



**AGENDA SUMMARY
PARKS AND RECREATION COMMISSION MEETING
DAY, DATE, 2014
6:30 P.M.
ARROYO GRANDE CITY COUNCIL CHAMBERS
215 E. BRANCH STREET, ARROYO GRANDE**

1. CALL TO ORDER

2. FLAG SALUTE

3. ROLL CALL

4. COMMUNITY COMMENTS AND SUGGESTIONS

This public comment period is an invitation to members of the community to present issues, thoughts, or suggestions on matters not scheduled on this agenda. Comments should be limited to those matters that are within the jurisdiction of the Parks and Recreation Commission. The Brown Act restricts the Commission from taking formal action on matters not published on the agenda. In response to your comments, the Chair or presiding Commissioner may:

- ◆ Direct City staff to assist or coordinate with you.
- ◆ A Commissioner may state a desire to meet with you.
- ◆ It may be the desire of the Commission to place your issue or matter on a future Commission agenda.

5. CONSENT AGENDA

The following routine items listed below are scheduled for consideration as a group. The recommendations for each item are noted. Any member of the public who wishes to comment on any Consent Agenda item may do so at this time. Any Commission Member may request that any item be withdrawn from the Consent Agenda to permit discussion or change the recommended course of action. The Parks and Recreation Commission may approve the remainder of the Consent Agenda on one motion.

5.a. CONSIDERATION OF APPROVAL OF MINUTES

Recommended Action: Approve the minutes of the Parks and Recreation Commission meeting of June 8, 2016 as submitted.

Documents:

[PRC Minutes 060816.pdf](#)

6. CONTINUED BUSINESS

7. NEW BUSINESS

7.a. PARK TOUR

Parks and Recreation Commission and staff will tour city parks in Arroyo Grande.

8. COMMISSION COMMUNICATIONS

Correspondence/comments as presented by the Parks and Recreation Commission.

9. STAFF COMMUNICATIONS

Correspondence/comments/requested follow up items as presented by the Director of Recreation Services and Director of Public Works.

10. COMMUNITY COMMENTS AND SUGGESTIONS

This public comment period is an invitation to members of the community to present issues, thoughts, or suggestions. Comments should be limited to those matters that are within the jurisdiction of the Parks and Recreation Commission. The Brown Act restricts the Commission from taking formal action on matters not published on the agenda.

11. ADJOURNMENT

All staff reports or other written documentation, including any supplemental material distributed to a majority of the Parks and Recreation Commission within 72 hours of a regular meeting, relating to each item of business on the agenda are available for public inspection during regular business hours in the Recreation Services Department, 1221 Ash Street, Arroyo Grande. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. To make a request for disability-related modification or accommodation, contact the Legislative and Information Services Department at 805-473-5414 as soon as possible and at least 48 hours prior to the meeting date.

This agenda was prepared and posted pursuant to Government Code Section 54954.2. The Agenda can be accessed and downloaded from the City's website at www.arroyogrande.org. If you would like to subscribe to receive email or text message notifications when agendas are posted, you can sign up online through our [Notify Me](#) feature.

MINUTES
CITY OF ARROYO GRANDE
PARKS AND RECREATION COMMISSION
WEDNESDAY, JUNE 8, 2016, 6:30 P.M.
CITY COUNCIL CHAMBERS
215 E. BRANCH STREET
ARROYO GRANDE, CALIFORNIA

1. CALL TO ORDER

Chair King presided and called the Arroyo Grande Parks and Recreation Commission meeting to order at 6:30 p.m.

2. FLAG SALUTE

Eagle Scout, Riley Betita led those present in the Flag Salute.

3. ROLL CALL

Commissioner Linda Sandy, Commissioner Jen Jensen, Commissioner Will Reichardt, Commissioner Blethen, and Chair King were present at roll call. Attending staff included Recreation Services Director John Rogers, Public Works Director Geoff English, Volunteer Coordinator Sheridan Bohlken, and Administrative Secretary Jill Fitzgerald.

4. COMMUNITY COMMENTS AND SUGGESTIONS

None.

5. CONSENT AGENDA

5.a. Consideration of Approval of Minutes

Action: Upon motion/second by Commissioners Jensen/Sandy the minutes of the Parks and Recreation Commission meeting of May 11, 2016 were approved as submitted.

6. CONTINUED BUSINESS

None.

7. NEW BUSINESS

7.a. REQUEST FOR FEE WAIVER – RELAY FOR LIFE

Director Rogers reviewed the staff report.

Action: Commissioner Sandy made a motion to approve the request for fee waiver. Commissioner Blethen seconded the motion and the motion passed unanimously.

7.b. EAGLE SCOUT PROJECT: PRESENTATION OF CONCEPTUAL OPTIONS FOR A POTENTIAL PLAY STRUCTURE IN THE ARROYO GRANDE VILLAGE

Director English reviewed the staff report with a power point presentation and introduced Eagle Scout Riley Betita.

Eagle Scout Riley Betita presented his project to the commission including a power point presentation.

PARKS AND RECREATION COMMISSION MINUTES

JUNE 8, 2016

PAGE 2

The commission discussed project timeframe, fundraising ideas, and location concerns with Riley. Commissioner King spoke of his interest of putting the play element in Olohan Alley. Commissioner Jensen talked about Kiwanis Park as an option for potential growth. Commissioners made suggestions regarding design and layout of park elements. Discussion ensued regarding ADA requirements at the proposed locations.

Action: Director English will meet with Riley in the near future and come back to the commission with a few options for the two suggested locations.

7.c. PROPOSED ADOPT-A-PARK PROGRAM

Director Rogers introduced Sheridan Bohlken, Volunteer Coordinator, to the commission. Sheridan reviewed the staff report with a power point presentation. Sheridan discussed the components of the Adopt-A-Park handbook and requested feedback from the commission.

Commissioner Sandy complimented Sheridan on her handbook and a job well done. Commissioner Sandy asked about a “break up” clause should an adopt-a-park agreement not go as agreed. She expressed her concerns surrounding oversight and management should the program grow beyond expectations. Commissioner Jensen inquired about our efforts to advertise this program. Sheridan addressed Commissioner Jensen’s question. Sheridan shared a recent experience with 7th Day Adventist School near the Woman’s Club Community Center and their clean-up efforts surrounding the center.

Action: Commissioner King requested staff follow up on this agenda item in a few months.

8. COMMISSION COMMUNICATIONS

Commissioner Sandy asked a question regarding budgeting for fee waivers. Director Rogers discussed the fee waiver process and how it impacts the budget.

9. STAFF COMMUNICATIONS

Director Rogers updated the commission on recent programs sponsored by the Recreation Services Department. The Father Daughter Date Night was held in June and was a success. The Village Summer Concert Series starts this Sunday, June 12, 2016. The First Annual Family Fun Day will take place on Saturday, June 25th. The event is Co-sponsored with the Arroyo Grande Lions Club. This event is free to the public.

10. COMMUNITY COMMENTS AND SUGGESTIONS

None.

11. ADJOURNMENT

Action: Upon motion/second by Commissioners Blethen/Jensen the meeting of the Parks and Recreation Commission was unanimously adjourned at 7:40 p.m. to the next scheduled meeting of July 13, 2016.

PARKS AND RECREATION COMMISSION MINUTES

JUNE 8, 2016

PAGE 3

GREG KING, CHAIR

Attest: _____
JILL FITZGERALD, SECRETARY TO THE COMMISSION