53243.1. Reimbursement of legal criminal defense upon conviction of crime involving office or position.

Section 53243.2. Reimbursement of cash settlement upon conviction of crime involving office or position.

Section 53243.3. Reimbursement of non-contractual payments upon conviction or crime involving office or position.

Section 53243.3. Abuse of office or position defined.

B. In addition, AB 1344 also includes Government Code Section 3511.2. Notwithstanding any other provisions of this Agreement, the City is prohibited through this Agreement or any amendment thereto or in any other way to provide an automatic renewal of this Agreement that provides for an automatic compensation increase in excess of a cost-of-living adjustment or a maximum cash settlement in excess of certain limits established by Section 3511.2.

**SECTION 6 NOTICE**

Any notices to be given hereunder by either party to the other in writing may be effected either by personal delivery or U.S. mail. Mailed notices shall be addressed to the parties as set forth below, but each party may change its/his address by written notice given in accordance with this Section. Notices delivered personally will be deemed communicated as of actual receipt. Mailed notices will be deemed communicated and received as of three calendar days following the date of mailing.

CITY: City of Arroyo Grande  
Attention: Mayor  
300 E. Branch Street  
Arroyo Grande, CA 93420

Robert K. McFall: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SECTION 7 GENERAL PROVISIONS**

- A. This Agreement constitutes the sole understanding and agreement of the City and McFall with respect to the matters set forth herein and supersedes any and all prior negotiations, statements, instructions, representations or agreement, whether written or oral.
- B. The parties agree and acknowledge that no representations, inducements, promises or agreements, oral or otherwise, have been made by any party, or by anyone acting on behalf of any party, which are not contained herein and that any agreement, statement or promise not contained in this Agreement shall not be valid or binding on either party.
- C. Any amendment to this Agreement shall be valid only if in writing approved and signed by both parties, unless otherwise specified in this Agreement.
- D. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall nevertheless continue in full force and effect.
- E. If any action at law or in equity is necessary to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to recover reasonable attorney's fees and costs in addition to any other relief to which that party may be entitled.
- F. This Agreement shall be governed by and construed in accordance with the laws of the State of California. Any action to interpret or enforce the terms of this Agreement shall be held exclusively in a state court in San Luis Obispo County, California.
- G. The failure of either party to insist upon strict compliance with any of the terms, covenants, or conditions of this Agreement by the other party shall not be deemed a waiver of that term, covenant, or condition, nor shall any waiver or relinquishment of any right or power at any one time or times be deemed a waiver or relinquishment of that right or power for all or any other times.

**IN WITNESS WHEREOF**, the parties hereto have executed this agreement as of the date and year first written above.

**City:**

**McFall:**

\_\_\_\_\_  
Jim Hill  
Mayor

\_\_\_\_\_  
Robert K. McFall

ATTEST:

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Kelly Wetmore,  
City Clerk

APPROVED AS TO CONTENT:

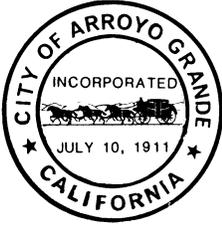
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Geoff English,  
Acting City Manager

APPROVED AS TO FORM:

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Heather K. Whitham,  
City Attorney



## MEMORANDUM

**TO: CITY COUNCIL**

**FROM: GEOFF ENGLISH, ACTING CITY MANAGER**

**SUBJECT: CONSIDERATION OF A RESOLUTION TEMPORARILY CHANGING THE PLACE OF REGULAR CITY COUNCIL MEETINGS AND CANCELLATION OF THE NOVEMBER 8, 2016 REGULAR CITY COUNCIL MEETING**

**DATE: AUGUST 23, 2016**

### **RECOMMENDATION:**

It is recommended the City Council: 1) Adopt a Resolution temporarily changing the place of the regular City Council meetings; and 2) Cancel the regular City Council meeting of November 8, 2016.

### **IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:**

Costs associated with rental of the South County Regional Center and set up of audio/visual equipment by AGP Video are included in the City Council Chambers Accessibility Improvement and Audio, Video, and Sound System Project budget.

### **BACKGROUND:**

On August 9, 2016, the City Council approved the City Council Chambers Accessibility Improvement and Audio, Video, and Sound System Project ("Project"). The City Council Chambers will be under construction and inaccessible for public meetings between September and December; therefore, regularly scheduled government meetings will be required to be held at a different location.

### **ANALYSIS OF ISSUES:**

Arroyo Grande Municipal Code Section 2.04.020 states that regular meetings of the City Council shall be held at the City Council Chambers located at 215 E. Branch Street, Arroyo Grande; provided, however, the place of regular meetings may be changed by majority vote of the City Council and upon posting on the doors of the City Council Chambers a notice of the time and place of the changed meeting. Therefore, the City Council may, by Resolution, change the place of regular meetings.

For most of the City's Commissions, Committees, and Boards, the Municipal Code sets forth provisions that all regular meetings shall be held at the City Council Chambers located at 215 E. Branch Street. An Ordinance would be required to change the Code to allow similar flexibility in changing the place of regular meetings. In this case, due to the temporary nature of the displacement, the simplest solution

**CITY COUNCIL  
CONSIDERATION OF APPOINTMENT OF VOTING DELEGATE FOR THE LEAGUE  
OF CALIFORNIA CITIES ANNUAL CONFERENCE  
AUGUST 9, 2016  
PAGE 2**

would be to notice the meetings as special meetings, with emphasis on the change in meeting location.

Based on availability, the South County Regional Center at 800 W. Branch Street, and the City of Arroyo Grande Woman's Club and Community Center at 211 Vernon Street have been reserved for City Council, Planning Commission, and Traffic Commission meetings. The Parks and Recreation Commission meetings will be held at the Elm Street Community Center located at 1221 Ash Street (Attachment 1).

In an effort to provide sufficient public notice of changes in regular meeting locations, a press release will be distributed and the schedule of meetings and locations will be posted on the door of the City Council Chambers, on the City Hall public bulletin board, and on the City's website. The change in meeting locations will also be emphasized and highlighted on all Agendas.

Additionally, this year, the November 8, 2016 General Municipal Election falls on a regular City Council meeting date. Both the South County Regional Center and the Woman's Club and Community Center are utilized as polling places for the Election and are not available. Therefore, it is recommended the City Council cancel the regularly scheduled City Council meeting of November 8, 2016.

**ALTERNATIVES:**

The following alternatives are provided for the Council's consideration:

- 1) Adopt a Resolution temporarily changing the place of the regular City Council meetings; and cancel the regular City Council meeting of November 8, 2016; or
- 2) Provide staff with other direction.

**ADVANTAGES:**

Adoption of the Resolution will allow the City Council to hold its regular meetings at alternative locations while the Project moves forward. Cancelling the November 8, 2016 regular meeting will also allow the City Council, staff and citizens to participate in election night activities.

**DISADVANTAGES:**

No disadvantages have been identified.

**ENVIRONMENTAL REVIEW:**

No environmental review is required for this item.

**PUBLIC INFORMATION AND COMMENTS:**

The Agenda was posted in accordance with Government Code Section 54954.2.

Attachments:

1. Temporary Change of Meeting Places for Government Meetings

**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE TEMPORARILY CHANGING THE PLACE OF ITS REGULAR MEETINGS**

**WHEREAS**, pursuant to Arroyo Grande Municipal Code Section 2.04.020, regular meetings of the City Council shall be held at the City Council Chambers located at 215 E. Branch Street, Arroyo Grande; provided, however, the place of regular meetings may be changed by majority vote of the City Council and upon posting on the doors of the City Council Chambers a notice of the time and place of the changed meetings; and

**WHEREAS**, the City Council Chambers will be temporarily under construction for the City Council Chambers Accessibility Improvement and Audio, Video, and Sound System Project (“Project”) and unavailable for public meetings; and

**WHEREAS**, the City Council desires to temporarily change the place of its regular meetings during construction of the Project.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Arroyo Grande as follows:

1. Effective September 2016, the regular meetings of the City Council shall be held on the second and fourth Tuesday of each month, at 6:00 p.m., at the places referenced in Exhibit A, attached hereto and incorporated by reference.
2. This Resolution shall be in full force and effect immediately upon its passage and adoption thereof. This Resolution shall be automatically repealed and have no further force or effect upon completion of the Project when the regular meetings of the City Council will again be held at the City Council Chambers located at 215 E. Branch Street, California.
3. The City Clerk is directed to post notice of the place of the changed meetings on the doors of the Council Chambers, located at 215 E. Branch Street, the City Hall public bulletin board at 300 E. Branch Street, and on the City website.

On motion of Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_, and by the following roll call vote, to wit:

**AYES:**

**NOES:**

**ABSENT:**

the foregoing Resolution was passed and adopted this 23<sup>rd</sup> day of August, 2016.

**RESOLUTION NO.  
PAGE 2**

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**JIM HILL, MAYOR**

**ATTEST:**

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**KELLY WETMORE, CITY CLERK**

**APPROVED AS TO CONTENT:**

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**GEOFF ENGLISH, ACTING CITY MANAGER**

**APPROVED AS TO FORM:**

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**HEATHER WHITHAM, CITY ATTORNEY**

**EXHIBIT A**

**TEMPORARY CHANGE OF MEETING PLACE FOR CITY COUNCIL MEETINGS**

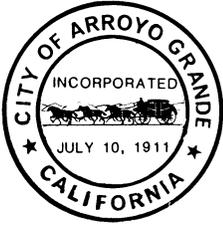
September 13, 2016	South County Regional Center, 800 W. Branch Street, A.G.
September 27, 2016	South County Regional Center, 800 W. Branch Street, A.G.
October 11, 2016	South County Regional Center, 800 W. Branch Street, A.G.
October 25, 2016	AG Woman's Club and Community Center, 211 Vernon Street, A.G.
November 8, 2016*	Meeting Cancelled
November 22, 2016	South County Regional Center, 800 W. Branch Street, A.G.
December 13, 2016:	AG Woman's Club and Community Center, 211 Vernon Street, A.G.
December 27, 2016**	South County Regional Center, 800 W. Branch Street, A.G.

\* SCRC & Woman's Club serve as polling places for the November 2016 Election

\*\* Meeting subject to cancellation upon future action by the City Council due to holidays

**TEMPORARY CHANGE OF MEETING PLACES FOR GOVERNMENT MEETINGS**

<u>MEETING</u>	<u>DATE</u>	<u>LOCATION</u>
CITY COUNCIL	Tuesday, September 13, 2016	South County Regional Center, 800 W. Branch Street
CITY COUNCIL	Tuesday, September 27, 2016	South County Regional Center, 800 W. Branch Street
CITY COUNCIL	Tuesday, October 11, 2016	South County Regional Center, 800 W. Branch Street
CITY COUNCIL	Tuesday, October 25, 2016	AG Woman's Club and Community Center, 211 Vernon Street
CITY COUNCIL	Tuesday, November 08, 2016	Meeting Cancelled
CITY COUNCIL	Tuesday, November 22, 2016	South County Regional Center, 800 W. Branch Street
CITY COUNCIL	Tuesday, December 13, 2016	AG Woman's Club and Community Center, 211 Vernon Street
CITY COUNCIL	Tuesday, December 27, 2016	South County Regional Center, 800 W. Branch Street
PLANNING COMMISSION	Tuesday, September 06, 2016	South County Regional Center, 800 W. Branch Street
PLANNING COMMISSION	Tuesday, September 20, 2016	AG Woman's Club and Community Center, 211 Vernon Street
PLANNING COMMISSION	Tuesday, October 04, 2016	AG Woman's Club and Community Center, 211 Vernon Street
PLANNING COMMISSION	Tuesday, October 18, 2016	AG Woman's Club and Community Center, 211 Vernon Street
PLANNING COMMISSION	Tuesday, November 01, 2016	AG Woman's Club and Community Center, 211 Vernon Street
PLANNING COMMISSION	Tuesday, November 15, 2016	AG Woman's Club and Community Center, 211 Vernon Street
PLANNING COMMISSION	Tuesday, December 06, 2016	AG Woman's Club and Community Center, 211 Vernon Street
PLANNING COMMISSION	Tuesday, December 20, 2016	AG Woman's Club and Community Center, 211 Vernon Street
TRAFFIC COMMISSION	Monday, September 19, 2016	AG Woman's Club and Community Center, 211 Vernon Street
TRAFFIC COMMISSION	Monday, October 17, 2016	South County Regional Center, 800 W. Branch Street
TRAFFIC COMMISSION	Monday, November 14, 2016	AG Woman's Club and Community Center, 211 Vernon Street
TRAFFIC COMMISSION	Monday, December 19, 2016	South County Regional Center, 800 W. Branch Street
PARKS & RECREATION COMMISSION	Wednesday, September 14, 2016	Elm Street Community Center, 1221 Ash Street
PARKS & RECREATION COMMISSION	Wednesday, October 12, 2016	Elm Street Community Center, 1221 Ash Street
PARKS & RECREATION COMMISSION	Wednesday, November 09, 2016	Elm Street Community Center, 1221 Ash Street
PARKS & RECREATION COMMISSION	Wednesday, December 14, 2016	Elm Street Community Center, 1221 Ash Street



## MEMORANDUM

**TO:** CITY COUNCIL

**FROM:** GEOFF ENGLISH, PUBLIC WORKS DIRECTOR

**BY:** JILL MCPEEK, CAPITAL IMPROVEMENT PROJECT MANAGER

**SUBJECT:** CONSIDERATION OF AN AWARD OF CONTRACT TO BROUGH CONSTRUCTION, INC. FOR CONSTRUCTION OF THE 2016 CONCRETE REPAIRS PROJECT, PW 2016-09

**DATE:** AUGUST 23, 2016

### RECOMMENDATION:

It is recommended the City Council:

1. Award a contract for the 2016 Concrete Repairs Project to Brough Construction Inc. in the amount of \$25,109;
2. Authorize the Acting City Manager to approve change orders for 10% of the contract amount, \$2,511 for unanticipated costs during the construction phase of the project (total construction costs = \$25,109 + \$2,511 = \$27,620);
3. Direct the City Clerk to file a Notice of Exemption.

### IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:

An allocation of \$55,000 is available in the Capital Improvement Program budget concrete repair account for FY 2016/17. The total cost of the project including design, construction inspection and contingencies is estimated at \$35,730.

### BACKGROUND:

Sidewalk improvements are one of the priorities identified in the City's Critical Needs Action Plan. The City has established a goal of eliminating trip and fall hazards located in the City right of way. The project scope of work involves the replacement of exposed aggregate sidewalk, curb and gutter, and tiles throughout the Village area. This project is the latest in a continuing effort to systematically address damaged concrete facilities at various locations throughout the City.

**CONSIDERATION OF AN AWARD OF CONTRACT TO BROUGH CONSTRUCTION, INC. FOR CONSTRUCTION OF THE 2016 CONCRETE REPAIRS PROJECT, PW 2016-09  
AUGUST 23, 2016  
PAGE 2**

**ANALYSIS OF ISSUES:**

The 2016 project includes the following locations:

<i>Street</i>	<i>Address/Location</i>	<i>Proposed Improvement</i>
South Mason Street	107	Sidewalk / Curb & Gutter
South Mason Street	104	Sidewalk / Curb & Gutter
Olohan Alley	Along Arroyo Grande Creek (Behind 214 East Branch Street)	Sidewalk / Curb & Gutter
Olohan Alley	Centennial Park Section (Behind 200 East Branch Street)	Sidewalk
East Branch Street	107 (Planter at Car Corral entrance)	Curb
South Mason Street	107	Tile Replacement
East Branch Street	102, 103, 106, 107, 109, 118, 122, 127, 131, 134	Tile Replacement
East Branch Street	200, 203, 214, 215, 227	Tile Replacement
East Branch Street	318, 381	Tile Replacement
West Branch Street	112, 114, 117	Tile Replacement

On August 9, 2016, three bids were opened for the 2016 Concrete Repair Project. The lowest bid, from Brough Construction, Inc., was in the amount of \$25,109. The bid is determined to be responsive and Brough Construction, Inc. to be a responsible bidder. The award of a construction contract to Brough Construction, Inc. is recommended.

The contract time is 30 calendar days. Work is expected to be accomplished between mid-September and mid-October 2016. The contract documents require that all sidewalks are to remain open during events such as the Arroyo Grande Valley Harvest Festival and Halloween Trick or Treat in the Village.

**ALTERNATIVES:**

The following alternatives are provided for the Council's consideration:

1. Award a construction contract to Brough Construction, Inc. for the 2016 Concrete Repairs project;
2. Do not award a construction contract for the project; or
3. Provide direction to staff.

**ADVANTAGES:**

The project will reduce the number of trip and fall hazards along selected streets, address complaints from the public and improve access for individuals with disabilities.

**CONSIDERATION OF AN AWARD OF CONTRACT TO BROUGH CONSTRUCTION,  
INC. FOR CONSTRUCTION OF THE 2016 CONCRETE REPAIRS PROJECT, PW  
2016-09  
AUGUST 23, 2016  
PAGE 3**

**DISADVANTAGES:**

There will be intermittent sidewalk closures during the project. These will be minimized as much as possible and the project specifications require the contractor to notify affected businesses and residents in advance.

**ENVIRONMENTAL REVIEW:**

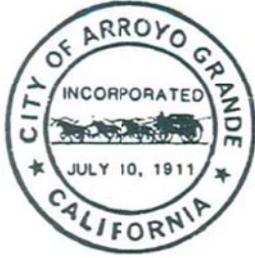
The project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Guideline Section 15301(c) for existing sidewalk, gutter and similar facilities.

**PUBLIC NOTIFICATION AND COMMENTS:**

The Agenda was posted in accordance with Government Code Section 54954.2.

Attachment:

1. Bid Opening Log Sheet
2. Notice of Exemption



## Attachment No. 1

### CITY OF ARROYO GRANDE BID OPENING LOG SHEET

**DEADLINE: TUESDAY, AUGUST 9, 2016 – 4:00 PM**  
**PROJECT NAME: 2016 CONCRETE REPAIRS**  
**PROJECT NO.: PW-2016-09**  
**ESTIMATED CONSTRUCTION COST: \$25,500**

<u>SUBMITTED BY:</u>	<u>TOTAL</u>
1. R. Burke Corp San Luis Obispo, CA 93406	\$34,622.00
2. V. Lopez Jr. & Sons Santa Maria, CA 93456	\$25,360.00
3. Brough Construction Arroyo Grande, CA 93420	\$25,109.00

*Glenda Boner*

Glenda Boner, Administrative Secretary

C: Director of Public Works  
Capital Improvement Project Manager  
City Manager  
City Website

NOTICE OF EXEMPTION

To:  Office of Planning and Research  
 1400 Tenth Street  
 Sacramento, CA 95814

From: Lead Agency:  
 City of Arroyo Grande  
 300 East Branch Street  
 Arroyo Grande, CA 93421

OR

County Clerk of the Board of Supervisors  
 County of San Luis Obispo  
 1055 Monterey Street  
 San Luis Obispo, CA 93408

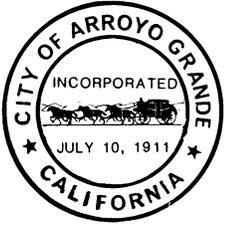
PROJECT TITLE AND NUMBER: 2016 Concrete Repairs PW 2016-09	
PROJECT APPLICANT: Jill McPeck, Capital Improvement Project Manager 300 E. Branch Street, Arroyo Grande, CA 93420	TELEPHONE NUMBER/EMAIL: (805) 473-5444 jmcpeek@arroyogrande.org
PROJECT LOCATION: Village Core Downtown, Arroyo Grande, CA 93420	
PROJECT DESCRIPTION: Sidewalk repairs, tile replacement, curb painting, traffic control, and related items of work.	
LEAD AGENCY CONTACT PERSON: Matthew Downing, AICP, Planning Manager	TELEPHONE NUMBER/EMAIL: (805) 473-5420 mdowning@arroyogrande.org
STATE CLEARINGHOUSE NUMBER (if applicable): N/A	

This is to advise that the City of Arroyo Grande has made the following determination on the above-described project:

- MINISTERIAL (Section 15208)
- EMERGENCY (Section 15269)
- CATEGORICAL EXEMPTION PER CEQA GUIDELINES - Section 15301(c) of the CEQA Guidelines determines that projects located in existing facilities are exempt from CEQA review.

SIGNATURE: 	DATE RECEIVED FOR FILING:
TITLE: PLANNING MANAGER DATE: 8/14/2014	NO RECORDING FEE – PUBLIC AGENCY GC 6103

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## MEMORANDUM

**TO:** CITY COUNCIL

**FROM:** GEOFF ENGLISH, PUBLIC WORKS DIRECTOR

**BY:** JILL MCPEEK, CAPITAL IMPROVEMENT PROJECT MANAGER

**SUBJECT:** CONSIDERATION OF AN AWARD OF CONTRACT TO INSITUFORM TECHNOLOGIES, LLC FOR THE ARROYO GRANDE CREEK SEWER REHABILITATION PROJECT, PW 2016-05

**DATE:** AUGUST 23, 2016

### RECOMMENDATION:

It is recommended the City Council:

1. Award a contract for the Arroyo Grande Creek Sewer Rehabilitation project to Insituform Technologies, LLC in the amount of \$145,331;
2. Authorize the Acting City Manager to approve change orders for 10% of the contract amount, \$14,533 for unanticipated costs during the construction phase of the project (total construction costs = \$145,331 + \$14,533 = \$159,864);
3. Direct the City Clerk to file a Notice of Exemption.

### IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:

An allocation of \$246,900 is available in the adopted FY 2015-16/FY 2016-17 Capital Improvement Program budget for the project. The total cost of the project including design, construction inspection and contingencies is estimated at \$184,602.

### BACKGROUND:

The project scope of work involves the rehabilitation of approximately 2,435 linear feet of sewer pipe along Arroyo Grande creek east of Clarence Avenue to Paulding Circle, and for a section of pipe between North Mason Street and Crown Terrace, north of East Branch Street. The pipe will be rehabilitated using a cured in place pipe (CIPP) method. CIPP is a trenchless (or no-dig) process where a flexible tube is inserted and pulled through the existing pipe from manholes and is then cured using either hot water under hydrostatic pressure or steam pressure, to expand the tube to tightly bond with the interior of the existing pipe. This trenchless method allows the pipe to be rehabilitated in place without having to perform excavation and pipe replacement.

**CONSIDERATION OF AN AWARD OF CONTRACT TO INSITUFORM TECHNOLOGIES, LLC FOR THE ARROYO GRANDE CREEK SEWER REHABILITATION PROJECT, PW 2016-05  
AUGUST 23, 2016  
PAGE 2**

**ANALYSIS OF ISSUES:**

On August 9, 2016, four bids were opened for the Arroyo Grande Creek Sewer Rehabilitation project. The lowest bid, from Insituform Technologies, LLC, was in the amount of \$145,331. The bid has been determined to be responsive and Insituform Technologies, LLC to be a responsible bidder. It is recommended to award a construction contract to Insituform Technologies, LLC. Insituform Technologies completed the City's last lining project on time and under budget.

The contract time is 45 working days. Work is expected to be accomplished between September and November 2016.

**ALTERNATIVES:**

The following alternatives are provided for the Council's consideration:

1. Award a construction contract to Insituform Technologies, LLC for the Arroyo Grande Creek Sewer Rehabilitation project;
2. Do not award a construction contract for the project; or
3. Provide direction to staff.

**ADVANTAGES:**

The technology allows rehabilitation of sewer mains in place without having the need for more costly excavation.

**DISADVANTAGES:**

There will be intermittent sewer service disruption for customers during the project. These will be minimized as much as possible and the project specifications require the contractor to notify affected residents in advance.

**ENVIRONMENTAL REVIEW:**

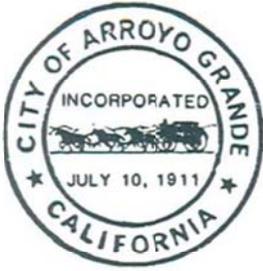
The project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Guideline Section 15301(b) for existing sewer facilities.

**PUBLIC NOTIFICATION AND COMMENTS:**

The Agenda was posted in accordance with Government Code Section 54954.2.

Attachment:

1. Bid Opening Log Sheet
2. Notice of Exemption



**Attachment No. 1**

**CITY OF ARROYO GRANDE  
BID OPENING LOG SHEET**

**DEADLINE: TUESDAY, AUGUST 9, 2016 – 3:00 PM**  
**PROJECT NAME: ARROYO GRANDE CREEK SEWER REHABILITATION**  
**PROJECT NO.: PW-2016-05**  
**ESTIMATED CONSTRUCTION COST: \$170,000**

<b><u>SUBMITTED BY:</u></b>	<b><u>TOTAL</u></b>
1. Insituform Tech. Fullerton, CA 92831	\$145,331.00
2. Sancon Engineering, Inc. Huntington Beach, CA 92649	\$192,095.00
3. Michels Pipeline Construction Salem, OR 97302	\$209,360.00
4. Southwest Pipeline & Trenchless Corp Torrance, CA 90502	\$159,655.00

A handwritten signature in blue ink that reads "Glenda Boner".

Glenda Boner, Administrative Secretary

C: Director of Public Works  
Capital Improvement Project Manager  
City Manager  
City Website

NOTICE OF EXEMPTION

To:  Office of Planning and Research  
 1400 Tenth Street  
 Sacramento, CA 95814

From: Lead Agency:  
 City of Arroyo Grande  
 300 East Branch Street  
 Arroyo Grande, CA 93421

OR

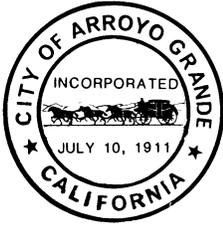
County Clerk of the Board of Supervisors  
 County of San Luis Obispo  
 1055 Monterey Street  
 San Luis Obispo, CA 93408

PROJECT TITLE AND NUMBER: Arroyo Grande Creek Sewer Rehabilitation PW 2016-05	
PROJECT APPLICANT: Jill McPeck, Capital Improvement Project Manager 300 E. Branch Street, Arroyo Grande, CA 93420	TELEPHONE NUMBER/EMAIL: (805) 473-5444 jmcpeek@arroyogrande.org
PROJECT LOCATION: Along Arroyo Grande Creek approximately Clarence Avenue to Tally Ho Road, Arroyo Grande, CA 93420	
PROJECT DESCRIPTION: Sewer pipe lining, laterals, traffic control, and related items of work.	
LEAD AGENCY CONTACT PERSON: Matthew Downing, AICP, Planning Manager	TELEPHONE NUMBER/EMAIL: (805) 473-5420 mdowning@arroyogrande.org
STATE CLEARINGHOUSE NUMBER (if applicable): N/A	

This is to advise that the City of Arroyo Grande has made the following determination on the above-described project:

- MINISTERIAL (Section 15208)
- EMERGENCY (Section 15269)
- CATEGORICAL EXEMPTION PER CEQA GUIDELINES - Section 15301(b) of the CEQA Guidelines determines that projects located in existing facilities are exempt from CEQA review.

SIGNATURE: 	DATE RECEIVED FOR FILING:
TITLE: PLANNING MANAGER DATE: 8/8/2016	NO RECORDING FEE – PUBLIC AGENCY GC 6103



## MEMORANDUM

**TO: CITY COUNCIL**

**FROM: GEOFF ENGLISH, PUBLIC WORKS DIRECTOR**

**BY: JILL MCPEEK, CAPITAL IMPROVEMENT PROJECT MANAGER**

**SUBJECT: CONSIDERATION TO REJECT BIDS FOR THE 2016 STREET REPAIRS PROJECT, PW 2016-03**

**DATE: AUGUST 23, 2016**

### **RECOMMENDATION:**

It is recommended the City Council: 1) Reject all bids received for the subject project; and; 2) Direct staff to solicit new bids after modifications are made to the bid schedule.

### **IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:**

An allocation of \$870,000 is available in the Capital Improvement Program budget pavement management program account for FY 2016/17. It is anticipated that approximately \$35,000 will be carried over from FY 2015/16 for a total available budget of \$905,000.

It is estimated that approximately \$239,500 will be needed for the 2016 Street Resurfacing project, construction management and inspection for both of the 2016 streets projects, and design of the 2017 streets projects, leaving \$665,500 available for construction and contingencies for this 2016 Street Repairs project (not including the Le Point Parking Lot). The proposed improvements for the Le Point Parking Lot, which total \$51,549 plus contingencies, will be funded from the Parking Improvement Fund.

### **BACKGROUND:**

Staff designed the 2016 pavement management projects to include separate projects for Street Repairs and Street Resurfacing (slurry seals).

For the 2016 Street Repairs project, street surface repairs which involve the grinding and repaving of isolated pavement failures are to be performed on several streets. Dependent upon the encountered condition, additional material may need to be removed from the roadway subgrade and stabilized as needed. The roadway structural section is then rebuilt through the placement and compaction of base rock and asphalt pavement. Two streets, Oro Drive and Collado Corte, are included in the project that will receive full width pavement overlays. These two road segments have deteriorated to the point that a routine slurry seal surface treatment would not be an adequate resurfacing.

**CITY COUNCIL  
CONSIDERATION TO REJECT BIDS FOR THE 2016 STREET REPAIRS PROJECT,  
PW 2016-03  
AUGUST 23, 2016  
PAGE 2**

Additionally, because pavement overlays are considered an alteration of a street under the Americans with Disabilities Act (ADA), the work triggers the City's obligation to provide ADA compliant curb ramps where pedestrian walkways intersect the resurfaced street. Therefore, curb ramps are provided on these two streets. A total of thirteen (13) curb ramps are required to be upgraded as part of the overlay work on Oro Drive and Collado Corte due to this Federal requirement.

For the 2016 Street Resurfacing project, a slurry seal application will be applied to the street segments that received repairs as part of the 2016 Street Repair project.

Since resurfacing contractors are typically not equipped to perform roadway repairs or reconstruction, it is prudent to have the work separated into two projects to be performed by two prime contractors. That helps eliminate the need for a prime contractor to hire subcontractors and pass along potential mark-up costs to the City.

**ANALYSIS OF ISSUES:**

The 2016 Street Repair and the 2016 Street Resurfacing projects included a schedule of streets in the base bid and two additive alternates in the event favorable bids were received. The project specifications stipulated that contract award would be determined solely on the Base Bid.

On August 12, 2016, five bids were received for the 2016 Street Repairs project. The apparent low bidder did not include Area B1 of the Base Bid and, therefore, was deemed non-responsive. Based on the total pavement budget available, it is estimated that there will not be enough funds to complete the Base Bid for both projects should the second low bidder be considered.

Total Budget Available	<u>\$ 905,000</u>
2016 Street Repairs Bid (w/Contingencies)	781,800
2016 Street Resurfacing (w/Contingencies)	138,000
Const Mgt / Inspection / Advertise / Copies	61,500
2017 Street Projects Design	<u>40,000</u>
Budget Shortfall	\$ 116,300

Therefore, it is recommended that the City Council reject all bids and direct staff to modify the Base Bid in the bid package and rebid the 2016 Street Repair project.

**ALTERNATIVES:**

The following alternatives are provided for the Council's consideration:

1. Reject all bids and direct staff to solicit new bids after modifications are made to the bid schedule;
2. Reject all bids and direct staff to solicit new bids with the current bid schedule;

**CITY COUNCIL  
CONSIDERATION TO REJECT BIDS FOR THE 2016 STREET REPAIRS PROJECT,  
PW 2016-03  
AUGUST 23, 2016  
PAGE 3**

3. Award a construction contract to the second low bidder and appropriate \$116,300 from General Fund reserves; or
4. Provide direction to staff.

**ADVANTAGES:**

Modifying the bid schedule may yield more competitive pricing without significant impacts to the project objectives.

**DISADVANTAGES:**

Rejecting the bid and rebidding the project will delay the project further into the fall and winter months.

**ENVIRONMENTAL REVIEW:**

The project is categorically exempt from California Environmental Quality Act (CEQA) pursuant to CEQA guidelines Section 15301(c) for repairs and maintenance of existing streets.

**PUBLIC NOTIFICATION AND COMMENTS:**

The Agenda was posted in accordance with Government Code Section 54954.2.

Attachment:

1. Bid Opening Log Sheet



# Attachment No. 1

## CITY OF ARROYO GRANDE BID OPENING LOG SHEET

**DEADLINE: FRIDAY, AUGUST 12, 2016 – 2:00 PM**  
**PROJECT NAME: 2016 STREET REPAIRS**  
**PROJECT NO.: PW-2016-03**  
**ESTIMATED CONSTRUCTION COST: \$648,000**

<u>SUBMITTED BY:</u>	<u>BASE BID</u>	<u>ALT#1</u>	<u>ALT#2</u>	<u>TOTAL</u>
1. V. Lopez Jr. & Sons Santa Maria, CA	\$696,425.02	\$83,156.24	\$74,158.40	\$853,739.67
2. R. Burke Corporation San Luis Obispo, CA	\$545,062.40	\$72,674.00	\$69,476.00	\$687,212.40
3. Souza Construction, Co San Luis Obispo, CA	\$940,161.80	\$110,275.00	\$93,103.20	\$1,143,540.00
4. Papich Construction, Co Pismo Beach, CA	\$867,530.90	\$132,740.00	\$181,786.00	\$1,182,056.90
5. S. Chaves Construction San Luis Obispo, CA	\$832,405.28	\$100,889.15	\$87,622.50	\$1,202,916.93

A handwritten signature in cursive script that reads "Glenda Boner".

Glenda Boner, Administrative Secretary

C: Director of Public Works  
Capital Improvement Project Manager  
City Manager  
City Website



## MEMORANDUM

**TO: CITY COUNCIL**

**FROM: TERESA McCLISH, COMMUNITY DEVELOPMENT DIRECTOR**

**BY: SAM ANDERSON, PLANNING TECHNICIAN**

**SUBJECT: CONSIDERATION OF TEMPORARY USE PERMIT 16-010; AUTHORIZING CLOSURE OF CITY STREETS AND USE OF CITY PROPERTY FOR THE 79<sup>TH</sup> ANNUAL ARROYO GRANDE VALLEY HARVEST FESTIVAL, FRIDAY AND SATURDAY, SEPTEMBER 23-24, 2016; APPLICANT – ANNE MCCRACKEN**

**DATE: AUGUST 23, 2016**

### **RECOMMENDATION:**

It is recommended that the City Council adopt a Resolution approving Temporary Use Permit 16-010, authorizing closure of City streets and use of City property for the 79<sup>th</sup> Annual Arroyo Grande Valley Harvest Festival.

### **IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:**

Application fees for this event have been waived pursuant to Resolution 3760, which established policies to waive permit application fees for certain annual temporary events meeting the following criteria:

- The applicant is a local non-profit organization;
- The group/organization donates at least 50% of its budget to support programs/activities within the City of Arroyo Grande or the Five Cities Area;
- Proceeds from the event or activity will be used for a specific City of Arroyo Grande or Five Cities area public project, program or cause;
- The event or activity is organized and operated by non-paid volunteers; and
- The event or activity is open to the public.

A waiver of fees and costs reduces City revenue by approximately \$6,780. Historically, the City has waived fees and costs for this event because the City has served as co-sponsor of the event.

### **BACKGROUND:**

The first Harvest Festival was organized by the Woman's Club in 1937. It was a two-day celebration held in an elementary school building. Food, craft booths and entertainment were included. The event was held in the classrooms and a children's pet parade took place on the Saturday of the Festival. The Woman's Club ran the Festival until 1946 when they asked for community supporters to take over the event. The

**CITY COUNCIL  
CONSIDERATION OF TEMPORARY USE PERMIT 16-010  
AUGUST 23, 2016  
PAGE 2**

Arroyo Grande Harvest Festival Committee has been in charge ever since and its goal has been to make the event grow and add more attractions each year.

**ANALYSIS OF ISSUES:**

The 79<sup>th</sup> Annual Arroyo Grande Valley Harvest Festival is scheduled for Friday September 23, 2016 from 4:00 pm until 9:00 pm and Saturday, September 24, 2016 from 10:00 am until 5:00 pm. Setup will begin on Thursday, September 22, 2016 at 5:00 p.m. and cleanup will end early Sunday morning, September 25, 2016. Activities at the Festival will include entertainment, food, games and crafts booths, contests and a parade.

Festival Areas

The Festival organizers request the closure of the following streets or use of the following areas for the Festival:

- Heritage Square Park;
- Short Street from Nelson Street to the Swinging Bridge;
- Nelson Street from Mason Street to Bridge Street;
- Bridge Street from the Lucia Mar Unified School District Parking lot to Branch Street;
- Kiwanis Park;
- Olohan Alley from Bridge Street to Mason Street;
- Short Street from East Branch Street to Centennial Park; and
- City Hall parking lot at 300 East Branch Street.

The area devoted to the Festival remains unchanged from last year.

Parade

The parade route will run from the intersection of West Branch Street and Traffic Way, travel east through the Village core, turn south on South Mason Street, and end at Poole Street, with parade dispersal to occur on South Mason Street between Poole and Allen Streets.

The parade staging areas will include:

- West Branch Street from the Shell Station to Rodeo Drive;
- Old Ranch Road from West Branch Street to the east end of the five acre City owned dirt lot at the northeast corner of the intersection of Old Ranch Road and West Branch street, including use of the lot; and
- West Branch Street between Old Ranch Road and the South County Regional Center.

Road closures needed for the parade route, staging areas and detour routes include:

- West and East Branch Streets from Rodeo Drive to Highway 227 (Bus Barn);
- Old Ranch Road from West Branch Street to the end of the City owned property;
- Wesley Street between Larchmont and West Branch Street;

**CITY COUNCIL  
CONSIDERATION OF TEMPORARY USE PERMIT 16-010  
AUGUST 23, 2016  
PAGE 3**

- Traffic Way to Station Way; and
- North and South Mason Street from Tally Ho Road to Poole Street.

These road closures are requested from 9:00 am until noon on Saturday, September 24, 2016 with no-parking enforcement beginning at 8:00 am, with the exception of the staging area, for which an 8:00 am closure with no-parking enforcement beginning at 7:00 am is requested. The detour route around the City via East Cherry Avenue, West Branch Street and Huasna Road remains unchanged from previous years.

During the 2011 Harvest Festival parade, an additional detour route was established by opening the gate at the top of Miller Way, between Miller Way and Emerald Bay Drive. This detour was established for use by affected residents of the Miller Way, Miller Court, Le Point Street and W. Le Point Street area only and residents in those areas were notified of the additional detour. No issues have been identified as a result of the gate opening and it has been included as part of this year's event.

**ALTERNATIVES:**

The following alternatives are provided for the Council's consideration:

- Adopt the attached Resolution approving Temporary Use Permit 16-010 including road closures and detours for the parade route;
- Modify and adopt the attached Resolution approving Temporary Use Permit 16-010 including road closures and detours for the parade route;
- Do not adopt the attached Resolution; or
- Provide direction to staff.

**ADVANTAGES:**

The Festival, now in its 79<sup>th</sup> year, is a tradition in the community. The Festival celebrates the community's heritage, builds a sense of community, brings families and friends together, provides fundraising opportunities for local community organizations, and provides quality family oriented entertainment.

**DISADVANTAGES:**

The closure of streets will have an impact on parking and traffic congestion.

**ENVIRONMENTAL REVIEW:**

In compliance with the California Environmental Quality Act (CEQA), it has been determined that this project is Categorical Exempt per Section 15304(e) of the CEQA Guidelines regarding minor temporary uses of land. If the Council does not feel that this determination is appropriate, project approval shall not be considered.

**PUBLIC NOTIFICATION AND COMMENTS:**

The event organizers are required to place an advertisement in the September 11, 2016 edition of *The Tribune* advising residents of street closures. The event organizers are required to mail or hand deliver a notification of street closures to every property located

**CITY COUNCIL  
CONSIDERATION OF TEMPORARY USE PERMIT 16-010  
AUGUST 23, 2016  
PAGE 4**

within the area where street closures will occur. The event organizers are also required to mail or hand deliver a notification of the opening of the gate between Emerald Bay Drive and Miller Way to every property accessed from Miller Way, Miller Court, the 200 and 100 blocks of Le Point Street, and W. Le Point Street.

The Agenda was posted in accordance with Government Code Section 54954.2.

**ATTACHMENTS:**

1. Road closure and detour map

**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE APPROVING TEMPORARY USE PERMIT 16-010, AUTHORIZING CLOSURE OF CITY STREETS AND USE OF CITY PROPERTY FOR THE 79<sup>th</sup> ANNUAL ARROYO GRANDE VALLEY HARVEST FESTIVAL, FRIDAY AND SATURDAY, SEPTEMBER 23-24, 2016**

**WHEREAS**, organizers of the annual Arroyo Grande Valley Harvest Festival have requested closure of City streets and use of City property; and

**WHEREAS**, the Arroyo Grande City Code (AGMC) provides for the issuance of Temporary Use Permits for events such as the Arroyo Grande Harvest Festival and AGMC Section 10.16.050 authorizes the City Council to restrict parking on any street, and California Vehicle Code Section 21101(e) authorize the closure of streets for parades and local special events; and

**WHEREAS**, organizers of the annual Arroyo Grande Valley Harvest Festival will be responsible for the removal of all garbage and debris generated by the event.

**WHEREAS**, the City Council finds, after due study and deliberation, that the following circumstances exist:

**Temporary Use Permit Findings:**

1. The operation of the requested use at the location proposed and within the time period specified will not jeopardize, endanger, or otherwise constitute a menace to the public health, safety, or general welfare.
2. The proposed site is adequate in size and shape to accommodate the temporary use without material detriment to the use and enjoyment of other properties located adjacent to and in the vicinity of the site.
3. The proposed site is adequately served by streets or highways having sufficient width and improvements to accommodate the kind and quantity of traffic that the temporary use will or could reasonably be expected to generate.
4. Adequate temporary parking to accommodate vehicular traffic to be generated by the use will be available either on-site or at alternate locations acceptable to the City Council.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Arroyo Grande does hereby approve Temporary Use Permit 16-010 authorizing the following actions and use of the following described City property for the Harvest Festival:

**Harvest Festival – Friday & Saturday, September 23 & 24, 2016**

1. “No-parking/tow away” restrictions and use of the City parking area behind the former City Hall from the entrance of Mason Street and extending to the area of the Gazebo and Short Street for use between the hours of 5:00 p.m. on Thursday, September 22, 2016 until 8:00 a.m. Sunday, September 25, 2016.
2. The use of the Heritage Square Park for various displays, activities, and contests from 8:00 a.m. to 6:00 p.m. on Saturday, September 24, 2016.
3. “No-parking/tow away” restrictions and the use and closure of Short Street from Nelson to the Swinging Bridge from 8:00 a.m. to 6:00 p.m. on Saturday, September 24, 2016.
4. “No-parking/tow away” restrictions and the use and closure of Nelson Street from Mason Street to Bridge Street from 8:00 a.m. to 6:00 p.m. on Saturday, September 24, 2016.
5. “No-parking/tow away” restrictions and the use and closure of Mason Street from Le Point Street to Poole Street from 8:00 a.m. to 12:00 p.m. on Saturday, September 24, 2016.
6. “No-parking/tow away” restrictions of Poole Street from Mason Street to Traffic Way from 8:00 a.m. to 12:00 p.m. on Saturday, September 24, 2016.
7. “No-parking/tow away” restrictions and the use and closure of Bridge Street from Traffic Way to Branch Street from 8:00 a.m. to 6:00 p.m. on Saturday, September 24, 2016.
8. “No-parking/tow away” restrictions and use and closure of Kiwanis Park, Olohan Alley from Bridge Street to Short Street, and the City Hall parking lot of 300 East Branch Street from 8:00 a.m. to 9:00 p.m. on Friday, September 23, 2016 and from 8:00 a.m. to 6:00 p.m. on Saturday, September 24, 2016.
9. The use of the City’s electrical service as needed for the lighting of booths, sound system, and contests.
10. That the City Council authorizes “no-parking/tow away” restrictions and closure of a portion of West Branch Street from U.S. Highway 101 to Stanley Avenue on Saturday, September 24, 2016 from 10:00 a.m. to 12:00 p.m.

**RESOLUTION NO.**

**PAGE 3**

11. That the Arroyo Grande Police Department will control traffic around the parade route, and police officers will be stationed to give instructions to motorists on detouring the parade route.
12. That three parking spaces on Mason Street at the corner of Nelson Street, adjacent to Nelson Green be reserved for vehicles associated with the petting zoo.
13. That the gate between Emerald Bay Drive and Miller Way will be opened at 8 a.m. until 12:00 p.m. on Saturday, September 24, 2016 for increased resident access.

**BE IT FURTHER RESOLVED**, that the following streets shall be closed for the Harvest Festival Parade on Saturday, September 24, 2016, from 8:00 a.m. to noon, with “no-parking/tow away” restrictions starting at 7:00 am:

- West and East Branch Street from Rodeo Drive to Mason Street;
- Old Ranch Road from West Branch Street to the end of the City owned property;
- Wesley Street between Larchmont and West Branch Street;
- Traffic Way from Fair Oaks Avenue to Station Way;
- North Mason Street from East Branch Street to Tally Ho Road; and
- South Mason Street from East Branch Street to Poole Street.

In addition, E. Branch will be closed from Mason to Highway 227 (Bus Barn) from 8 a.m. to 12 noon, however, parking will be allowed.

**BE IT FURTHER RESOLVED**, that the Harvest Festival Committee will adhere to certain requirements and conditions imposed by the City regarding cleanup and traffic control and all other applicable conditions of the Temporary Use Permit with the above findings and subject to the conditions as set forth in Exhibit "A", attached hereto and incorporated herein by this reference.

On motion by Council Member \_\_\_\_\_ seconded by Council Member \_\_\_\_\_ and by the following roll call vote, to wit:

**AYES:**

**NOES:**

**ABSENT:**

The foregoing Resolution was passed and adopted this 23<sup>rd</sup> day of August 2016.

---

**JIM HILL, MAYOR**

**ATTEST:**

---

**KELLY WETMORE, CITY CLERK**

**APPROVED AS TO CONTENT:**

---

**GEOFF ENGLISH, ACTING CITY MANAGER**

**APPROVED AS TO FORM:**

---

**HEATHER WHITHAM, CITY ATTORNEY**

**EXHIBIT "A"  
CONDITIONS OF APPROVAL  
TEMPORARY USE PERMIT 16-010  
79<sup>th</sup> ANNUAL HARVEST FESTIVAL  
FRIDAY AND SATURDAY, SEPTEMBER 23 AND 24, 2016**

**GENERAL CONDITIONS:**

1. The Harvest Festival Committee shall ascertain and comply with all State, County and City requirements as are applicable to this project.
2. The event shall occur in substantial conformance with the application and plans on file in the Community Development Department.
3. The event organizers shall comply with all of the Conditions of Approval for Temporary Use Permit 16-010.
4. To the full extent permitted by law, the Harvest Festival Committee shall indemnify, defend and hold harmless the City, its agents, officers, and employees from and against any liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including attorney's fees and costs, court costs, interest, defense costs, and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, this Temporary Use Permit except liability arising out of the proven sole negligence of the City.

**PUBLIC WORKS DEPARTMENT CONDITIONS:**

5. The Harvest Festival Committee is to contact the Public Works Department no later than September 17, 2016 regarding the number and location of trash receptacles to be placed in the downtown area.
6. The Harvest Festival Committee is responsible for disposal of its garbage into large trash containers. The Harvest Festival Committee is responsible for providing adequate dumpsters to accommodate all garbage and recycling in addition to required trash containers.
7. The Harvest Festival Committee is responsible for providing trashcan liners for all trash containers.
8. The Harvest Festival Committee is responsible for providing additional restroom supplies for the festival. Should the City provide these supplies, the Harvest Festival Committee will reimburse the City for the cost of these supplies and related staff time.

9. Supplemental restroom facilities shall be provided by the Harvest Festival Committee.
10. The Public Works Department will provide and place all delineators, signs and barricades for road closures, "no-parking/tow away" and detour routes. The Harvest Festival Committee shall pay for all water barricades.
11. The Harvest Festival Committee shall place an advertisement in the September 10, 2016 edition of *The Tribune* advising residents of street closures and "no-parking/tow away" restrictions.
12. At least two (2) weeks in advance of the event, the Harvest Festival Committee shall mail or hand deliver a notification of street closures to every property located within the area where street closures will occur.
13. At least two weeks in advance of the event, the Harvest Festival Committee shall mail or hand deliver a notification of the opening of the Emerald Bay Drive gate to every property accessed from Miller Way, Miller Court, the 200 and 100 block of Le Point Street, and W. Le Point Street.
14. The Harvest Festival Committee shall provide a \$1,000,000 commercial general liability insurance policy naming the City as additional insured subject to approval by the City Attorney. Proof of insurance shall be submitted to the Director of Legislative and Information Services ten (10) days before the event.

**BUILDING AND LIFE SAFETY DIVISION CONDITIONS:**

15. A handicapped accessible toilet shall be included where other portable toilets are located.
16. All electrical must be inspected by the Building and Life Safety Division prior to the event opening.
17. All tape used for marking the booth locations shall be removed by the Harvest Festival Committee immediately following the event.
18. The project shall comply with the most recent edition of the Codes as adopted by the City of Arroyo Grande. Specifically, all temporary-wiring provisions of the California Electrical Code must be met.

**FIVE CITIES FIRE AUTHORITY CONDITIONS:**

19. Emergency access must be maintained to the satisfaction of the Fire Chief.

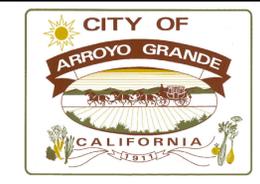
20. All food booths (cooking) must comply with the Five Cities Fire Authority guidelines, must have County Health Department approval, and must ensure total compliance of booth operators. The Five Cities Fire Authority will not allow non-compliant booths to operate.
21. The use of generators must be reviewed and approved by the Fire Chief.
22. A detailed chart or map will be provided to the Fire Chief for approval prior to the event, showing placement of all booths, to include actual dimensions of access pathways for fire apparatus and emergency vehicles.
23. Per the approval of the Fire Chief, there will be medical service dedicated to the event.
24. All fire lanes must be posted and enforced in accordance with Police Department and Five Cities Fire Authority guidelines. Fire lanes and access must be approved by the Fire Chief.
25. The Harvest Festival Committee shall identify an individual to act as liaison with the Five Cities Fire Authority for the purpose of maintaining life and safety.
26. Prior to opening the event, the fire access road shall be posted. The Harvest Festival Committee shall provide continuous enforcement of the fire access road during the event.
27. The Harvest Festival Committee will coordinate and be responsible for costs associated with San Luis Ambulance to provide standby personnel and equipment for Bike Medic and golf cart transport for the entire duration of the Festival.



APPROVED BY:

DATE

# ARROYO GRANDE VALLEY HARVEST FESTIVAL ROAD CLOSURES AND ALTERNATE ROUTES



**CITY OF ARROYO GRANDE  
PLANNING DIVISION**

Created By: Matthew Downing  
Last Modified: August 2, 2013



## MEMORANDUM

**TO: CITY COUNCIL**

**FROM: TERESA McCLISH, COMMUNITY DEVELOPMENT DIRECTOR**

**BY: PATRICK HOLUB, PLANNING INTERN**

**SUBJECT: CONSIDERATION OF A RESOLUTION AUTHORIZING THE ACTING CITY MANAGER TO SIGN AND FILE A FINANCIAL ASSISTANCE APPLICATION FOR AN ASSISTANCE AGREEMENT FROM THE STATE WATER RESOURCES CONTROL BOARD**

**DATE: AUGUST 23, 2016**

### **RECOMMENDATION:**

It is recommended that the City Council adopt a Resolution authorizing the Acting City Manager to sign and file a Financial Assistance Application for an assistance agreement from the State Water Resources Control Board for the planning, design, and construction of the "Stormwater Resource Plan for Five Cities Area."

### **IMPACT TO FINANCIAL AND PERSONNEL RESOURCES:**

The project is grant funded in the amount of \$189,140. The County Flood Control District Zone 3 is providing the required matching funds. Limited staff resources will be utilized to administer the grant; however, operational support will be provided by the Coastal San Luis Resources Conservation District (CSLRCD). This project supports the City Council goals to support City infrastructure and to increase water security as the project provides opportunities to improve stormwater capture.

### **BACKGROUND:**

The Water Quality, Supply, and Infrastructure Improvement Act of 2014 (Prop 1) was approved by California voters in the general election on November 4, 2014. Among other funds, Prop 1 provided \$200 million for matching grants to public agencies, non-profit organizations, public utilities, state and federally recognized Indian tribes and mutual water companies for multi-benefit storm water management projects. After bond and program administration costs, approximately \$186 million was made available for projects.

## **CITY COUNCIL**

### **CONSIDERATION OF A RESOLUTION AUTHORIZING THE ACTING CITY MANAGER TO SIGN AND FILE A FINANCIAL ASSISTANCE APPLICATION FOR AN ASSISTANCE AGREEMENT FROM THE STATE WATER RESOURCES CONTROL BOARD**

**AUGUST 23, 2016**

**PAGE 2**

The Prop 1 Storm Water Planning Grant solicitation opened in January 2016 and closed on March 18, 2016. The State Water Resources Control Board Division of Financial Assistance received 45 applications, of which 28 were recommended for funding.

The City of Arroyo Grande was awarded a grant in the amount of \$189,140 for the "Stormwater Resource Plan for Five Cities Area." The plan relies on cooperation between the City of Arroyo Grande, Coastal San Luis Resource Conservation District (CSLRCD), Zone 3 SLO County Flood Control District (Zone 3), Oceano Community Services District, City of Grover Beach, City of Pismo Beach, and the San Luis Obispo County Integrated Regional Water Management Plan (IRWMP) group.

#### **ANALYSIS OF ISSUES:**

The project aims to meet three objectives:

1. Leverage the IRWMP, Arroyo Grande Creek Watershed MOU working group, and existing studies to address the watershed's most pressing issues through the lens of stormwater and multi-benefit activities;
2. Develop a methodology and decision-making framework to prioritize programs, project types and projects at multiple scales based on quantifiable results; and
3. Engage partners, disadvantaged or economically distressed communities, non-profits, and other stakeholders to ensure that the plan prioritizes management options for the maximum benefit to the watershed as a whole, in a manner consistent with the needs and desires of the stakeholders.

The project is proposed to start in the third quarter of 2016 and complete during the fourth quarter of 2018. The City of Arroyo Grande will act as the applicant and project manager, while the CSLRCD will act as the lead consultant and support partners in the day to day plan development.

#### **ALTERNATIVES:**

The following alternatives are provided for the Council's consideration:

1. Adopt a Resolution authorizing the Acting City Manager to sign and file a Financial Assistance Application for an assistance agreement from the State Water Resources Control Board;
2. Do not adopt a Resolution authorizing the Acting City Manager to sign and file a Financial Assistance Application for an assistance agreement from the State Water Resources Control Board; or
3. Provide direction to staff.

**CITY COUNCIL  
CONSIDERATION OF A RESOLUTION AUTHORIZING THE ACTING CITY  
MANAGER TO SIGN AND FILE A FINANCIAL ASSISTANCE APPLICATION  
FOR AN ASSISTANCE AGREEMENT FROM THE STATE WATER  
RESOURCES CONTROL BOARD  
AUGUST 23, 2016  
PAGE 3**

**ADVANTAGES:**

Adoption of the Resolution will authorize the Acting City Manager to sign and file a Financial Assistance Application for an assistance agreement from the State Water Resources Control Board and will allow the City to receive appropriated grant funds to begin the "Stormwater Resource Plan for Five Cities" project.

**DISADVANTAGES:**

No disadvantages have been identified.

**ENVIRONMENTAL REVIEW:**

In compliance with the California Environmental Quality Act (CEQA), the project is exempt per Section 15061(6)(3) of the CEQA Guidelines.

**PUBLIC NOTIFICATION AND COMMENTS:**

The Agenda was posted in accordance with Government Code Section 54954.2.

Attachments

1. Budget summary
2. Stormwater Resource Plan for Five Cities Area Schedule

**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE AUTHORIZING THE ACTING CITY MANAGER TO SIGN AND FILE A FINANCIAL ASSISTANCE APPLICATION FOR AN ASSISTANCE AGREEMENT FROM THE STATE WATER RESOURCES CONTROL BOARD**

**WHEREAS**, the City Council of the City of Arroyo Grande (“City”) approved the submittal of a grant application to the State Water Resources Control Board, with the City serving as the lead agency for a regional stormwater resources plan grant application, and;

**WHEREAS**, the State Water Resources Control Board, awarded a grant to the City of Arroyo Grande in the amount of \$189,140 for the “Stormwater Resource Plan for Five Cities Area”, and;

**WHEREAS**, the State Water Resources Control Board, requires that a designee from the grant recipient agency be designated to represent the entity in carrying out the Entity’s responsibilities under the assistance agreement;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Arroyo Grande that:

1. The Acting City Manager (the “Authorized Representative”) or designee is hereby authorized and directed to sign and file, for and on behalf of the City, a Financial Assistance Application for an assistance agreement from the State Water Resources Control Board for preparation of a Storm Water Resource Plan (Plan).
2. This Authorized Representative, or his designee, is designated to provide the assurances, certifications, and commitments required for the financial assistance application, including executing a financial assistance agreement from the State Water Resources Control Board and any amendments or changes thereto.
3. The Authorized Representative, or his designee, is designated to represent the City in carrying out the City’s responsibilities under the assistance agreement, including certifying disbursement requests on behalf of the City and compliance with applicable requirements.

On motion of Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_, and on the following roll call vote, to wit:

**AYES:**  
**NOES:**  
**ABSENT:**

the foregoing Resolution was passed and adopted this 23<sup>rd</sup> day of August, 2016.

**RESOLUTION NO.  
PAGE 2**

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**JIM HILL, MAYOR**

**ATTEST:**

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**KELLY WETMORE, CITY CLERK**

**APPROVED AS TO CONTENT:**

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**GEOFF ENGLISH, ACTING CITY MANAGER**

**APPROVED AS TO FORM:**

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**HEATHER WHITHAM, CITY ATTORNEY**

## Prop 1 STORMWATER GRANT PROGRAM - BUDGET SUMMARY

Applicant: City of Arroyo Grande

FAAST PIN: 35252

Project: Stormwater Resource Plan for Five Cities

	Requested Grant	Local Match	Other Funding	Total	% Local Match
<b>1. Direct Project Administration</b>	<b>\$18,040</b>	<b>\$31,216</b>	<b>\$0</b>	<b>\$49,256</b>	<b>63%</b>
Personnel Labor	\$0	\$31,216	\$0	\$31,216	
Direct Operating Expenses	\$2,040	\$0	\$0	\$2,040	
Consultant Labor	\$16,000	\$0	\$0	\$16,000	
<b>2. Planning/Supporting Assessments</b>	<b>\$121,000</b>	<b>\$146,000</b>	<b>\$0</b>	<b>\$267,000</b>	<b>55%</b>
2.1 Data Gap Analysis and Assessments	\$98,000	\$139,000	\$0	\$237,000	
2.2 Opportunities and Constraints	\$23,000	\$7,000	\$0	\$30,000	
<b>3. Project Prioritization</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$20,000</b>	<b>50%</b>
3.1 Project Prioritization Methodology	\$10,000	\$0	\$0	\$10,000	
3.2 Project Prioritization	\$0	\$10,000	\$0	\$10,000	
<b>4. SWRP Development</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20,000</b>	<b>0%</b>
SWRP Development	\$20,000	\$0	\$0	\$20,000	
<b>5. Stakeholder Involvement</b>	<b>\$20,100</b>	<b>\$2,160</b>	<b>\$0</b>	<b>\$22,260</b>	<b>10%</b>
5.1 Public Meeting Presentations	\$10,000	\$0	\$0	\$10,000	
5.2 Partner Planning Charettes	\$8,500	\$2,160	\$0	\$10,660	
5.3 Press Releases	\$1,600	\$0	\$0	\$1,600	
<b>Grand Total:</b>	<b>\$189,140</b>	<b>\$189,376</b>	<b>\$0</b>	<b>\$378,516</b>	<b>50%</b>

Other Funding Sources:

Note: CHECK YOUR NUMBERS! Do NOT assume this Excel spreadsheet is correct. Please refer to the READ ME tab.

Does the Budget Summary Total match the Budget Details Total?

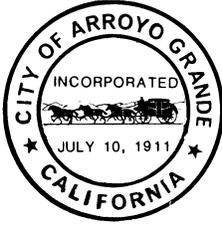
YES
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**Prop 1 STORMWATER GRANT PROGRAM - SCHEDULE**

Applicant: City of Arroyo Grande  
 Project: Stormwater Resource Plan for Five Cities  
 FAAST PIN: 35252

Task	Start Date	End Date	2016				2017				2018							
			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4				
1. Direct Project Administration	7/1/2016	12/30/2018																
2.1 Data Gap Analysis and Assessments	9/1/2016	8/30/2017																
2.1.a Groundwater Percolation Zone	9/1/2016	1/31/2017																
2.1.b Hydrogeology & Water Balance	9/1/2016	9/31/2017																
2.1.c Watershed Process Analysis	1/1/2017	9/31/2017																
2.1.d Rural Water Quality Analysis	1/1/2017	9/31/2017																
2.1.e Urban Pollutant Load Assessment	1/1/2017	9/31/2017																
2.2 Opportunities and Constraints	10/1/2017	1/31/2018																
3.1 Project Prioritization Methodology	1/1/2017	9/31/2017																
3.2 Project Prioritization	10/1/2017	1/31/2018																
4. Plan Development	1/1/2018	11/30/2018																
Public Comment Period	7/1/2018	8/1/2018																
Final Plan	8/15/2018	11/30/2018																
5. Education/Outreach																		
5.1 Public Meeting Presentations	6/1/2017	7/30/2018																
5.2 Partner Planning Charettes	8/1/2017	1/31/2018																
5.3 Press Releases	6/1/2017	6/30/2018																

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## MEMORANDUM

**TO:** CITY COUNCIL

**FROM:** GEOFF ENGLISH, ACTING CITY MANAGER

**BY:** DROUGHT TEAM:  
GEOFF ENGLISH, PUBLIC WORKS DIRECTOR  
DEBBIE MALICOAT, ADMINISTRATIVE SERVICES DIRECTOR  
TERESA MCCLISH, COMMUNITY DEVELOPMENT DIRECTOR  
DAVID HIRSCH, ASSISTANT CITY ATTORNEY  
SHANE TAYLOR, UTILITIES SUPERVISOR  
KELLY HEFFERNON, ASSOCIATE PLANNER

**SUBJECT:** CONSIDERATION OF A RESOLUTION AMENDING EXHIBIT A OF RESOLUTION 4659 RELATING TO PENALTIES FOR THE DECLARED STAGE 1 WATER SHORTAGE EMERGENCY AND CONSIDERATION OF OPTIONS FOR A POTENTIAL DEVELOPMENT AND ANNEXATION MORATORIUM

**DATE:** AUGUST 23, 2016

### RECOMMENDATION:

It is recommended the City Council;

1. Adopt a Resolution amending Exhibit A of Resolution 4659 which declared a Stage 1 Water Shortage Emergency; and
2. Provide direction regarding options for a development and annexation moratorium

### IMPACT ON FINANCIAL AND PERSONNEL RESOURCES:

Amending the penalties for non-compliance will have minimal impact on the Water Fund. The exact amount will depend on the number of violations, but is estimated at \$5,000 - \$15,000.

### BACKGROUND:

The City of Arroyo Grande, along with much of the State of California, is experiencing historic drought conditions. The drought conditions have negatively impacted the City's water supply and have necessitated State-wide water conservation requirements and precipitated the City's need to implement the Water Shortage Contingency Plan and to establish mechanisms for the application of mandatory water use reductions.

On June 10, 2014, the City Council adopted a set of comprehensive strategies to address the City's short-term and long-term water supply needs. The objectives of these

## **CITY COUNCIL**

### **CONSIDERATION OF A RESOLUTION AMENDING EXHIBIT A OF RESOLUTION 4659 RELATING TO PENALTIES FOR THE DECLARED STAGE 1 WATER SHORTAGE EMERGENCY AND CONSIDERATION OF OPTIONS FOR A POTENTIAL DEVELOPMENT AND ANNEXATION MORATORIUM**

**AUGUST 23, 2016**

**PAGE 2**

water supply strategies were to address long-term projected water demand through increased water conservation measures, and to protect the existing water supply by pursuing the future use of recycled water.

On February 24, 2015, the City Council adopted Ordinance No. 669 establishing an emergency Water Shortage Contingency Plan to be put in place in case mandatory water use restrictions became necessary to meet water demand and to address any potential negative impacts on the City's water supply. The Ordinance included two methodologies based upon two stages of water shortage emergency:

#### Stage 1 Water Shortage Emergency

A Stage 1 Water Shortage Emergency shall be declared when there have been impacts to the City's water supply and/or it has been determined that it is imminent that the water supply will be less than projected demand. All customers will then be required to reduce water usage by a percentage compared to the same billing period the prior year, which will be established by Resolution.

#### Stage 2 Water Shortage Emergency

A Stage 2 Water Shortage Emergency shall be declared when it has been determined that it is imminent that the water supply is or will be equal to or less than amounts determined necessary to meet basic minimum household health and safety requirements. Therefore, the purpose of Stage 2 requirements is to limit water usage to the minimum amount necessary for public health since the City will likely need to make arrangements for some type of emergency water supply deliveries.

In accordance with the provisions in Arroyo Grande Municipal Code ("AGMC") Section 13.07.030 and after holding a noticed public hearing on May 26, 2015, the City Council adopted Resolution 4659 declaring a Stage 1 Water Shortage Emergency and implementing reductions in water usage based upon historical use. Resolution 4659 also established mandatory penalties for failing to meet water use requirements. Additionally, AGMC Section 13.07.030(B) expressly provides that the mandatory penalty provisions in a Stage 1 Water Shortage Emergency Resolution may be modified by the City Council as it deems necessary and appropriate.

The Stage 1 Water Shortage Emergency as established by Resolution of the City Council has been implemented and is being enforced. The actions by the City Council were enacted due to local water supply concerns and due to State of California mandated water conservation requirements for water purveyors.

On April 1, 2015, due to ongoing drought conditions and the historical low Sierra snowpack measurements, the Governor signed Executive Order B-29-15, enacting statewide mandatory water conservation requirements. The Governor's Executive Order

## **CITY COUNCIL**

### **CONSIDERATION OF A RESOLUTION AMENDING EXHIBIT A OF RESOLUTION 4659 RELATING TO PENALTIES FOR THE DECLARED STAGE 1 WATER SHORTAGE EMERGENCY AND CONSIDERATION OF OPTIONS FOR A POTENTIAL DEVELOPMENT AND ANNEXATION MORATORIUM**

**AUGUST 23, 2016**

**PAGE 3**

included a requirement that the State Water Resources Control Board (SWRCB) impose restrictions to achieve a statewide 25% reduction in potable urban water usage through February 28, 2016. The required reduction was based upon a comparison to the amount of water used in 2013. The final regulations adopted by the SWRCB on May 5, 2015, imposed a 28% water use reduction on the City of Arroyo Grande.

In recognizing persistent yet less severe drought conditions throughout California, on May 18, 2016 the State Water Board, as directed by Governor Brown in Executive Order B-37-16, adopted an emergency water conservation regulation that allowed water purveyors the option to develop conservation standards based upon each agency's specific circumstances. This revised standard required local water agencies, should they choose to participate, to ensure a three-year supply assuming three more dry years like the ones the state experienced from 2012 to 2015. Water purveyors could also choose to continue operation under the May 2015 Water Board conservation requirement. The City of Arroyo Grande remains under the mandatory State water conservation requirement of 28%.

The new executive order requires suppliers to plan water supply for the next three years based on the previous three years of the current drought. The San Luis Obispo County Flood Control District provided the supply information from Lopez and the groundwater supply is detailed in the Groundwater Management agreement. With the supply being so uncertain, trying to predict another 3-year stressed condition lends to uncertain supply and predicted reduction numbers. The current water emergency ordinance has proven to achieve above the required 28% reduction. Based on these factors, the decision was made to stay the course and not self-certify a new reduction amount.

On May 10, 2016, the City Council considered a comprehensive report on the City's water supply and demand and adopted a two-year look-ahead approach to continue closely monitoring the City's water supply status. In addition, the Council:

1. Approved a funding plan for water conservation programming;
2. Directed staff to use existing measures in the City's Mandatory Water Use Restrictions Ordinance to direct mandatory plumbing retrofit for commercial properties; and
3. Directed staff to move forward with efforts to place a measure on the November ballot regarding the potential purchase and use of State Water.

The Council also considered options for the potential implementation of building moratorium options however did not provide direction for the consideration of such measures.

On August 9, 2016, Mayor Hill and Councilmember Brown requested that the matter of a moratorium on development and annexation be placed on the next Council agenda.

**CITY COUNCIL**

**CONSIDERATION OF A RESOLUTION AMENDING EXHIBIT A OF RESOLUTION 4659 RELATING TO PENALTIES FOR THE DECLARED STAGE 1 WATER SHORTAGE EMERGENCY AND CONSIDERATION OF OPTIONS FOR A POTENTIAL DEVELOPMENT AND ANNEXATION MORATORIUM**

**AUGUST 23, 2016**

**PAGE 4**

**ANALYSIS OF ISSUES:**

The City’s long term water supply continues to be of concern as the drought conditions continue and the two primary water sources, Lake Lopez and groundwater, are depleting. The extended drought is resulting in a reduction in deliveries of Lake Lopez water. In anticipation of the Lopez Lake reaching the 10,000 Acre Foot (AF) level, which would trigger a 20 percent delivery reduction, staff has pro-actively reduced the Lake Lopez deliveries.

In addition, the ongoing drought has negatively impacted groundwater levels. Despite having limited impact on increasing reservoir levels, the 2015/16 winter storms did result in some improvements to the groundwater recharge and have allowed for a shift in water use strategy to increase groundwater pumping. Although the recent and modest improvements, groundwater conditions are still precarious and the potential for seawater intrusion into the Northern Cities Management Area groundwater still poses a concern. Groundwater alone should not be relied upon to supply the City’s future water needs.

Staff has previously calculated that based on the current condition of its water sources, the City has adequate water supply to meet the anticipated demand for the next two years. Following is the projected two-year water supply “Look-Ahead”:

Current and Projected Water Supply – Acre Feet per Year (AFY)				
Water Supply Sources	2015 Entitlement	2015 Actual Use	2016 Projected Use	2017 Projected Use
Groundwater – Santa Maria Groundwater Basin	1,323	43	150	220
Groundwater- Pismo Formation*	200	44	120	150
County of San Luis Obispo Lopez Reservoir Project	2,290	2,152	1,830**	1,830**
<b>TOTAL</b>	<b>3,813</b>	<b>2,239</b>	<b>2,100</b>	<b>2,200</b>

\* - Estimate of available capacity

\*\* - Based on anticipated 20% reduction to municipal deliveries

Based on staff’s projections, the City’s water supply is sufficient for this and the next calendar year. As a result, temporary supplemental water supplies are not needed at this time. Options for temporary water purchases are being explored for 2018 and will be brought forward for Council consideration should the need arise.

**CITY COUNCIL**

**CONSIDERATION OF A RESOLUTION AMENDING EXHIBIT A OF RESOLUTION 4659 RELATING TO PENALTIES FOR THE DECLARED STAGE 1 WATER SHORTAGE EMERGENCY AND CONSIDERATION OF OPTIONS FOR A POTENTIAL DEVELOPMENT AND ANNEXATION MORATORIUM**

**AUGUST 23, 2016**

**PAGE 5**

Current Conservation Measures:

In the meantime, staff recommends that the Council maintain the mandatory water conservation requirements and the previously adopted mandatory water use restrictions. The existing permanent and mandatory conservation restrictions for Arroyo Grande residents include the following:

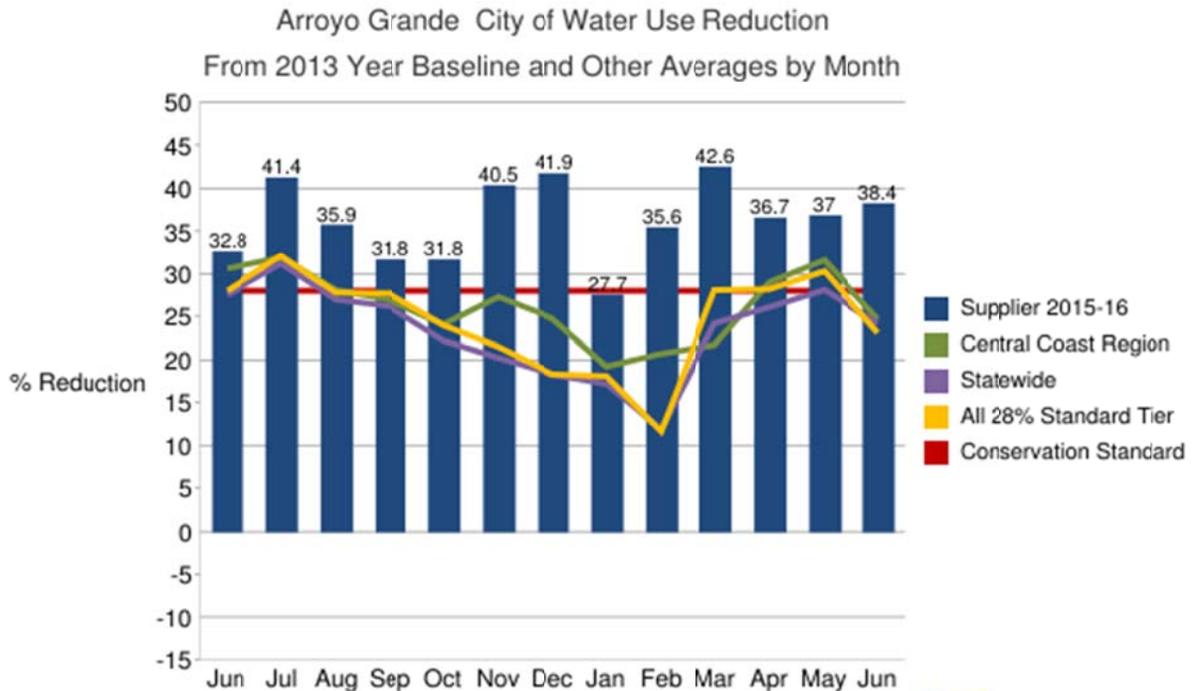
- Use of water which results in excessive gutter runoff is prohibited.
- No water shall be used for cleaning driveways, patios, parking lots, sidewalks, streets or other such use except where necessary to protect the public health and safety.
- Outdoor water use for washing vehicles is allowed only with hand-controlled watering devices.
- Outdoor irrigation is prohibited between the hours of 10:00 a.m. and 4:00 p.m.
- Irrigation of private and public landscaping, turf areas and gardens is permitted at even-numbered addresses on Mondays and Thursdays and at odd-numbered addresses only on Tuesdays and Fridays.
- No irrigation of private and public landscaping, turf areas and gardens is permitted on Wednesdays.
- Irrigation is permitted at all addresses on Saturdays and Sundays.
- Emptying and refilling swimming pools and commercial spas are prohibited except to prevent structural damage and/or to provide for the public health and safety.
- Use of potable water for soil compaction or dust control purposes in construction activities is prohibited.

In addition, the City Council recently amended the permanent and mandatory conservation restrictions to require water to be served in restaurants only upon request and hotels will be required to display signs in rooms instructing visitors to place towels on the floor only if they need to be replaced. City staff is also working on an effort to use existing municipal code regulations to require that all commercial properties be retrofitted with low-flow toilets.

The combination of the mandatory water conservation requirements through a baseline allotment and the mandatory water use restrictions has resulted in a substantial water use reduction by Arroyo Grande water customers. Based on a comparison with water use statistics in 2013, Arroyo Grande water customers have conserved 36.3%, which is one of the highest conservation achievements in the entire County. A graph of the cumulative water use reduction in Arroyo Grande is shown on the following page.

**CITY COUNCIL  
 CONSIDERATION OF A RESOLUTION AMENDING EXHIBIT A OF RESOLUTION  
 4659 RELATING TO PENALTIES FOR THE DECLARED STAGE 1 WATER  
 SHORTAGE EMERGENCY AND CONSIDERATION OF OPTIONS FOR A  
 POTENTIAL DEVELOPMENT AND ANNEXATION MORATORIUM  
 AUGUST 23, 2016  
 PAGE 6**

**Cumulative State urban water use reduction since June 2015: 26.3 %**



**Cumulative Supplier water use reduction since June 2015: 36.6 %**

The significant water conservation achievement has in part been the result of a warning and penalty system incorporated into the Stage 1 Water Shortage Emergency Resolution. Under the current resolution, residential customers are required to reduce consumption by the following amounts:

TIER	% SAVING REQUIRED
• Tier 0 (0-10 units)	0%
• Tier 1 (11-18 units)	10%
• Tier 2 (19-36 units)	20%
• Tier 3 (37 units or more)	30%

Arroyo Grande Municipal Code Section 13.07.030(B) provides that the Stage 1 Water Shortage Emergency resolution is to include provisions for the imposition of mandatory penalties. The following mandatory financial penalties are being levied on all water users who fail to reduce consumption in the percentages required:

- First Violation: Written notice of violation
- Second Violation: \$ 50
- Third Violation: \$ 100
- Subsequent: \$ 200

**CITY COUNCIL**

**CONSIDERATION OF A RESOLUTION AMENDING EXHIBIT A OF RESOLUTION 4659 RELATING TO PENALTIES FOR THE DECLARED STAGE 1 WATER SHORTAGE EMERGENCY AND CONSIDERATION OF OPTIONS FOR A POTENTIAL DEVELOPMENT AND ANNEXATION MORATORIUM**

**AUGUST 23, 2016**

**PAGE 7**

Customers who incur penalties may have them waived by attending a minimum two-hour session of Water Conservation School. The option to have penalties waived by attending Water Conservation School is available only one time for any customer who has incurred penalties. The following chart shows the number of warnings and penalties issued by City staff to date.

	Jul/Aug	Sep/Oct	Nov/Dec	Jan/Feb	Mar/Apr	May/Jun	Total
# Billed Accounts	NA	6,008	5,986	6,054	6,050	6,054	6,030 (avg)
# Baseline Adjustments Processed	145	128	177	206	197	113	966
# Water Appeals Board Reviews	-	-	18	21	12		51
# of City Manager Appeals	-	-	-	-	2	1	3
# Warning Notices Issued	-	1,094	697	201	150	352	2,494
# of \$50 Penalties Issued	-	-	537	169	108	222	1,036
# of \$100 Penalties Issued	-	-	-	130	67	127	324
# of \$200 Penalties Issued	-	-	-	-	33	78	111
Total:	-	1,094	1,234	500	358	779	3,965
# of Water School Attendees			49	62	24	5	140

**Penalty Modifications and Responses:**

City staff has spent a significant amount of staff resources and time on the following:

- Responding to inquiries from residents to answer customer/property specific questions.
- Conducting site visit with property owners about water conservation options and to conduct water audits.
- Requests for water meter “re-reads.”
- Preparation of historical water use base-lines for each customer.
- Response to requests for modifications to the established water use targets.
- Increase in time necessary for the Utility Billing Adjustment Committee acting as the Water Shortage Appeal Board (WSAB) to review appeals.

Based on concerns expressed by water customers at the May 10, 2016 Council meeting in part due to the amount of staff resources dedicated to the enforcement of the

## **CITY COUNCIL**

### **CONSIDERATION OF A RESOLUTION AMENDING EXHIBIT A OF RESOLUTION 4659 RELATING TO PENALTIES FOR THE DECLARED STAGE 1 WATER SHORTAGE EMERGENCY AND CONSIDERATION OF OPTIONS FOR A POTENTIAL DEVELOPMENT AND ANNEXATION MORATORIUM**

**AUGUST 23, 2016**

**PAGE 8**

conservation measures, modifications to the program are recommended. Specifically, staff recommends that the Council consider resetting the account history regarding warning and penalty events for each customer to zero (providing all customers a fresh start) and reducing the financial penalties in half for the following reasons:

- Water customers have significantly exceeded the water conservation target of 28%.
- The primary purpose of the Stage 1 water emergency is to save water and not generate revenue.
- The imposition of financial penalties has a negative impact on staff time to implement the penalties and to respond to baseline adjustment requests.

To accomplish the “reset”, the following language is proposed to be added to the penalty provision in Exhibit A of Resolution 4659. “For purposes of determining the number of violations (i.e. First Violation, Second Violation, etc.) that result in escalating monetary penalties, violations occurring prior to the effective date of Resolution No. XX, amending the penalty provisions contained herein, shall not be considered.”

While reductions in water usage are still needed in order to meet State mandates and to continue conservation measures due to local water supply uncertainties, it is nonetheless recommended to provide customers with some relief by modifying the penalty provisions in Exhibit A of Resolution 4659 (Attachment 1), due to the success of the conservation program. If customers were not achieving the required reductions, more stringent and higher penalties might be considered. The reverse is also true, as customers are achieving higher conservation than required, slightly easing the penalty provisions is recommended.

#### **Development and Annexation Moratorium:**

Another tool to mandate water demand reduction over time would be to implement a moratorium on new development. In 2008, the City declared a “severely restricted water supply condition” after it was determined that the City was using up to 99% of its water entitlements. In 2009, the City adopted Urgency Ordinance Nos. 615, 618 and 622 to implement a moratorium on development applications requiring new water meters due to the serious water supply condition and water quality samples collected during that time that indicated constituents consistent with early signs of sea water intrusion.

In May 2016, general parameters regarding potential implementation of a development moratorium were presented and staff recommended enacting building restrictions under the following conditions unless other supply is identified:

- 1) Declaration of a Stage 2 water supply condition per the City’s existing ordinance (this could occur based upon a threat to a local water supply, water delivery system, State mandated reductions, or a combination):

## **CITY COUNCIL**

### **CONSIDERATION OF A RESOLUTION AMENDING EXHIBIT A OF RESOLUTION 4659 RELATING TO PENALTIES FOR THE DECLARED STAGE 1 WATER SHORTAGE EMERGENCY AND CONSIDERATION OF OPTIONS FOR A POTENTIAL DEVELOPMENT AND ANNEXATION MORATORIUM**

**AUGUST 23, 2016**

**PAGE 9**

- 2) Reduction of Lopez supply of 35%:
- 3) The SMGWB continually falls below the deep well index trigger level of 7.5 feet in conjunction with Lopez supply reduction of 20% or indications of sea water intrusion are detected.

Given these parameters, building restrictions would not be triggered at this time. The third criteria however, does require careful continued monitoring due to the downward seasonal trend of ground water levels, however, levels are higher than at this time last year.

The City is utilizing approximately 60% of supply and long term build out projections for water demand and supply remain balanced based on build-out projections. Any development increasing land use intensity beyond what was envisioned in the City's General Plan Land Use Element would be required to identify additional water supply to offset the additional demand. Additionally, the General Plan includes specific provisions regarding annexations. Under Land Use Objective LU11, "the City shall promote a pattern of land use that protects the integrity of existing land uses, area resources and infrastructure and involves logical jurisdictional boundaries with adjacent communities and the County."

In regard to annexation and the area to the southeast of the City that includes the City's only Sphere of Influence, LU-6.10.1 includes language specific to water resources: "The City of Arroyo Grande may consider the annexation of the unincorporated portion of the Arroyo Linda Crossroads and Williams properties within the proposed Sphere of Influence when all of the following findings are made: a) The proposed annexation will not deplete the water resources required for potential General Plan development within other parts of the City nor divert water resources needed for current and future Agriculture irrigation..." At this time, any application for a General Plan Amendment that increases land use intensity, or any annexation, would require a water supply outside of the City's current Lopez or groundwater entitlements. Currently, the City has an active application for a general plan amendment for the E. Cherry Specific Plan project. There are no current applications for annexations.

#### Additional conservation measures and new supply:

Additionally, requirements for new development that fall within General Plan Land Use build out calculations include water conservation fixtures, irrigation control and drought tolerant landscape as well as water neutralization fees that are used for meeting continued supply needs. The City is participating on two regional recycled water alternatives to address continued sustainable supply in the long term.

Recent updates to the General Plan Housing and Economic Development Elements prioritize continued modest infill development to meet housing needs and achieve

## CITY COUNCIL

### CONSIDERATION OF A RESOLUTION AMENDING EXHIBIT A OF RESOLUTION 4659 RELATING TO PENALTIES FOR THE DECLARED STAGE 1 WATER SHORTAGE EMERGENCY AND CONSIDERATION OF OPTIONS FOR A POTENTIAL DEVELOPMENT AND ANNEXATION MORATORIUM

AUGUST 23, 2016

PAGE 10

economic sustainability. Both priorities would be jeopardized by the implementation of a moratorium as impacts would include a housing shortfall and a further risk to the City's reputation as a reliable place to invest. According to the Government code pertaining to building moratoriums, appropriate findings related to protecting the public health, safety or welfare would be needed. Stringent findings would also have to be made for a moratorium on projects that include multi-family housing. For a moratorium on water connections, findings would be made under Water Code 350 to "conserve the water supply for the greatest public benefit with particular regard to domestic use, sanitation, and fire protection."

#### Building Restriction Options

There are several alternatives regarding the implementation of a moratorium:

- *Continue to monitor water resource conditions and recommend implementation of building restrictions according the established criteria;*
- *Direct staff to develop a prohibition for Council consideration for new General Plan Amendments that increase land use intensity or new annexation proposals;*
- *Direct Staff to develop other building restrictions within the parameters of State Law;*

As previously reported, recent updates to the General Plan Housing and Economic Development Elements prioritize continued modest infill development to meet housing needs and achieve economic sustainability. Both priorities could be jeopardized by the implementation of a moratorium as impacts would include a housing shortfall and a further risk to the City's image as a reliable place to invest and do business. Halting improvements to buildings and properties within the City also diminishes the community's ability to economically develop and re-purpose existing vacant tenant spaces. Although there are many variables depending upon how a moratorium is enacted, there may be real or perceived impacts to economic development opportunities within the City.

#### **ALTERNATIVES:**

The following alternatives are presented for consideration:

- Adopt a Resolution amending Exhibit A of Resolution 4659 which declared a Stage 1 Water Shortage Emergency;
- Modify the proposed penalty amounts and adopt a Resolution amending Exhibit A of Resolution 4659;
- Do not adopt the Resolution and direct staff to pursue alternate strategies;
- Continue to monitor water resource conditions and recommend implementation of building restrictions according the established criteria;
- Direct staff to develop a prohibition for Council consideration for new General Plan Amendments that increase land use intensity or new annexation proposals;

**CITY COUNCIL**

**CONSIDERATION OF A RESOLUTION AMENDING EXHIBIT A OF RESOLUTION 4659 RELATING TO PENALTIES FOR THE DECLARED STAGE 1 WATER SHORTAGE EMERGENCY AND CONSIDERATION OF OPTIONS FOR A POTENTIAL DEVELOPMENT AND ANNEXATION MORATORIUM**

**AUGUST 23, 2016**

**PAGE 11**

- Direct staff to develop other building restrictions within the parameters of State Law; or
- Provide staff other direction.

**ADVANTAGES:**

Advantages of adopting the Resolution amending Exhibit A of Resolution 4659 will provide water customers with some relief by modifying the penalty provisions in Exhibit A of Resolution 4659. Additionally staff resources currently used in enforcing the regulations will be reduced, resulting in reprioritization of staff efforts.

**DISADVANTAGES:**

There is a potential that reduction in the penalties may result in less water conservation and the City would not meet the State requirements. There may also be a negative public perception that those customers that are currently not achieving compliance are being rewarded by having the penalty event reset to zero and reducing the penalty for non-compliance.

**ENVIRONMENTAL REVIEW:**

Adoption of the Resolution amending Exhibit A of Resolution 4659 is categorically exempt from the California Environmental Quality Act ("CEQA").

**PUBLIC NOTIFICATION AND COMMENTS:**

The Agenda was posted in accordance with Government Code Section 54954.2.

**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE AMENDING EXHIBIT A OF RESOLUTION NO. 4659 RELATING TO PENALTIES FOR THE DECLARED STAGE 1 WATER SHORTAGE EMERGENCY**

**WHEREAS**, on February 24, 2015 the City Council of the City of Arroyo Grande adopted Ordinance 669, adding Chapter 13.07 to the Arroyo Grande Municipal Code relating to Emergency Water Shortage Restrictions and Regulations; and

**WHEREAS**, in accordance with the provisions in AGMC Section 13.07.030 and after holding a noticed public hearing in accordance with the requirements of Water Code Section 350, et seq., on May 26, 2015 the City Council adopted Resolution 4659 declaring a Stage 1 Water Shortage Emergency and implementing reductions in water usage based upon Historical Use, and mandatory penalties for failing to meet water use requirements as set forth in Exhibit A of that Resolution; and

**WHEREAS**, on April 1, 2015, the Governor issued an Executive Order directing the imposition of restrictions on water suppliers to achieve a statewide 25 percent reduction in potable urban water usage through February 2016, and the implementing regulations adopted by the State Water Board mandated that the City of Arroyo Grande reduce its total potable water production by 28 percent for each month as compared to the amount of water used in the same month in 2013; and

**WHEREAS**, the City of Arroyo Grande has a limited water supply that consists of two primary sources: Lake Lopez and groundwater. The reservoir level at Lake Lopez was not significantly replenished during the 2015-16 rainy season and continues to decline, and there continue to be significant concerns regarding groundwater pumping and the potential for seawater intrusion; and

**WHEREAS**, AGMC Section 13.07.030(B) expressly provides that the mandatory penalty provisions in a Stage 1 Water Shortage Emergency resolution may be modified by the City Council as it deems necessary and appropriate; and

**WHEREAS**, since the declaration of the Stage 1 Water Shortage Emergency the City of Arroyo Grande's water system customers have made significant efforts to reduce water consumption, and the City Council has determined that while reductions in water usage is still needed in order to meet State reduction mandates, it is appropriate to provide its customers with some relief by modifying the penalty provisions in Exhibit A of Resolution 4659.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Arroyo Grande does resolve, declare, determine, and order as follows

**RESOLUTION NO.**  
**PAGE 2**

**SECTION 1.** The foregoing Recitals are true and correct and are incorporated herein.

**SECTION 2.** The City Council hereby adopts the attached amended Exhibit A, which amends Exhibit A of Resolution 4659, and is attached hereto and incorporated herein by reference. Exhibit A sets forth amended mandatory penalties. As provided therein, all residential customers shall continue to reduce water usage by the percentage amounts set forth in Exhibit A. Commercial customers with irrigation meter accounts shall reduce water use as set forth in Exhibit A. Residential and Commercial customers shall be subject to mandatory penalties for failing to meet required water use reductions, as provided in Exhibit A.

**SECTION 3.** All other water conservation rules, regulations, restrictions, definitions, enforcement procedures, violation provisions and appeal procedures, including but not limited to those contained in Arroyo Grande Municipal Code Section 13.05.030, shall remain in full force and effect.

**SECTION 4.** The adoption of this Resolution amending Exhibit A to Resolution 4659 is categorically exempt from the California Environmental Quality Act ("CEQA") pursuant to 15307 of the State CEQA Guidelines (Actions by Regulatory Agencies for Protection of Natural Resources.)

**SECTION 5.** If any section, subsection, sentence, clause, or phrase of this Resolution is for any reason held to be invalid, such determination shall not affect the validity of the remaining portions of this Resolution. The City Council hereby declares that it would have passed this Resolution and each and every section, subsection, sentence, clause, or phrase not declared invalid without regard to whether any portion of the Resolution would be subsequently declared invalid or unconstitutional.

**SECTION 6.** The restrictions and regulations adopted by Resolution 4659, and as amended herein, shall remain in effect for the duration of the Stage 1 Water Shortage Emergency, and until rescinded or modified by the City Council. This Resolution shall be effective immediately upon its adoption.

On motion of Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_, and by the following roll call vote, to wit:

**AYES:**

**NOES:**

**ABSENT:**

the foregoing Resolution was passed and adopted this 23<sup>rd</sup> day of August 2016.

**RESOLUTION NO.  
PAGE 3**

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**JIM HILL, MAYOR**

**ATTEST:**

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**KELLY WETMORE, CITY CLERK**

**APPROVED AS TO CONTENT:**

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**GEOFF ENGLISH, ACTING CITY MANAGER**

**APPROVED AS TO FORM:**

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**HEATHER K. WHITHAM, CITY ATTORNEY**

**EXHIBIT "A"**

**CITY OF ARROYO GRANDE RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION NO. \_\_\_\_\_ AMENDING EXHIBIT A OF RESOLUTION NO. 4659,  
WHICH DECLARED A STAGE 1 WATER SHORTAGE EMERGENCY**

**A. ASSIGNMENT OF BASELINE WATER AMOUNT BASED UPON HISTORICAL USE**

All residential customers and commercial customers with irrigation meters will be assigned a Baseline Water Amount based upon their Historical Use, as further set forth herein. Except when adjusted in accordance with the provisions contained in Arroyo Grande Municipal Code Section 13.07.070 A or B, the Baseline Water Amount shall be based upon the amount of water used during the same billing period of the previous year prior to the adoption of Resolution 4659.

**B. COMMERCIAL CUSTOMERS**

All commercial customers with irrigation meter accounts shall reduce water use by 25% from the amount of usage of the assigned Baseline Water Amount. Failure to reduce water use by this required percentage shall result in the imposition of the mandatory financial penalties contained in Subsection D, herein.

**C. REQUIRED RESIDENTIAL CUSTOMER WATER REDUCTIONS**

1. Except for customers whose bi-monthly Baseline Water Amount is 10 units or less, residential customers in Tier 1 (bi-monthly usage of 0 to 18 units) shall be required to reduce consumption by 10% from the amount of usage of the assigned Baseline Water Amount. Customers whose bi-monthly use is 10 units or less shall not increase their usage above the amount of their assigned Baseline Water Amount.

2. All residential customers in Tier 2 (bi-monthly usage of 19 to 36 units) shall be required to reduce consumption by 20% from the amount of usage of the assigned Baseline Water Amount.

3. All residential Customers in Tier 3 (bi-monthly usage of 37 units or more) shall be required to reduce consumption 30% from the amount of usage of the assigned Baseline Water Amount.

Failure to reduce water use by the required percentage shall result in the imposition of the mandatory financial penalties contained in Subsection D, herein. No penalties shall be imposed on customers whose bi-monthly Baseline Water Amount is 10 units or less.

In accordance with Arroyo Grande Municipal Code Section 13.07.030, the City Council, may by resolution, increase the required percentage of reduction if it deems it necessary in order to achieve the projected amount of water savings established as necessary.

#### D. MANDATORY FINANCIAL PENALTIES

The purpose of the mandatory penalties assessed pursuant to this resolution is to assure compliance by the customer through the imposition of increasingly significant penalties so as to create a meaningful incentive to reduce water use. In acknowledgment of the fact that the City's water is scarce and irreplaceable commodity, the intent is to equitably distribute that commodity among Water Department customers and to assure that, to the extent feasible, City water is conserved and used only for purposes deemed necessary for public health and safety. Accordingly, the mandatory penalties contained herein are not to be construed as creating a "water pricing" structure pursuant to which customers may elect to pay for additional water at significantly higher rates.

For purposes of determining the number of violations (i.e. First Violation, Second Violation, etc.) that result in escalating monetary penalties, violations occurring prior to the effective date of Resolution , amending the penalty provisions contained herein, shall not be considered.

The following mandatory financial penalties will be levied on all water users who fail to reduce consumption in the percentages required in Subsections B and C herein, provided that no penalties shall be levied on customers whose bi-monthly Baseline Water Amount is 10 units or less:

First Violation: Written notice of violation and opportunity to correct violation.

Second Violation: The City shall impose a penalty of \$25. Written notice shall be given to the owner by certified mail. The penalty will be billed to the customer on the regular water bill.

Third Violation: A penalty of \$50. Written notice shall be given to the owner by certified mail. The fine will be billed to the customer on the regular water bill.

Subsequent Violations: In addition to a penalty of \$100, continued violations may be subject to referral to the City Attorney for appropriate action, including but not limited to prosecution under the Arroyo Grande Municipal Code, as well as possible discontinuance of service.

Failure to pay: The City may discontinue water service to any customer who fails to pay penalties billed on the regular water bill. Service will be restored upon full payment of all outstanding balances and reconnection charges. A delinquent bill shall also be increased by penalty of ten (10) percent of the amount of delinquency.

Customers who incur penalties may have them waived by attending a minimum two hour session of Water Conservation School, which will be conducted by the City of Arroyo Grande. The option to have penalties waived by attending Water School shall be available only one time for any customer who has incurred their first monetary penalty under the provisions contained herein.

The foregoing penalties may also be modified or amended by the City Council as deemed necessary and appropriate based upon a determination of the severity of the Water Shortage Emergency.

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## MEMORANDUM

**TO: CITY COUNCIL**

**FROM: GEOFF ENGLISH, ACTING CITY MANAGER  
TERESA McCLISH, COMMUNITY DEVELOPMENT DIRECTOR**

**SUBJECT: SUPPLEMENTAL INFORMATION  
AGENDA ITEM 12.a. – AUGUST 23, 2016 CITY COUNCIL MEETING  
CONSIDERATION OF A RESOLUTION AMENDING EXHIBIT A OF  
RESOLUTION 4659 RELATING TO PENALTIES FOR THE DECLARED  
STAGE 1 WATER SHORTAGE EMERGENCY AND CONSIDERATION  
OF OPTIONS FOR A POTENTIAL DEVELOPMENT AND ANNEXATION  
MORATORIUM**

**DATE: AUGUST 23, 2016**

Attached is correspondence received this afternoon regarding the above-referenced agenda item.

cc: City Attorney  
City Clerk  
Public Review Binder



23 August 2016

**HONORABLE CITY COUNCIL MEMBERS**

c/o Mr. Geoff English, Acting City Manager  
**CITY OF ARROYO GRANDE**  
300 East Branch Street  
Arroyo Grande, CA 93420

**RE: RESOLUTION AMENDING EXHIBIT ‘A’ OF RESOLUTION 4659 – DECLARED STAGE 1  
WATER SHORTAGE EMERGENCY – OPTIONS FOR POTENTIAL DEVELOPMENT  
AND ANNEXATION MORATORIUM and the EAST CHERRY AVENUE SPECIFIC PLAN**

Dear Council Members,

Thank you, in advance, for the opportunity to address the Council regarding item # 12.a. on your agenda this evening. As you know, we represent the property owners of the parcels collectively known as the East Cherry Avenue Specific Plan. This work effort was initiated in 2014, with an application lodged in May 2015, and has been a true collaboration with City staff, the environmental consultant(s), our team of consultants, your advisory bodies and, as importantly, the community and neighbors surrounding the projects. Based upon California’s fifth year of drought and the resultant critical state of water resources in the City of Arroyo Grande, we want to acknowledge the City’s continued efforts to be at the forefront of this situation. The importance of a sustainable water supply and conservation strategies have been key components of the Specific Plan and related individual developments.

With your discussion this evening regarding the Stage 1 Water Shortage Emergency and related policies, we felt compelled to bring forward one of the unique aspects of the Specific Plan properties related to water resources. Our initial water assessment analysis, the third party environmental review (i.e., the environmental impact report), and our updated analysis all conclude that the project’s water consumption will be a reduction from the current agricultural use, resulting in a net increase to the City’s water supply of upward of ten (10) acre feet/year. Attached is the revised analysis that now also reflects the City’s updated Urban Water Management Plan. This additional supply reflects the delta between the existing and long-term agricultural water usage and the projected water use of the three development proposals.

In addition to increasing the City’s water supply, the Specific Plan addresses the maximum water conserving measures to be implemented in each of the three projects, ensuring compliance with the City’s goals and objectives. Again, to put the Specific Plan projects in perspective, should the City Council approve the Specific Plan and the various other entitlements during the September 27, 2016 hearing, any one of the projects would not require “wet water” for at least two (2) years.

We anticipate that projects like the East Cherry Avenue Specific Plan or “pipeline” projects, would not be subject to a development moratorium for this and the next calendar year, given the current circumstances outlined by staff. As stated, *the General Plan Housing and Economic Development Elements prioritize continued modest infill development to meet housing needs and achieve economic sustainability. Both priorities could be jeopardized by the implementation of a moratorium as impacts would include a housing shortfall and a further risk to the City’s image as a reliable place to invest and do business.*

We ask that the Council carefully consider the details and resultant ramifications of any decision that would place projects like East Cherry Avenue Specific Plan in a precarious situation. We look forward to your positive response and so appreciate your time and consideration of these important challenges.

Yours respectfully,  
OASIS ASSOCIATES, INC.



C.M. Florence, AICP Agent  
SRK HOTELS, INC.  
NKT DEVELOPMENT, LLC  
AG VALLEY JAPANESE WELFARE ASSOCIATIONS

Attachment – Memorandum E. Cherry Ave Specific Plan Subareas Water Use Assessment, RRM,  
July 24, 2016

c: D. Malicoat, Admin Services Director  
T. McClish, Community Development Director  
D. Hirsch, Asst. City Attorney  
S. Taylor, Utilities Supervisor  
K. Heffernon, Associate Planner  
SRK, NKT, AGVJWA  
15-0024  
15-0219



# MEMORANDUM

<b>Date:</b> July 24, 2016	
<b>To:</b> Carol Florence	<b>Organization:</b> Oasis Associates
<b>From:</b> Robert Camacho	<b>Title:</b> Project Manager
<b>Project Name:</b> East Cherry Ave Entitlement	<b>Project Number:</b> 0144-01-RS15
<b>Topic:</b> East Cherry Ave Specific Plan Sub Areas Water Use Assessment Addendum	

The purpose of this addendum to the “Water Use Assessment” prepared by RRM Design Group, is to demonstrate how the project known as “**East Cherry Avenue Specific Plan Sub Areas**”, is still in compliance with the statewide emergency conservation requirements, even when compared to the 2015 Urban Water Management Plan for the City of Arroyo Grande.

*(For methodology on determining residential water usage from Gross Baseline Data, see original report.)*

	<b>Original Data From 2010 Urban Water Management Plan</b>		<b>Original Data From 2015 Urban Water Management Plan</b>	
	<b>Gross (GPCD)</b>	<b>Residential (GPCD) <i>Gross * .77</i></b>	<b>Gross (GPCD)</b>	<b>Residential (GPCD) <i>Gross * .77</i></b>
UWMP Gross Baseline Usage	186	143	191	146.7
UWMP Target Usage	149	115	153	117.8

	<b>(2010 UWMP)</b>		<b>(2015 UWMP)</b>	
	<b>Per Capita</b>	<b>Per SFR Unit</b>	<b>Per Capita</b>	<b>Per SFR Unit</b>
Calculated Baseline Usage	132	317	113	271
28% Reduction	95	228	81	195

*Note: Per SFR unit = Per Capita \* 2.4*

	(2010 UWMP) GPD	(2015 UWMP) GPD	Project Estimated Demand GPD	
Total Residential Usage	349	229	204	<b>(11% Below 2015 UWMP)</b>
Indoor Usage (39%)	136	89	122	
Outdoor Usage (61%)	213	140	82	

The project's projected water usage (indoor + outdoor) = **204 GPD** (see original report for calculation) is still 11% below the 2015 Calculated Residential usage per unit.

As stated in the Water Assessment Report dated Nov 2015, the City has used the following ground water sources, Santa Maria Basin and Pismo Formation, as well as Lopez Reservoir as supply sources. However, this project currently is supplied water through an on-site well that provides 35-65 AFY, which is in addition to the city groundwater entitlements.

Per the Water Assessment Report dated Nov 2015, Sub Area 2 has an estimated annual water usage of **14.4 AFY**, which is about one third of the existing use for farming operations. In addition, the proposed use represents approximately 0.7% of the City's existing 2,106 AFY usage (2015 UWMP).

	Area (Acres +/-)	Current Usage (* 3 afy per acre)	Projected Water Demand (afy per acre)	Δ (afy)	
Sub Area 1	2.2	6.48	13.8	-7.32	
Sub Area 2	11.6	34.8	14.4	20.4	
Sub Area 3	1.5	-	2.7	-2.7	
	15.3	41.3	30.9	10.4	<b>AF surplus</b>

The proposed project is projected to increase the City's Water Supply entitlement by about 10.4 AFY (see above table). This Ag conversion adds approximately 0.3% back to the City's existing 3,813 AFY entitlement (2015 UWMP page 5-2)